



TOWN OF MELBOURNE BEACH

SPECIAL TOWN COMMISSION MEETING

SEPTEMBER 30, 2022

AGENDA PACKET

Town of Melbourne Beach

PUBLIC NOTICE

AGENDA

SPECIAL TOWN COMMISSION MEETING THURSDAY SEPTEMBER 30, 2022 @ 6:00 pm COMMUNITY CENTER – 509 OCEAN AVENUE

Commission Members:

Mayor Wyatt Hoover
Vice Mayor Joyce Barton
Commissioner Sherrie Quarrie
Commissioner Corey Runte
Commissioner Marivi Walker

Staff Members:

Manager Elizabeth Mascaro
Town Clerk Amber Brown

PURSUANT TO SECTION 286.0105, FLORIDA STATUTES, THE TOWN HEREBY ADVISES THE PUBLIC THAT: In order to appeal any decision made at this meeting, you will need a verbatim transcript of the proceedings. It will be your responsibility to ensure such a record is made. Such person must provide a method for recording the proceedings verbatim as the Town does not do so. In accordance with the Americans with Disability Act and Section 286.26, Florida Statutes, persons needing special accommodations for this meeting shall, at least 5 days prior to the meeting, contact the Office of the Town Clerk at (321) 724-5860 or Florida Relay System at 711.

I. Call to Order**II. Roll Call****III. Pledge of Allegiance and Moment of Silence****IV. Public Comment**

After being acknowledged by the Mayor, members of the public should state their name and address for the record. The Commission encourages citizens to prepare their comments in advance. Each individual will have three (3) minutes to address the Commission on any topic(s) related to Town business, not on the Agenda. Please remember to sign the sign-in sheet provided if you will be speaking at the meeting.

V. Public Hearings

- A. Public Hearing on the Town's Fiscal Year 2022/2023 (FY23) Millage Rate and Annual Budget – Town Manager Elizabeth Mascaro

VI. New Business

- A. Resolution 2022-07, Adopting the Final Millage Rate for the Fiscal Year 2022-2023 – Town Manager Elizabeth Mascaro
- B. Resolution 2022-08, Adopting the Final Budget for the Fiscal Year 2022-2023 – Town Manager Elizabeth Mascaro
- C. Resolution 2022-09, certifying the annual Stormwater Utility Assessment Roll for the Town of Melbourne Beach Stormwater Utility budget for fiscal year 2022/2023 – Town Manager Elizabeth Mascaro

VII. Adjournment

TOWN OF MELBOURNE BEACH BUDGET

FY 2022-2023

OCTOBER 1, 2022 – SEPTEMBER 30, 2023



Town Commission

WYATT HOOVER, MAYOR

JOYCE BARTON, VICE MAYOR

COMMISSIONER SHERRI QUARRY

COMMISSIONER COREY RUNTE

COMMISSIONER MARIVI WALKER

Elizabeth Mascaro, Town Manager
Jennifer Kerr, Finance Manager



Town of Melbourne Beach

August 1, 2022

Town of Melbourne Beach, Florida

To The Honorable Mayor, Vice Mayor, Commissioners, Town Residents and Staff

Submitted for your consideration is the proposed FINAL 2023 FISCAL YEAR BUDGET (October 1, 2022 through September 30, 2023) including a Ten Year Capital Plan, as required by the Town Charter. The General Fund and Major Funds budget is submitted in the amount of \$4,061,002 and includes a 9% millage increase over the rollback rate. The millage rate as approved by the Town Commission is 4.580%, which is less than the FY22 millage rate of 4.6865%. \$2,418,002 in revenue will be generated at 97% of the anticipated Ad-Valorem revenues

The increase in the budget revenues and expenditures for FY23 (\$4,061,002) is \$401,649 or 10% over FY22 (\$3,659,353).

- **Public Safety** is comprised of the Police Department, Fire Department, Building Department and Code Enforcement. Public Safety expenditures increased 8% (\$138,562) over last year. \$96,196 of the increase is attributed to the Fire Department's anticipated purchase of a new fire truck.
- **General Government** which is comprised of the following departments: Legislative, Executive, Finance, Legal, Public Works, Town Planner, General Services, Parks & Recreations, Ocean Park and Ryckman Park increased by \$292,226 or 19%. The increase (74,200) is due in part to Ryckman Park, which was not shown as a stand-alone Fund last year. Parks & Recreations has \$32,000 in Capital expenditures this year for resurfacing the tennis court and basketball court. General Government increased \$54,118, primarily due to the increases 15% increase in the Town's insurance costs. Insurance covers Workers Comp, Property, Auto, and General Liability.
- Long term Capital Improvements decreased by 8% over FY22.

The Town's current year net new taxable value (added for new construction, additions, and rehabilitative improvements) issued from the Brevard County Appraiser's Office is \$3,506,089 over FY2021. The majority of lift in property values comes from new home sales. Each time a home is sold, the new homeowner's taxes are based on the *current assessed* property value from Brevard County. Once the new homeowner *homesteads* their property, an additional assessed value limitation begins. In 1992, the Florida Constitution was amended to limit the annual increases in the *assessed value of property receiving Homestead Exemption to 3% or the percentage change in the Consumer Price Index*, whichever is lower. This assessment limitation is commonly referred to as the 'Save Our Homes' or 'SOH' cap. The lift in property values will continue as long as homes are bought and sold and the market value of homes continues to moderately increase.

Millage

The millage rate is the tax rate used to calculate local property taxes. The millage rate represents the amount per every \$1,000 of a property's *assessed value*. Voted millage rates are multiplied by the total taxable assessed value of the property in order to arrive at the property taxes. Property tax in dollar terms is calculated by



multiplying the *assessed* property value and the mill rate and dividing by 1,000. The Town's millage rate has remained fairly constant over the past 11 years: **FY2023 – 4.580%**

FY2022- 4.6864% FY2021- 4.5151% FY2020-4.534% FY2019 - 4.3885% FY2018 - 4.2766%,
 FY2017- 4.1584% FY2016-4.1105% FY2015-4.1105% FY2014 - 4.0008% FY2013 - 4.2300%

Capital Projects

The proposed budget has been perfected through workshops and public meetings. Each year the Town Manager and Town staff review the departmental goals and objective for the next ten years to establish a baseline for capital expenditures. The objectives are then reviewed by the Town Commission and are incorporated into the 10 Year Capital Plan as required by the Town Charter. Planning high dollar capital projects on a ten year schedule allows for better level loading during a longer cash accumulation period. The short term Capital Projects for FY23 are listed below by department:

- **General Government (Town Hall)**
Total Short Term Capital of \$39,916 will cover the installation of new light fixtures throughout Town Hall due to out dated light receptacle's that can present a fire hazard, new computer servers and upgraded work stations and upgrade flooring in Masney Room.
Long Term Capital of \$115,000 will cover 1 mile of roadway mil and pave, curb and sidewalk repairs and a/c unit upgrades.
- **Police Department**
Short Term Capital of \$18,400 will allow for the purchase of a Police Vehicle, in combination with funds set aside last year in Long Term Capital. The department will also purchase a hand held radar gun for the new vehicle.
Long Term Capital of \$13,749 will purchase radar trailers, pak sets and fire arms at a future date.
- **Fire Department**
Short Term Capital of \$97,646 will allow for the first payment of a new fire truck, bunker gear, thermal camera, AED's and a vent fan.
Long Term Capital-none
- **Public Works**
Short Term Capital of \$10,000 along with funds previously set aside will allow for the purchase of a bobcat or tractor.
Long Term Capital of \$16,972 will cover the replacement of dune crossovers, a truck to be purchased in FY27 and Ditch Witch replacement in FY32.

Operational Expense and Revenues

The traditional "below the line" budget section reflects the direct costs for the day to day operation of the Town. Costs that are "above the line" refer to costs associated with salaries and benefits. Departmental costs are figured using historical data, upcoming needs based on projects and notices of rate changes from vendors, the



State of Florida and utilities. Some expenses are offset by revenues generated through grants, donations, Agreements, parking meter and parking ticket revenues. Finance, Fire and Police were all able to secure seven (7) grants totaling \$117,064. FY21 was the first year the Town was able to secure multiple grants through multiple departments.

- **FY22 Grants**

- Finance Manager Kerr was able to secure several safety grants totaling \$7,337 an increase of \$1,784 over last year. This revenue helps to offset the expenses in Public Works for the purchase of safety equipment.
- The Police Department secured a CARES ACT in the amount of \$36,681

- **Parking Meter Revenues.** The total revenue generated from all parking meter locations is \$157,234 to date.

- **Ocean Park:** The revenue received from the parking meters in Ocean Park has been used to offset park expenses, which includes, mowing, lifeguard contract, landscaping, bathroom maintenance, electricity, water, volleyball court maintenance to name a few. Funds are set aside in Short Term Capital to build a small boardwalk along the sea grapes heading south.
- **Ryckman Park:** The revenues generated at Ryckman Park and the beach crossovers have been moved into their own Special Revenue Fund 175 to better manage these funds. General maintenance costs for all town parks has moved back into Public Works where it has always resided. This revenue will be used to make upgrades to the Town's appearance, park amenities and sustainability projects.

Town Departments

Town Hall: FY23 salaries are calculated for a 4.0% increase along with a one- time COA adjustment of 2%. Police Department salaries receive competitive increases to retain our dedicated Officer and attract quality applicants to fill our vacant positions. Between 4% - 10% increases are being given as COLA and merit increases throughout our competitive area and Brevard County. These raises are being given to help offset the high inflation rate.

The Town held its Annual Tree Lighting in Ryckman Park complete with a 30ft Christmas Tree and snow bubbles. Town Hall employees participated in the Annual Christmas Parade throwing candy to the many residents who lined the streets and Founders Day organizing the vendors, music, and food trucks. All employees were in attendance, many from 6AM until 10PM. The employees of Melbourne Beach are dedicated professionals, who take the great pride in working for the Town. All employees strives to ensure each resident who comes to Town Hall, or call us, has a positive experience.

Police Department: As the Chief of Police since June 2018, Chief Melanie Griswold continues to lead the Police Department forward. The Chief has worked diligently to address the concerns of residents regarding traffic speeding through our neighborhoods. This year the Police Department is allowing Low Speed Vehicles to be inspected in Town and receive an inspection sticker, instead of a taking the LSV to Titusville for a license plate. Melbourne Beach and Indialantic have a Mutual Agreement that allows residents to drive between the two Towns if their LSV has a registration sticker. The department continues to sponsor Movies in the Park with free snow cones and popcorn, Coffee with a Cop, a kickball tournament between Melbourne Beach and Indialantic, bike helmets fittings and other fun and safety minded activities for the local children.



Fire Department: Chief Gavin Brown continues to provide leadership and a strong path forward for the Department. Four firefighters recently became certified as Fire I Firefighter's. This is a long and difficult rank to achieve. Reaching this level of professional service is a reflection of the commitment these individuals have to the residents of Melbourne Beach. Chief Brown has been actively involved with other Fire Departments on the Barrier Island strengthening our relationships. The Fire Department continues to provide training not only on fire safety but road safety, marine rescue, health and medical issues like CPR, AED's, and bleeding to other municipalities and agencies. The Volunteer Fire Department continues to serve our community by providing the residents with their much beloved community events like the annual Halloween Haunted House, Christmas Parade, pancake breakfast, and Fourth of July celebration as well as other fundraising events for charitable causes.

Building Department: The Town has continued its contract with SAFEbuilt providing the Town with Building Official Robert Bitgood. This relationship with SAFEbuilt will discontinue at the end of the fiscal year, when Mr. Bitgood will become an employee of the Town. This change will be very cost effective and beneficial to our residents. The Building Department will be staffed 5 days per week, offering full service daily to residents, builders and contractors. The Building Department requires contractors to pull permits for work to be done on homes in Town to help protect the homeowner. By requiring permits, the Building Department will make sure the contractor is licensed to work in Brevard County. The department does not receive revenue from the General Fund. The revenues generated by the department are used to offset its expenses including payroll. The total number of permits issued and inspections performed has increased year over year. There has been a significant increase in contractors building without permits. The Building Official has "red tagged" the violators, issuing fines of up to 4times the regular permit fee.

Public Works Department: Tom Davis, Public Works Director, and his crew, continue to make the Town of Melbourne Beach a great place to live and work. Their regular inspection of the town's infrastructure, parks and buildings, keep our resident's safe whether walking and biking or driving down the streets. This year Director Davis moved the showers in Ocean Park to one location attached to the beach crossover. This allows beachgoers to wash sand off, without walking through the sand. The renovation of Bi-Centennial Park was a large undertaking for Public Works. The result is an amazing looking green space as you enter (or exit) the Town on Oak Street. A second, very large undertaking, was the removal of over grown plants and thatch on Sunset. Public Works made cuts into the concrete curbing to allow better drainage into the swale area. Ryckman Park has totally refurbished restrooms and new night up lighting.

Finance Department: Jennifer Kerr continues to keep the Town's finance under her tight control. The Town received an excellent Annual Audit report from James Moore. Jennifer is working closely with our new software designers making critical upgrades to our previous reporting and money management systems. The Town has received all of its 1.6 million for the American Rescue Plan. Funds have allocated for infrastructure improvements on Redwood and Cherry, followed by infrastructure improvements from First through Third between Oak and Pine. Maddison Mercer has joined the finance team as the Finance Clerk. The substantial financial duties, to achieve separation of duties, previously completed by the Building Admin, Beth Crowell, have been assigned to the Finance Clerk along with the management of all Town social media accounts, accounts payable and quarterly reporting.

Town Clerk: Amber Brown is our new Town Clerk. Amber has been with the Town since 2017 and brings a wealth of knowledge from her time spent in several different departments: Fire, Police and her days as the Administrative Assistant in Town Hall. Town Clerk Brown records and transcribes the minutes for the regular



Town Commission meetings and workshops, as well as Planning and Zoning, Board of Adjustment, Parks Board, History Board and the Environmental Advisory Board. Ms. Brown has taken on the task of purchasing software which will allow for the archiving of documents and the ability for the public to search public records without Town involvement.

Code Enforcement: Bob Schaefer continues to provide a great service to the Community by enforcing the Town's codes in a fair and professional manner. The number of Code violations continues to decrease. The number of light violations during Turtle Season has also been greatly reduced than from past years.

Cost Avoidance

All department heads continue to research the best, least expensive means to achieve a goal. Much of the work that was previously completed by outside contractors is now completed in house. Four departments within the Town are now submitting grants request on a regular basis to complete projects that were unable to be funded through the current budget.

Tax Rate Impact on Residents

As a result of the Town's commitment to long-term financial stability, the Town is able to maintain services with a new tax rate of 9% over rollback or 4.580mils. This is a decrease from last year's millage rate of 4.6865. The Town of Melbourne Beach continues to have one of the lowest millage rates on the barrier island and in Brevard County.

Fiscal Year 2023 Town Focus

The Town continues to focus on improvements to quality of life issues for our residents such as road paving, recreational facility upgrades, code compliance and public safety. The beautification of Ocean Avenue, Ryckman Park and Ocean Park will continue to have a major focus this year.

The Town anticipates completing 3 Infrastructure improvement projects, using the American Rescue Plan Funds. The anticipated cost of each project is approximately \$500,000 each.

I have presented a balanced Final Budget for the Town Commission to consideration for adoption. This budget package represents a carefully thought out and reasonable and responsible financial plan for the upcoming fiscal year. Unexpended funds from the FY22 budget will return to the Town's reserve account increasing that asset.

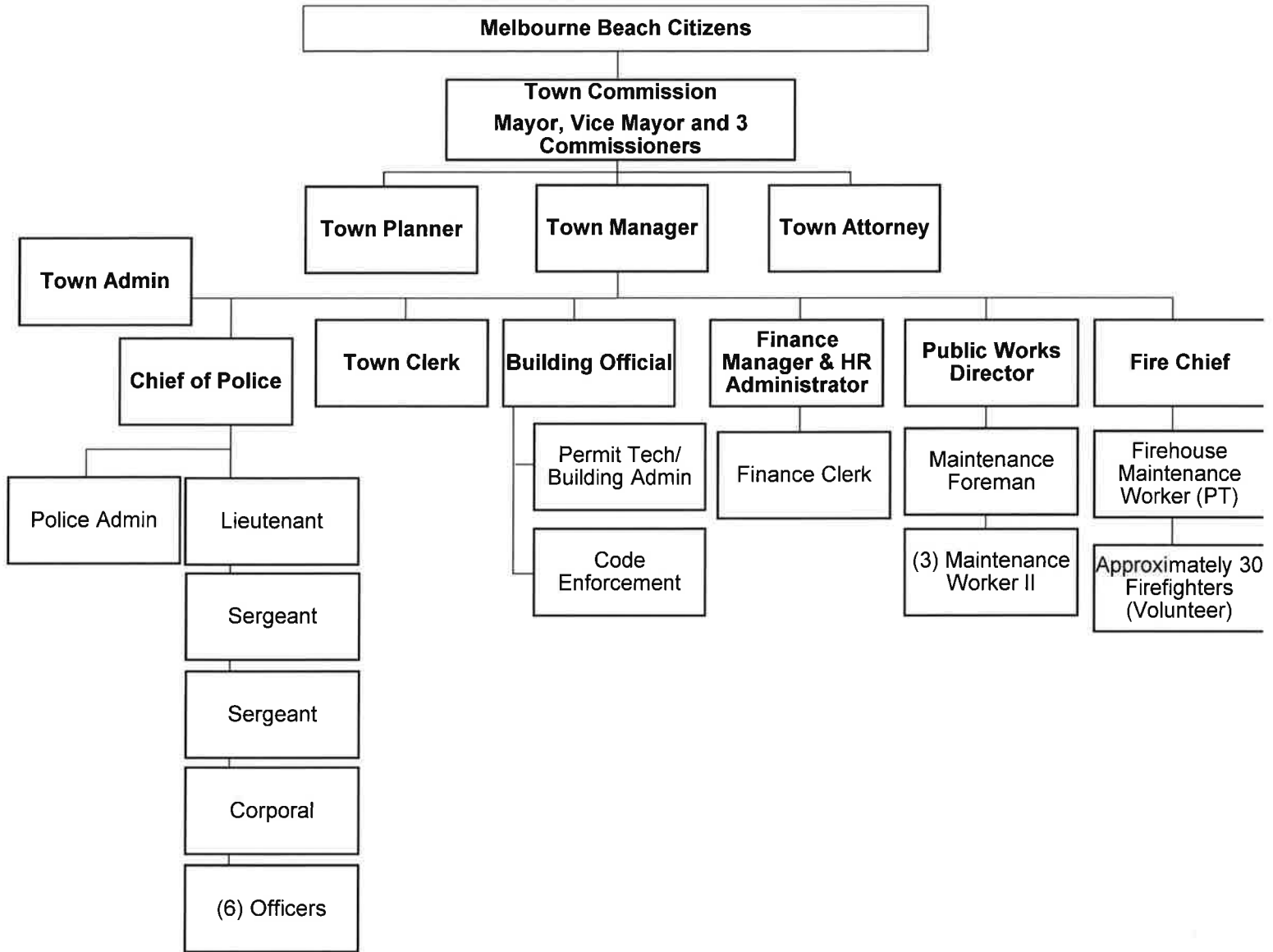
In closing, I wish to thank the Town staff who participated in the development of this budget. All employees are committed to operational efficiency, fiscal responsibility and a sincere desire to improve and enhance the Town of Melbourne Beach. I will continue to execute the goals and wishes of the Commission. It is my honor and privilege to serve the Commission and the residents of Melbourne Beach.

Respectfully,

Elizabeth Mascaro
Town Manager



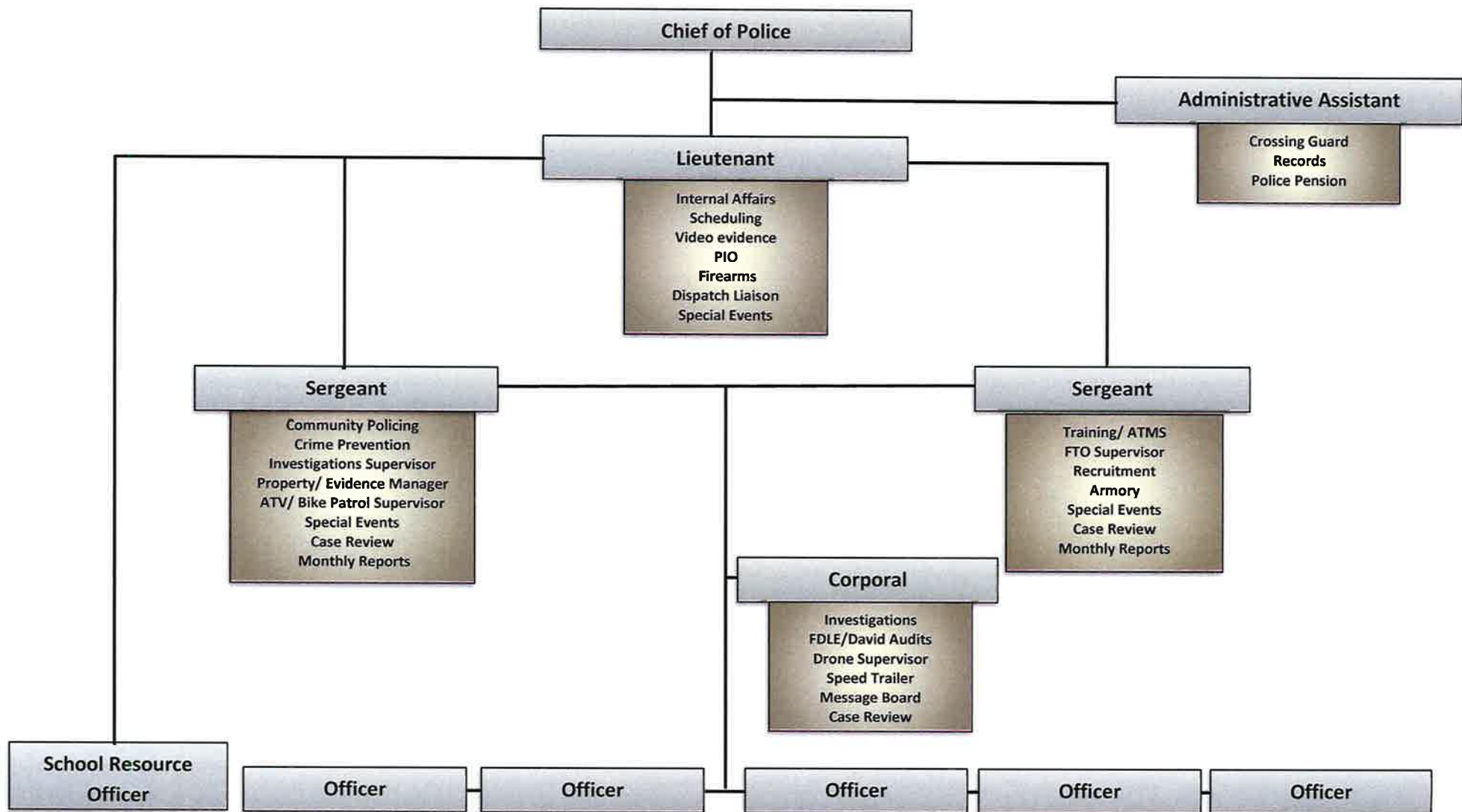
TOWN OF MELBOURNE BEACH





Melbourne Beach Police Department

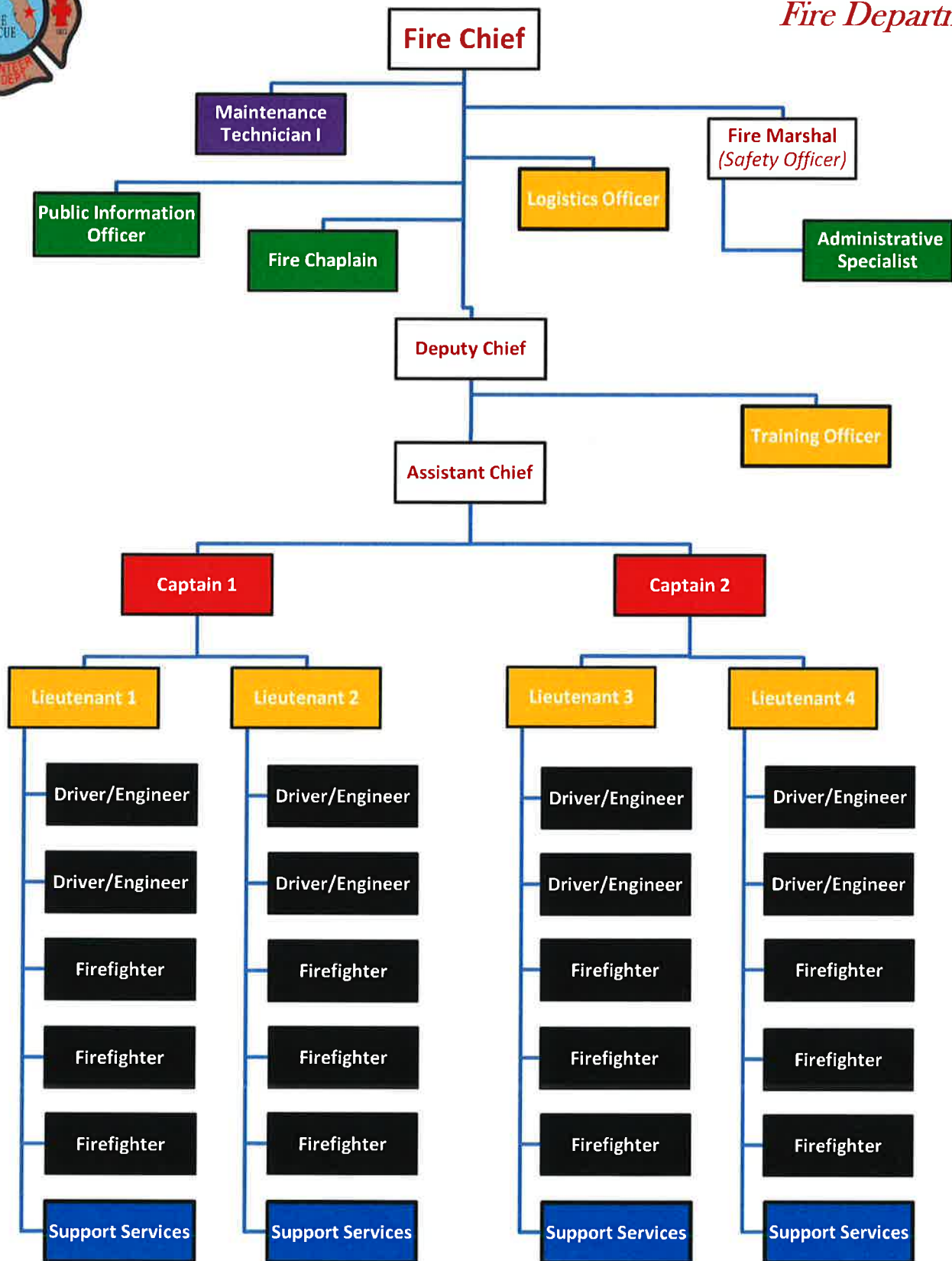
Organizational Chart





Town of Melbourne Beach

Fire Department



TOWN OF MELBOURNE BEACH, FLORIDA
RESERVE & OPERATING ACCOUNT BALANCES
As of September 11, 2022

RESERVE ACCOUNTS

Truist	\$2,438,416.28
SBA Prime	\$458,498.19

Reserves represent 7 months of operating expense

Total Reserve Funds	\$2,896,914.47
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OPERATING ACCOUNT

