



# Town of Melbourne Beach

## **SPECIAL TOWN COMMISSION MEETING**

**TUESDAY, FEBRUARY 21, 2017**

**9:00 a.m.**

**MASNY ROOM – 507 OCEAN AVENUE**

## **MINUTES**

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Mayor Jim Simmons  
Vice Mayor Tom Davis  
Commissioner Wyatt Hoover  
Commissioner Sherri Quarrie  
Commissioner Steve Walters

Town Manager Tim Day  
Town Clerk Gwen Peirce

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The Town Commission conducted a  
Special Town Commission Meeting  
at 9:00 a.m. on February 21, 2017  
in the Masny Room – 507 Ocean Avenue

## **I. Call to Order**

Mayor Simmons called the meeting to order at 9:00 a.m.

## **II. Roll Call**

Town Clerk Peirce led the roll call:

### Commissioners Present:

Mayor Jim Simmons  
Vice Mayor Tom Davis  
Commissioner Sherri Quarrie  
Commissioner Steve Walters

### Staff Present:

Town Manager Timothy Day  
Town Clerk Gwen Peirce

### Commissioners Absent:

Commissioner Wyatt Hoover

## **III. Pledge of Allegiance and Moment of Silence**

Led by Mayor Simmons.

## **IV. Public Comments**

No one was present to speak.

## **II. Old Business**

### **A. Town Pier Repair/Renovation – Town Manager Day**

Town Manager Day read the report. He stated that he solicited 14 companies, but only two companies attended the pre-bid meeting and bid on the project. He spoke regarding an issue with one of the bidders, CCI, regarding insurance requirements and stated that the contractor would obtain the required insurance if the contract is awarded to that company. He spoke regarding the proposals received and a large price discrepancy between the two companies, but he said that both companies are known to the Town and do work locally.

Commissioner Walters spoke regarding the proposals and stated that Land and Sea provided a more detailed description. He spoke regarding research that he had done on the two companies and stated that both companies have good BBB ratings. He expressed concern that there is a lack of detail on CCI's proposal and stated that he is concerned that the scope of work may change and the price would be increased as the work progressed.

Commissioner Quarrie spoke regarding differences between the two proposals.

Town Manager Day spoke regarding the pre-bid review of the project by both companies. He also spoke regarding the funding sources.

Vice Mayor Davis spoke regarding the proposals and stated that he feels that sometimes the lowest bid doesn't necessarily mean that it's the best bid because often it means that other costs are involved by the end of the project.

Mayor Simmons spoke regarding the proposals and expressed concern over the large discrepancy in the proposed quotations. A discussion ensued regarding the process for the proposers.

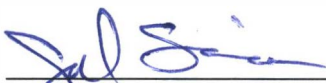
**Vice Mayor Davis moved to accept the quote of 0203171 dated February 3, 2017 from Land and Sea Marine, contingent upon the completion date of May 1, 2017, to include three draws that are subject to the Town Manager's approval, and if the project is not completed by May 1, the contractor will pay the Town \$100/day; seconded by Commissioner Walters. Motion carried 4-0 (Commissioner Hoover was absent).**

## VI. Adjournment

**Commissioner Quarrie moved to adjourn; seconded by Vice Mayor Davis. Motion carried 4-0 (Commissioner Hoover was absent).**

Meeting adjourned at 9:28 a.m.

ATTEST:

  
James D. Simmons  
Mayor

 for  
Gwen Peirce, CMC  
Town Clerk