The Town currently has key staff openings:

**TOWN MANAGER**

**DEPUTY TOWN CLERK**

**RESERVE OFFICER**

Interested persons should visit the Town website at [www.melbournebeachfl.org](http://www.melbournebeachfl.org) for more information on how to apply.

The Town Clerk is also currently accepting applications for various volunteer positions:

- **File Clerk**  
  Volunteer for filing & inventory

- **Board of Adjustment**  
  1 member & 1 alternate member

- **Civil Service Board**  
  1 member & 2 alternate members

- **Historical Preservation**  
  2 members

- **History Center Board**  
  1 member & 1 alternate member

- **Parks Board**  
  1 alternate member

- **Planning & Zoning**  
  2 alternate members

Interested citizens should stop by Town Hall and see the Town Clerk, or visit the Town website at [www.melbournebeachfl.org](http://www.melbournebeachfl.org). The volunteer application is located on the Boards/Committees page of the Town website.

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The Town welcomes two new Town Commissioners as of November 18, 2015: Commissioner Steve Walters and Commissioner Tom Davis. Congratulations!

*Photo Left to Right: Tom Davis, Margot Dorfman, Jim Simmons, Gail Gowdy. Absent: Steve Walters.*

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**THANK YOU!**

*Town Hall Staff would like to take this opportunity to thank the many residents who have offered support, kind gestures, and words of encouragement this past year. Your kindness is much appreciated and makes our jobs worth all the effort! It is our pleasure to serve you.*
Sustainable Holiday Greening Guidelines

Submitted by Patti James, Environmental Advisory Board

Sustainability is achieved when the needs of the present population are met without compromising the ability of future generations to meet their own needs (Vanderbilt University). This season, let’s try to reduce our consumption of resources and our generation of waste by following these tips:

Ten Tips for Minimizing the Environmental Impact of the Holidays

1. Save trees by sending electronic Holiday Cards or pick up the phone to wish someone Happy Holidays.
2. Reuse the front of greeting cards to make gift tags.
3. Be creative this year and consider giving the gift of time, sending an electronic magazine subscription, re-gifting, or baking a gift.
4. Wrap gifts in newspaper, recycled paper, old maps or fabric and tie with raffia which is recyclable.
5. Remember to bring your own bags or totes when shopping.
6. Consider buying a live tree with a root ball so you can plant it in your yard after the holidays, or decorate an indoor houseplant.
7. Invest in LED (light emitting diode) holiday lights which use 90% less energy than traditional incandescent lights.
8. Place lights on timers to save electricity.
9. Decorate with popcorn or cranberry strings.
10. Make wreaths and centerpieces using materials from your yard or around the home.

ROAD CLOSURES FOR CHILDREN’S PARADE DECEMBER 12, 2015

The parade begins at 9:00 a.m. Road closures are as follows: 500 Block of Ocean Ave will be closed between Pine St and Riverside Dr at Avenue A beginning at approximately 7:00 a.m. At 9:00 a.m., the entire stretch of Ocean Ave from the river to the ocean will be closed to all vehicle traffic except parade and emergency vehicles. Atlantic St (Hwy A1A) will be closed at First Ave, north to Ocean Ave. Traffic will be diverted west on First Ave. Two officers will be stationed at Ocean Ave and Oak St, intermittently stopping north and southbound traffic. Use Oak St as an alternative. Expect heavy vehicle and foot traffic from 9:00 a.m. to 10:30 a.m.

Haunted House

A huge thank you to all that made the annual Haunted House event at the Fire Station a big success!
Message from the Melbourne Beach Police Department

Holiday Safety Tips

The Holidays are approaching fast; all of us at the Melbourne Beach Police Department want you and your family to have a wonderful and safe Holiday. However, criminals do not take breaks from committing crimes. This year the Melbourne Beach Police is encouraging individuals that might have purchased a new flat screen TV, or other expensive items in boxes not to place them out to the curb for trash pickup. This gives the bad guy a good idea of who purchased what for Christmas. You may bring your empty boxes to the rear of Town Hall where we have a recycling bin for cardboard boxes.

Holiday Shopping

As the holiday shopping season is upon us, please take time to ensure you have a safe and happy holiday season. As you find time to shop, please be mindful of the following safety tips:

Be aware of your surroundings. Look for suspicious persons, etc. when you are in any area; Remember where you parked your car. While this may sound elementary, many shopping areas are spread out over large areas. Being unable to locate a car can cause you undue confusion and stress that may present you as a better target to a criminal; If shopping late in the day or after dark, park in an area that is well lighted. Keep in mind, if you are shopping at a mall, the time the store closes from which you enter the mall, as some stores close earlier than others. This may keep you from having to walk unnecessary distances to your car if you find the store has closed earlier than you expected; Shop in pairs at the very least. Take a friend or family member shopping with you. There is something to be said for safety in numbers; As you return to your car, make sure to keep your car key in your hand; Avoid carrying large amounts of cash. Pay for purchases with checks, credit, charge or debit cards. Carry cash and wallets in a front pocket to reduce your chances of having your pocket picked; Don't leave car phones, purses, CD cases, or any other item of value in your parked car where they can be seen. Always conceal these items; Don't leave purchased merchandise in your parked car where it can be seen. Conceal these items also.