Truist	2,450,092.56
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Total All Bank Funds	\$5,347,007.03
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ANNUAL OPERATING BUDGET

Annual Operating Budget	\$4,063,077.00
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TOWN OF MELBOURNE BEACH, FLORIDA				
MILLAGE PROCEEDS CALCULATIONS				
FY23PROPOSED BUDGET - AD VALOREM REVENUE GENERATION				
Roll Back Rate:	4.1756	Gross Taxable Value Adjusted	\$544,276,481	
Millage Rate	Percent Change		100% Proceeds	Diff PFY
4.1756	Rolled Back Rate (100%)		2,272,681	
4.3000			2,340,389	82,344
4.4000			2,394,817	136,772
4.4784			2,437,488	179,443
4.5700			2,487,344	229,299
4.5800			2,492,786	234,741
Prior FY 2022				
Prior Year Actual	Proceeds	FY22	\$2,258,045	
Stormwater Bond Calculation FY23				
Gross Taxable Value		\$540,970,549		
	Millage Rate	97% Proceeds		
	0.9999	\$524,689		
FY22 at Voted Proposed Millage:				
Budget at 97%		FY23	\$ 2,418,002	
Proceeds 100%		FY23	2,492,786	
Roll Back Rate			4.1756	
Majority Vote Rate				
Proposed Millage			4.5800	
2/3 Vote				

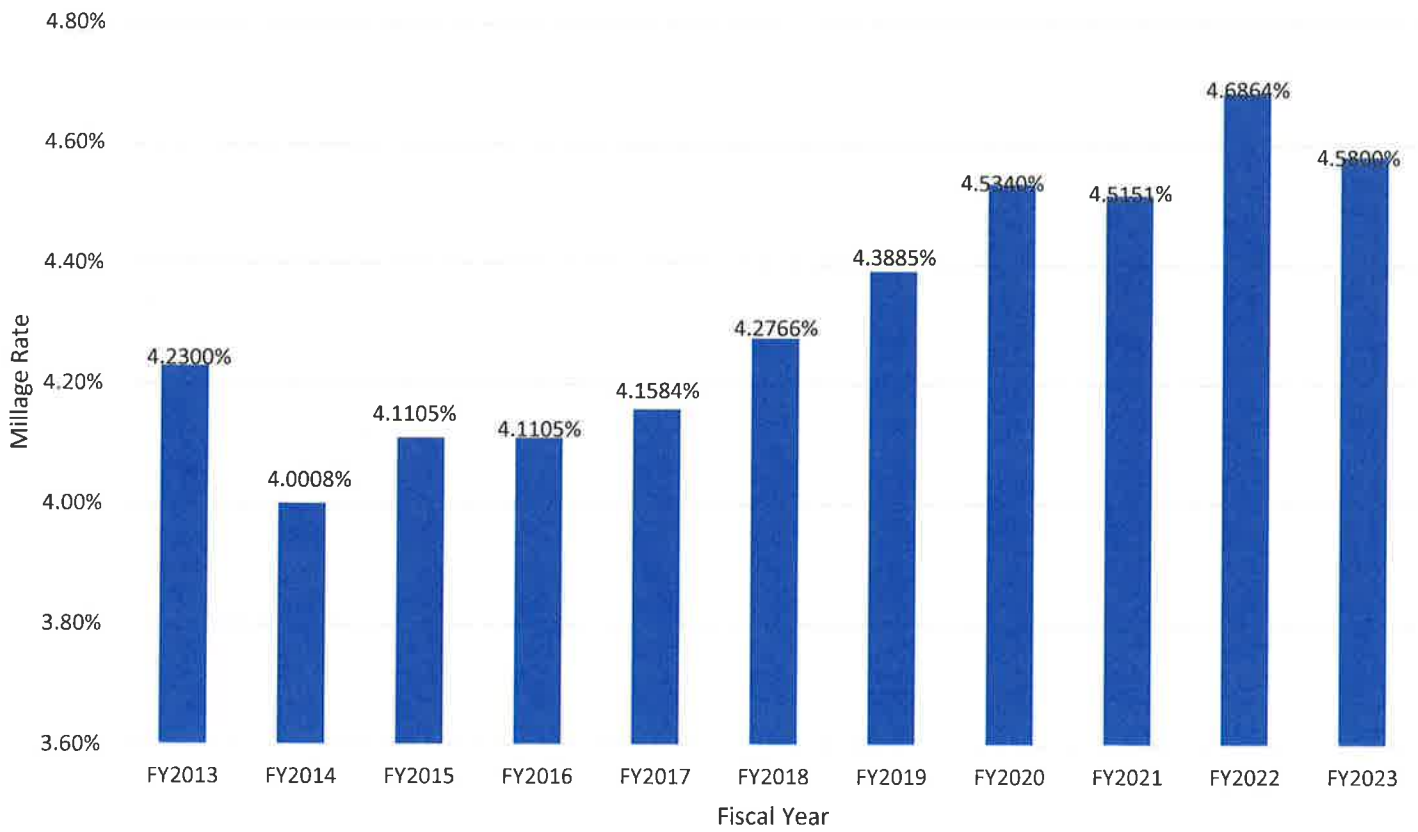
NOTES:

Note to Residents: "Maximum Millage" is a specific term the Town uses according to the State Department of Revenue in order for the Town to be "Truth in Millage" (TRIM) compliant. The term "maximum millage" does not imply that the Town Commission will be levying the maximum taxes to the citizens of Melbourne Beach. At the appropriate meeting, the Town Commission sets an amount (a maximum millage) that the Town cannot go over for the final budget. The Town Commission can come down from the maximum millage amount when determining the final budget, but cannot go over this amount for any reason.

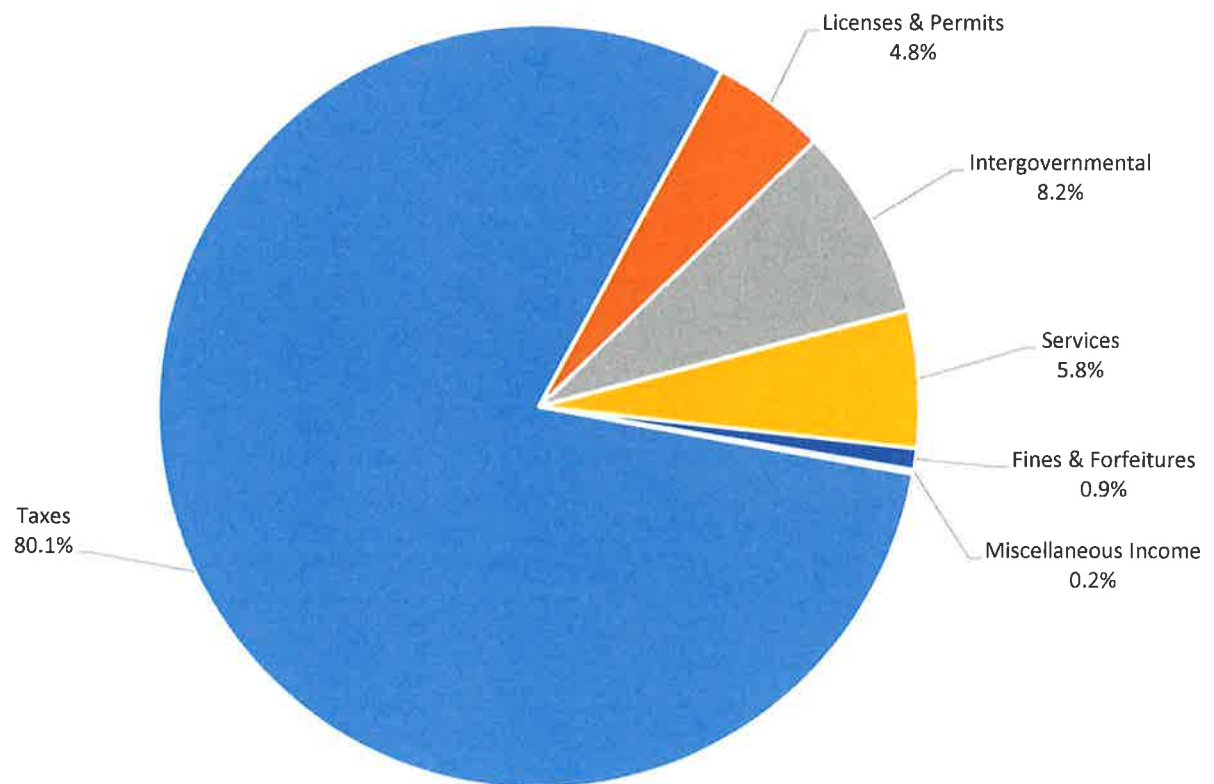
TRIM DR 420 - Brevard County & DOR values		
Current Year Real Property	1	539,101,838
Current Year Personal Prop	2	5,174,643
Centrally Assessed	3	
Current Year Gross Taxable	4	544,276,481
New Taxable over 115%	5	3,506,089
Gross Taxable Adjusted Value	6	540,770,391
Prior Year Final GTV	7	481,818,980
Adjusted Taxable Value	8	
Levy Debt Service? Yes	9	
Prior year millage	10	4.6865
PY Proceeds	11	2,258,045
Previous Applied/Paid	12	0
Adj PY Proceeds	13	2,258,045
Dedicated TIF	14	0
Adj CY Taxable Value	15	540,770,391
Rolled back rate	16	
Proposed Millage (MM)	17	4.5800
Total Taxes at Proposed	18	2,492,786
Type: Municipality	19	
Authority: Principal	20	
Multi County: No	21	
Prior Year Proceeds	22	2,258,045
CY Rolled-back	23	
CY Rolled-back taxes	24	2,272,681
Total Taxes at Proposed	25	2,492,786
CY Proposed millage	26	4.5800
CY Proposed as % change	27	9.68%

TOWN OF MELBOURNE BEACH

Millage Rates

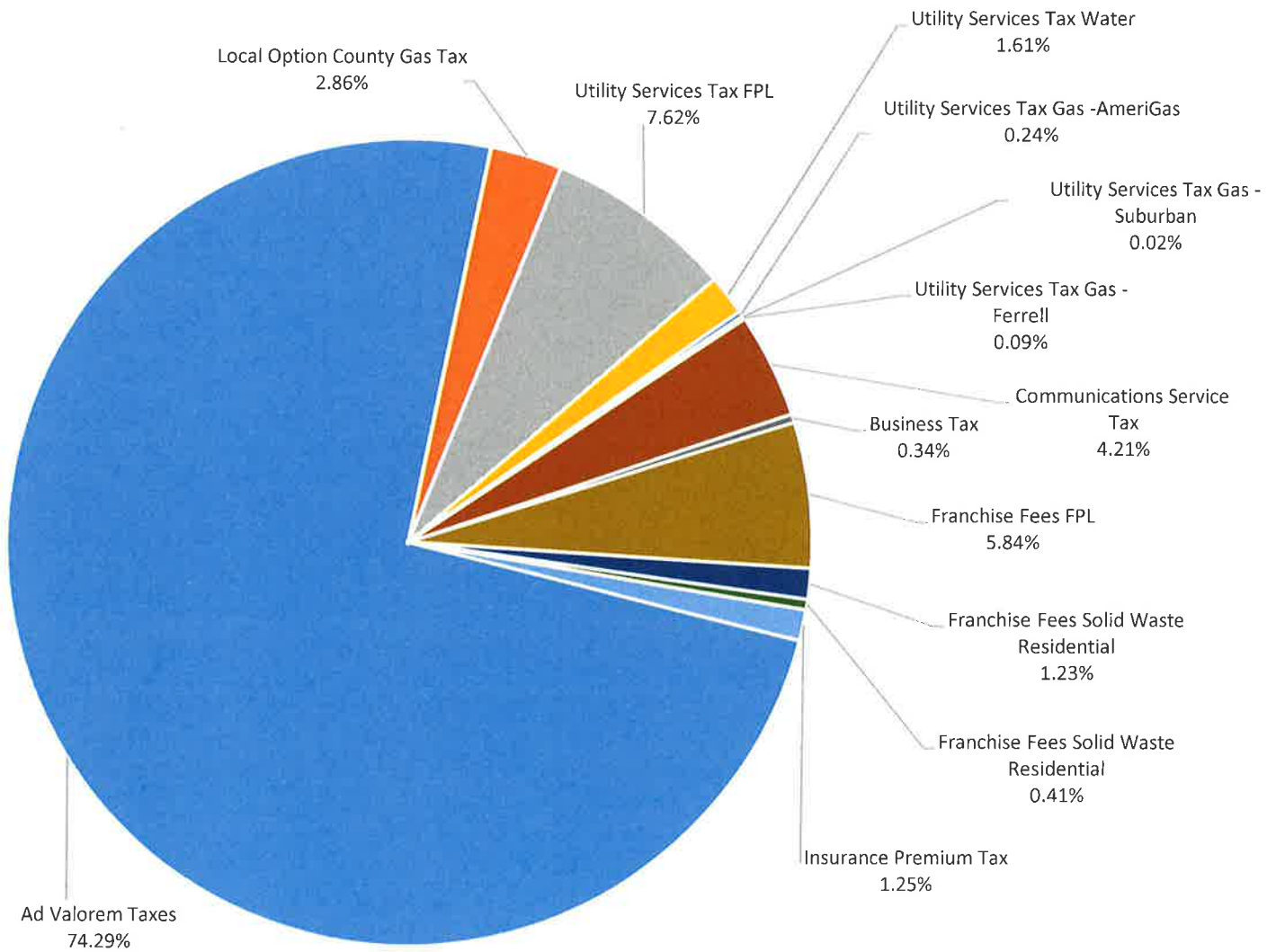


TOWN OF MELBOURNE BEACH						
GENERAL FUND AND MAJOR FUNDS						
STATEMENT OF REVENUES						
FY2023 BUDGET						
REVENUE	Departments, Funds & Descriptions	FY19 Budget	FY20 Budget	FY21 Budget	FY22 97%	FY23 97%
	TAXES	Voted 4.3885	Voted 4.534	voted 4.5151	voted 4.6865	4.6800
001-00-311.00.00	Ad Valorem Taxes (budgeted at 97%)	1,740,413	1,886,438	1,992,326	2,188,884	2,418,002
001-00-312.41.00	Local Option County Gas Tax	72,661	84,538	70,450	66,200	93,000
001-00-314.10.00	Utility Services Tax FPL	254,265	262,103	239,000	269,000	248,000
001-00-314.30.00	Utility Services Tax Water	52,754	54,289	52,300	58,000	52,500
001-00-314.40.10	Utility Services Tax Gas-AmeriGas	6,386	8,208	6,500	8,000	7,700
001-00-314.40.20	Utility Service Tax Gas-Suburban	1,148	1,197	1,300	1,100	1,000
001-00-314.40.30	Utility Service Tax Gas-Ferrell	3,361	2,731	3,800	2,100	2,800
001-00-315.00.00	Communication Service Tax	131,765	135,877	102,300	130,000	137,000
001-00-316.00.00	Business Tax	5,217	4,086	13,500	6,300	16,000
001-00-323.10.00	Franchise Fees FPL	191,655	190,881	164,500	192,000	190,000
001-00-323.70.00	Franchise Fees Solid Waste Residential	37,326	38,280	38,000	39,000	40,000
001-00-323.70.10	Franchise Fee Solid Waste Commercial	15,983	14,096	14,500	12,000	13,500
001-21-312.52.00	Insurance Premium Tax	32,500	42,500	40,536	40,536	45,500
	TOTAL TAXES	2,545,434	2,725,224	2,739,012	3,013,120	3,266,002
	LICENSES & PERMITS					
125-24-322.10.00	Zoning Reviews	7,045	4,106	4,000	2,000.0	1,000.0
125-24-329.00.10	BOA Variance Fees	1,000	1,500	1,000	1,000.0	2,000.0
125-24-322.10.10	Site Plan Review P&Z		900		1,500.0	12,000.0
125-24-322.31.00	Advertising Costs BOA	278	267	800	250.0	250.0
125-24-322.31.20	Advertising P&Z				100.0	100.0
125-24-322.00.00	Building Permits	147,936	157,166	142,000	152,000.0	160,000.0
125-24-322.20.00	Building Plan Review	10,556	4,716	5,000	4,500.0	12,000.0
125-24-329.00.00	Other Licenses	2,070	700	2,000	700.0	700.0
001-00-329.20.00	Bonfire Permits					900.0
001-22-322.30.00	Fire Inspections	4,815	4,495	6,500	4,500.0	5,000.0
001-00-342.20.00	Safety Inspection Vac Rentals				850.0	800.0
001-00-342.20.10	Safety Inspection Vac Rental Renewals				850.0	800.0
001-00-345.10.00	Vacation Rental Application Fee				5,000.0	5,000.0
001-00-345.10.10	Vacation Rental Renewal Fee				5,000.0	2,500.0
	TOTAL LICENSES & PERMITS	168,885	169,355	154,800	178,250	203,050
	INTERGOVERNMENTAL					
001-00-332.12.00	FEMA Hurricanes	0		25,000		
001-00-334.10.00	State FEMA			5,000		
001-00-334.12.00	COVID-19 Funding					
001-00-334.20.00	DEP Grant		39,500			
001-00-334.20.10	CARES Act POLICE DEPT					
001-00-334.40.00	Safety Grants FMIT				5,000	7,500
001-00-335.12.00	State Revenue Sharing Proceeds	55,054	52,026	78,000	55,000	87,000
001-00-335.15.00	Alcoholic Beverage Licenses	3,784	4,427	4,400	4,100	4,600
001-00-335.18.00	Half Cent Sales Tax Local Gov.	187,940	180,708	186,000	184,000	192,000
	TOTAL INTERGOVERNMENTAL	246,778	276,661	298,400	248,100	291,100
	SERVICES					
001-21-347.90.01	Special Events Law Enforcement	1,000	800	1,500	1,500	1,000
001-21-337.20.00	Law Enforcement MOU School Board BC	39,000	52,000	57,000	57,000	65,000
103-22-337.90.10	Special Events Fire	-	11,000	2,000	5,000	
001-72-347.41.00	Founders Day	9,730	-	10,000	8,000	6,000
001-75-347.50.00	Facility Rentals	13,000	13,000	5,000	13,000	8,000
001-75-344.50.00	Parking Meter Revenue Ryckman Park			37,008	37,008	70,000
001-75-344.50.10	Parking Pass Revenue					3,000
172-75-344.50.00	Parking Meter Revenue Ocean Park				74,400	98,000
001-72-366.47.03	Community Donations (Park Benches)	800	800	1,600	-	
	TOTAL SERVICES	63,530	77,600	114,108	195,908	261,000
	FINES & FORFEITURES					
001-21-351.00.00	Fines-Law Enforcement	5,290	6,402	5,600	8,000	7,500
001-21-351.13.00	Parking Tickets	5,558	8,010	5,700	8,000	800
001-21-351.13.10	Accident Reports	240	172	125	100	100
125-24-354.00.00	Fines-Local Ordinance Violation	3,500	3,500	2,000	2,000	8,000
001-29-359.00.00	Fines-Code Fines & Forfeitures	2,050	-	-	1,000	800
001-75-342.10.00	Parking Tickets Ryckman Park				3,000	9,500
172-75-342.10.00	Parking Tickets Ocean Park				3,000	15,000
	TOTAL FINES & FORFEITURES	16,638	18,084	13,425	25,100	41,600
	MISCELLANEOUS INCOME					
001-00-381.00.00	Transfer from Reserves	-	-			
001-00-381.00.00	Transfers In (Building Dept. Assessments)	18,000	18,000	18,000		
001-00-361.10.00	Interest on Investments	14,000	24,000	7,400	1,275	4,000
001-00-366.21.00	Donations	-	1,000	-	100	
001-00-369.00.00	Miscellaneous Revenue	15,000	15,000	5,000	500	2,500
001-00-369.00.49	Insurance Recovery					350
001-21-337.25.01	State LE Computer Grant	1,000	1,000	1,000	1,000	1,000
001-21-337.90.01	Other Grants	-				
001-21-364.10.00	Disposal of Assets - Vehicles (Police Dept.)	-				
001-21-364.20.00	Disposal of Assets - Other (Police Dept.)	-				
001-21-369.00.00	Miscellaneous Revenue (Law Enforcement)			100		
001-21-383.64.01	Capital Lease Law Enforcement	30,953				
001-22-327.90.01	Grant Revenue (Fire)	-				
001-22-337.90.02	Fire Corporation (Mini Pumper & Truck D-58)	21,649	21,700	15,462		
001-22-364.10.00	Disposal of Assets-Vehicles (Fire)	-				
001-22-364.20.00	Disposal of Assets-Other (Fire)	100	250	250		
001-22-369.55.10	Shared Training					1,000
001-22-369.00.00	Miscellaneous Revenue (Fire)	300		3,000		500
001-41-364.10.00	Disposal of Assets (Public Works)	-	250			
001-41-369.00.00	Miscellaneous Revenue (Public Works)	-				
125-24-369.00.00	Miscellaneous Revenue (Building Dept.)	-				
	TOTAL MISCELLANEOUS	101,002	81,200	50,212	2,875	9,350
	TOTAL REVENUES	3,142,267	3,348,124	3,369,957	3,663,353	4,061,002
					293,396	

