



TOWN OF MELBOURNE BEACH

TOWN COMMISSION SPECIAL MEETING

September 9, 2020

AGENDA PACKET



Town of Melbourne Beach

PUBLIC NOTICE

AGENDA

TOWN COMMISSION SPECIAL MEETING **WEDNESDAY, September 9, 2020 @ 6:00 p.m.** **COMMUNITY CENTER, 509 OCEAN AVENUE**

Commission Members:

Mayor Jim Simmons
Vice Mayor Wyatt Hoover
Commissioner Steve Walters
Commissioner Sherrie Quarrie
Commissioner Corey Runte

Staff Members:

Town Manager Elizabeth Mascaro
Town Clerk Jennifer Torres
Finance Manager Jennifer Kerr

Due to the effects of COVID-19, recognizing the Centers of Disease Control social distancing guidelines, and as authorized and in compliance with Governor Ron DeSantis Executive Order 20-112 (Phase I: Safe. Smart. Step-by-Step. Plan for Florida's Recovery), attendance in the Community Center will be limited. Those in excess of maintaining acceptable social distancing protocol will be accommodated outside the Community Center where the meeting will be broadcast live in an audible format. Should members of the public seated outside wish to be heard, comment cards will be available to fill out and those who do will be invited into the Community Center for the purpose of speaking at the appropriate time. Anyone who wishes to provide public input without personally appearing at the meeting may do so by sending an email to townclerk@melbournebeachfl.org. All emails must be received prior to 4:00 p.m. on Tuesday, September 8, 2020. All emails will be provided to the Mayor and each of the Town Commission Members. Should you wish to have your comment read aloud by Town staff at the meeting, please indicate that in your email. Your full name and address must be included and will be read aloud. The reading of public comments received by email will be limited to three (3) minutes.

Notice: Commission discussion and possible action may occur during any Commissioner Meeting. The following sections of the Agenda are always subject to such discussion and possible action without further motion by the Commission: Changes to the Agenda, Public Hearings, Old Business, and New Business.

The public is advised that members of the Town Commission may be in attendance and participate in proceedings of the board. Attorney General Opinions (AGO) AGO 91-95, AGO 98-14, AGO 2000-68.

PURSUANT TO SECTION 286.0105, FLORIDA STATUTES, THE TOWN HEREBY ADVISES THE PUBLIC THAT: In order to appeal any decision made at this meeting, you will need a verbatim transcript of the proceedings. It will be your responsibility to ensure such a record is made. Such person must provide a method for recording the proceedings verbatim as the Town does not do so.

In accordance with the Americans with Disability Act and Section 286.26, Florida Statutes, persons needing special accommodations for this meeting shall, at least 5 days prior to the meeting, contact the Office of the Town Clerk at (321) 724-5860 or Florida Relay System at 711.

I. Call to Order – Led by Mayor Simmons

II. Roll Call

III. Pledge of Allegiance and Moment of Silence

IV. Public Comment

After being acknowledged by the Mayor, members of the public should state their name and address for the record. The Commission encourages citizens to prepare their comments in advance. Each individual will have three (3) minutes to address the Commission on any topic(s) related to Town business not on the Agenda. Please remember to sign the sign-in sheet provided if you will be speaking at the meeting.

VI. Public Hearings

- A. Public Hearing on the Town's Fiscal Year 2020/2021 (FY21) Millage Rate and Annual Budget – Town Manager Mascaro

VII. New Business

- A. Resolution 2020-07, Adopting the Tentative Millage Rate for Fiscal Year 2020-2021 – Town Manager Mascaro
- B. Resolution 2020-08, Adopting the Tentative Budget for Fiscal Year 2020-2021 – Town Manager Mascaro

VII. Adjournment



TOWN OF MELBOURNE BEACH, FLORIDA

FY2021 FINAL BUDGET



Town of Melbourne Beach

September 4, 2020

Town of Melbourne Beach, Florida

To The Honorable Mayor, Vice Mayor, Commissioners, Town Residents and Staff

Submitted for your consideration is the proposed FINAL 2021 FISCAL YEAR BUDGET (October 1, 2019 through September 30, 2020) including a Ten Year Capital Plan, as required by the Town Charter. The General Fund budget is submitted in the amount of \$3,376,532 and includes a 4% millage increase over the rollback rate. The millage rate as approved by the Town Commission is 4.5151% this millage rate will generate \$1,992,327 in Ad-Valorem revenues.

The increase in budget expenditures for FY21 (\$3,376,532) is less than 1% (.0754%) over FY20's (\$3,351,258) expenditures.