While these steps don't guarantee you will not become the victim of crime, they will hopefully reduce your chances of falling prey to a criminal. For more information, contact the Melbourne Beach Police Department at 321-723-4343.

Be Safe! Chief Dan Duncan
The annual Tree Lighting Ceremony will be held on Thursday, December 10, 2015 beginning at 6:00 p.m. at Christmas Tree Circle located at the Community Center. Join us for the lighting of the tree and Christmas Carols.

The annual Children’s Christmas Parade will be held December 12, 2015 beginning at 9:00 a.m. The parade runs from the Fire Station on Ocean Ave eastward to Ocean Park, and then back down Ocean Ave westward. If you would like to participate in the parade, please arrive at the Fire Station between 7:30-8:30 a.m. See road closures on p.2.

The Melbourne Beach Volunteer Fire Department will once again be sponsoring the Christmas Eve Santa Run. If you would like Santa to deliver a gift to your child, please stop by the Fire Station a few days prior to Christmas Eve to leave your wrapped gift. Santa Stop locations are listed on the map to the right. For more information, please visit the FD website at www.mbvfd.com.

The annual New Year’s Day Historical Walk begins at the Ocean Avenue Pier at 10:00 a.m. on January 1st. This is an easy hour-plus stroll out onto the pier and then down the historic district, ending at the Community Center with refreshments. The event is free, and is provided by the History Center Board.

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### Upcoming Meetings & Events

<table>
<thead>
<tr>
<th>Meeting / Event</th>
<th>Date</th>
<th>Time</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>Planning &amp; Zoning Board Meeting</td>
<td>Dec 1 &amp; Jan 5</td>
<td>7:00 p.m.</td>
<td>Community Center</td>
</tr>
<tr>
<td>Town Commission Regular Meeting</td>
<td>Dec 2</td>
<td>6:30 p.m.</td>
<td>Community Center</td>
</tr>
<tr>
<td>Town Commission Workshop</td>
<td>Dec 3</td>
<td>1:00 p.m.</td>
<td>Town Hall</td>
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<tr>
<td>History Center Board Meeting</td>
<td>Dec 3 &amp; Jan 7</td>
<td>5:30 p.m.</td>
<td>Old Town Hall</td>
</tr>
<tr>
<td>Sea Turtle Preservation Society Meeting</td>
<td>Dec 3</td>
<td>6:00 p.m.</td>
<td>Town Hall</td>
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<tr>
<td>South Beaches Coalition Meeting</td>
<td>Dec 7</td>
<td>4:30 p.m.</td>
<td>Town Hall</td>
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<tr>
<td>Police Pension Board Meeting</td>
<td>Dec 7</td>
<td>5:30 p.m.</td>
<td>Town Hall</td>
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<tr>
<td>Town Commission Workshop</td>
<td>Dec 8</td>
<td>10:00 a.m.</td>
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<tr>
<td>Historical Preservation &amp; Awareness Board</td>
<td>Dec 8</td>
<td>3:00 p.m.</td>
<td>Ryckman House</td>
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<tr>
<td>Island Garden Club Meeting</td>
<td>Dec 9</td>
<td>12:00 p.m.</td>
<td>Town Hall</td>
</tr>
<tr>
<td>Annual Christmas Tree Lighting Ceremony</td>
<td>Dec 10</td>
<td>6:00 p.m.</td>
<td>Community Center</td>
</tr>
<tr>
<td>Annual Children’s Christmas Parade</td>
<td>Dec 12</td>
<td>9:00 a.m.</td>
<td>Ocean Avenue</td>
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<tr>
<td>Beach Gardeners</td>
<td>Dec 15 &amp; Jan 19</td>
<td>6:00 p.m.</td>
<td>Community Center</td>
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<tr>
<td>Town Commission Regular Meeting</td>
<td>Dec 16 &amp; Jan 20</td>
<td>6:30 p.m.</td>
<td>Community Center</td>
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<tr>
<td>Board of Adjustment Meeting</td>
<td>Dec 17 &amp; Jan 21</td>
<td>6:30 p.m.</td>
<td>Community Center</td>
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<tr>
<td>Environmental Advisory Board</td>
<td>Dec 23 &amp; Jan 27</td>
<td>7:00 p.m.</td>
<td>Town Hall</td>
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<tr>
<td>MBVFD Annual Santa Run</td>
<td>Dec 24</td>
<td>5:30 p.m.</td>
<td>Around Town</td>
</tr>
<tr>
<td>Town Hall Closed for Christmas Break</td>
<td>Dec 24 &amp; Dec 25</td>
<td></td>
<td>Community Center</td>
</tr>
<tr>
<td>Annual Historic Walking Tour</td>
<td>Jan 1</td>
<td>10:00 a.m.</td>
<td>Community Center</td>
</tr>
<tr>
<td>Code Enforcement Board Meeting</td>
<td>Jan 7</td>
<td>6:30 p.m.</td>
<td>Community Center</td>
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<tr>
<td>Melbourne Beach Volunteer Fire Dept.</td>
<td>Every Tues.</td>
<td>7:00 p.m.</td>
<td>Town Hall</td>
</tr>
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