FY23 Total Revenue

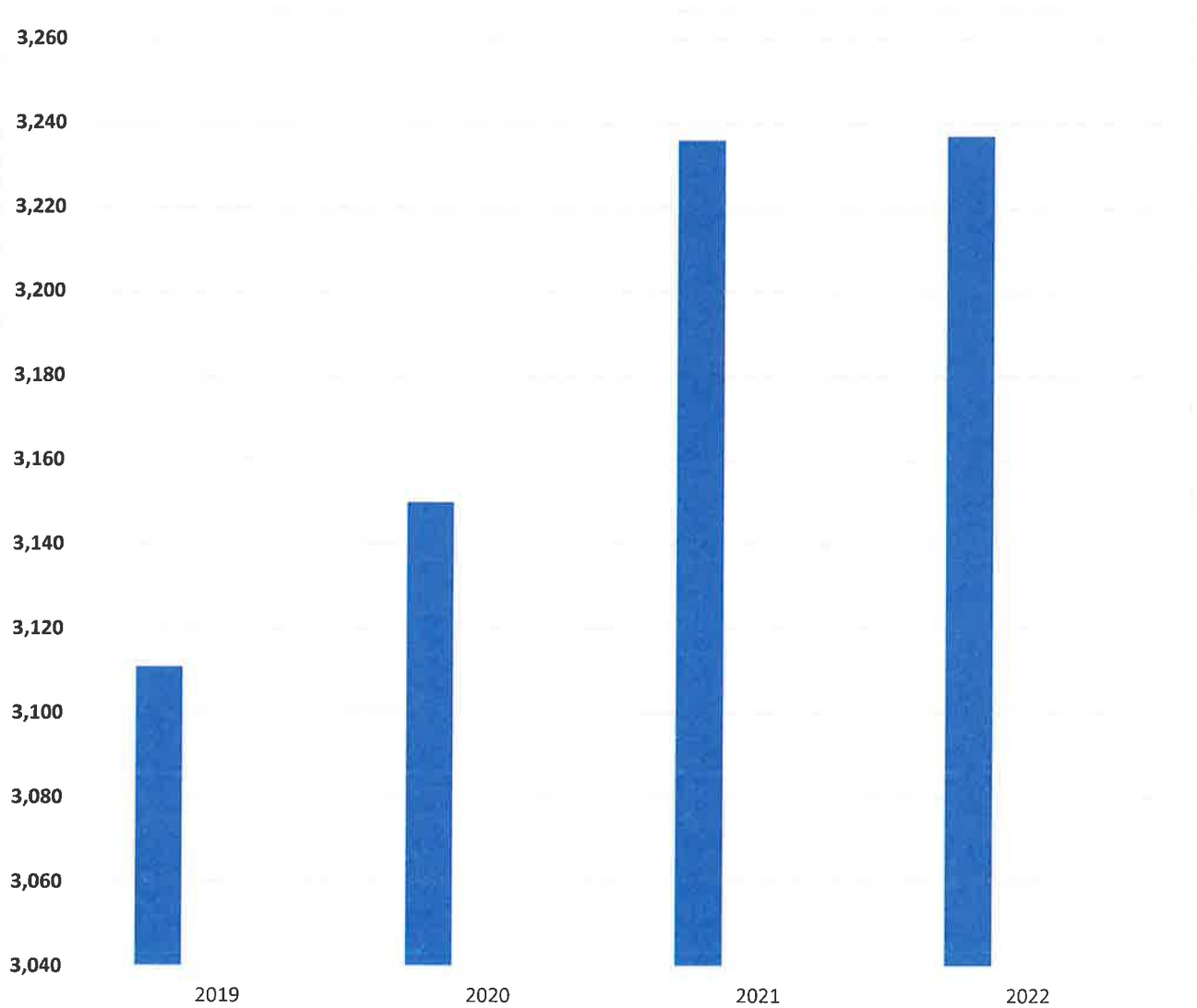
TOWN OF MELBOURNE BEACH

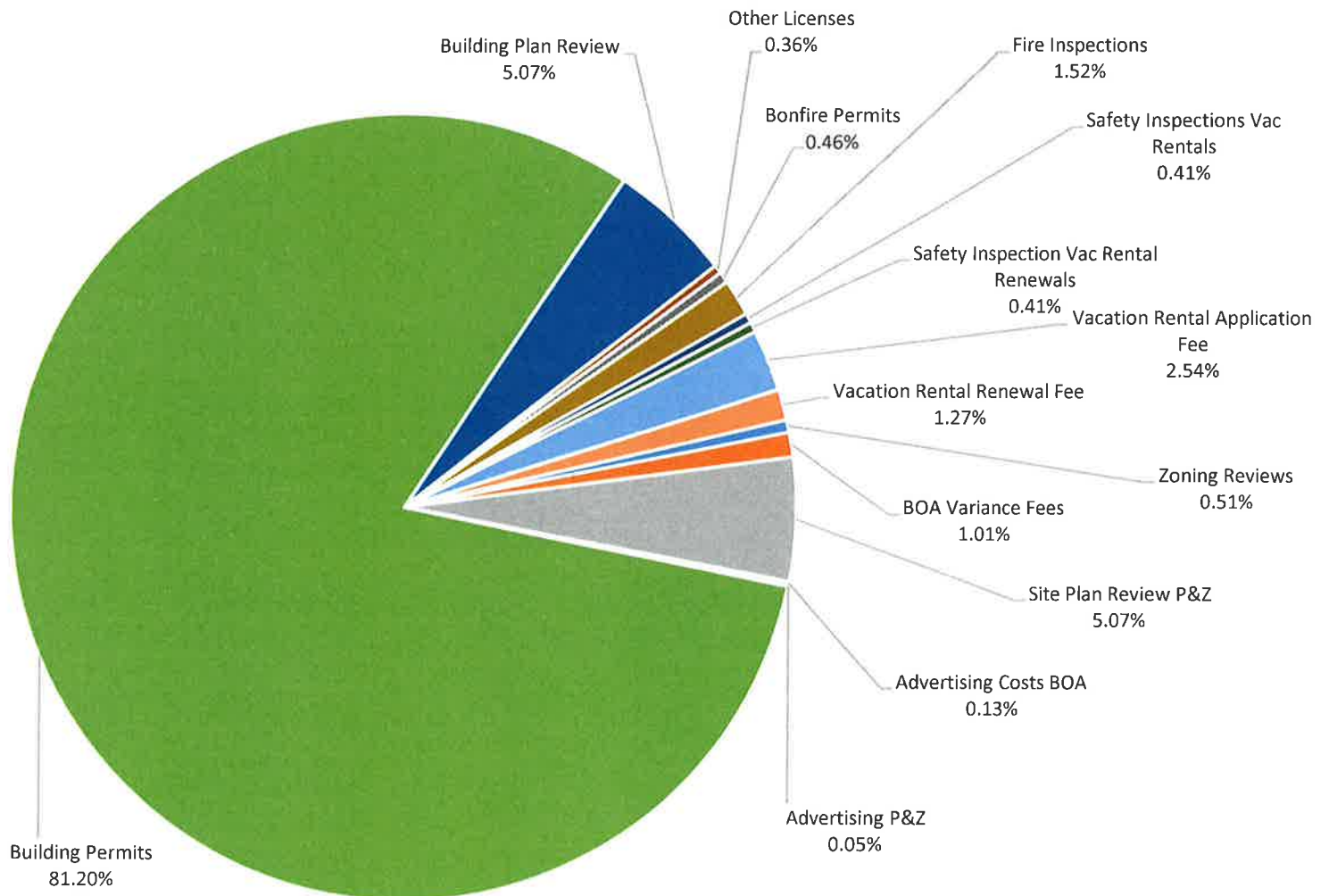
FY23 Tax Revenue

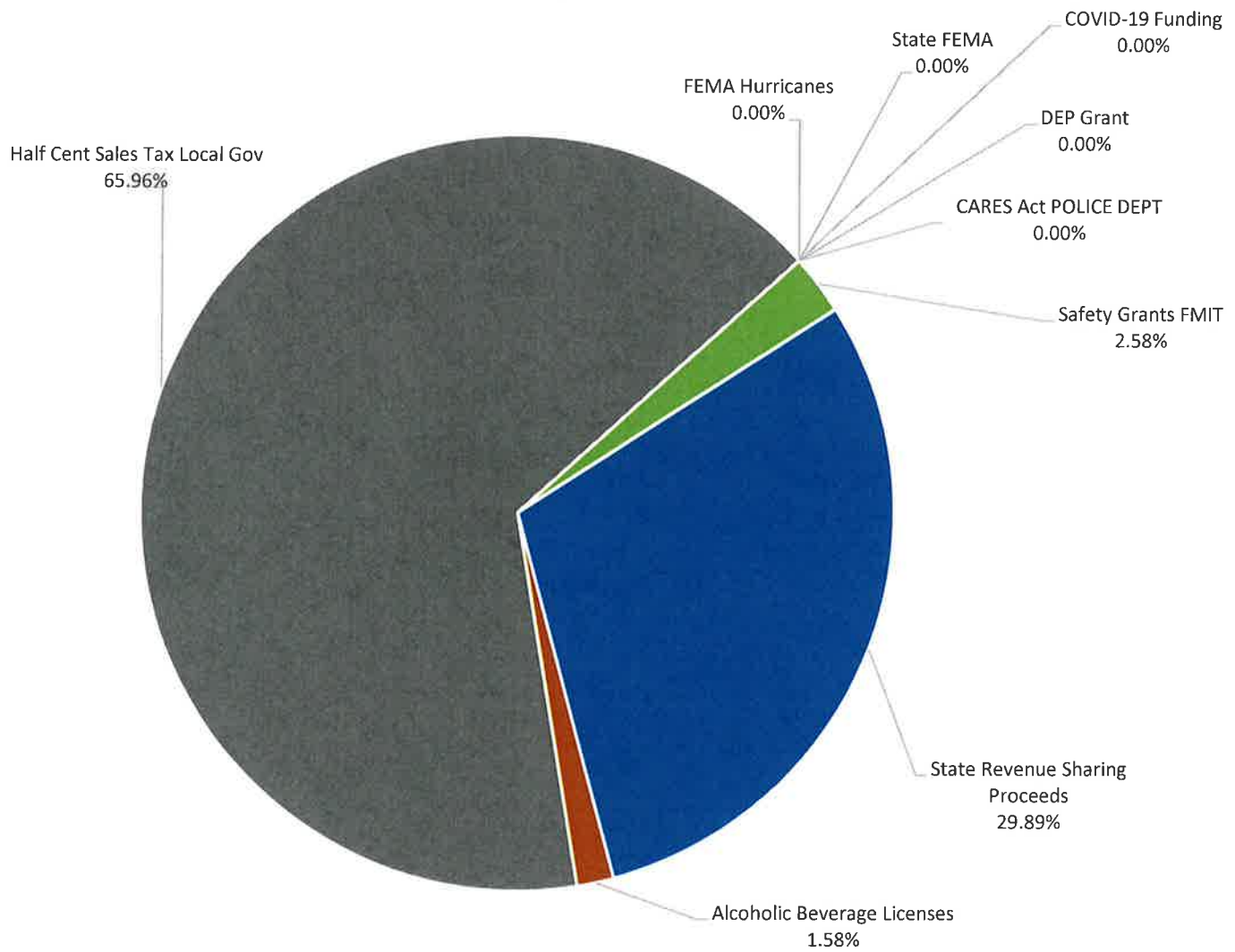




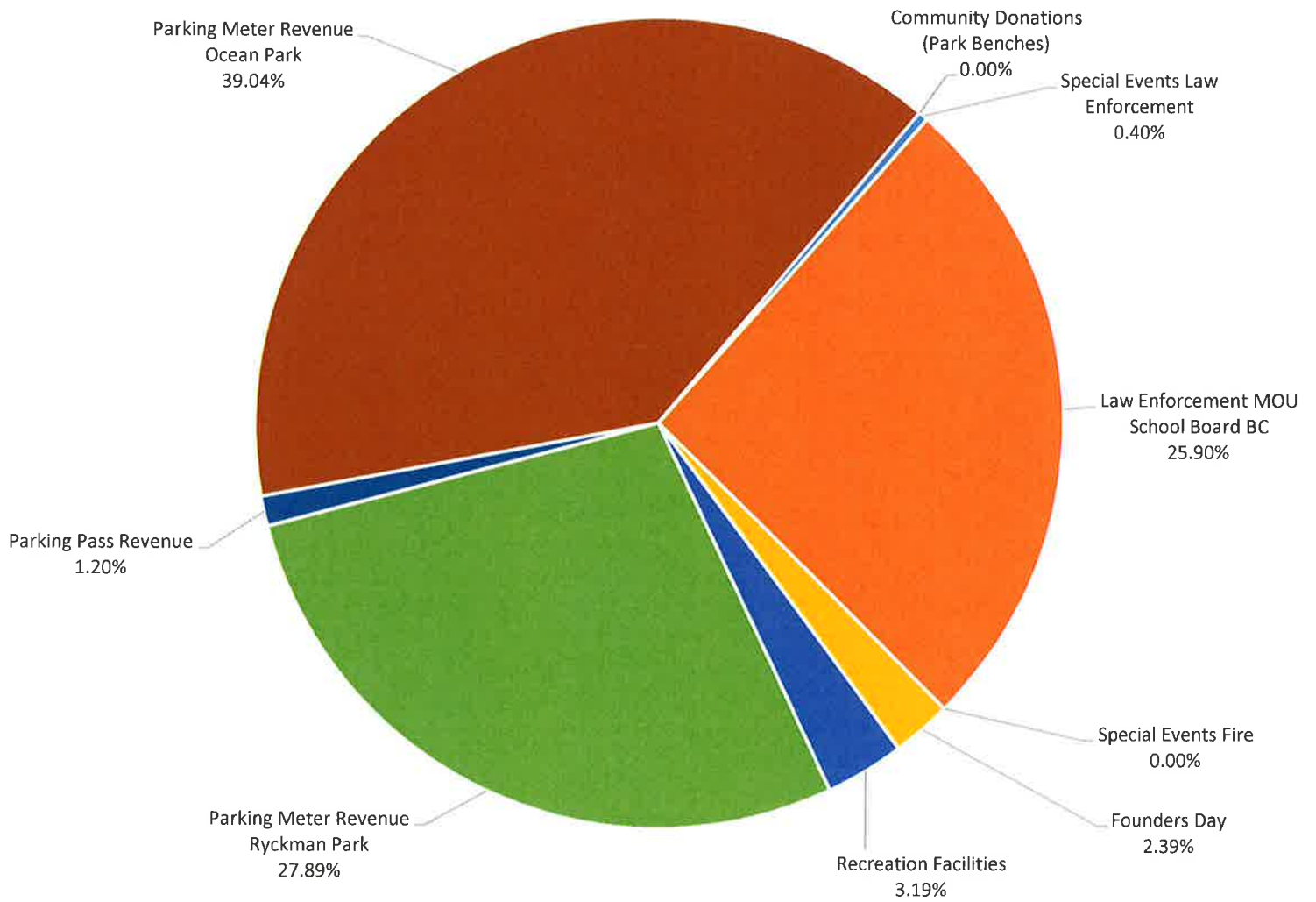
Town of Melbourne Beach Population Estimates