The Town's gross taxable property values issued from the Brevard County Appraiser's Office have increased by \$4,640,784 over fiscal year 2020. The increase in property values is derived from new home purchases, teardowns and rebuilds of existing homes and large home remodels. The majority of lift in property values comes from new home sales. Each time a home is sold, the new homeowner's taxes are based on the *current assessed* property value from Brevard County. Once the new homeowner *homesteads* their property, an additional assessed value limitation begins. In 1992, the Florida Constitution was amended to limit the annual increases in the *assessed value of property receiving Homestead Exemption to 3%* or the percentage change in the [Consumer Price Index](#), whichever is lower. This assessment limitation is commonly referred to as the 'Save Our Homes' or 'SOH' cap. The lift in property values will continue as long as homes are bought and sold and the market value of homes continues to moderately increase, albeit not necessarily as large an increase as this year.

Millage

The millage rate is the tax rate used to calculate local property taxes. The millage rate represents the amount per every \$1,000 of a property's *assessed value*. Voted millage rates are multiplied by the total taxable assessed value of the property in order to arrive at the property taxes. Property tax in dollar terms is calculated by multiplying the *assessed* property value and the mill rate and dividing by 1,000. The Town's millage rate has remained fairly constant over the past 10 years:

FY2012 - 3.9856%, 2013 - 4.2300%, 2014 - 4.0008%, FY2015 - 4.11058%, FY2016 - 4.1105%,

FY2017 - 4.1584%, FY2018 - 4.2766%, FY2019 - 4.3885%, FY20 - 4.534%, FY21 - 4.5151%

Capital Projects

The proposed budget has been perfected through workshops and public meetings. The Town Manager working with town staff has been working with the Town Commission to establish project priorities for Fiscal Year 2021. This year the Commission was presented with a 10 Year Capital Improvement Plan to help budget for long term expenses. Planning high dollar capital projects on a ten year schedule allows for better level loading during a longer cash accumulation period. Capital Projects for FY21 include upgrades to some Town Hall computers, upgraded computer software that will integrate data from the Building,

Finance and Public Works departments and \$10,000 into long term capital for Town Hall roof replacement.

The Fire Department will purchase new fire hoses and move \$27,000 into long term capital for future purchases (part of the level loading).

The Police Department will purchase \$15,980 in protective gear, \$11,500 in pak sets, vehicle laptops, and have new flooring installed in the department. \$22,000 will move into long term capital.

Public Works will purchase a used street sweeper for \$11,500. This will allow Public Works to sweep debris off the streets before it enters the stormwater system. This used in conjunction with the Ditch Witch from last year's capital purchases will provide fast and efficient upkeep for the Town's stormwater system. Public Works will continue to upgrade the crossovers and move \$21,500 into long term capital.

With the addition of parking kiosks in Ocean Park and Ryckman Park, one (1) new Restricted Revenue Fund and one (1) new department were established. The revenue generated from the Ocean Parking parking will go directly back into Ocean Park upgrades as required by the State of Florida. The Town plans on upgrades to the facilities and repairing the parking lot. Revenues generated from Ryckman Park parking will cover the costs of annual maintenance and improvements to all park facilities including the pier and tennis courts. Capital improvements will include replacement of park lights and moving \$24,000 into long term capital for replacement of the Community Center roof and resurfacing of the tennis courts.

The largest capital improvement project scheduled for Fiscal Year 2021 is the upgrading of roadway on Orange Street. This .7 mile project tentatively allows for the removal of the Miami drains, changing the pitch of the road to allow storm water to move off of the road and into swales, which will be installed in the Town's right-of-way. The road will then be milled and repaved. This project will substantially reduce the amount of the stormwater and pollutants (nitrogen and phosphorus) that enters the Indian River Lagoon. The Town has applied for a grant for this project.

Operational Expense

The traditional "below the line" budget section reflects the direct costs for the day to day operation of the Town. Departmental costs are figured using historical data, upcoming needs based on projects and notices of rate changes from vendors, the State of Florida and utilities.

Town Departments

Salaries are calculated on a 2.5% increase unless under contract or approval by the Commission. The pool of money is to be distributed within a department based on individual performance reviews. This is a departure from the past where all employees received the same increase. The purpose of the pooled funds is to reward superior performance.

