



Town of Melbourne Beach

**TOWN COMMISSION WORKSHOP
MONDAY, JULY 31, 2017 at 6:00 p.m.
TOWN HALL MASNY ROOM – 507 OCEAN AVENUE**

MINUTES

Mayor Jim Simmons
Vice Mayor Tom Davis
Commissioner Wyatt Hoover
Commissioner Sherri Quarrie
Commissioner Steve Walters

Town Manager Timothy Day
Town Clerk Nancy Wilson
Finance Manager Elizabeth Mascaro

PUBLIC NOTICE

**The Town Commission conducted a Town Commission Workshop
at 6:00 pm on Monday, July 31, 2017 in the Masny Room
located at 507 Ocean Avenue to address the items below.**

I. Call to Order – Led by Mayor Simmons

Mayor Simmons called the meeting to order at 6:00 p.m.

II. Roll Call

Town Clerk Wilson led the roll call.

Commissioners Present:

Mayor Jim Simmons
Commissioner Steve Walters
Commissioner Wyatt Hoover

Staff Present:

Town Manager Timothy Day
Town Clerk Nancy Wilson
Finance Manager Elizabeth Mascaro

Commissioner Absent:

Vice Mayor Tom Davis
Commissioner Sherri Quarrie

III. New Business

A. Continued discussion regarding the FY 17/18 Budget

There was an initial discussion regarding the Town Managers' departure and whether or not he had a contract. It was decided to discuss this matter at the June 2nd Special Meeting.

Commissioner Walters asked that 28% be added under the column for the Finance Manager wage increase so an increase will be shown for that position rather than leaving it blank. Finance Manager Mascaro said the column is blank because her full salary is displayed in the FY18 column, however, she is going to add 28% in parenthesis and add a dollar figure in column labelled *weekly increase*.

The Commission members present had nothing else to address in the budget. Mayor Simmons commented that the Town Manager and Finance Manager did a great job and made a "quantum leap" from previous years in preparing and presenting the budget; he was also pleased that the budget was based on real data. He added that they made hard, but well thought-out decisions on what needs to be accomplished.

Mayor Simmons asked for consensus to have two items added to the Action List:

1. *Develop a plan for the playground in Ryckman Park and meet with the Rotary Club and other potential contributors.*

The Mayor added that the Town has contributed \$50,000 to the effort and he doesn't want it to slip through the cracks.

2. *Bat Houses – put one year out on the Action List for budget period 2018.*

The Mayor said that eight bat houses were purchased two years ago and at the time, the Commission wanted to buy a total of 22 - 24, adding about eight each year until we had the desired number of them around Town. He didn't see the

bat houses in the budget so Mayor Simmons would like to wait and see if they are occupied before deciding to purchase more of them.

Town Manager Day said that currently, none of the bat boxes are occupied. He also said that a presentation should be developed to show plans for the Ryckman Park playground. Mayor Simmons said this would need to be presented before we solicit money.

Mayor Simmons brought up the problem of styrofoam, plastic bags, plastic straws, etc. and how the Town might address those issues going forward. He also mentioned how grass clippings are being blown onto the streets and ending up in our storm drains.

Commissioner Hoover said Satellite Beach has done a great job addressing sustainability issues and suggested hosting a day for contractors to meet in Melbourne Beach. Mayor Simmons added that Satellite Beach has done a lot of the leg work so we should use them as a resource. Commissioner Hoover said we could have a *Melbourne Beach River Day*, instead of an arts & crafts show, where we could invite vendors and sponsors. The Commission discussed the possibility of events where sustainability issues would somehow be integrated with other activities.

Town Manager Day suggested having the Parks Board and EAB work together to sponsor an event.

Fire Chief Dave Mika reported on the Emergency Operations Center meeting from the previous week. He said there was a discussion about cutting off the water to beachside communities in the event of a hurricane. The idea is that they want to isolate beachside from the mainland if they need to so if beachside is heavily damaged, water is not being pulled from the mainland and just being dumped.

Melbourne has 3 million gallons of water reserved Beachside. There was a pump that should have kept the system pressurized during the last storm. When the power went out, the generator kicked in, the transfer switch then failed and the pump never received power which is why Satellite Beach and Melbourne Beach didn't have water. This problem is reportedly in the process of being fixed. Mayor Simmons responded that what they had was a failure and instead of allowing the system to fail, they are just going to preemptively cut off the water to beachside communities. The Fire Chief said they are doing that to protect their infrastructure but all they should do is determine if the storm is bad enough to warrant shutting off the water. Also, Cocoa and Melbourne will cut the water off to Beachside simultaneously. Mayor Simmons said we should be fighting having our water cut off prior to a storm. He added that our water rates are going to be increased and because we are treated like second class customers, we should be charged a lower rate.

Mayor Simmons asked that another item be added to the Action List for the next Town Manager:

Work with Satellite Beach, Indian Harbour Beach, Indian River and the County to fight this proposal from Melbourne Water Department.

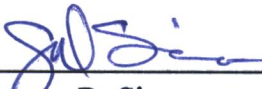
There was also discussion regarding changes to reentry procedures after a storm. Ultimately, the decision will be made by the Brevard County Sheriff.

VI. Adjournment

Commissioner Walters made a motion to adjourn; Commission Hoover seconded. Motion carried 3-0.

Meeting adjourned at 6:46 p.m.

ATTEST:



James D. Simmons, Mayor



Nancy Wilson, Town Clerk