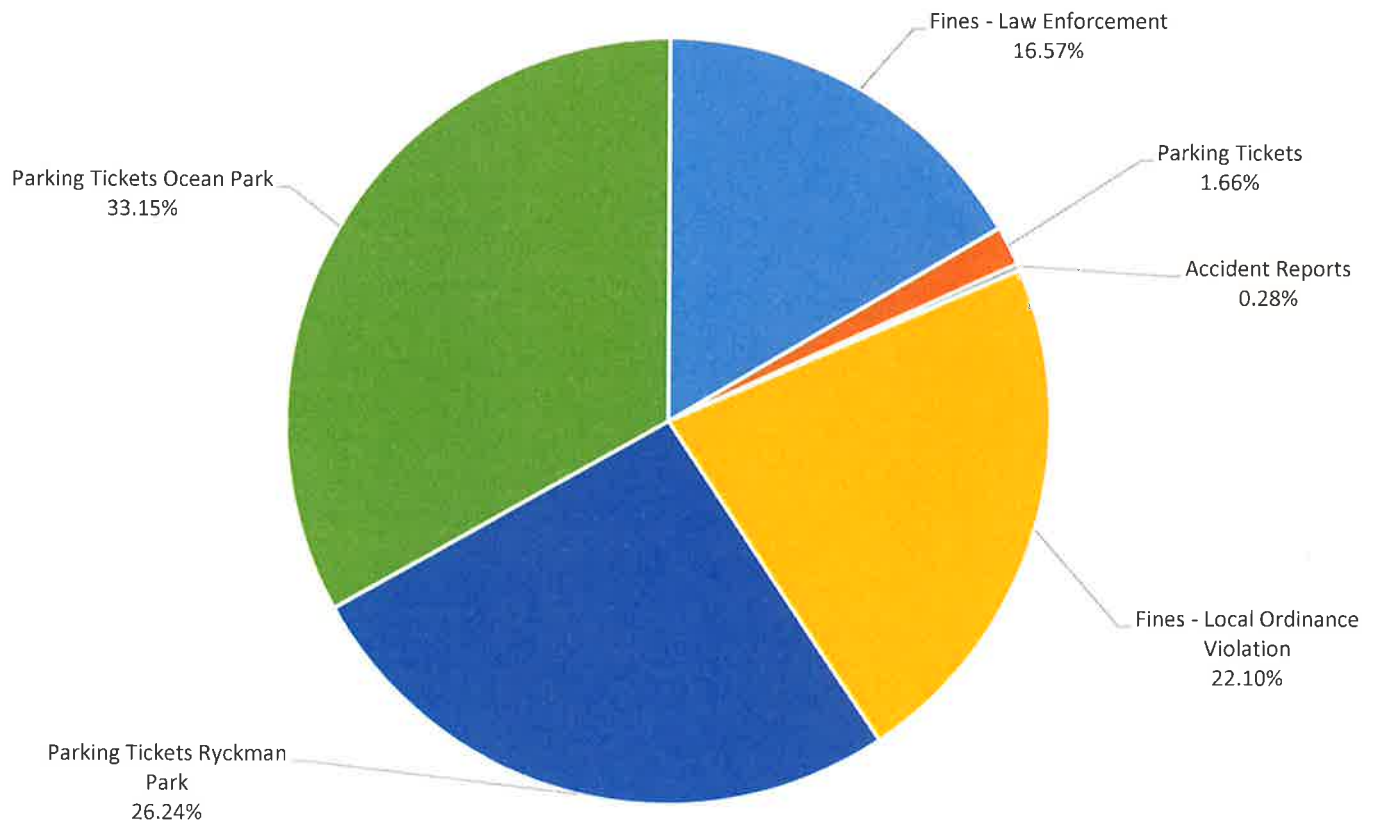


FY23 Licenses & Permits Revenue

FY23 Intergovernmental Revenue

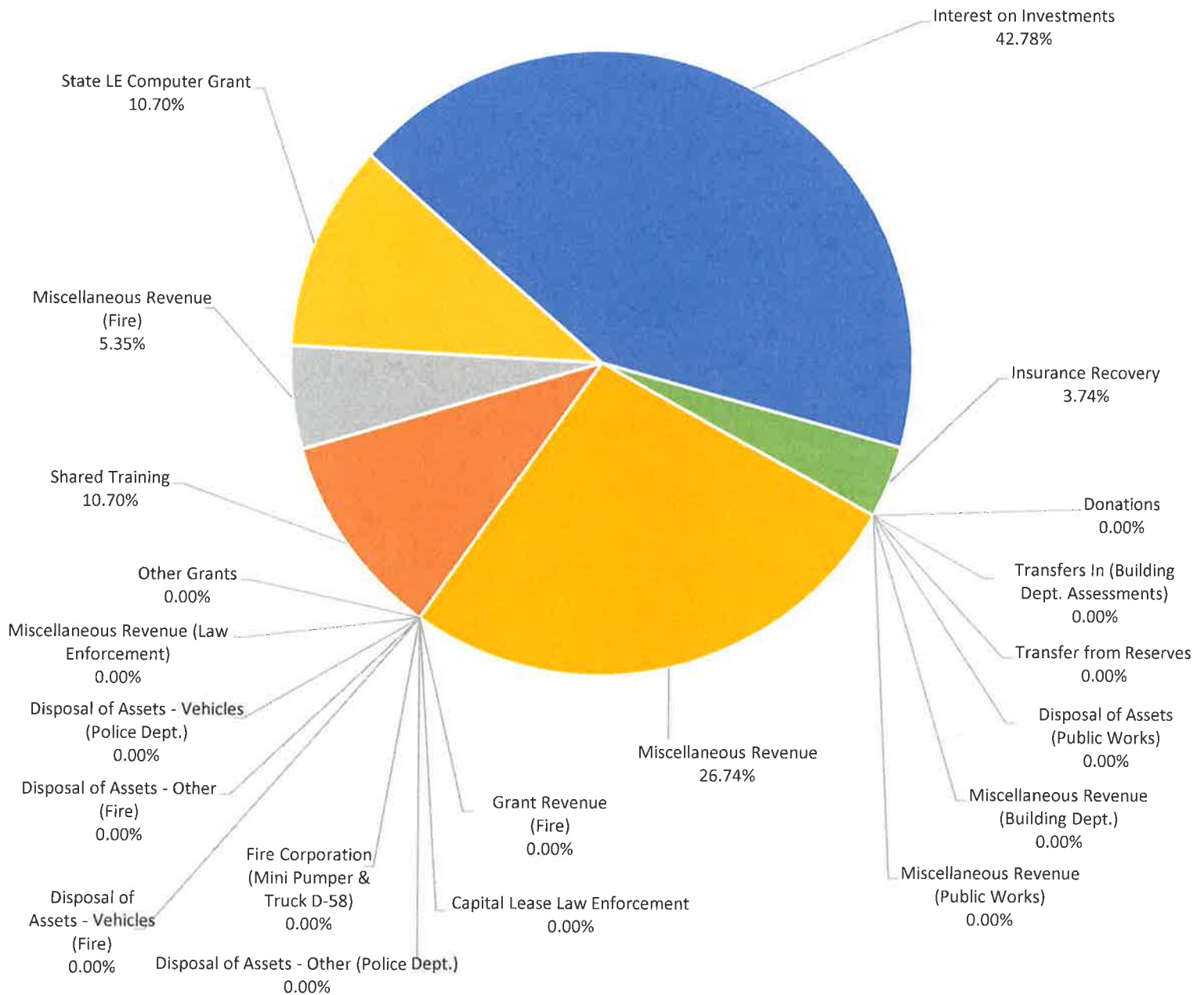
FY23 Services Revenue



FY23 Fines & Forfeitures Revenue

TOWN OF MELBOURNE BEACH

FY23 Miscellaneous Income

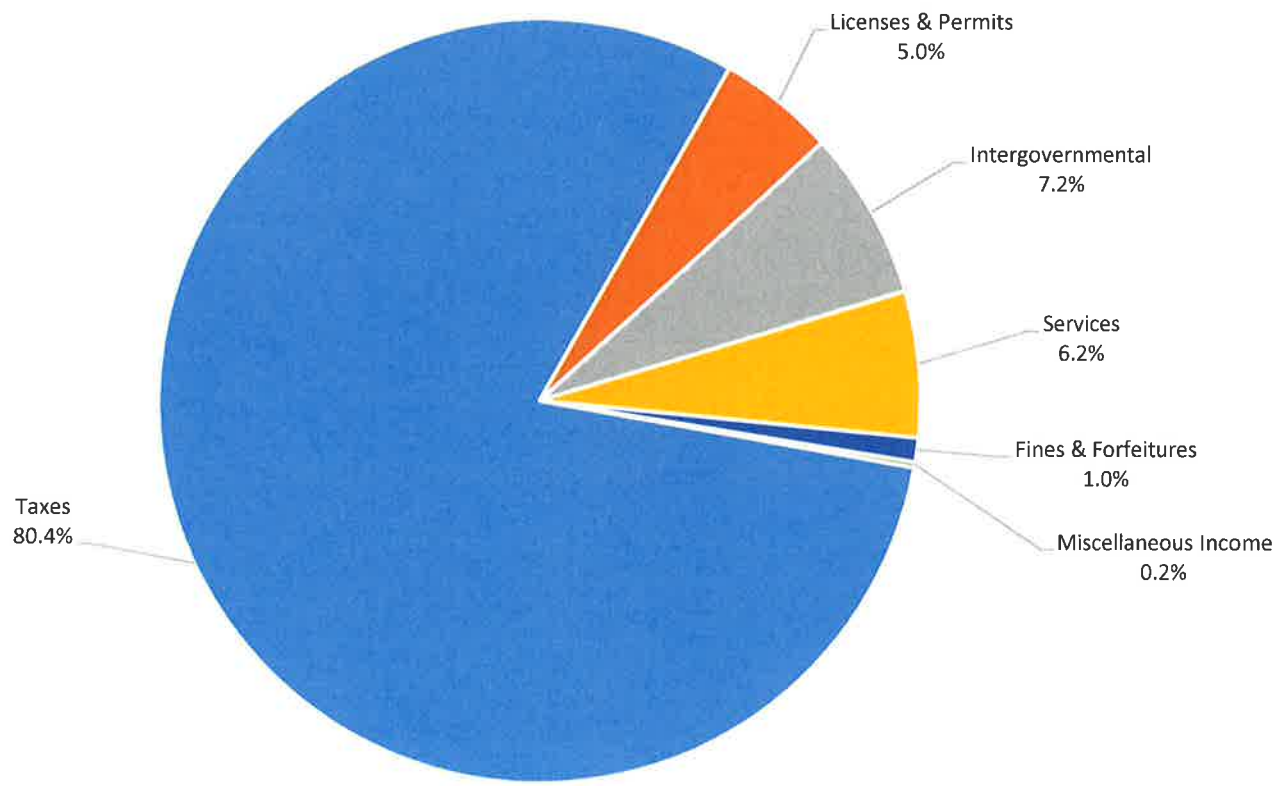


FY23 Budget Workbook

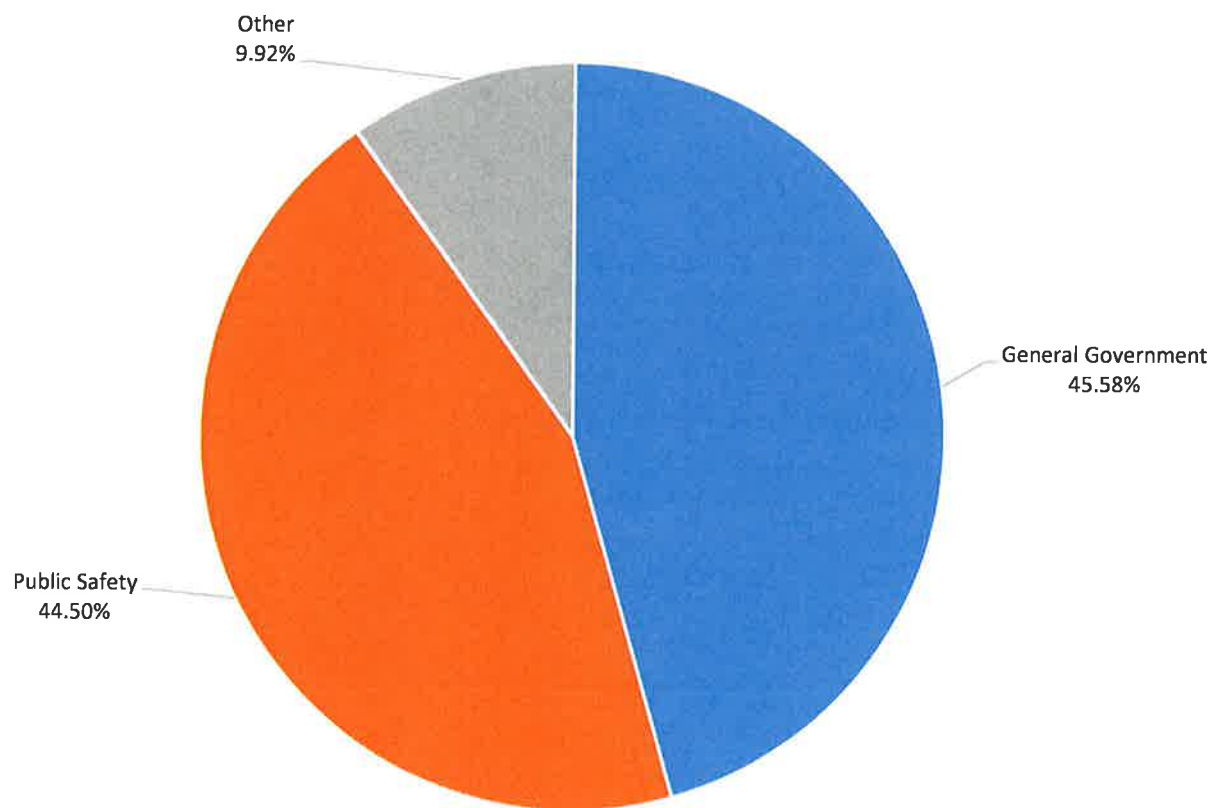
TOWN OF MELBOURNE BEACH
GENERAL FUND 001, FUND 125, FUND 172, FUND175, FUND 201, FUND 341, FUND 351
STATEMENT OF REVENUES AND EXPENDITURES
FISCAL YEAR 2023 BUDGET

Department Funds & Descriptions	FY19 Budget	FY 20 Budget	FY 21 Budget	FY 22 Budget	FY23 Budget	Long Term Capital Items	Total Expense
FY Millage Rate Applied	4.3885	4.5340	4.5151	4.6865	4.5800		
REVENUE							
Taxes ACTUAL	2,477,258	2,677,373	2,739,012	3,013,120	3,265,002		
Licenses & Permits	152,700	177,835	161,300	178,250	203,050		
Intergovernmental	266,600	313,900	298,400	248,100	291,100		
Services	60,000	87,850	114,183	195,908	251,000		
Fines & Forfeitures	15,750	13,100	13,425	25,100	41,500		
Miscellaneous Income	101,152	81,200	50,212	2,875	9,350		
TOTAL REVENUE	3,073,460	3,351,258	3,376,532	3,663,353	4,061,002		
EXPENDITURES							
GENERAL GOVERNMENT							
Legislative (11)	117,995	171,624	129,476	136,448	180,914		
Executive (12)	154,325	119,988	165,551	176,373	200,743		
Finance (13)	116,070	107,009	115,161	123,003	183,139		
Legal Counsel (14)	64,575	81,500	98,250	98,250	106,000		
Comprehensive Planning (15)	18,000	67,500	28,000	20,000	20,000		
General Services (19)	331,550	517,838	443,332	453,724	507,842	115,000	622,842
Public Works (41)	353,578	322,430	295,176	400,651	361,201	16,972	378,173
Parks & Recreation (72)	63,950	11,800	10,850	24,100	51,600		
Ryckman Pk Special Recreational Fund (175)					74,200	1,500	75,700
Ocean Park Special Revenue Fund (172)				59,769	98,905	1,400	100,305
TOTAL GENERAL GOVERNMENT	1,220,043	1,399,689	1,285,796	1,492,318	1,784,544		
PUBLIC SAFETY							
Law Enforcement (21)	1,123,894	1,164,187	1,173,071	1,189,451	1,236,255	13,479	1,249,734
Fire Control (22)	225,979	342,350	306,813	291,216	387,412		387,412
Bldg. Dept. (125)	193,093	234,131	237,574	223,226	217,890		
Code Enforcement (29)	17,476	17,023	18,016	18,174	19,072		
TOTAL PUBLIC SAFETY	1,560,442	1,757,691	1,735,474	1,722,067	1,860,629		
OTHER							
Transfer to Long Term Capital Fund (19)		31,578	70,000	118,665	115,000	Capital Items	
Transfer to Long Term Capital Fund (21)		16,500	4,000	15,000	13,479	Capital Items	
Transfer to Long Term Capital Fund (22)		28,500	27,000	36,777			
Transfer to Long Term Capital Fund (41)			10,000	10,000	16,972	Capital Items	
Transfer to EAB (Fund 104)					4,052		
Transfer to Bldg Dept Edu (Fund 124)		600	600	500	500		
Transfer to Long Term Capital Fund (172)					1,400	Capital Items	
Transfer to Long Term Capital Fund (175)					1,500	Capital Items	
Transfer to Bond Debt Service (Fund 201)	126,250	116,700	111,003	121,175	121,175		
Transfer to Stormwater (Fund 341)			65,665	146,851	111,751		
Transfer to Town Beautification (Fund 351)					30,000		
TOTAL OTHER TRANSFERS	126,250	193,878	288,268	448,968	415,829		
TOTAL EXPENSES	2,906,735	3,351,258	3,309,538	3,663,353	4,061,002		
REVENUES OVER EXPENDITURES	166,725	-	66,994	-	-		

FY23 Total Revenue

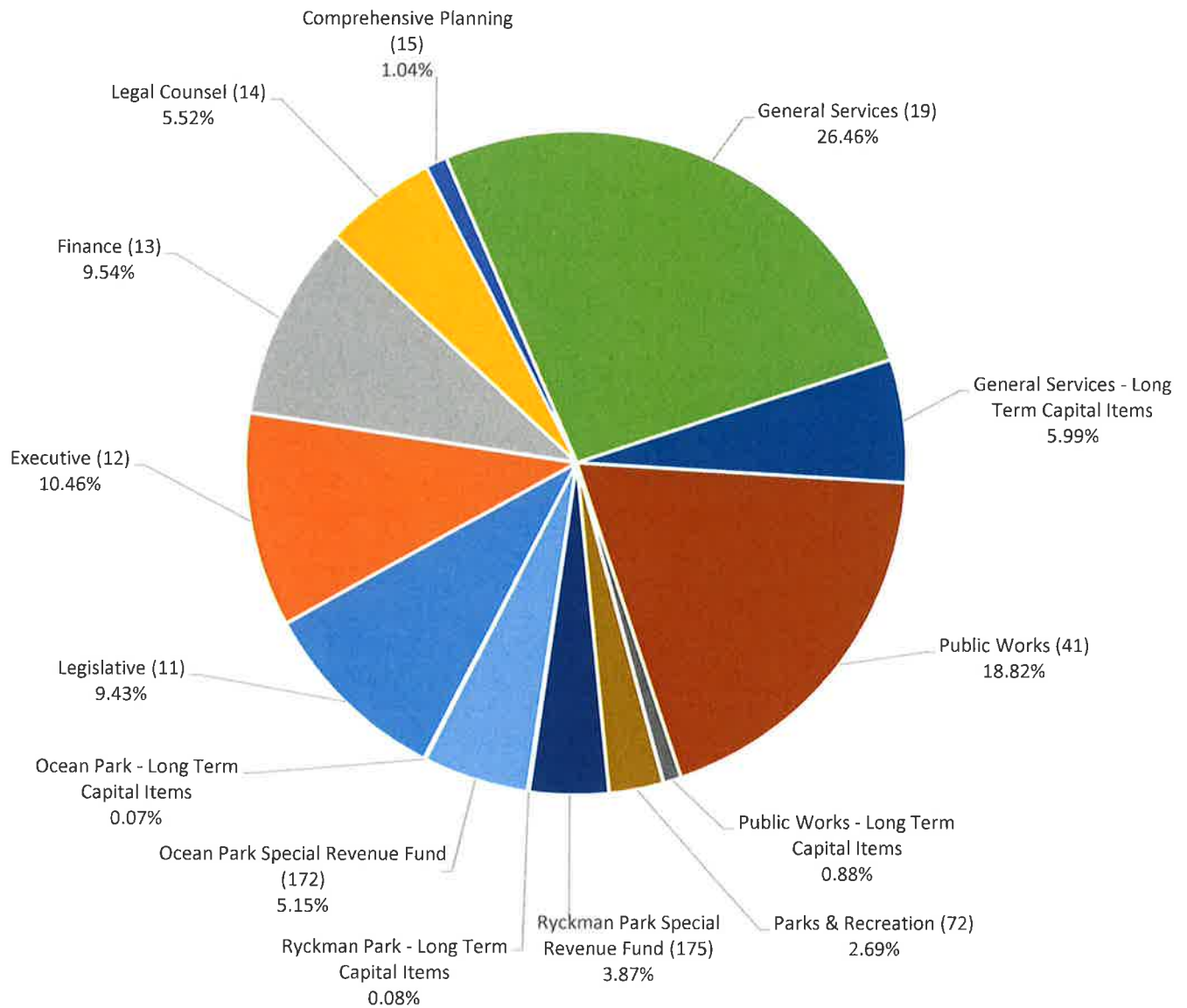


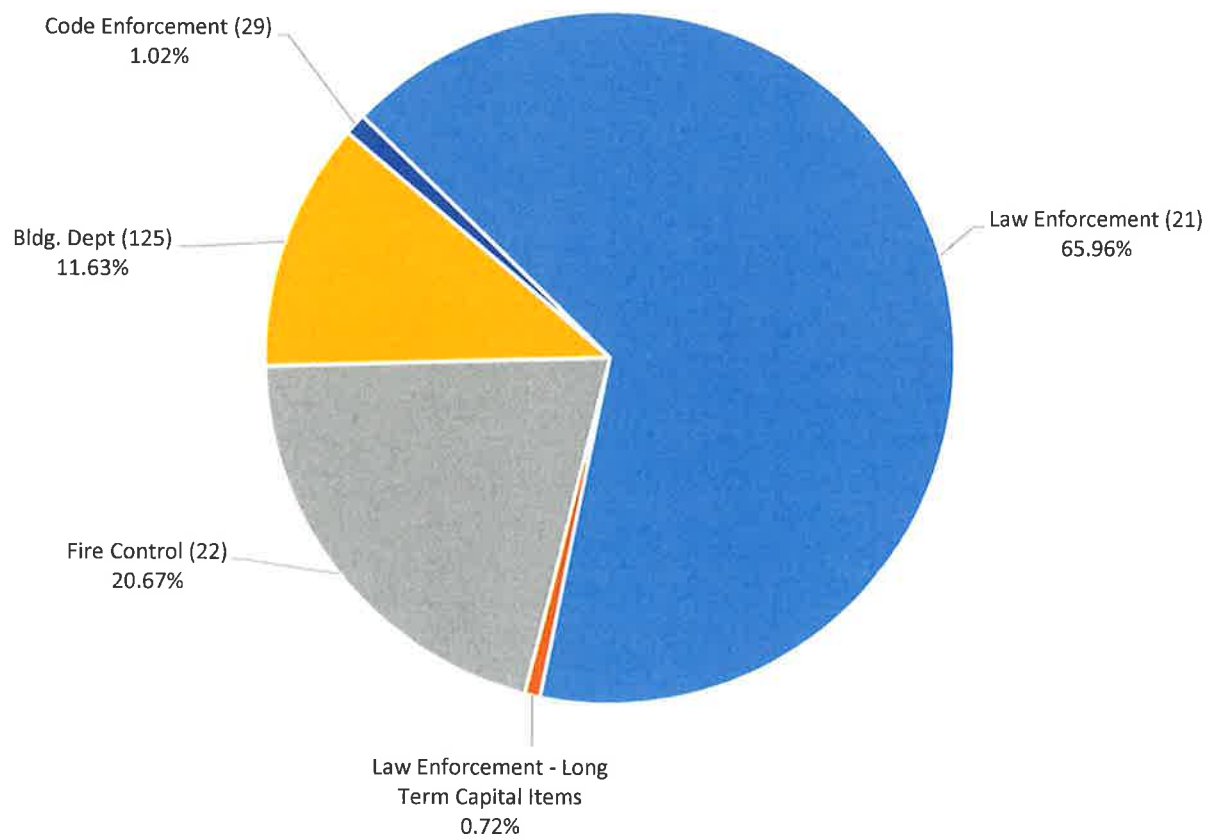
FY23 Total Expenditures

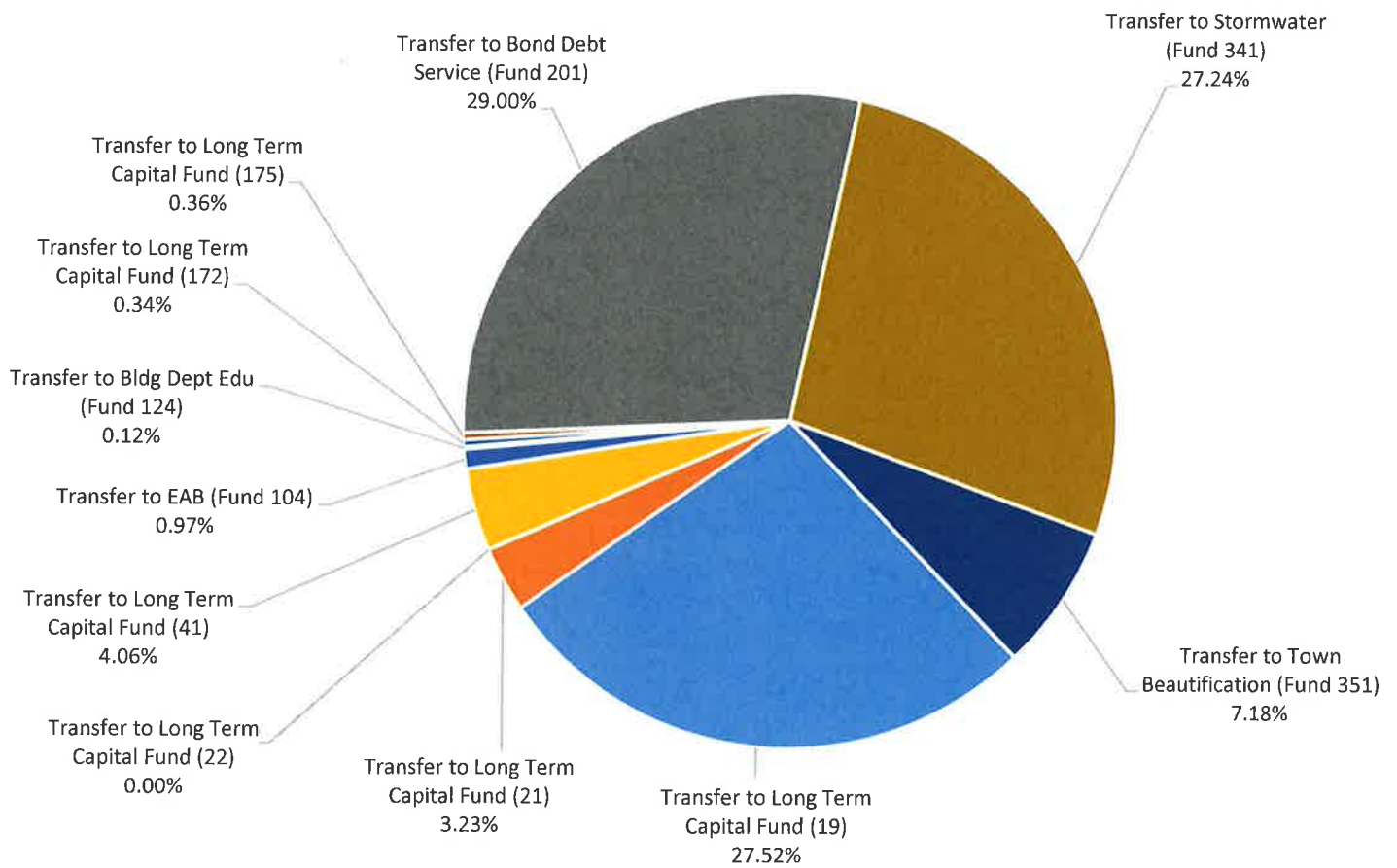


TOWN OF MELBOURNE BEACH

FY23 General Government Expenditures



FY23 Public Safety Expenditures

FY23 Other Expenditures

TOWN OF MELBOURNE BEACH, FLORIDA
WORKFORCE (HR) CALCULATIONS WORKSHEET
FY23 PROPOSED SALARY INCREASES

Dept.	Town Budgeted Positions	FY23Base	
TC Legislative	Commissioner	\$3,100	
TC Legislative	Commissioner	\$3,100	
TC Legislative	Commissioner	\$3,100	
TC Legislative	Vice Mayor	\$3,100	
TC Legislative	Mayor	\$3,800	
	Total Town Commission	\$16,200	
Executive	Town Manager		\$104,000
Executive	Admin Assistant		
Finance	Finance Manager		
Finance	Finance Clerk		
Legislative	Town Clerk		
Code Officer	Code Compliance (40%)		P/T
	Town Hall Total	\$317,744	
Building	Building Official		\$99,000
Building	Permit Tech Admin		
	Building Department Total	\$141,440	
Fire Dept.	Fire Department Chief		\$63,076
Fire Dept.	Fire Maintenance		P/T
Fire Dept.	Fire Inspector		Contract
	Fire Department Total	\$88,036	
Police Dept.	Police Chief -Griswold		\$85,000
Police Dept.	Police Lieutenant		
Police Dept.	Police Sergeant 1		
Police Dept.	Police Sergeant 2		
Police Dept.	Corporal/Detective		
Police Dept.	Police Officer 1		
Police Dept.	Police Officer 2		
Police Dept.	Police Officer 3		
Police Dept.	Police Officer 4		
Police Dept.	Police Officer 5		
Police Dept.	Police Officer 6		
Police Dept.	Police Administrative		
Police Dept.	Crossing Guard (vacant)		
	Police Department Total	\$631,372	
Public Works	Public Works Director		\$59,291
Public Works	Maintenance Foreman		
Public Works	Maintenance Worker II		
Public Works	Maintenance Worker II		
Public Works	Maintenance Worker II		
	Public Works Total	\$205,891	
	Total Town Employees FY23	\$1,384,483	
	Total Town Commission FY23	\$16,200	
	All Salaries FY23	\$1,400,683	

FRS: Town 11.91%
 SUTA: 0.32%
 Social Sec 6.20%
 Medicare 1.45%
 Health Care 100% paid by Town for Town Employees
 Health Care 50% paid by Town for spouse and children
 Life Ins \$30,000 paid by Town for Police Officers
 Life Ins \$15,000 paid by Town for all other employees
 FRS State dictated rate all eligible employees
 Police Pension 5% Employee salary contribution
 Police Pension 35.02% Town Contribution of employee salary
 Dental Paid by Employee
 Supplemental Ins Paid by Employee
Increase due to Full time Building Official 5 days per week vs 3 day per week contract
Competitive Pay Adjustment for All Police Officers
4% Cost of Living Increase Employees (Non-PD)
Additional 2% one time COLA from Fund 145