The Police Department is not subject to the 2.5% increase, at this time, as they are currently in negotiations with the Town through the Police Benevolent Association union. The terms of an increase for Law Enforcement will be determined by their contract. The Police Department continues to have Chief Melanie Griswold at the helm. The Officers have been able to attend more training classes and that trend will continue in FY21. Sergeants Matthew Smith and Kino and Corporal Hinchman are taking an active leadership role in the department. Their years of experience on the police force provides invaluable knowledge to the rest of the department. The PD continues to invest in upgraded equipment and protective gear, including new Glock's for FY21. As part of the department's philosophy of Community Policing, the PD will continue to host Movies in the Park with free popcorn and snow cones throughout the year. Officer Rick Dovale is the new SRO Officer for Gemini. Rick has already made a great impression with the students and teachers. FTO Sadler is now a shift supervisor and Officer Martin has just finished FTO (Field Training Officer) school. You may also see Officer Chris Smith and Officer Pav riding their police bicycles around town. Chief Griswold has applied for a grant to purchase two ATV's to assist with beach patrols. The award announcement should be made before November 30, 2020.

Officer O'Byrne was instrumental in the department receiving a very large gift to purchase the in car printers and ticket writers.

The Town of Melbourne Beach will have a new paid Fire Chief as of October 1, 2020. Gavin Brown, who is currently the Fire Station Manager, will become the first paid Fire Chief for the Town. Gavin was voted by the Melbourne Beach Volunteer Fire Department as Chief in November 2019. The volunteer department has grown over the past year under his leadership. The Commission agreed to provide the Volunteer Fire Department with a stipend based on criteria set by the Volunteer Fire Department leadership, to retain and recruit volunteer firefighters. The Volunteer Fire Department serves our community by providing fire safety but also by providing community events like the annual Halloween Haunted House, Christmas Parade and pancake breakfast, as well as other fundraising events for charitable causes.

The Town has continued its contract with SAFEbuilt providing a Building Official and Building Inspector for the Town. Jon Stone is the Town's Building Official and Ken Bauer is the Town's Building Inspector. This relationship continues to be very cost effective and beneficial to the Town and our residents. The total number of permits issued and inspections performed continues to increase year over year. As of August 30, 2020, the Building Department was only 32 permits shy of surpassing FY20's total annual permits. Home renovations of over \$50,000 increase by 233% over last year, while renovations under \$50,000 decreased by 50%. New home builds decreased by 63% and new pools increased by 33%. All funds generated through the building department are offset by the expenses of the department including salaries and benefits. The building department does not receive revenue from the general operating fund of the Town. The Building Department requires contractors to pull permits for work to be done on homes in Town to help protect the homeowner not to generate revenue for the Town. By requiring permits, the Building Department will make sure the contractor is licensed to work in Brevard County. The Building Inspector will make sure that work is completed per the product installation guidelines, as well as State and Town building codes. Beth Crowell and Greg Schaefer, long time employees of the Town, provide continuous, uniform management of the day-to-day operations of the building department. Their knowledge and expertise of the Town's building codes and State building codes is invaluable to the Town.

Tom Davis, Public Works Director, and his crew of Brian Vickers, Sean Hasner and Joe Matthews, continue to make improvements to the Town's stormwater drainage by incorporating swales into the Town's right-of-ways. The swales allow stormwater to move off of the roadway quickly and keeps pollutants from entering the Indian River Lagoon. The additional stormwater equipment purchased by the Department (Ditch Witch and street sweeper) allows public works to keep the baffle boxes clean and the street free of debris. The cost to retrofit our stormwater system is millions and millions of dollars. Swales are the most cost effective and sustainable plan the Town can execute on. Swales will reduce the stress on our stormwater system, lessen the need for stormwater drainage and baffle boxes, reduce pollutants entering the Indian River Lagoon and save resident's money. Mr. Davis has begun a project called "*Swale People Live Here*" for residents who would like a swale installed in the right-of-way in front of their house. Public Works will dig a swale 8-10" deep, about 4 feet long and 3 feet wide. The resident can then install plantings in the swale. Public Works continues to improve the look of the Town with the painting of the Community Center and the picnic tables in Ocean Park, installing exercise equipment in a section of Ryckman Park that was overgrown and unused and created a mini park on Oak Street with the removal of an overgrowth of pine trees (a work still in progress). The purchase of a bucket truck, which is now used on a daily basis, has allowed the department to trim the trees in Town, repair and install lighting, paint the Community Center, make roof repairs, hang decorations and flags and many other projects.

Finance Manager, Jennifer Kerr, has just celebrated her first year of fulltime employment with the Town. Prior to her role in finance, Jennifer was the part-time Code Officer. The FY20 budget under Jennifer's control is on target to return money into reserves. Ms. Kerr has done an excellent job managing the Finance Department and the Human Resources matters of the Town.

