



Town of Melbourne Beach

TOWN COMMISSION WORKSHOP

WEDNESDAY, JULY 11, 2018

5:30 p.m.

TOWN HALL MASNY ROOM – 507 OCEAN AVENUE

MINUTES

Mayor Jim Simmons
Vice Mayor Tom Davis (arrived at 5:34pm)
Commissioner Steve Walters
Commissioner Wyatt Hoover
Commissioner Sherrie Quarrie

Town Manager Robert Daniels
Town Clerk Nancy Wilson
Finance Manager Elizabeth Mascaro

PUBLIC NOTICE

**The Town Commission conducted a Town Commission Workshop
at 5:30 p.m. on Wednesday, July 11, 2018
to address the items below.**

I. Call to Order – Led by Mayor Simmons

Mayor Simmons called the meeting to order at 5:30 p.m.

II. Roll Call

Town Clerk Wilson led the roll call.

Commissioners Present:

Mayor Jim Simmons

Vice Mayor Tom Davis (arrived at 5:35 pm)

Commissioner Steve Walters

Commissioner Wyatt Hoover

Commissioner Sherri Quarrie

Staff Present:

Town Manager Bob Daniels

Town Clerk Nancy Wilson

Finance Manager Elizabeth Mascaro

III. Pledge of Allegiance and Moment of Silence

Led by Mayor Simmons

IV. Public Comment

No public comments

V. New Business

A. Introduction of Robert Baldwin who has submitted an application for the Code Enforcement Board

B. Introduction of Hans Wittelsberger who has submitted an application for the Code Enforcement Board

Mayor Simmons explained that the primary responsibility for members of the Code Enforcement Board is to ensure the Town's codes are fairly, faithfully and consistently applied; there is no room for personal preferences. The code must be applied as written. Because the Board is quasi-judicial, members are the judge and jury, therefore, they must apply the codes, make judgements and levy fines. Board members' decisions bind the Town. Commissioner Walters said the Board rarely meets because most residents come into compliance. Commissioner Quarrie said the biggest code enforcement issue arises from vacant houses where the outside of the house is unkempt.

Mayor Simmons asked Mr. Baldwin and Mr. Wittelsberger if they have any problem faithfully adhering to codes; neither did. The Mayor said the Town currently has one outstanding code issue that will be dealt with in August. The *Statement of Financial Interests – Form 1* was explained to the prospective members and the Town Clerk was asked to provide new members with our Code of Ordinances.

C. Discussion regarding the FY 18/19 Budget

Finance Manager Mascaro said the budget in front of the Commission that evening was balanced at the maximum millage rate of 4.4286 which is a 10% change over the rolled back rate of 3.9897. This increase requires unanimous approval by the Commission and once approved, the rate can't be increased. She added that all capital item and undecided expenditures are still included in the budget. Discussion regarding the budget ensued.

A break was requested at 7:36 pm and the meeting reconvened at 7:42 pm.

Discussion regarding the budget, including staffing needs, continued.

It was decided that a Special Meeting would be held after the July 18th Regular Meeting whereupon the designated millage rate would be voted on.

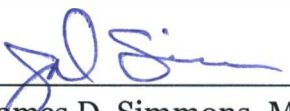
Town Manager Daniels announced that public hearings on the tentative budget and the proposed millage rate will be held on September 5th and 12th.

VI. Adjournment

Commissioner Walters made a motion to adjourn; Commissioner Hoover seconded. Motion carried 5-0.

Meeting adjourned at 8:10 p.m.

ATTEST:



James D. Simmons, Mayor



Nancy Wilson, Town Clerk