Town of Melbourne Beach
Capital Investment Plan Worksheet-10 Year Plan FY23-FY32

GENERAL FUND 001	FY23	FY24	FY25	FY26	FY27	FY28	FY29	FY30	FY31	FY32	Cost	Years
General Government Department 19												
Pave and Mil 1 Mile	\$ 52,000.00	\$ 52,000.00	\$ 52,000.00	\$ 52,000.00	\$ 52,000.00	\$ 52,000.00	\$ 52,000.00	\$ 52,000.00	\$ 52,000.00	\$ 52,000.00	\$ 52,000.00	annual
Town Hall Roof Replacement		\$ 60,000.00	\$ 60,000.00	\$ 60,000.00							\$ 300,000.00	30 years
Town Hall Training Room & Foyer Floors	\$ 12,000.00											
Town Hall Complex Light Replacement	\$ 14,000.00											
Curb and Sidewalk Repairs	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00			\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	annual
Generator					\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 80,000.00	20 years
A/C Units	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00					\$ 60,000.00	7 years
Computer Replacement	\$ 3,596.00	\$ 3,596.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,500.00	\$ 4,500.00	\$ 4,500.00	\$ 4,500.00	\$ 3,596.00	annual
Computer Server	\$ 10,320.00											
Old Town Hall Roof & Windows		\$ 12,500.00	\$ 12,500.00								\$ 25,000.00	15 years
Town Hall Complex Security 27 Cameras	\$ 53,500.00											
Total	\$ 154,916.00	\$ 137,596.00	\$ 138,000.00	\$ 125,500.00	\$ 67,500.00	\$ 67,500.00	\$ 62,500.00	\$ 62,500.00	\$ 62,500.00	\$ 62,500.00		
Police Department 21												
New Police Vehicle	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 18,500.00	\$ 18,500.00	\$ 18,500.00	\$ 18,500.00	\$ 18,500.00	\$ 18,500.00	\$ 18,500.00	\$ 33,000.00	2 years
800 MHZ Hand held Pak Sets	\$ 9,000.00	\$ 4,500.00	\$ 4,500.00	\$ 4,500.00	\$ 5,750.00	\$ 5,750.00	\$ 5,750.00	\$ 5,750.00	\$ 5,750.00	\$ 5,750.00	\$ 11,500.00	2 years
Glock Fire Arms (12)	\$ 729.00	\$ 729.00	\$ 729.00	\$ 729.00	\$ 729.00	\$ 729.00	\$ 729.00				\$ 5,100.00	7 years
Radar Unit-hand held	\$ 3,400.00	\$ 1,700.00	\$ 1,700.00	\$ 1,700.00	\$ 1,700.00	\$ 1,700.00	\$ 1,700.00	\$ 1,700.00	\$ 1,700.00	\$ 1,700.00	\$ 3,140.00	3 years
Playground & PW Camera												
Radar Trailer #1	\$ 2,500.00	\$ 1,250.00	\$ 1,250.00	\$ 1,250.00	\$ 1,250.00	\$ 1,250.00	\$ 1,250.00	\$ 1,250.00	\$ 1,250.00	\$ 1,250.00	\$ 8,000.00	6 years
Radar Trailer #2	\$ 1,250.00	\$ 1,250.00	\$ 1,250.00	\$ 1,250.00	\$ 1,250.00	\$ 1,250.00	\$ 1,250.00	\$ 1,250.00	\$ 1,250.00	\$ 1,250.00	\$ 8,000.00	6 years
Interactive Mobil Situational Train												
Total	\$ 31,879.00	\$ 24,429.00	\$ 24,429.00	\$ 27,929.00	\$ 29,179.00	\$ 29,179.00	\$ 29,179.00	\$ 28,450.00	\$ 28,450.00	\$ 28,450.00		
Fire Department 22												
Fire Hose Replacement											\$ 9,000.00	15 years
Floor Refinished							\$ 13,500.00	\$ 13,500.00	\$ 13,500.00	\$ 13,500.00	\$ 27,000.00	15 years
Radio Replacement		\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 11,000.00						\$ 165,000.00	15 years
Bunker Gear	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 2,500.00	annual
Thermal Camera FY25 & 26 (\$5000)	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00								
K-12 Rescue Saw		\$ 1,250.00	\$ 1,250.00								\$ 2,550.00	15 years
AED's	\$ 1,777.00	\$ 1,777.00	\$ 1,777.00	\$ 1,777.00							\$ 2,400.00	10 years
Vent Fan	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00								\$ 3,000.00	10 years
Fire Chief/Vehicle-finance FY22											\$ 35,000.00	8 years
New Fire Engine 58-finance FY24	\$ 82,369.00	\$ 82,369.00	\$ 82,369.00	\$ 82,369.00	\$ 82,369.00	\$ 82,369.00	\$ 82,369.00	\$ 82,369.00	\$ 82,369.00	\$ 82,369.00	\$ 750,000.00	20 years
New Fire Engine 258-finance FY31									\$ 62,500.00	\$ 62,500.00	\$ 750,000.00	20 years
Total	\$ 97,646.00	\$ 123,896.00	\$ 123,896.00	\$ 121,646.00	\$ 103,369.00	\$ 92,369.00	\$ 105,869.00	\$ 105,869.00	\$ 168,369.00	\$ 168,369.00		
Public Works Department 41												
Dune Crossovers	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	annual
Ditch Witch	\$ 4,222.00	\$ 4,222.00	\$ 4,222.00	\$ 4,222.00	\$ 4,222.00	\$ 4,222.00	\$ 4,222.00	\$ 4,222.00	\$ 4,222.00	\$ 4,222.00	\$ 38,000.00	12 years
Tractor/backhoe	\$ 10,000.00	\$ 10,000.00									\$ 30,000.00	20 years
Truck Finance FY27	\$ 8,750.00	\$ 8,750.00	\$ 8,750.00	\$ 8,750.00	\$ 8,750.00						\$ 35,000.00	10 years
Total	\$ 26,972.00	\$ 26,972.00	\$ 16,972.00	\$ 16,972.00	\$ 16,972.00	\$ 8,222.00	\$ 8,222.00	\$ 8,222.00	\$ 8,222.00	\$ 8,222.00		

Town of Melbourne Beach
Capital Investment Plan Worksheet-10 Year Plan FY23-FY32

GENERAL FUND 001	FY23	FY24	FY25	FY26	FY27	FY28	FY29	FY30	FY31	FY32	Cost	Years
Parks & Recreation Department 72												
Resurface Tennis Court	\$ 28,600.00	\$ 15,000.00	\$ 3,750.00	\$ 3,750.00	\$ 3,750.00	\$ 3,750.00	\$ 3,750.00	\$ 3,750.00	\$ 3,750.00	\$ 3,750.00	\$ 30,000.00	8 years
Resurface Basketball Court	\$ 4,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 15,000.00	4 years
Ryckman Park Playground		\$ 23,600.00	\$ 8,600.00	\$ 8,600.00	\$ 8,600.00	\$ 8,600.00	\$ 8,600.00	\$ 8,600.00	\$ 8,600.00	\$ 8,600.00	\$ 46,000.00	
Totals	\$ 32,600.00	\$ 41,600.00	\$ 15,350.00	\$ 15,350.00	\$ 15,350.00	\$ 15,350.00	\$ 15,350.00	\$ 15,350.00	\$ 15,350.00	\$ 15,350.00		
General Fund Total Capital Expense	\$ 344,013.00	\$ 354,493.00	\$ 318,647.00	\$ 307,397.00	\$ 232,370.00	\$ 212,620.00	\$ 221,120.00	\$ 220,391.00	\$ 282,891.00	\$ 282,891.00		
SPECIAL REVENUE FUNDS												
Building Department FUND 125												
Blue Print Scanner	\$ 16,000.00											
Total Capital Expense Per Year	\$ 16,000.00											
Ocean Park Parking FUND 172												
Boardwalk	\$ 16,000.00											
Ocean Park Parking Lot Repairs		\$ 50,000.00	\$ 50,000.00	\$ 14,300.00	\$ 14,300.00	\$ 14,300.00	\$ 14,300.00	\$ 14,300.00	\$ 14,300.00	\$ 14,300.00	\$ 100,000.00	7 years
Ocean Park Kiosk	\$ 1,400.00	\$ 1,400.00	\$ 1,400.00	\$ 1,400.00	\$ 1,400.00	\$ 1,400.00	\$ 1,400.00	\$ 1,400.00	\$ 1,400.00	\$ 1,400.00	\$ 11,000.00	8 years
Total Capital Expense Per Year	\$ 17,400.00	\$ 51,400.00	\$ 51,400.00	\$ 15,700.00	\$ 15,700.00	\$ 15,700.00	\$ 14,300.00	\$ 14,300.00	\$ 14,300.00	\$ 14,300.00		
Ryckman Park Parking Fund 175												
Town Beautification Project	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	annual
Kiosk	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 10,500.00	7 years
Total Capital Expense Per Year	\$ 31,500.00	\$ 31,500.00	\$ 31,500.00	\$ 31,500.00	\$ 31,500.00	\$ 31,500.00	\$ 31,500.00	\$ 31,500.00	\$ 31,500.00	\$ 31,500.00		
STORMWATER FUND 341												
Pave Riverside	\$ 602,212.00											15years
Total Capital Expense Per Year	\$ 602,212.00											
American Rescue Plan Fund 145												
Riverside Sidewalk	\$ 60,000.00											
Pine to Oak, 1st to 3rd Stormwater	\$ 800,000.00											
Total Capital Expense Per Year	\$ 860,000.00			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		

FY23 Budget Workbook

TOWN OF MELBOURNE BEACH GENERAL FUND #001 LEGISLATIVE EXPENSES-DEPT. #11 FY2023 BUDGET			
Departments, Funds & Descriptions	FY21 Budget	FY22 Budget	FY23 Budget
Dept.: 11 Legislative			
500.11.00 Executive Salaries			
500.12.00 Regular Salaries			
500.14.00 Salaries Overtime			
500.21.00 FICA Taxes - Employer Portion			
500.22.20 Retirement Town Employees			
500.23.01 Health Insurance			
500.23.02 Life Insurance			
500.25.00 Unemployment Compensation			
Total Expense for Salary and Related Expense	92,738	96,949	88,563
510.31.00 Professional Services	160	250	\$ 2,902
510.40.00 Travel & Meetings Commission	3,640	3,640	\$ 3,640
510.40.10 Travel & Meetings - Staff	2,788	2,788	\$ 2,788
510.47.00 Printing	4,015	5,015	\$ 5,015
510.48.00 Promotional Activities	600	600	\$ 800
510.48.40 Legal Notices & Advertising	8,000	10,000	\$ 10,000
510.49.50 Election Expense	2,500	2,500	\$ 2,500
510.54.00 Dues & Subscriptions	855	875	\$ 875
510.54.10 Training & Schools	4,310	4,410	\$ 4,410
510.64.00 Machinery and Equipment	2,000	2,000	\$ 2,000
510.64.01 Capital Expense	-	0.00	\$ 50,000
543.00.00 Licenses & Fees	6,646	7,421	\$ 7,421
Totals	128,252	136,448	180,914
	Increase	32.588%	44,466

software

92,351

Supplemental Information	
FTE Positions	Positions Budgeted
1.00	Mayor
4.00	Commissioners
1.00	Town Clerk
6.00	Total -

FY23 Budget Workbook

TOWN OF MELBOURNE BEACH**GENERAL FUND #001****LEGISLATIVE EXPENSES-DEPT. #11****FY2023 BUDGET**

Account Number	Classification/ Description	Qty	Cost	Subtotal	Total
001-11-510.31.00	Professional Services	2	125	250	
	Shredding service	12	221	2,652	
	Computer software system annual fee				
				Total	2,902
001-11-510.40.00	Travel & Meetings Commission				
	IEMO/Advanced IEMO	2	700	1,400	
	Tallahassee FLC Legislative Day	1	700	700	
	FLC Annual Conference	1	700	700	
	SCLC dinners (up to 3 attendees per mo.)	24	35	840	
				Total	3,640
001-11-510.40.10	Travel & Meetings Staff				
	FACC Fall Academy Town Clerk	4	149	596	
	FACC Summer Academy	8	149	1,192	
	Brevard County Assoc. Muni-Clerk	6	50	300	
	IIMC Regional Conference-Town Clerk	1	700	700	
				Total	2,788
001-11-510.47.00	Printing				
	Codification-Code of Ordinance, Include LDC		3,500	3,500	
	American Legal Publishing Code Supplement		478	478	
	American Legal Publishing Folio Supplement		909	909	
	Business Cards-Commission,Clerk	4	20	80	
	Commission Name Plates	2	24	48	
				Total	5,015
001-11-510.48.00	Promotional Activities				
	Swearing in Ceremonies, Ribbon Cuttings, Seminars, Open House, Grant Workshops				
				Total	800
001-11-510.48.40	Legal Notice & Advertising				
	Ordinances, Resolutions, Variances				
	Special Exceptions, general notices	8	1,000	8,000	
	TRIM Advertising	2	1,000	2,000	
				Total	10,000
00-11-510.49.50	Election Expense				
	Supervisor of Elections, Legal Notices	1	2,500	2,500	
	Florida Election Commission				
				Total	2,500
001-11-510.54.00	Dues and Subscriptions				
	FACC for Clerk and Deputy Town Clerk	2	80	160	
	SCLC Annual Membership Dues	2	60	120	
	Brevard County Clerk Assoc.	1	30	30	
	International Institute of Municipal Clerks	1	215	215	
	Florida League of Mayors	1	350	350	
				Total	875
001-11-510.54.10	Training & Schools				
	IIMC Webinars	4	50	200	
	Brevard County Assoc of Muni-Clerks	12	30	360	
	IEMO & Advanced IEMO-Commissioners	2	300	600	
	FLC Annual Conference -Commissioners	1	550	550	
	FACC Fall Academy Clerk or Deputy	1	400	400	
	FACC Summer Academy Town Clerk	2	400	800	
	IIMC Regional Conference-Town Clerk	2	350	700	
	ADA Compliance	4	200	800	
				Total	4,410

FY23 Budget Workbook

Account Number	Classification/ Description	Qty	Cost	Subtotal	Total
001-11-510-64.00	Machinery and Equipment				
	Headsets, Datasticks, Microphones,Recorders	1	2,000	2,000	
				Total	2,000
001-11-510.64.01	Capital Expense				
	Archiving Software			26,000	
	Document Scanning			24,000	
				Total	50,000
001-11-543.00.00	Licenses & Fees				
	Internet Service, Code of Ordinances Annual Fee	1	495	495	
	Sound Cloud Annual Fee	1	144	144	
	CivicPlus Web	1	2,755	2,755	
	Amazon-Cloud Retention	12	45	540	
	Archive Social-Social Media Retention	12	249	2,988	
	IMCC	1	200	200	
	FlipHTML Newsletter	1	299	299	
				Total	7,421
	TOTAL LEGISLATIVE EXPENSE				92,351

FY23 Budget Workbook

TOWN OF MELBOURNE BEACH**GENERAL FUND #001****EXECUTIVE EXPENSES-DEPT. #12****FY2023 BUDGET**

Departments, Funds & Descriptions	FY21 Budget	FY22 Budget	FY23 Budget	
Dept.: 12 Executive				
500.12.00 Regular Salaries	117,820	121,960	140,540	
500.21.00 FICA Taxes - Employer Portion	9,013	9,330	10,751	
500.22.01 Retirement - ICMA	9,650	10,820	16,738	
500.22.20 Retirement Town Employees	2,132	2376	0	
500.23.01 Health Insurance	22,109	25,697	23,764	
500.23.02 Life Insurance	735	735	735	
500.25.00 Unemployment Compensation	377	390	450	192,978
510.40.00 Travel & Meetings	420	1,320	1,320	
510.49.99 Miscellaneous	0	0	0	
510.52.50 Gas & Oil	2,400	2,400	2,400	
510.54.00 Dues & Subscriptions	895	895	3,595	
510.54.10 Training & Schools	0	450	450	<u>7,765</u>
Totals	165,551	176,373	200,743	200,743
	Increase	13.82%	24,370	

Supplemental Information			
FTE Positions		Positions Budgeted	
1.00	Town Manager	104,000	Contract
1.00	Admin Assist		
Total			

Salary increase due to Admin position going from p/t to full time with benefits.

FY23 Budget Workbook

TOWN OF MELBOURNE BEACH**GENERAL FUND #001****EXECUTIVE EXPENSES-DEPT. #12****FY2023 BUDGET**

Account Number	Classification/ Description	Qty	Cost	Subtotal	Total
001-12-510.40.00	Travel & Meetings-STIPEND All Meetings				
	Space Coast League Dinners	12	35	420	
	Florida League of Cities Annual Conference	1	900	900	
				Total	1,320
001-12-510.49.99	Miscellaneous			Total	0
001-12-510.52.50	Gas &Oil-Stipend	12	200	2,400	
				Total	2,400
001-12-510.54.00	Dues & Subscriptions				
	ICMA Annual Dues			0	
	FCCMA Membership Fee	1	3,000	3,000	
	Space Coast Public Manager's Assoc	1	100	100	
	Florida League of Cities Annual Dues	1	495	495	
				Total	3,595
001-12-510.54.10	Training & Schools				
	Florida League of Cities Annual Conference	1	450	450	
				Total	450
001-12-510.64.01	Capital Outlay				
					0
	TOTAL EXECUTIVE EXPENSE				7,765

FY23 Budget Workbook

TOWN OF MELBOURNE BEACH GENERAL FUND #001 FINANCE EXPENSES-DEPT. #13 FY2023 BUDGET			
Departments, Funds & Descriptions	FY21 Budget	FY22 Budget	FY23 Budget
Dept.: 13 Finance			
500.12.00 Regular Salaries			
500.21.00 FICA Taxes - Employer Portion			
500.22.20 Retirement Town Employees			
500.23.01 Health Insurance			
500.23.02 Life Insurance			
500.25.00 Unemployment Compensation			
Total of Salaries and Related Payroll Exp	77,821	80,645	142,049
510.31.00 Professional Services	7,400	7,000	5,300
510.32.00 Auditing Services	22,300	23,000	26,600
510.32.90 Banking Fees	4,700	4,700	6,900
510.32.95 IPS Banking Fees			
510.40.00 Travel & Meetings	1,900	2,100	1,200
510.41.15 IPS Communications Fee			
510.47.00 Printing	180	180	180
510.54.00 Dues & Subscriptions	60	60	60
510.54.10 Training & Schools	800	800	800
764.10.00 Filing Fees Clerk-Park Tickets		150	50
Totals	115,161	118,635	183,139
	Increase	54.37%	64,504

moved

moved

41,090

Supplemental Information	
FTE Positions	Positions Budgeted
1.00	Finance Manager
1.00	Finance Clerk
2.00	Total 0

Increase due to addition of full time Finance Clerk, increased fee for single audit administration of American Funds Plan and Merchant Service Fees

FY23 Budget Workbook

TOWN OF MELBOURNE BEACH

GENERAL FUND #001

FINANCE EXPENSES-DEPT. #13

FY2023 BUDGET

Account Number	Classification/ Description	Qty	Cost	Subtotal	Total
001-13-510.31.00	Professional Services				
	BS&A Software	1	5,300	5,300	
				Total	5,300
001-13-510.32.00	Audit				
	Annual Financial Audit	1	23,100	23,100	
	Single Audit		3,500	3,500	
				Total	26,600
001-13-510.32.90	Banking Fees				
	Merchant Service Fee, service chrgs				
	Check Printing				
				Total	6,900
001-13-510.32.95	IPS Banking Fees				
				Total	0 moved
001-13-510.40.00	Travel & Meetings				
	FGFOA Government School-fall				
	SCFGFOA Quarterly seminars	4	25	100	
	FGFOA conference summer	1	1,100	1,100	
				Total	1,200
001-13-510.41.15	IPS Communications Fee				
				Total	0 moved
001-13-510.47.00	Printing				
	W2's	1	180	180	
				Total	180
001-13-510.54.00	Dues & Subscriptions				
	FGFOA Dues	1	35	35	
	FGFOA Dues-Local Chapter	1	25	25	
				Total	60
001-13-510.54.10	Training & Schools				
	FGFOA Government School	1	350	350	
	FGFOA Conference Registration	1	450	450	
				Total	800
001-13-764.10.00	Filing Fees Clerk-Parking Tickets	5	10	50	
				Total	50
TOTAL FINANCE EXPENSE					41,090

FY23 Budget Workbook

TOWN OF MELBOURNE BEACH GENERAL FUND #001 LEGAL EXPENSES-DEPT. #14 FY2023 BUDGET			
Departments, Funds & Descriptions	FY21 Budget	FY22 Budget	FY23 Budget
Dept.: 14 Legal Counsel			
510.31.00 Professional Services	96,000	96,000	96,000
510.31.01 Code Enforcement Attorney	2,250	2,250	10,000
Totals	98,250	98,250	106,000

TOWN OF MELBOURNE BEACH GENERAL FUND #001 COMPREHENSIVE PLANNING EXPENSES-DEPT. #15 FY2023 BUDGET			
Departments, Funds & Descriptions	FY21 Budget	FY22 Budget	FY23 Budget
Dept.: 15 Comprehensive Planning			
510.31.00 Professional Services	18,000	20,000	20,000
510.31.95 Grant Services	10,000		
Totals	28,000	20,000	20,000

FY23 Budget Workbook

TOWN OF MELBOURNE BEACH GENERAL FUND #001 LEGAL COUNSEL EXPENSES-DEPT. #14 FY2023 BUDGET WORKSHEET					
	Classification/ Description	Qty	Subtotal	Total	
001-14-510.31.00	Professional Services				
	Town Attorney		81,000		
	Labor Attorney		15,000		
			Total		96,000
001-14-510.31.01	Code Enforcement Attorney				
	Code Enforcement Attorney				10,000
			Total		0
TOTAL LEGAL COUNSEL EXPENSE				Total	106,000

TOWN OF MELBOURNE BEACH GENERAL FUND #001 COMPREHENSIVE PLANNING EXPENSES-DEPT. #15 FY2023 BUDGET WORKSHEET					
	Classification/ Description	Qty	Subtotal	Total	
001-15-510.31.00	Professional Planning Serv.		20,000		
001-15-510.31.95	Grant Services				
TOTAL COMP. PLANNING EXPENSE				Total	20,000

TOWN OF MELBOURNE BEACH GENERAL FUND #001 GENERAL GOVERNMENT SERVICES EXPENSES-DEPT. #19 FY2023 BUDGET			
Departments, Funds & Descriptions	FY21 Budget	FY22 Budget	FY23 Budget
Dept.: 19 General Services			
500.24.00 Workers Compensation	2,290	2,520	2,618
510.31.00 Professional Services	4,000	4,020	4,020
510.31.11 Security	1,998	2,300	3,308
510.34.10 Janitorial Services	13,308	15,108	17,000
510.35.00 Pre-Employment Exp.	135	135	300
510.41.00 Telephone	8,856	10,992	18,240
510.41.10 Communication Services	42,816	43,608	43,056
510.43.00 Street Lights	45,000	46,000	47,000
510.43.10 Electricity	22,580	28,704	38,500
510.43.20 Water & Sewer	5,496	1,560	3,520
510.43.50 Waste Service Tax	2,807	2,807	3,300
510.45.00 General Liability Insurance	62,192	68,412	85,728
510.45.01 Flood Insurance	3,410	3,751	3,751
510.45.02 Property Insurance	45,938	50,920	69,960
510.45.03 Auto Insurance	7,500	7,788	8,172
510.46.10 Office Equipment Maintenance	5,408	4,232	4,232
510.46.15 Equipment Maintenance	13,300	14,500	25,000
510.46.36 Pest Control	3,000	3,000	3,000
510.46.41 Mowing Contract	18,604	22,410	22,410
510.47.00 Printing	400	600	500
510.49.48 Environmental Board Expense	6,420	3,420	
510.49.90 Adopt An Area			1,500
510.49.98 Contingency	30,000	30,000	25,000
510.49.99 Miscellaneous	300	300	300
510.51.00 Office Supplies	10,500	9,000	11,000
510.51.10 Postage	2,000	1,200	1,400
510.52.10 Janitorial Supplies	5,000	3,000	3,500
510.54.00 Dues & Subscriptions	270	320	325
510.64.01 Capital Outlay	131,296	174,261	39,916
543.00.00 Licenses & Fees	19,732	17,521	21,286
581.00.00 Transfer Out Long Term Capital			115,000
Totals	514,556	572,389	622,842
	Increase	8.81%	50,453

moved
New

Short Term (1Year) Capital Projects	FY23	FY24	FY25	FY26	FY27
Pave and mil 1 mile of road** (Into Perpetuity)	52,000	52,000	52,000	52,000	52,000
Town Hall Roof Replacement		60,000	60,000	60,000	60,000
Town Hall Training Room & Foyer Floors	12,000				
Town Hall Complex Ceiling Light Replacement	14,000				
Curb and Sidewalk Repair	2,000	2,000	2,000	2,000	2,000
Generator (begin FY27)					
A/C Units	7,500	7,500	7,500	7,500	7,500
Computer Replacement	3,596	3,596	4,000	4,000	4,000
Computer Server (3)	10,320				
Old Town Hall Roof & Windows		12,500	12,500		
Town Hall Complex Security System (27 cameras)	53,500	53,500			
Short Term Capital	39,916	57,096	16,500	64,000	64,000
Long Term Capital	115,000	134,000	121,500	61,500	61,500
Total Capital	154,916	191,096	138,000	125,500	125,500