Jennifer Torres has been the Town Clerk since March, 2020. Jennifer has moved into her role as Town Clerk seamlessly and brings a wealth of talents to Town Hall. Jennifer has established an online, bi-monthly Town magazine.

Katie Cox, Administrative Assistant, manages the Town's social media sites including departmental sites and board sites. Katie also supports all departments in Town Hall providing the Town Manager with invaluable research. For the Building Department, Katie provides phone support, works the permit window and schedules appointments. For the Finance Department Katie processes the accounts payable. In addition to those responsibilities Katie is also the Deputy Town Clerk. Katie began working for Town Hall in February 2020 and integral part of the team.

Cost Avoidance

All department heads continue to research the best, least expensive means to achieve a goal. Much of the work that was previously completed by outside contractors is now completed in house. Four departments within the Town are now submitting grants request on a regular basis to complete projects that were unable to be funded through the current budget.

Tax Rate Impact on Residents

As a result of the Town's commitment to long-term financial stability, the Town is able to maintain services with a new tax rate of 4% over rollback or 4.5151. This is a reduction from last year's millage rate of 4.534. The Town of Melbourne Beach has the lowest millage rate on the barrier island. Indian Harbour Beach has the millage rate closest to the Town's at 5.6401. The reduction in millage rate is due to the increase in property assessed values in Town which generates the majority of the Town's revenue through Ad Valorem taxes.

Fiscal Year 2021 Town Focus

The Town continues to focus on improvements to quality of life issues for our residents such as road paving, recreational facility upgrades, code compliance and public safety

Paid parking will be a new revenue source for the Town. The proceeds from the parking will help offset the maintenance expenditures for Ryckman Park and Ocean Park. Funds that normally would have been earmarked for those projects can now be reallocated to other Town improvements.

Stormwater will continue to be a major focus as will continuing to execute on the goals of the Guidelines to Sustainable Action Plan (GSA) developed through the Environmental Advisory Board. The GSA provides a road map for the Town moving forward to improve our environmental viability now and in the future.

I have presented a balanced budget for final Town Commission consideration and adoption. This budget package represents a carefully thought out, reasonable and responsible finance plan for the upcoming fiscal year. Unexpended funds from the FY20 budget will return to the Town's reserve account increasing that asset.

In closing, I wish to thank the Town staff who participated in the development of this budget. All employees are committed to operational efficiency, fiscal responsibility and a sincere desire to improve and enhance the Town of Melbourne Beach. The employee's commitment to the Town was never more evident than during this health crisis. Everyone has been at work every day, serving the Town and the residents. I am privileged to work with such a dedicated and motivated group of individuals. The camaraderie has never been higher during my six years working in Town Hall.

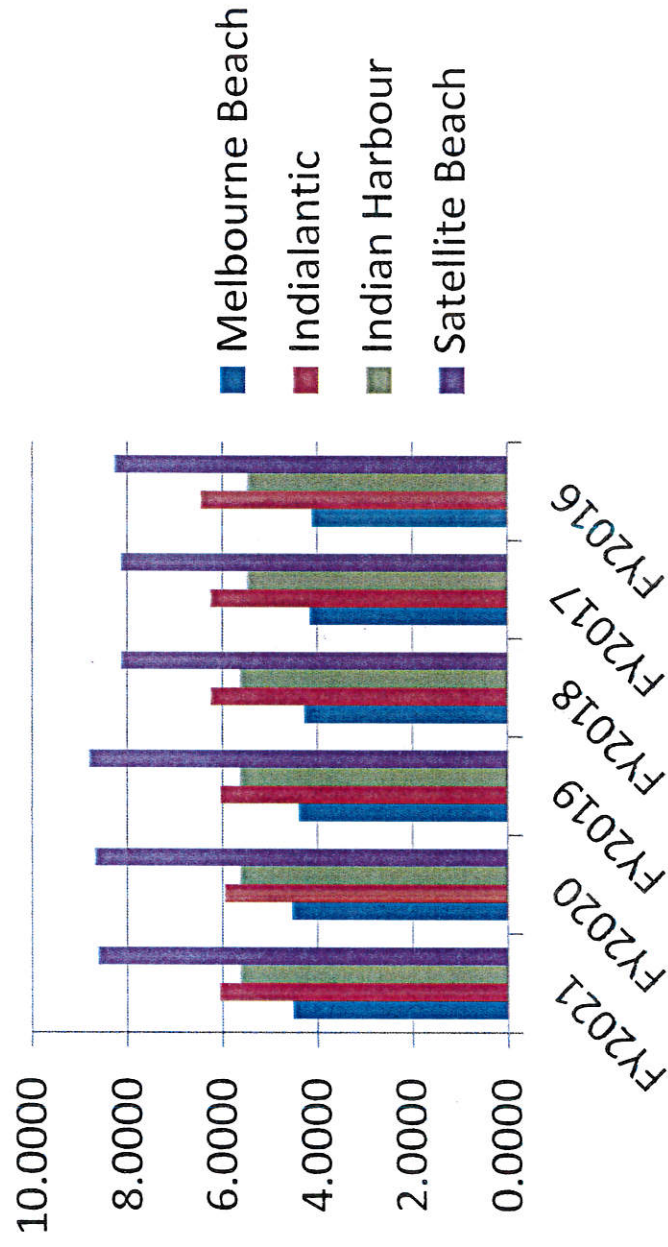
I will continue to execute the goals and wishes of the Commission. It is my honor and privilege to serve the Commission and the residents of Melbourne Beach.



