

# **Town of Melbourne Beach**

## **REGULAR TOWN COMMISSION MEETING SEPTEMBER 21, 2022 at 6:00 p.m. COMMUNITY CENTER – 509 OCEAN AVENUE**

### **PUBLIC NOTICE**

### **AGENDA**

**The Town Commission will conduct a Regular Town Commission Meeting  
on Wednesday, September 21, 2022, in the Community Center  
to address the items below**

#### **Commission Members:**

Mayor Wyatt Hoover  
Vice Mayor Joyce D. Barton  
Commissioner Sherrie Quarrie  
Commissioner Corey Runte  
Commissioner Marivi Walker

#### **Staff Members:**

Town Manager Elizabeth Mascaro  
Town Attorney Clifford Repperger  
Interim Town Clerk Amber Brown

Notice: Commission discussion and possible action may occur during any Commissioner Meeting. The following sections of the Agenda are always subject to such discussion and possible action without further motion by the Commission: Changes to the Agenda, Public Hearings, Old Business, and New Business.

The public is advised that members of the Town Commission may be in attendance and participate in proceedings of the board. Attorney General Opinions (AGO) AGO 91-95, AGO 98-14, AGO 2000-68.

PURSUANT TO SECTION 286.0105, FLORIDA STATUTES, THE TOWN HEREBY ADVISES THE PUBLIC THAT: In order to appeal any decision made at this meeting, you will need a verbatim transcript of the proceedings. It will be your responsibility to ensure such a record is made. Such person must provide a method for recording the proceedings verbatim as the Town does not do so.

In accordance with the Americans with Disability Act and Section 286.26, Florida Statutes, persons needing special accommodations for this meeting shall, at least 5 days prior to the meeting, contact the Office of the Town Clerk at (321) 724-5860 or Florida Relay System at 711.

- 1. Call to Order – Led by Mayor Hoover**
- 2. Roll Call**
- 3. Pledge of Allegiance and Moment of Silence**
- 4. Public Comments**

After being acknowledged by the Mayor, members of the public should state their name and address for the record. The Commission encourages citizens to prepare their comments in advance. Each individual will have three (3) minutes to address the Commission on any topic(s) related to Town business, not on the Agenda.
- 5. Approval of the Agenda**
- 6. Consent Agenda**
  - A. Approval of the Regular Town Commission Meeting minutes for August 17, 2022
  - B. Approval of the Town Commission Workshop minutes for July 6, 2022
  - C. Appointment of Heidi Brewer as an Alternate to the Parks Board
  - D. Approval of the site plan for 202 Second Ave
  - E. Approval of the site plan for 400 Banyan Way
- 7. Presentations**
  - A. Discussion and approval for a children's business fair – Parks Board
- 8. Old Business**
  - A. Consideration of the Town Manager's Employment Agreement Terms
  - B. Discussion and plan the next steps on the S.E.A Project
- 9. New Business**
  - A. Discussion and approval of the 2023 meeting calendar for Planning & Zoning, Commission, and Board of Adjustment
  - B. Discussion and approval of an Eagle Scout project proposal
  - C. Discussion and approval of a landscape/mowing plan
  - D. Discussion on improvements to the 6<sup>th</sup> Avenue boat ramp
  - E. Discussion and approval on donating ARP funds to the Property Appraiser's Office
  - F. Discussion and approval of a new dock and boat lift for the Fire Department's Rescue boat
  - G. Discussion and approval to add an additional Thai Chi class
  - H. Discussion on live streaming Commission meetings
- 10. Staff Reports**
  - A. Town Attorney Report
  - B. Town Manager Report
  - C. Town Clerk Report
  - D. Departmental Reports
    1. Building Department
    2. Public Works Department
    3. Code Enforcement
    4. Police Department

5. Fire Department
6. Finance Department

**11. Town Commission Comments**

- A. Review of Commission Action Items
- B. General Comments

**12. Adjournment**