15% increase in Liability, Property, Auto, Workers Comp Insurance

TOWN OF MELBOURNE BEACH
GENERAL FUND #001
GENERAL GOVERNMENT SERVICES EXPENSES-DEPT. #19
FY2023 BUDGET

Account Number	Classification/ Description	Qty	Cost	Subtotal	Total
001-19-500.24.00	Workers Compensation				
	Florida Municipal Insurance Trust			2,618	
				Total	2,618
001-19-510.31.00	Professional Services				
	Trac EZ @250.00 per mo.	12	250	3,000	
	Employee Benefits Corp (Cobra Admin)	12	60	720	
	Misc., Animal Control			300	
				Total	4,020
001-19-510.31.11	Security				
	Key Fobs-mag locks		500	500	
	Battery Back Up's , Id cards, repairs		900	900	
	ATP Fire-Alarm monitoring	12	75	900	
	Cyber Liability Insurance	12	84	1,008	
	Key Fob software & server			Total	3,308
001-19-510.34.10	Janitorial Services				
	General Cleaning Town Hall Complex & PW			17,000	
				Total	17,000
001-19-510.35.00	Pre-Employment Exp. (Town Hall)				
	Drug tests & Credit Check			300	
				Total	300
001-19-510.41.00	Telephone				
	AT&T Phones	12	1,173	14,076	
	AT&T Mobility-Air cards (police cars)	12	197	2,364	
	Florida High Speed-back up internet/phone	12	150	1800	
				Total	18,240
001-19-510.41.10	Communication Service				
	Spectrum	12	464	5,568	
	Spectrum -internet	12	114	1,368	
	Spectrum-internal numbers	12	246	2,952	
	Computer Experts (Southern Software)	12	1,900	22,800	
	Server Back Ups (3servers)	12	597	7,164	
	Radio Transmitter	12	267	3,204	
				Total	43,056
001-19-510.43.00	Street Lights-FPL			47,000	
				Total	47,000
001-19-510.43.10	Electricity-FPL (interior& pumps)			38,500	
				Total	38,500
001-19-510.43.20	Water & Sewer-Town Hall			3,520	
				Total	3,520
001-19-510.43.50	Waste Service Tax				
	Brevard County Solid Waste Fee			3,300	
	Atlantic St Waste Pick Up Fee				
				Total	3,300
001-19-510.45.00	General Liability Insurance-FMIT	12	7,144	85,728	
				Total	85,728
001-19-510.45.01	Flood Insurance			3,751	
	Wright National Flood Ins. for Town Hall			Total	3,751
001-19-510.45.02	Property Insurance-FMIT	12	5,330	69,960	
				Total	69,960
001-19-510.45.03	Auto Insurance-FMIT	12	681	8,172	
				Total	8,172
001-19-510.46.10	Office Equipment Maintenance				
	DEX	12	141	1,692	
	Quarterly Copy count	4	635	2,540	
				Total	4,232
001-19-510.46.15	Equipment Maintenance			25,000	
	HVAC repairs -all buildings			Total	25,000

Account Number	Classification/ Description	Qty	Cost	Subtotal	Total
001-19-510.46.36	Pest Control	12	250	3,000	
				Total	3,000
001-19-510.46.41	Mowing	2	11,205	22,410	
	Contract (\$33,613) 2/3 of contract			Total	22,410
001-19-510.47.00	Printing			500	
	parking stickers, business cards			Total	500
001-19-510.49.48	Environmental Boards Expense (EAB)				moved
001-19-510.49.90	Adopt An Area			1,500	
	Plantings at crossovers & parks			Total	1,500 New
001-19-510.49.98	Contingency			25,000	
				Total	25,000
001-19-510.49.99	Miscellaneous			300	
				Total	300
001-19-510.51.00	Office Supplies			11,000	
				Total	11,000
001-19-510.51.10	Postage			1,400	
				Total	1,400
001-19-510.52.10	Janitorial Supplies-All Buildings & Depts.			3,500	
				Total	3,500
001-19-510.54.00	Dues & Subscriptions			325	
	Annual subscription-Florida Today			Total	325
001-19-510.64.01	FY21 Capital Outlay				
	Short term			39,916	
001-19-581.00.00	Long term transfer out			115,000	
				Total	154,916
Account Number	Classification/ Description	Qty	Cost	Subtotal	Total
001-19-543.00.00	License & Fees				
	Annual Go Daddy Domain Name		250	250	
	Annual DEP Agency Fee-Ocean Park		300	300	
	Quarterly elevator inspection	4	572	2,288	
	Annual Elevator License Renewal	1	75	75	
	Annual Fire Alarm Inspection	1	1,700	1,700	
	Annual ATP Fire Extinguisher Inspection	33	10	330	
	Annual Fire Extinguisher Recharge	5	65	325	
	Annual Fire Extinguisher Recharge	2	45	90	
	Annual American Test Center Safety Inspection			320	
	Comprehensive Background Annual Fee		1,100	1,100	
	Annual Sonic Wall Software TH	1	765	765	
	Annual EndPoint Anti Virus Fee-webroot	24	40	960	
	Annual Computer Warranty	1	99	99	
	Annual Fee Barracuda TH Complex	34	89	3,026	
	Archive Social			2,988	
	Duo Remote Authentication	5	50	250	
	Annual Server Software (Veritas)	3	199	597	
	Mnthly Adobe Software Licenses (6 users)	12	102	1,224	
	Annual Generator Maintenance Fee	1	2,500	2,500	
	Qrtly HVAC Contract	4	506	2,024	
	Annual Fee-Innovative Credit Solutions	1	75	75	
				Total	21,286
TOTAL GENERAL GOVERNMENT					622,842

FY23 Budget Workbook

TOWN OF MELBOURNE BEACH			
GENERAL FUND #001			
LAW ENFORCEMENT EXPENSE-DEPT. #21			
FY2023 BUDGET			
Departments, Funds & Descriptions	FY21 Budget	FY22 Budget	FY23 Budget
Dept.: 21 Law Enforcement			
500.12.00 Regular Salaries			631,372
500.12.50 Holiday Pay			20,000
500.14.00 Salaries Overtime			15,000
500.14.16 Hurricane Pay			18,000
500.15.00 Education Incentive Pay			6,800
500.15.01 First Responder			8,000
500.21.00 FICA Taxes			52,171
500.22.02 Police Pension			206,912
500.22.20 Retirement Town Employees			5,217
500.23.01 Health Insurance			89,280
500.23.02 Life Insurance			2,500
500.23.10 Statutory AD&D			1,000
500.24.00 Workers Compensation			16,853
500.25.00 Unemployment			2,158
Total Salaries & Payroll Related Exp	1,030,999	1,043,127	1,075,263
520.31.00 Professional Services	680	725	725
520.34.40 Dispatching Services	17,756	17,785	17,785
520.40.00 Travel & Meetings	1,540	2,240	3,324
520.41.10 Communication Srv	1,080	5,388	5,388
520.46.10 Office Equipment	3,000	5,500	5,500
520.46.15 Equipment Maintenance	2,000	2,000	5,500
520.46.16 Radar Calibration	700	700	700
520.46.20 Vehicle Maintenance	10,000	12,000	17,000
520.48.00 Promotional Activities	1,200	1,200	3,000
520.48.50 Crime Prevention	1,100	1,100	2,100
520.49.99 Miscellaneous	100	100	100
520.51.10 Postage		350	150
520.52.00 Uniforms	4,000	6,600	7,000
520.52.05 Protective Gear	6,242	8,328	8,328
520.52.50 Gas & Oil	13,000	13,000	40,000
520.52.70 Medical	600	600	500
520.52.90 Operating Supplies	3,720	3,720	4,320
520.54.00 Dues & Subscriptions	450	1,955	935
520.54.10 Training & Schools	3,500	5,400	6,400
520.64.01 Capital Outlay	61,080	58,795	31,879
520.71.00 Principal Retired	0	0	0
520.72.00 Interest Expense	0	0	0
543.00.00 Licenses & Fees	13,819	14,738	13,837
Totals	1,176,566	1,205,351	1,249,734
	Increase	3.68%	44,383

1,075,263
174,471

Supplemental Information	
FTE Positions	Positions Budgeted
1.00	Chief
1.00	Lieutenant
2.00	Sergeants
1.00	Corporal
6.00	Officers
1.00	Admin Clerk
0.50	Crossing Guard (vacant)
Total	

TOWN OF MELBOURNE BEACH GENERAL FUND #001 LAW ENFORCEMENT EXPENSES-DEPT. #21 FY2023 BUDGET					
Account Number	Classification/ Description	Qty	Cost	Subtotal	Total
001-21-520.31.00	Professional Services				
	Courier	12	50	600	
	Cross Cut Shredding	1	125	125	
				Total	725
001-21-520.34.40	Dispatching Services				
	Sheriff's Department Interlocal Agreement	1	17,785	17,785	
				Total	17,785
001-21-520.40.00	Travel Expense				
	Conference for Chief & LT, Summer & Winter	4	346	1,384	
	Police Conference Travel	2	400	800	
	Officer of the Year Awards Dinner	4	35	140	
	Officer Trainings		1,000	1,000	
				Total	3,324
001-21-520.41.10	Communication Services				
	Cloud Backup	12	269	3,228	
	Computer Experts	12	165	1,980	
	Adobe	12	15	180	
				Total	5,388
001-21-520.46.10	Equipment				
	laptops-auto, AED's			5,500	
				Total	5,500
001-21-520.46.15	Equipment Maintenance				
	Body Cams, Lazer Tech Homicide equip			5,500	
				Total	5,500
001-21-520.46.16	Radar/Speed Calibration				
	Radar/Speed /Wind Calibrations; Hand held radars	2	350	700	
				Total	700
001-21-520.46.20	Vehicle Maintenance				
	Repairs and Routine Maintenance			17,000	
				Total	17,000
001-21-520.48.00	Promotional Activities				
	Coffee With A Cop, National Night Out (our version) awards			3,000	
	Officer of the quarter & year plaques, Police Memorial Week			Total	3,000
001-21-520.48.50	Crime Prevention				
	pencils, stickers, glo sticks, hats			2,100	
				Total	2,100
001-21-520.49.99	Miscellaneous		100	100	
				Total	100
001-21-520.51.10	Postage			150	
				Total	150
001-21-520.52.00	Uniforms				
	Uniforms, boots, badges, pants, hashmarks, belts			7,000	
				Total	7,000
001-21-520.52.05	Protective Gear				
	Amunition, Vests, Tasers, Shields, Cameras			8,328	
				Total	8,328
001-21-520.52.50	Gas & Oil			40,000	
				Total	40,000
001-21-520.52.70	Medical Supplies			500	
				Total	500
001-21-520.52.90	Operating Supplies			4,320	
				Total	4,320
001-21-520.54.00	Dues & Subscriptions				
	Law & Drug books	2	225	450	
	Brevard County Association Membership Dues	1	30	30	
	National Association of Chiefs	1	60	60	
	Florida Police Chiefs Association	1	345	345	
	Brevard County Detective's Association	1	50	50	
				Total	935
001-21-520.54.10	Training & Schools				
	Summer Police Conference	2	350	700	
	Winter Police Conference	2	350	700	
	College courses, supervisory, administration			5,000	
				Total	6,400
001-21-520.64.01	Capital Outlay				
	Short Term			18,400	
001-21-581.00.00	Long Term Transfer Out			13,479	
				Total	31,879
001-21-543.00.00	Licenses & Fees				
	PAC Annual Dues	1	150	150	
	Gun range fees	2	250	500	
	Police Law Institute	1	1,628	1,628	
	Center for Law Enforcement	1	1,000	1,000	
	Finder (investigative service)	1	1,000	1,000	
	Annual Fee Background Investigations	1	600	600	
	Veritas Systems Annual Fee (domain)	1	199	199	
	Sonic Wall (PD server security)	1	765	765	
	Barracuda (email security)	12	269	3,228	
	Psychological Evaluations	3	140	420	
	Credit Solutions			75	
	800 MHZ Annual Service Fee (1/2 split with FD)	1	4,272	4,272	
				Total	13,837
TOTAL LAW ENFORCEMENT EXPENSE					174,471

Short Term (1 Year) Capital Projects		FY23	FY24	FY25	FY26	FY27
New police vehicle inc radio	1 in 2023 (\$30,000) every other year	15,000	30,000	15,000	15,000	15,000
800 MHZ Pak Sets 2 x \$4,500	2 in 2024 (\$4500) every other year	9,000	4,500	4,500	4,500	4,500
Glock Fire Arm 12 units	12 in 2029 (\$5100) every 7 years	729	729	729	729	729
Radar Unit (hand held)	2 in 2024 (\$1700) every 3 years	3,400	1,700	1,700	1,700	1,700
PW & Playground camera	moved to Complex Security					
Radar Trailer #1	1 in 2024 (\$7500) every 6 years	2,500	2,500	2,500	1,250	1,250
Radar Trailer#2	1 in 2027 (\$7500) Every 6 years	1,250	1,250	1,250	1,250	1,250
Short Term Totals	Purchase in current fiscal year	18,400	38,700		19,500	2,950
Long Term Capital		13,479	1,979	25,679	4,929	21,479
	Total Capital Expenditures	31,879	40,679	25,679	24,429	24,429

FY23 Budget Workbook

TOWN OF MELBOURNE BEACH			
GENERAL FUND #001			
FIRE CONTROL EXPENSES-DEPT. #22			
FY2023 BUDGET			
Departments, Funds & Descriptions	FY21 Budget	FY22 Budget	FY23 Budget
Dept.: 22 Fire Control			
500.12.00 Regular Salaries			63,076
500.14.00 Salaries Overtime			
500.12.00 Partime Employees			24,960
500.14.50 Stipend Payroll			55,040
500.21.00 FICA Taxes - Employer Portion			6,735
500.21.00 FICA Taxes Stipend& P/T Payroll			4,211
500.22.20 Retirement Town Employees			10,485
500.23.01 Health Insurance			6,015
500.23.02 Life Insurance			162
500.23.10 Statutory AD&D			207
500.24.00 Workers Compensation			16,853
500.25.00 Unemployment Compensation			282
Total of Salaries and Related Payroll Exp	77,908	168,279	188,026
520.31.00 Professional Services	93,000	5,000	
520.34.40 Dispatching Services	5,000	5,200	5,400
520.35.00 Pre Employment Expense	2,380	1,225	2,060
520.36.00 Annual Physicals			4,375
520.40.00 Travel & Meetings	500	500	750
520.41.10 Communication Services	1,260	1,260	1,644
520.46.15 Equipment Maintenance	7,162	8,665	9,152
520.46.20 Vehicle Maintenance	23,150	22,950	26,100
520.46.30 Building Maintenance	1,000	1,000	1,000
520.48.55 Fire Preventive Inspections	4,536	4,536	4,600
520.51.00 Office Supplies	400	400	400
520.52.00 Uniforms	6,195	6,225	7,135
520.52.02 S.C.B.A.	1,950	1,850	1,975
520.52.05 Protective Gear	2,605	2,505	2,925
520.52.10 Janitorial Supplies	750	1,000	1,000
520.52.20 Tools & Hardware	1,500	1,500	2,000
520.52.50 Gas & Oil	2,400	2,450	6,600
520.52.70 Medical Supplies	900	1,370	1,400
520.54.00 Dues & Subscriptions	215	265	435
520.54.10 Training & Schools	6,750	6,650	7,525
520.54.12 Training Materials	800	1,920	1,960
520.64.01 Capital Outlay	35,000	36,777	97,646
520.71.00 Principal Retired	44,409	29,734	
520.72.00 Interest Expense	4,054	3,267	
543.00.00 Licenses & Fees	10,989	11,537	13,304
Totals	334,813	326,065	387,412
	Increase	18.81%	61,347

188,026

moved

new

199,386

387,412

Supplemental Information	
FTE Positions	Positions Budgeted
1.00	Fire Chief
0.50	Fire Maintenance
1.50	Total -

Capital Outlay increase is due to financing of new fire truck.

All expenses, with the exception of Capital, have decreased year over year by 6.45% or \$21,022.

FY23 Budget Workbook

TOWN OF MELBOURNE BEACH
GENERAL FUND #001
FIRE CONTROL EXPENSES-DEPT. #22
FY2023 BUDGET

Account Number	Classification/ Description	Qty	Cost	Subtotal	Total
001-22-520.31.00	Professional Services				
				Total	
001-22-520.34.40	Dispatching Services	4	1,350	5,400	
	Indialantic Dispatching			Total	5,400
001-22-520.35.00	Pre-Employment Expense				
	Brevard Police Test CTR	10	45	450	
	Health First Drug Test	10	28	280	
	Physical Exams	10	100	1,000	
	Hepatitis B shots	2	165	330	
				Total	2,060
001-22-520.36.00	Annual Physicals	35	125	4,375	
				Total	4,375
001-22-520.40.00	Travel & Meetings		750	750	
				Total	750
001-22-520.41.10	Communications Services	12	137	1,644	
	ComputerExperts			Total	1,644
001-22-520.46.15	Equipment Maintenance				
	Equipment Batteries Replacement			400	
	AED Maintenance			1,200	
	Saw Maint, Repairs, blades	7	100	700	
	Extrication Tool Set Maintenance			800	
	Portable Generator Maintenance	2	150	300	
	Ventilation Fan Maintenance	2	150	300	
	Breathing Compressor Maintenance			1,000	
	Air Quality Test Qtrly	4	100	400	
	Gas Detector Maintenance			400	
	Fire Extinguisher Inspt-All	27	31	837	
	Extractor Maintenance & Repair			65	
	Required Annual Ladder & Hose Maint			2,750	
				Total	9,152
001-22-520.46.20	Vehicle Maintenance				
	Pump Test Annual-Required	3	200	600	
	Service & Repair Engine-58			8,000	
	Service & Repair Engine-258			8,000	
	Service & Repair Squad 58			3,500	
	Service & Repair ATV 58			1,000	
	Service & Repair District 58			2,500	
	Service & Repair Marine 58			1,500	
	Service & Repair Ski 58			1,000	
				Total	26,100
001-22-520.46.30	Building Maintenance				
	Station supplies & maintenance	1	1,000	1,000	
				Total	1,000
001-22-520.48.55	Fire Preventive Inspections				
	Fire Inspection Fee (Per Diem)			4,600	
				Total	4,600
001-22-520-51.00	Office Supplies		400	400	
				Total	400

FY23 Budget Workbook

Account Number	Classification/ Description	Qty	Cost	Subtotal	Total
001-22-520.52.00	Uniforms				
	Dress Uniforms			3,750	
	Duty Uniforms			3,385	
				Total	7,135
001-22-520.52.02	S.C.B.A				
	Recertification, Repairs, Masks			1,975	
				Total	1,975
001-22-520.52.05	Protective Gear				
	Boots, Helmets, Gloves			2,925	
				Total	2,925
001-22-520.52.10	Cleaning Supplies			1,000	
	Station, Vehicle, Bunker Gear			Total	1,000
001-22-520.52.20	Tools and Hardware			2,000	
	Various specialty tools for Station 58			Total	2,000
001-22-520.52.50	Gas & Oil			6,500	
	Roadway Oil Absorbent (accidents)			100	
				Total	6,600
001-22-520.52.70	Medical Supplies			1,400	
				Total	1,400
001-22-520.54.00	Dues & Subscriptions				
	FL Fire Chief's Association	1	125	125	
	NVFC Membership	1	25	25	
	1st Responder Newspaper	1	35	35	
	Space Coast Fire Chief's Association	5	50	250	
				Total	435
001-22-520.54.10	Training				
	Advanced Training Courses	5	150	750	
	Fire Instructor Fees	300	15	4,500	
	Burn Building	1	2,275	2,275	
				Total	7,525
001-22-520.54.12	Training Materials				
	Books and Materials			1,100	
	CPR, HeartCode Card Renewal	20	43	860	
				Total	1,960
001-22-520.64.01	Capital Outlay				
	Short term Capital Outlay			0	
001-21-581.00.00	Long Term Capital Outlay			97,646	
				Total	97,646
001-22-520.71.00	Principal				
	Paid off				
				Total	0
001-22-520.72.00	Interest				
	Paid off				
001-22-543.00.00	Licenses & Fees				
	800 MHZ Fee			5,880	
	Tag renewals			50	
	Pixel Works Annual Fee			900	
	Doodle Meetings Annual Fee			195	
	Who's Responding software			600	
	Annual Fee Emergency Reporting software			2,600	
	NFPA Standard Access			1,580	
	Online CEU access (Fire Rescue 1)			700	
	Veritas software			199	
	Volunteer Email Accounts			600	
				Total	13,304
TOTAL FIRE CONTROL EXPENSE					199,386

FY23 Budget Workbook

Short term Capital Outlay (1 year)		FY23	FY24	FY25	FY26	FY26
Fire Hose Replacement						
Radio replacement			25,000	25,000	25,000	25,000
Bunker Gear	\$2500 ea/set	10,000	10,000	10,000	10,000	10,000
Thermal Camera	Purchase in 2025 & 2026 (\$5,000)	2,500	2,500	2,500	2,500	2,500
k-12 Rescue Saw			1,250	1,250		
AED'S	Purchase in 2026 (\$8880)	1,777	1,777	1,777	1,777	1,777
Vent Fan	Purchase in 2025 (\$3,000)	1,000	1,000	1,000		
Gas Detector	Removed to tools					
Fire Chief Vehicle	Purchase in 2032 (\$50,000)**					
New Engine 58		82,369	82,369	82,369	82,369	82,369
New Engine 258	Consider Financing in FY31					
New Squad 58	Remove Not To Be Replaced					
Short Term -Purchase in FY2023		97,646	83,619	87,119	86,646	86,646
Long Term Capital			70,842	36,777	35,000	35,000
Total Capital Expenditure		97,646	123,896	123,896	121,646	121,646

Estimate new fire engine cost \$700,00. 2 year build time after order is placed.

FY23 Budget Workbook

TOWN OF MELBOURNE BEACH**GENERAL FUND #001****CODE ENFORCEMENT DEPT. # 29****FY2023BUDGET**

Department Funds & Descriptions	FY21 Budget	FY22 Budget	FY23 Budget
Dept.: 29 Code Enforcement			
500.12.00 Regular Salaries			
500.21.00 FICA Taxes - Employer Portion			
500.22.20 Retirement Town Employees			
500.23.10 AD&D			
500.24.00 Worker's Compensation			
500.25.00 Unemployment Compensation			
Total Salaries and Related Payroll Exp	15,719	16,995	17,867
520.40.00 Travel & Meetings	35	35	35
520.45.03 Auto Insurance	124	124	124
520.46.12 Maintenance Supplies		50	50
520.46.20 Vehicle Maintenance	250	150	150
520.49.99 Miscellaneous	0	0	0
520.51.00 Office Supplies	100	50	125
520.51.10 Postage	350	350	350
520.51.20 Recording Costs	120	120	120
520.52.00 Uniforms	75	75	150
520.52.50 Gas & Oil	150	150	150
520.54.00 Dues & Subscriptions	0	0	0
520.54.10 Training & Schools	100	75	75
Totals	17,023	18,174	19,072
	Increase	4.94%	898

17,867

moved

1,205
19,072**Supplemental Information**

FTE Positions	Positions Budgeted
16 hours per week	Code Enforcement Officer -
	Total -

TOWN OF MELBOURNE BEACH
GENERAL FUND #001
CODE ENFORCEMENT DEPT. # 29
FY2023 BUDGET

Account Number	Classification/ Description	Qty	Cost	Subtotal	Total
001-29-520.40.00	Travel & Meetings			35	
				Total	35
001-29-520.45.03	Auto Insurance				
				Total	
001-29-520.46.12	Maintenance Supplies			50	
				Total	50
001-29-520.46.20	Vehicle Maintenance			150	
				Total	150
001-29-520.49.99	Miscellaneous			0	
				Total	0
001-29-520.51.00	Office Supplies			125	
				Total	125
001-29-520.51.10	Postage				
			350	350	
				Total	350
001-29-520.51.20	Recording Costs				
	court costs, lien filings	3	40	120	
				Total	120
001-29-520.52.00	Uniforms				
	Shirt & Pants			150	
				Total	150
001-29-520.52.50	Gas & Oil			150	
				Total	150
001-29-520.54.00	Dues & Subscriptions				
				Total	
001-29-520.54.120	Training & Schools			75	
				Total	75
TOTAL CODE ENFORCEMENT EXPENSE				Total	1,205
CAPITAL REQUESTS: NONE					

TOWN OF MELBOURNE BEACH
GENERAL FUND #001
PUBLIC WORKS EXPENSES-DEPT. # 41
FY2023 BUDGET

Departments, Funds & Descriptions	FY21 Budget	FY22 Budget	FY23 Budget	
Dept.: 41 Public Works				
500.12.00 Regular Salaries			205,891	
500.14.00 Salaries Overtime				
500.21.00 FICA Taxes - Employer Portion			15,751	
500.22.20 Retirement Town Employees			24,522	
500.23.01 Health Insurance			21,231	
500.23.02 Life Insurance			236	
500.23.10 AD&D			2,015	
500.24.00 Workers Compensation			3,272	
500.25.00 Unemployment Compensation			659	
Total Salaries and Payroll Related Exp	210,280	256,251	273,576	273,576
530.40.00 Travel & Meetings	200	200	150	
530.43.10 Electrical Services		5,000	5,000	
530.43.50 Dump Service	2,000	2,000	2,000	
530.46.12 Maintenance Supplies	6,500	3,000	6,500	
530.46.15 Equipment Maintenance/Repairs	2,500	2,500	5,000	
530.46.20 Vehicle Maintenance/Repairs	8,000	9,500	9,500	
530.46.30 Building Maintenance/Repairs	4,500	6,500	8,500	
530.46.31 Maintenance Old Town Hall	1,000	500	600	
530.46.32 Ryckman House Repairs			700	
530.46.35 Pier Maintenance			1,500	
530.46.43 Tree Expense		3,500	2,000	
530.52.00 Uniforms	2,100	2,100	3,125	
530.52.05 Protective Gear	1,000	1,000	1,000	
530.52.20 Tools & Hardware	3,000	4,000	4,750	
530.52.25 Tool Rentals	2,000	3,500	3,500	
530.52.50 Gas & Oil	3,600	3,600	5,800	
530.53.10 Street Repair & Painting	5,500	7,500	7,500	
530.53.20 Street Signs	6,000	10,000	8,500	
530.54.10 Training & Schools	1,500	1,500	1,500	
530.57.25 Welding Equipment	2,696	500	500	
530.64.01 Capital Outlay	25,500	46,000	26,972	104,597
Totals	287,876	368,651	378,173	378,173
	Increase	2.58%	9,522	

Supplemental Information

No. of FTE Positions Budgeted

1.00	Director
1.00	Maintenance Foreman
1.00	Maintenance Worker II
1.00	Maintenance Worker II
1.00	Maintenance Worker II
5.00	Total

TOWN OF MELBOURNE BEACH**GENERAL FUND #001****PUBLIC WORKS EXPENSES-DEPT. #41****FY2023 BUDGET**

Account Number	Classification/ Description	Qty	Cost	Subtotal	Total
001-41-530.40.00	Travel & Meetings			150	
				Total	150
001-41-530.43.15	Electrical Services			5,000	
				Total	5,000
001-41-530.43.50	Dump Service HazMat Disposal, Dumpster Fees Dumpster rental (removal & disposal)			2,000	
				Total	2,000
001-41-530.46.12	Maintenance Supplies batteries, all tape, paint,keys,locks, bolts, nuts			6,500	
				Total	6,500
001-41-530.46.15	Equipment Maintenance/ Repairs			5,000	
				Total	5,000
001-41-530.46.20	Vehicle Maintenance Ford, Silverado, Bucket Truck John Deere, GEM , tractor, tires			9,500	
				Total	9,500
001-41-530.46.30	Building Maintenance / Repairs toilets,doors, a/c filters,garage doors			8,500	
				Total	8,500
001-41-530.46.31	Maintenance Old Town Hall			600	
				Total	600
001-41-530.46.35	Ryckman House Repairs			700	
				Total	700
001-41-530.46.35	Pier Maintenance			1,500	
				Total	1,500
001-41-530.46.43	Tree Expense Removal & grinding			2,000	
				Total	2,000
001-41-530.52.00	Uniforms (5employees) Cargo shorts (5 each) & Shirts (5 each) boot allowance	50 5	50 125	2,500 625	
				Total	3,125
001-41-530.52.05	Protective Gear			1,000	
				Total	1,000
001-41-530.52.20	Tools & Hardware			4,750	
				Total	4,750
001-41-530.52.25	Tool Rentals metal slabs, lifts,tractors, directional signs			3,500	
				Totals	3,500
001-41-530.52.50	Gas & Oil			5,800	
				Total	5,800
001-41-530.53.10	Street Repair & Painting Cold patch, concrete, gravel,striping			7,500	
				Total	7,500
001-41-530.53.20	Street Signs			8,500	
				Total	8,500
001-41-530.54.10	Training & Schools			1,500	
				Total	1,500
001-41-530.57.25	Welding Equipment Nexair, propane refills-smoothing torch			500	
				Total	500
001-41-530.64.01	Capital Outlay Short term			10,000	
001-41-581.00.00	Long Term			16,972	
				Total	26,972
TOTAL PUBLIC WORKS EXPENSE					104,597

		FY23	FY24	FY25	FY26	FY27
	Dune Crossovers	4,000	4,000	4,000	4,000	4,000
	Ditch Witch	4,222	4,222	4,222	4,222	4,222
	Tractor w/ backhoe-2023	10,000				
	Truck Finance in FY27 (\$40,000)	8,750	8,750	8,750	8,750	8,750
	Short Term Capital Totals:	10,000	10,000	4,000	4,000	12,750

	Long Term Capital Totals:	16,972	16,927	12,972	12,972	4,222
	Total All Capital	26,972	26,927	16,972	16,972	16,972

FY23 Budget Workbook

TOWN OF MELBOURNE BEACH			
GENERAL FUND #001			
PARKS & RECREATION EXPENSES-DEPT. # 72			
2023 BUDGET			
Departments, Funds & Descriptions	FY21 Budget	FY22 Budget	FY23 Budget
Dept.: 72 Parks & Recreation	Actual		
Revenues			
Dept.: 72 Parks & Recreation			
347.41.00 Founder's Day	5,207	6,170	6,500
347.50.00 Faciltiy Rentals			8,000
366.47.03 Com Ctr Donations	1,600	150	
366.47.05 Playground Donations			
Total	6,807	6,320	14,500
Expenditures			
570.46.42 Park Beautification (benches)			
570.46.43 Tree Expense (Oaks for Oak)		0	0
570.48.10 Founder's Day	5,628	6,000	7,000
570.48.50 Movies in the Park	1,400	1,800	1,800
570.48.52 Fourth of July		1,000	500
570.48.53 Christmas Decorations Park	4,685	1,500	3,000
570.48.60 Easter Egg Hunt		50	200
570.48.90 Recreational Programs*	200	13,000	5,000
570.63.01 Tennis Court Expenditures		350	500
570.63.02 Bball & Vball Courts		200	500
570.63.05 Bocce		200	500
570.64.01 Capital Projects			32,600
Totals	11,913	24,100	51,600

Capital Expenditures	FY23	FY24	FY25	FY26	FY27
Playground Equipment Upgrades		\$23,600	\$8,600	\$8,600	\$8,600
Tennis Court Resurface	\$28,600				
Basketball Court Resurface	\$4,000				
Short Term Capital	\$32,600				
Long Term Capital		\$23,600	\$8,600	\$8,600	\$8,600
Total Capital Expenditure	\$32,600	\$23,600	\$8,600	\$8,600	\$8,600

Yoga and Tai Chi Paid through Rec Programs
Paid instructor \$50.00 per class per week.

TOWN OF MELBOURNE BEACH
SPECIAL REVENUE FUND
DONATIONS FUND FIRE DEPT.103
STATEMENT OF REVENUES AND EXPENDITURES
FY2023 BUDGET

FUND 103		FY22	FY23	
DONATIONS FUND FIRE DEPT		Budget	Budget	
Revenues				
103-00-381.00.00	Transfer From General Fund		0	0
103-22-337.90.10	Fire Department Donations	5,000.00	5,000.00	
TOTAL REVENUE		5,000.00	5,000.00	

Expenditures				
103-22-520.40.00	Travel and Meetings		450.00	
103-22-520.46.15	Equipment Maintenance			
103-22-520.51.00	Office Supplies		625	
103-22-520.52.00	Uniforms	1,200	650	
103-22-520.52.05	Protective Gear	800		
103-22-520.52.20	Tools & Hardware		300	
103-22-520.54.10	Training & Tools	2,100	1,500	
103-22-520.54.12	Training Materials	500.00	500.00	
TOTAL EXPENSES		4,600.00	4,025.00	
REVENUES OVER EXPENSES		400.00	975.00	
CASH BALANCE SUMMARY				
Beginning Cash Balance 10/1		15,805.00	16,205.00	
Ending Cash Balance 9/30		16,205.00	15,230.00	

TOWN OF MELBOURNE BEACH
SPECIAL REVENUE FUND 104
ENVIORNMENTAL ADVISORY BOARD
STATEMENT OF REVENUES AND EXPENDITURES
FY2023 BUDGET

FUND 104		FY23	FY24	FY25
ENVIORNMENTAL ADVISORY BOARD		Budget	Budget	Budget
Revenues				
104-00-381.00.00	Transfer From General Fund	4,052	0	0
104-00-366-22-01	Donations	5,000.00		
TOTAL REVENUE		9,052.00		

Expenditures				
104-72-570.31.00	Intern	2,000		
104-72-570.46.40	Sea Oats, Beach Clean up, plantings	960		
104-72-570.52.50	Gas for Composting Truck	1,092		
104-72.570.64.01	Special Projects	8,000.00		
TOTAL EXPENSES		12,052.00		
REVENUES OVER EXPENSES		-3,000.00		
CASH BALANCE SUMMARY				
Beginning Cash Balance 10/1		5,000.00		
Ending Cash Balance 9/30		2,000.00		

FY23 Budget Workbook

TOWN OF MELBOURNE BEACH SPECIAL REVENUE FUND POLICE EDUCATION BOOK FUND #121 STATEMENT OF REVENUES AND EXPENDITURES FY2023 BUDGET			
Fund 121	FY21	FY22	FY23
Police Education	Actual	Budget	Budget
Revenues			
121-21-351.00.00 Fines & Forfeitures	568.99	550.00	500.00
TOTAL REVENUES	568.99	550.00	500.00
Expenditures			
121-21-520.54.10 Training & Schools	0.00	0.00	1,000.00
TOTAL EXPENSE	0.00	0.00	1,000.00
REVENUE OVER EXPENSE	568.99	550.00	-500.00
CASH BALANCE SUMMARY			
Beginning Cash Balance10/1	10,381.22	10,950.21	11,500.21
ENDING CASH BALA	10,950.21	11,500.21	11,000.21

FY23 Budget Workbook

TOWN OF MELBOURNE BEACH
SPECIAL REVENUE FUND
BUILDING DEPART EDUCATION FUND -FUND #124
STATEMENT OF REVENUES AND EXPENDITURES
FY2023 BUDGET

Fund 124	FY21	FY22	FY23
Building Education Fund	Actual	Budget	Budget

Revenues			
124-00-329-00.00 License, Fees & Permits	519.99	500.00	500.00
124-00-381.00.00 Transfers In			
TOTAL REVENUE	519.99	500.00	500.00

Expenditures			
124-24-520.54.10 Training & Schools	0.00	0.00	800.00
TOTAL EXPENSE	0.00	0.00	0.00
REVENUE OVER EXPENSE	519.99	500.00	500.00
CASH BALANCE SUMMARY			
Beginning Cash Balance 10/1	1,615.97	2,135.96	2,635.96
ENDING CASH BALANCE 9/30	2,135.96	2,635.96	3,135.96

TOWN OF MELBOURNE BEACH				
SPECIAL REVENUE FUND				
BUILDING DEPARTMENT FUND 125				
STATEMENT OF REVENUES				
FY2023 BUDGET				
FUND 125	BUILDING DEPARTMENT	FY21	FY22	FY23
Special Revenue		To Date	Budget	Budget
Revenues		Actual	To Date	
125-24-322.00.00	Building Permits	\$131,439	\$152,000	\$160,000
125-24-322.10.00	P&Z Zoning Reviews	\$2,358	\$2,000	\$1,000
125-24-322.10.10	P&Z Site Plan Review	\$4,723	\$1,500	\$12,000
125-24-322.20.00	Building Plan Review	\$6,234	\$4,600	\$12,000
125-24-322.31.00	BOA Advertising Costs	\$268	\$250	\$250
125-24-322.31.20	P&Z Advertising Costs		\$100	\$100
125-24-329.00.00	Other Licenses	\$730	\$700	\$700
125-24-329.00.10	BOA Variance Fees	\$1,000	\$1,000	\$2,000
125-24-354.00.00	Fines-Local Ordinance Violations	\$1,524	\$2,000	\$8,000
125-24-369.00.00	Miscellaneous Revenue			
TOTAL REVENUE		\$148,275	\$164,150	\$196,050

FY23 Budget Workbook

TOWN OF MELBOURNE BEACH SPECIAL REVENUE FUND BUILDING DEPARTMENT FUND #125 BUILDING DEPT. #24 FY2023 BUDGET			
Department Funds & Descriptions	FY21 Budget	FY22 Budget	FY23 Budget
Dept.: #24 Building Department			
500.12.00 Regular Salaries		75,116	141,440
500.14.00 Overtime		818	
500.21.00 FICA Taxes-Employer Portion		5,746	10,820
500.22.20 Retirement Town Employees		7,512	16,846
500.23.01 Health Insurance		18,144	24,840
500.23.02 Life Insurance		136	136
500.23.10 Statutory AD&D			91
500.24.00 Workers Compensation			655
500.25.00 Unemployment Compensation		240	453
Total Salaries and Payroll Related Exp.	107,712	107,712	195,280
520.31.00 Professional Services	55,704	112,320	0
520.40.00 Travel & Meetings	0	0	300
520.45.03 Auto Insurance	0	0	0
520.46.20 Vehicle Maintenance	0	0	0
520.51.00 Office Supplies	266	400	500
520.51.10 Postage		30	75
520.52.00 Uniforms		100	260
520.52.20 Tools & Hardware	47	100	75
520.52.50 Gas & Oil		95	500
520.54.00 Dues & Subscriptions	95	80	4,200
520.54.10 Training & Schools	80		350
520.64.01 Capital Expense			16,000
543.00.00 Licenses & Fees			350
581.00.00 Transfer Out			
Totals	163,903	220,837	217,890
	Decrease	-1.33%	-2,947
FTE Positions	Positions Budgeted		
1.00	Building Official		
1.00	Permit Tech/Bldg Assist		
2			

Capital Expense	FY23	FY24	FY25	FY26
Building Plans Scanner	\$16,000			
Short Term Capital	\$16,000			

One time capital expenditure for a plans scanner.

A new expense for the department is a share of annual software cost.

The year over year expense for the above the line salary expense is reduced by \$24,752. (salaries + Prof Srv)

FY23 Budget Workbook

TOWN OF MELBOURNE BEACH
BUILDING DEPARTMENT FUND #125
EXPENSE DEPT #24
FY2023 BUDGET

Account Number	Classification/ Description	Qty	Cost	Subtotal	Total
125-24-520.40.00	Travel & Meetings				
	Annual BOAF Conference			300	
				Total	300
125-24-520.45.03	Auto Insurance				
				Total	
125-24-520.46.20	Vehicle Maintenance				
	Repairs and Routine Maintenance				
				Total	
125-24-520.51.00	Office Supplies				
				500	
				Total	500
125-24-520.51.10	Postage				
	Notifications by Certified Mail			75	
				Total	75
125-24-520.52.00	Uniforms				
	Shirt	7	25	175	
	Jacket	1	85	85	
				Total	260
125-24-520.52.20	Tools & Hardware			75	
				Total	75
125-24-520.52.50	Gas & Oil			500	
				Total	500
125-24-520.54.00	Dues & Subscriptions				
	Building Code Books			4,200	
	Annual software share			Total	4,200
125-24-520.54.10	Training & Schools				
	Annual BFOA Conference			350	
				Total	350
125-24-543.00.00	Licenses & Fees				
	ICC Renewal, State of Florida			350	
				Total	350
125-24-510.64.01	Capital Expense				
	Short Term			16,000	
				Total	16,000
125-00-581.00.00	Transfers Out-Removed Per Commission				
	To General Fund			Total	0
	TOTAL BUILDING DEPARTMENT EXPENSES				22,610

TOWN OF MELBOURNE BEACH SPECIAL REVENUE FUND STORMWATER UTILITY FUND -FUND #141 STATEMENT OF REVENUES AND EXPENDITURES FY2023 BUDGET					
Fund 141		FY20	FY21	FY22	FY23
Stormwater Utility		<i>Actual</i>	<i>Actual</i>	<i>To Date</i>	<i>Budget</i>
Revenues					
141-41-313.33.00	Stormwater Utility Fees	54,525.77	54,823.51	54,500.00	54,800.00
141-41-337.90.01	Other Grants				
141-41-369.00.00	Transfer In				
141-41-322.10.20	Drainage Site Plan Review	1,772.88	2,496.23	1,800.00	3,000.00
141-00-332.12.00	FEMA				
141-41-331.10.00	FEMA Federal Reimbursement				86,257.00
141-41-334.10.00	FEMA State Reimbursement				
	TOTAL REVENUE	56,298.65	57,319.74	56,300.00	144,057.00
Oak/Cherry Rosewood					86,257

Expenditures		FY20	FY21	FY22	FY23
141-41-530.31.00	Professional Services	3,503.03	11,290.17	15,450.00	
141-41-530.31.21	Engineering Services	4,343.74	60,694.80	15,000.00	
141-41-530.31.30	Drainage Site Plan Review	4,281.09	4,057.48	5,415.15	3,000.00
141-41-530.34.90	Construction	5,944.99		1,000.00	
141-41-530.45.20	Construction Bond				
141-41-530.46.50	Storm Drain Maintenance	3,712.46		4,560.00	4,560.00
141-41-530.51.00	Office Supplies				
141-41-530.51.10	Postage				
141-41-530.52.20	Tools & Hardware	9.88			
141-41-530.53.20	Street Signs				
141-41-530.54.10	Training and Schools	774.00		387.00	387.00
141-41-530.64.01	Capital Outlay				
141-41-538.31.00	Interlocal Admin Costs		1,637.00	1,637.00	1,637.00
141-41-538.34.90	Swale Construction	284.58	1,219.42	2,500.00	2,500.00
141-41-543.00.00	Licenses & Fees	1,000.00	500.00	500.00	500.00
	TOTAL EXPENSES	23,853.77	79,398.87	46,449.15	12,584.00

Year End Audit Adjustment	90,590			
Year End Audit Adjustment	114,444			
REVENUES OVER EXPENSES	(58,145.12)	(22,079.13)	10,870.59	131,473.00

CASH BALANCE SUMMARY

Beginning Cash Balance 10/1	95,606.00	35,826.40	13,747.27	24,617.86
Year End Adjustment	(1,635.16)			
Ending Cash Balance 9/30	35,826.40	13,747.27	24,617.86	156,090.86

TOWN OF MELBOURNE BEACH						
FUND 141						
STORMWATER UTILITY FUND #141						
FY2023 BUDGET						
Account Number	Classification/ Description	Qty	Cost	Subtotal	Total	
141-41-530.31.00	Professional Services				Total	0
141-41-530.31.21	Engineering				Total	0
141-41-530.31.30	Drainage Site Plan Review			3,000	Total	3,000
141-41-530.34.90	Construction				Total	0
141-41-530.46.50	Storm Drain Maintenance					
	Grate repairs					
	Box & Drain repairs			3,000		
	Baffle box filters-	24	65	1,560	Total	4,560
141-41-530.51.10	Postage					
141-41-530.52.20	Tools & Hardware					
141-41-530.53.20	Street Signs					
141-41-530.54.10	Training & Schools			387	Total	387
141-41-530.64.01	Capital Outlay				Total	0
141-41-538.31.00	Interlocal Admin Costs			1,637		
	Brevard County BCC				Total	1,637
141-41-538.34.90	Swale Construction			2,500	Total	2,500
141-41-543.00.00	Licenses & Fees			500		
	FSA Membership				Total	500
TOTAL STORMWATER UTILITY EXPENSE				Total	12,584	

TOWN OF MELBOURNE BEACH
SPECIAL REVENUE FUND
AMERICAN RESCUE PLAN FUND 145
STATEMENT OF REVENUES AND EXPENDITURES
FY2023 BUDGET

Dept 41	Fund 145 American Rescue Plan	FY22 Budget	FY23 Budget	
Revenues				
145-00-101.01.00	State of Florida	1,651,815.50		
	TOTAL REVENUE	1,651,815.50	0.00	
Expenditures				
001-00-500.12.00	Cost of Living Adjustment		24,676	
125.00.500.12.00	Cost of Living Adjustment		3,628	
510.32.00	Auditing Service	11,210.00	14,710.00	
530.31.00	Professional Services	12,000.00	12,000.00	
530.31.21.	Engineering Services	15,000.00	15,000.00	
530.64.01	Capital Outlay Stormwater	400,000.00	800,000.00	
530.64.01	Riverside Sidewalk		60,000.00	
	TOTAL EXPENSES	438,210.00	930,014.00	
REVENUES OVER EXPENSES				
		1,213,605.50	-930,014.00	
CASH BALANCE SUMMARY				
Beginning Cash Balance 10/1		0.00	1,213,605.50	283,591.50
Adjustment				
Ending Cash Balance 9/30		1,213,605.50	283,591.50	

FY22 CAPITAL PROJECTS Infrastructure Improvements Redwood and Cherry

FY23 CAPITAL PROJECTS

- | | |
|---|-----------|
| 1. First through Third between Oak and Pine | \$400,000 |
| 2. Poinsettia, Flamingo, Harland | \$400,000 |

TOWN OF MELBOURNE BEACH						
FUND 145						
AMERICAN RESCUE PLAN FUND						
FY2023 BUDGET						
Account Number	Classification/ Description	Qty	Cost	Subtotal	Total	
001-00-500.12.00	COLA					
	one time adjustment					
				Total		24676
125-00-500.12.00	COLA					
	one time adjustment					
				Total		3628
145-41-510.32.00	Auditing Services					
				Total		14710
145-41-530.31.00	Professional Services					
	RFP Bid Books			Total		12,000
145-41-530.31.21	Engineering					
	Stormwater design			Total		15,000
145-41-530.34.90	Construction					
145-41-530.64.01	Capital Outlay					
	Riverside Sidewalk			Total		60,000
141-41-530.64.01	Capital Outlay					
	Stormwater Project			Total		800,000
	American Rescue Plan Total Expense			Total		930,014

Town of Melbourne Beach

SPECIAL REVENUE FUND 172

OCEAN PARK PARKING REVENUE

FY2023 BUDGET

Departments, Funds & Descriptions	FY21	FY22	FY23
FUND 172 SPECIAL REVENUE FUIND	Actual	Budget	Budget
REVENUES			
Dept 75 Ocean Park Parking			
334.90.01 Other Grants			
342.10.00 Parking Ticket Revenue	7,600	9,385	15,000
344.50.00 Parking Meter Revenue	85,023	97,027	98,000
369.00.00 Miscellaneous			
381.00.00 Transfers In	1,500		
Total	94,123	106,412	113,000

Current Expense	67,241.09	55,669.00	100,305.00
Current Revenues	94,122.84	106,411.65	113,000.00
REVENUES OVER EXPENSES	26,881.75	50,742.65	12,695.00

Beginning Cash Balance 9/1	(43.32)	26,838.43	77,581.08
Ending Cash Balance 10/1	26,838.43	77,581.08	90,276.08

TOWN OF MELBOURNE BEACH				
SPECIAL REVENUE FUND				
OCEAN PARK PARKING FUND 172				
STATEMENT OF REVENUES AND EXPENDITURES				
FY2022 BUDGET				
	Fund 172	FY21	FY22	FY23
	OCEAN PARK PARKING	Actual	Budget	BUDGET

EXPENDITURES				
575.31.00	Professional Services			25,000.00
575.31.02	Lifeguard Contract	19,524.90	19,950.00	21,945.00
575.32.90	Banking Fees-Merchant Srv	2,750.29	2,000.00	3,500.00
575.34.10	Janitorial Cleaning	1,650.00	1,800.00	1,800.00
575.34.91	Landscaping	4,288.01	5,000.00	3,500.00
575.41.10	IPS Communication Fee	2,498.03	1,200.00	4,020.00
575.43.10	Electricity	1,655.13	1,584.00	2,700.00
575.43.20	Water	1,737.83	1,500.00	1,400.00
575.43.50	Waste Tax & Dump Fee		660.00	660.00
575.46.12	Maintenance Supplies	744.85	1,000.00	1,500.00
575.46.31	Bathroom Maintenance	1,108.37	2,200.00	1,200.00
575.46.40	Grounds Maintenance	2,484.01	1,800.00	3,000.00
575.46.41	Mowing (1/4 of billing)	4,844.00	11,205.00	9,000.00
575.46.43	Tree Expense		1,000.00	500.00
575.52.10	Janitorial Supplies		350.00	350.00
575.53.15	Parking Lot Maintenance	1,500.00	3,000.00	1,500.00
575.53.20	Signs	2,280.52	300.00	300.00
575.63.03	Volleyball Court Maintenance	9,328.30	1,000.00	1,000.00
575.64.01	Capital Items	10,816.85	-	16,000.00
581.00.00	Capital Item Transfer LongTer			1,400.00
764.10.00	Filing Fee-Tickets	30.00	120.00	30.00
TOTAL EXPENSES		67,241.09	55,669.00	100,305.00
		Increase	80.18%	44,636.00

Capital Projects	FY23	FY24	FY25	FY26
Boardwalk	\$16,000			
New Kiosk	\$1,400	\$1,400	\$1,400	\$1,400
Short Term Capital	\$16,000			
Long Term Capital	\$1,400	\$1,400	\$1,400	\$1,400
Total Capital Expenditure	\$17,400	\$1,400	\$1,400	\$1,400

Year over year increase due to Capital Projects & Professional Services

FY23 Budget Workbook

TOWN OF MELBOURNE BEACH SPECIAL REVENUE FUND OCEAN PARK PARKING FUND 172 2020-21 BUDGET					
Account Number	Classification/ Description	Qty	Cost	Subtotal	Total
172-75-575.31.00	Professional Services			25,000	
	Landscaping Service split with 175			Total	25,000
172-75-575.31.02	Lifeguard Contract				
	Brevard County Contract			21,945	
				Total	21,945
172-75-575.32.90	Banking Fees				
	credit card interchange fees			3,500	
	10% of revenue			Total	3,500
172-75-575.34.10	Janitorial Cleaning Bathrooms				
	Cleaning 3 times per week			1,800	
				Total	1,800
172-75-575.34.90	Construction				
				Total	
172-75-575.34.91	Landscaping			3,500	
				Total	3,500
172-75-575.41.10	Communications Service				
	IPS Meter Management Service			4,020	
				Total	4,020
172-75-575.43.10	Electricity			2,700	
				Total	2,700
172-75-575.43.20	Water & Sewer			1,400	
				Total	1,400
172-75-575.43.50	Waste Service Tax & Dump Fees				
	Brevard County	1	160	160	
	Dumpster rental (removal & disposal)	1	500	500	
				Total	660
172-75-575.46.12	Maintenance Supplies				
	plumbing, sprinklers, hardware			1,500	
				Total	1,500
172-75-575.46.31	Building Maintenance Bathrooms				
	plumbing repairs, light fixtures			1,200	
				Total	1,200
172-75-575.46.40	Grounds Maintenance				
	showers,picnic tables, grills			3,000	
				Total	3,000
172-75-575.46.41	Mowing Ocean Park (1/4)			9,000	
				Total	9,000
172-75-575.46.43	Tree Expense			500	
				Total	500
172-75-575.52.10	Janitorial Supplies				
	paper towels, toilet paper,bleach,hand soap			350	
				Total	350
172-75-575.53.15	Parking Lot Maintenance			1,500	
				Total	1,500
172-75-575.53.20	Signs			300	
				Total	300
172-75-575.63.03	Volleyball Court Maintenance			1,000	
				Total	1,000
172-75-575.64.01	Capital Item			17,400	
				Total	17,400
172-75-764.10.00	Filing Fee Clerk of Court-Parking Tickets			30	
				Total	30
Total Ocean Park Parking				Total	100,305

Town of Melbourne Beach SPECIAL REVENUE FUND 175 SPECIAL RECREATIONAL FACILITIES DEPT. 75 RYCKMAN PARK PARKING REVENUE ACCOUNT FY2023 BUDGET			
Departments, Funds & Descriptions	FY21 Budget	FY22 Budget	FY23 Budget
Dept.: 75 Special Recreational Facilities	Actual	To Date	
Revenues			
Dept.: 75 Special Recreational Facilities			
334.90.01 Other Grants			
342.10.00 Parking Ticket Revenue	3,300	6,500	9,500
344.50.00 Parking Meter Revenue	40,963	47,051	60,500
344.50.10 Parking Pass Revenue		1,850	3,000
347.50.00 Facility Rental Fee	1,113	3,644	2,700
351.00.00 Fines-LE			
369.00.00 Miscellaneous			
381.00.00 Transfers In			
Total	45,376	59,045	75,700

Current Expense	67,241.09	55,669.00	75,700.00
Current Revenues	45,375.50	59,045.00	75,700.00
REVENUES OVER EXPENSES	(21,865.59)	3,376.00	-
Audit Adjustment	21,865.59		

Beginning Cash Balance 9/1		0.00	3,376.00
Ending Cash Balance 10/1	0.00	3,376.00	3,376.00

TOWN OF MELBOURNE BEACH
SPECIAL REVENUE FUND 175
SPECIAL RECREATIONAL FACILITIES #75
RYCKMAN PK PARKING EXPENSE
2023 Budget

Departments, Funds & Descriptions	FY21	FY22	FY23	
	Actual	Budget	Budget	
Dept.: 75 Special Recreational Facilities				
575.31.00 Professional Services			25,000	
575.32.90 Banking Fees	1,834		2,000	
575.32.95 IPS Banking Fee		2,199	4,200	
575.34.10 Janitorial Cleaning	1,650			move 19
575.34.91 Landscaping Town Parks	6,545			move 41
575.41.15 IPs Communication Fee	1,087	1,357	2,500	
575.43.10 Electricity	6,518			move 19
575.43.15 Electrical Work (Contracted)	4,234	1,198		move 41
575.43.20 Water & Sewer	1,000			move 19
575.46.12 Maintenance Supplies	1,937			move 41
575.46.15 HVAC Maintenance	500			move 41
575.46.30 Comm Ctr Building Maint	11			move 41
575.46.32 Maintenance Ryckman House	974			move 41
575.46.35 Pier Maintenance	1,258			move 41
575.46.40 Grounds Maintenance	3,375			move 41
575.50.00 Recreation Programs			10,500	
575.46.41 Mowing Contract	12,396			move 41
575.53.15 Parking Lot Repairs	1,500			
575.64.01 Short Term Capital Outlay	14,018	13,437		
575.64.01 Long Term Capital Outlay			1,500	
581.00.00 Tranfer Out Capital to Fund 351			30,000	
Totals	58,836		75,700	

Ryckman Park Capital Expense	FY23	FY24	FY25	FY26	FY27
Short Term Capital					
Ocean Avenue Beautification Project	30,000	30,000	30,000	30,000	30,000
Kiosk	1,500	1,500	1,500	1,500	1,500
Total Short Term Capital	30,000	30,000	30,000	30,000	30,000
Total Long Term Capital	1,500	1,500	1500	1,500	1,500
Total Capital Expenditures	31,500	31,500	31,500	31,500	31,500

FY23 Budget Workbook

TOWN OF MELBOURNE BEACH DEBT SERVICE FUND 2017B BOND MUNICIPAL COMPLEX BOND FUND - FUND #201 STATEMENT OF REVENUES AND EXPENDITURES FY2023 BUDGET			
Fund 201 Municipal Bond Complex		FY21 Budget	FY22 Budget
			FY23 Budget

Revenues				
201-00-381.00.00	Transfers In from General Fund	120,300	121,175	121,175
TOTAL REVENUE		120,300	121,175	121,175
Expenditures				
201-00-510.71.00	Principal-Muni Complex Loan	80,000.0	85,000.0	85,000.0
201-00-510.72.00	Interest-Muni Complex Loan	37,550.0	33,425.0	33,425.0
201-00-510.73.00	Other Debt Service Cost	2,750.0	2,750.0	2,750.0
TOTAL EXPENSES		120,300	121,175	121,175

REVENUES OVER EXPENSES	0	0	0
Accounting Adjustment			
CASH BALANCE SUMMARY	0	0	0
Beginning Cash Balance 10/1	Ending Cash Balance	0	0
Ending Cash Balance 9/30	0	0	0

FY23 Budget Workbook

TOWN OF MELBOURNE BEACH
DEBT SERVICE FUND
STORMWATER BOND DEBT FUND - FUND #202
STATEMENT OF REVENUES AND EXPENDITURES
FY2023 BUDGET

Fund 202	FY21	FY22	FY23
Stormwater Bond	To Date	Budget	Budget

Revenues

202-00-311.00.00	AD VALOREM (VOTED)	440,866.08	467,767.00	524,689.00
	at .9999			
	TOTAL REVENUE	441,437.07	467,767.00	524,689.00

Expenditures

202-00-571.71.00	Principal	196,000.00	204,000.00	204,000.00
202-00-571.72.00	Interest	76,986.00	68,695.20	68,695.20
	TOTAL EXPENSES	272,986.00	272,695.20	272,695.20

REVENUES OVER EXPENSES	168,451.07	195,071.80	251,993.80
CASH BALANCE SUMMARY			
Beginning Cash Balance 10/1	421,691.61	590,142.68	785,214.48
Ending Cash Balance 9/30	590,142.68	785,214.48	1,037,208.28

Ending Cash Balance to be applied to principal reduction of Stormwater Bond Debt when pre-payment penalty no longer in effect.

Should prepay 3 years worth of principal from reserves leaves 3 years remaining after prepayment.

TOWN OF MELBOURNE BEACH
CAPITAL PROJECT FUND
LONG TERM CAPITAL PROJECTS FUND - FUND #333
STATEMENT OF REVENUES AND EXPENDITURES
2023 BUDGET

Revenues	Acct Balance	FY22	FY23
001-19-101.01.00	\$195,226.95	\$131,165.00	\$115,000.00
001-21-101.01.00	\$4,000.00	\$21,084.00	\$13,479.00
001-22-101.01.00	\$95,500.00	\$36,777.00	
001-41-101.01.00	\$22,145.55	\$10,000.00	\$16,972.00
172-75-101.01.00			\$1,400.00
175-75-101-01.00	\$6,000.00		\$1,500.00
Total Revenues	\$322,872.50	\$199,026.00	\$148,351.00

FY23 Budget Workbook

TOWN OF MELBOURNE BEACH
CAPITAL PROJECT FUND
STORMWATER FUND - FUND #341
STATEMENT OF REVENUES AND EXPENDITURES
FY2022 BUDGET

Fund 341 Stormwater Bond		FY19 Actual	FY20 Actual	FY21 Actual	FY22 Budget	FY23 Budget
Revenues	TRANSFER IN GENERAL FUND			\$65,665	\$146,851	\$111,751
	TRANSFER IN FUND 141			50,000		
341-00-381-00.00	TRANSFER IN FUND 333	28,751		206,000		72,000
341-41-332.12.00	FEMA	79,462				
341-41.337.90.01	Other Grants	0				
341-41-369.00.00	Miscellaneous (expensed below)				586,392	
TOTAL REVENUE		108,213		321,665	733,243	183,751

Transfer from Long Term Capital Fund 333-Mil& Pave	\$156,000	
FEMA re-imbursement for Andrews		\$586,392
Transfer from Long Term Capital Fund 333-Curbs	\$50,000	52,000
Transfer from General Fund	\$65,665	

Expenditures

341-41-530.31.00	Professional Services	824	7,549			
431-41-530.31.21	Engineering Service	2,117.35	804			
341-41-530.64.01	Capital Outlay	4,800	586,392			
341-41-530.64.01	Mil and Repave Roadway	50,000	50,000	695,238		602,212
TOTAL EXPENSES		57,741.35	644,745	695,238	0	602,212

REVENUES OVER EXPENSES	50,471	-644,745	-373,573	733,243	-418,461
CASH BALANCE SUMMARY					
Beginning Cash Balance 10/1	710,819	761,290	66,545	-307,028	426,215
Ending Cash Balance 9/30	761,290	116,545	-307,028	426,215	7,754

Audit Adju -50,000
66,545

Capital Projects FY23

Paving Riverside	\$602,212			

Potential Capital Outlay	PROJECTS
ARP Funds	
Poinsettias, Flamingo, Harland	
Oak to Pine 1st-3rd	

TOWN OF MELBOURNE BEACH
SPECIAL REVENUE FUND
TOWN BEAUTIFICATION FUND 351
STATEMENT OF REVENUES AND EXPENDITURES
FY2023 BUDGET

Dept 41	Fund 351 Beautification	FY22 Budget	FY23 Budget	
Revenues				
381.00.00	Transfer In	78,500.00	30,000.00	
	TOTAL REVENUE	78,500.00	30,000.00	
Expenditures				
530.31.00	Professional Services		15,000	
530.31.21	Engineering Fees			
530.34.90	Construction			
530.34.91	Landscaping		30,000	
530.43.15	Electrical Work		3,000	
530.46.15	Equipment Repair			
530.46.40	Ground Maintenance	1,447.00	2,500.00	
530.46.43	Tree Expense			
530.52.25	Tool Rental			
530.53.20	Signs		1,500.00	
530.64.01	Capital Outlay			
	TOTAL EXPENSES	1,447.00	52,000.00	
REVENUES OVER EXPENSES				
		77,053.00	-22,000.00	
CASH BALANCE SUMMARY				
Beginning Cash Balance 10/1		0.00	77,053.00	55,053.00
Adjustment				
Ending Cash Balance 9/30		77,053.00	55,053.00	

TOWN OF MELBOURNE BEACH HISTORIC PRESERVATION AND AWARENESS FUND 390 RYCKMAN HOUSE STATEMENT OF REVENUES AND EXPENDITURES FY2023 BUDGET				
Fund 390 Historic Preservation Fund		FY21 To Date	FY22 Budget	FY23 Budget
Revenues				
390-00-381.00.00	Transfer From General Fund	0	0	0
390-72.347.90.01	Special Events Lecture Series)			
390-72-366.47.01	Ryckman House Donations	45.00		
390-72-366.47.02	Special Events Donations	150.00	150.00	100.00
TOTAL REVENUE		195.00	150.00	100.00
Expenditures				
390-41-530.46.32	Ryckman House	281.58	500.00	500.00
TOTAL EXPENSES		281.58	500.00	500.00
REVENUES OVER EXPENSES		-86.58	-350.00	-400.00
CASH BALANCE SUMMARY				
Beginning Cash Balance 10/1		8,638.20	8,551.62	8,201.62
Ending Cash Balance 9/30		8,551.62	8,201.62	7,801.62

TOWN OF MELBOURNE BEACH
CAPITAL PROJECT FUND
OLD TOWN HALL HISTORY CENTER FUND - FUND #391
STATEMENT OF REVENUES AND EXPENDITURES
FY2023 BUDGET

Fund 391 Historic Preservation Fund		FY21 To Date	FY22 Budget	FY23 Budget
Revenues				
391-00-381.00.00	Transfer From General Fund			
391-72-337.90.01	Other Grants			
391-72-347.53.00	Rental Income-Old Town Hall	350.00	350.00	350.00
391-72-366.47.02	Donations	382.12	400.00	400.00
391-72-369.00.00	Miscellaneous	0.00	0.00	0.00
	TOTAL REVENUE	732.12	750.00	750.00
Expenditures				
391-72-570.34.95	Furniture and Fixtures	12.95		
391-72-570.40.00	Travel & Meetings		450.00	450.00
391-72-570.46.30	Building Maintenance			
391-72-570.47.00	Printing			
391-72-570.49.99	Misc		100.00	100.00
	TOTAL EXPENSES	12.95	550.00	550.00
REVENUES OVER EXPENSES		719.17	200.00	200.00
CASH BALANCE SUMMARY				
Beginning Cash Balance 10/1		21,496.09	22,215.26	22,415.26
Adjustment				
Ending Cash Balance 9/30		22,215.26	22,415.26	22,615.26

TOWN OF MELBOURNE BEACH
AGENCY FUND
POLICE DONATIONS- FUND # 622
STATEMENT OF REVENUES AND EXPENDITURES
FY2023 BUDGET

Fund 622 Police Donation Fund		FY21 Actual	FY22 Budget	FY23 Budget
Revenues				
622-21-337.90.01	Other Grants			
622-21-366.21.01	Police Donations	4,869.00	2,000.00	1,500.00
622-21-366-21.03	SRO Donations (NEW)			
622-00-381.00.00	Transfer From General Fund			
	TOTAL REVENUE	4,869.00	2,000.00	1,500.00
Expenditures				
622-21-520.49.99	Miscellaneous			
622-21-520.52.00	Uniforms			
622-21-520.52.90	Operating Supplies	388.35	2,000.00	3,000.00
622-21-520.64.01	Capital Outlay			
622-21-581.00.00	Transfer to General Fund			
	TOTAL EXPENSES	388.35	2,000.00	3,000.00
REVENUES OVER EXPENSES		4,480.65	0.00	-1,500.00
CASH BALANCE SUMMARY				
Beginning Cash Balance 10/1		4,826.27	9,306.92	9,306.92
Ending Cash Balance 9/30		9,306.92	9,306.92	7,806.92

RESOLUTION NO. 2022-07

A RESOLUTION OF THE TOWN OF MELBOURNE BEACH OF BREVARD COUNTY, FLORIDA, ADOPTING THE FINAL LEVYING OF AD VALOREM TAXES FOR FISCAL YEAR 2022/2023; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Town of Melbourne Beach of Brevard County, Florida, held a public hearing on September 30, 2022 as required by Florida Statute 200.065; and

WHEREAS, the Town of Melbourne Beach of Brevard County, Florida, on September 30, 2022, adopted Fiscal Year 2022/2023 final Millage Rates following a public hearing as required by Florida Statute 200.065; and

WHEREAS, the gross taxable value for operating purposes not exempt from taxation within Brevard County has been certified by the County Property Appraiser to the Town of Melbourne Beach as \$544,276,481.

NOW, THEREFORE, BE IT RESOLVED by the Town Commission of the Town of Melbourne Beach of Brevard County, Florida, that:

Section 1. The Fiscal Year 2022/2023 operating Millage Rate is 4.5800 mills, which is greater than the rolled-back rate of 4.1756 mills by 9.68 %

Section 2. The voted debt service millage is .9999.

Section 3. This Resolution will take effect immediately upon its adoption.

PASSED AND ADOPTED by the Town Commission of the Town of Melbourne Beach, Brevard County, Florida, at its special meeting / public hearing this 30th day of September, 2022.

Time Adopted: _____

TOWN OF MELBOURNE BEACH,
FLORIDA, a Florida Municipal Corporation

ATTEST:

By: _____
Wyatt Hoover
Mayor

Amber Brown
Town Clerk

RESOLUTION NO. 2022-08

A RESOLUTION OF THE TOWN OF MELBOURNE BEACH OF BREVARD COUNTY, FLORIDA, ADOPTING THE FINAL BUDGET FOR FISCAL YEAR 2022/2023; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Town of Melbourne Beach of Brevard County, Florida, on September 30, 2021, held a public hearing as required by Florida Statute 200.065; and

WHEREAS, the Town of Melbourne Beach of Brevard County, Florida, set forth the appropriations and revenue estimate for the Budget for Fiscal Year 2022/2023 in the amount of \$4,061,002.

NOW, THEREFORE, BE IT RESOLVED by the Town Commission of the Town of Melbourne Beach of Brevard County, Florida, that:

Section 1. The Fiscal Year 2022/2023 Final Budget be adopted.

Section 2. This Resolution will take effect immediately upon its adoption.

PASSED AND ADOPTED by the Town Commission of the Town of Melbourne Beach, Brevard County, Florida, at its special meeting / public hearing this 30th day of September, 2022.

Time Adopted: _____.

TOWN OF MELBOURNE BEACH,
FLORIDA, a Florida Municipal Corporation

ATTEST:

By: _____
Wyatt Hoover
Mayor

Amber Brown
Town Clerk

(TOWN SEAL)

RESOLUTION NO. 2022-09

A RESOLUTION OF THE TOWN OF MELBOURNE BEACH OF BREVARD COUNTY, FLORIDA, CERTIFYING THE ANNUAL STORMWATER UTILITY ASSESSMENT ROLL FOR THE TOWN OF MELBOURNE BEACH STORMWATER UTILITY BUDGET FOR FISCAL YEAR 2022/2023; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, on September 30, 2022, the Town Commission of the Town of Melbourne Beach, Brevard County, Florida, adopted a budget for the operation and maintenance of the Town's Stormwater Utility for the fiscal year beginning October 1, 2022; and

WHEREAS, an annual Stormwater Utility Assessment Roll has been prepared; and

WHEREAS, a copy of such annual Stormwater Utility Assessment Roll will be forwarded to the Brevard County Tax Collector for collection in the same manner as *ad valorem* taxes are collected; and

WHEREAS, the Town Commission of the Town of Melbourne Beach, Florida, is satisfied that the annual Stormwater Utility Special Assessment Roll has been prepared in conformity with the Schedule of Stormwater Utility Special Assessments adopted by the Town Commission on August 16, 2000 (Resolutions No. 659 and 660).

NOW, THEREFORE, BE IT RESOLVED by the Town Commission of the Town of Melbourne Beach of Brevard County, Florida, as follows:

Section 1. That the Town of Melbourne Beach hereby certifies, ratifies, and confirms that the annual Stormwater Utility Special Assessment Roll for the fiscal year beginning October 1, 2022, is in conformity with the Schedule of Stormwater Utility Special Assessments adopted by the Town of Melbourne Beach on August 16, 2000 (Resolutions No. 659 and 660).

Section 2. That the Town Commission of the Town of Melbourne Beach hereby certifies, ratifies, and confirms the annual Stormwater Utility Special Assessment Roll as sent to the Brevard County Tax Collector. The Tax Collector will collect such special assessments in the same manner as *ad valorem* taxes are collected.

Section 3. This Resolution shall become effective immediately upon its adoption.

PASSED AND ADOPTED by the Town Commission of the Town of Melbourne Beach, Brevard County, Florida, at its special meeting / public hearing this 30th day of September, 2022.

Time Adopted: _____p.m.

TOWN OF MELBOURNE BEACH,
FLORIDA, a Florida Municipal Corporation

ATTEST:

By: _____
Wyatt Hoover
Mayor

Amber Brown
Town Clerk
(TOWN SEAL)