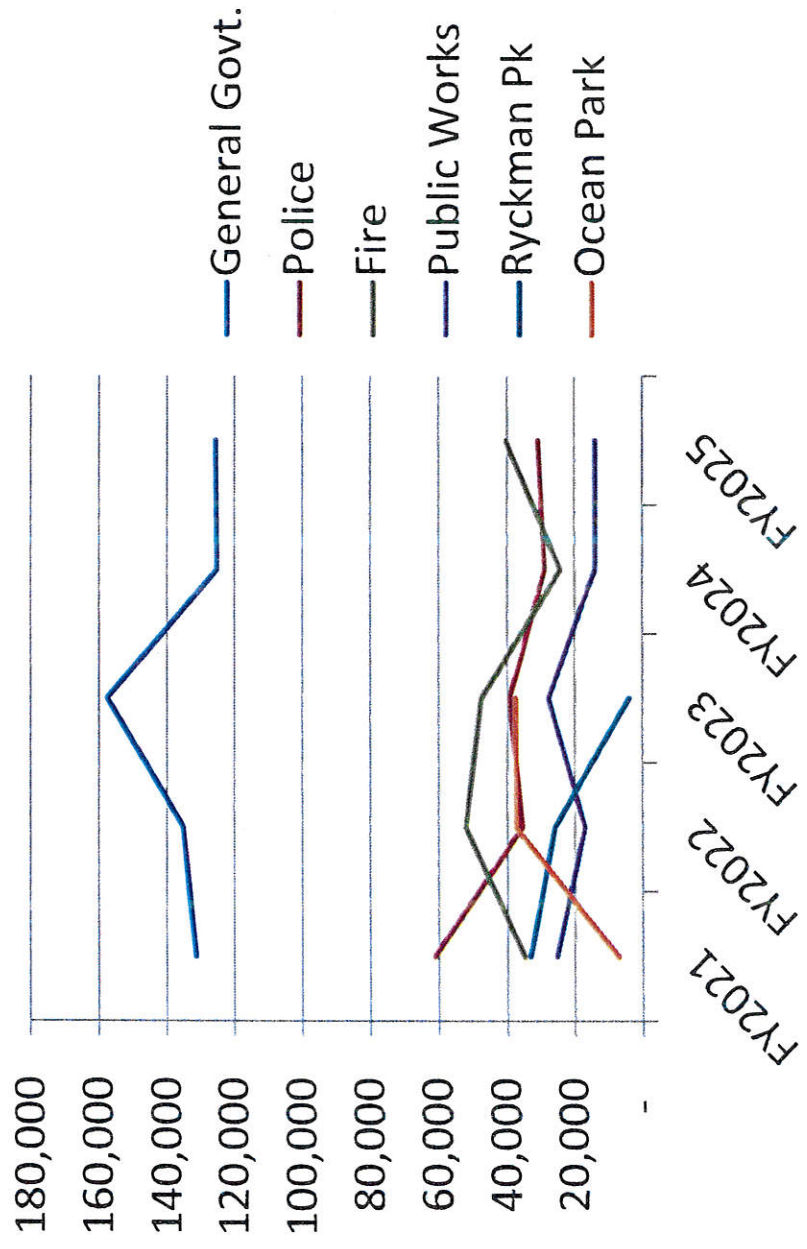
Elizabeth Mascaró, Town Manager

Beachside Millage Rates

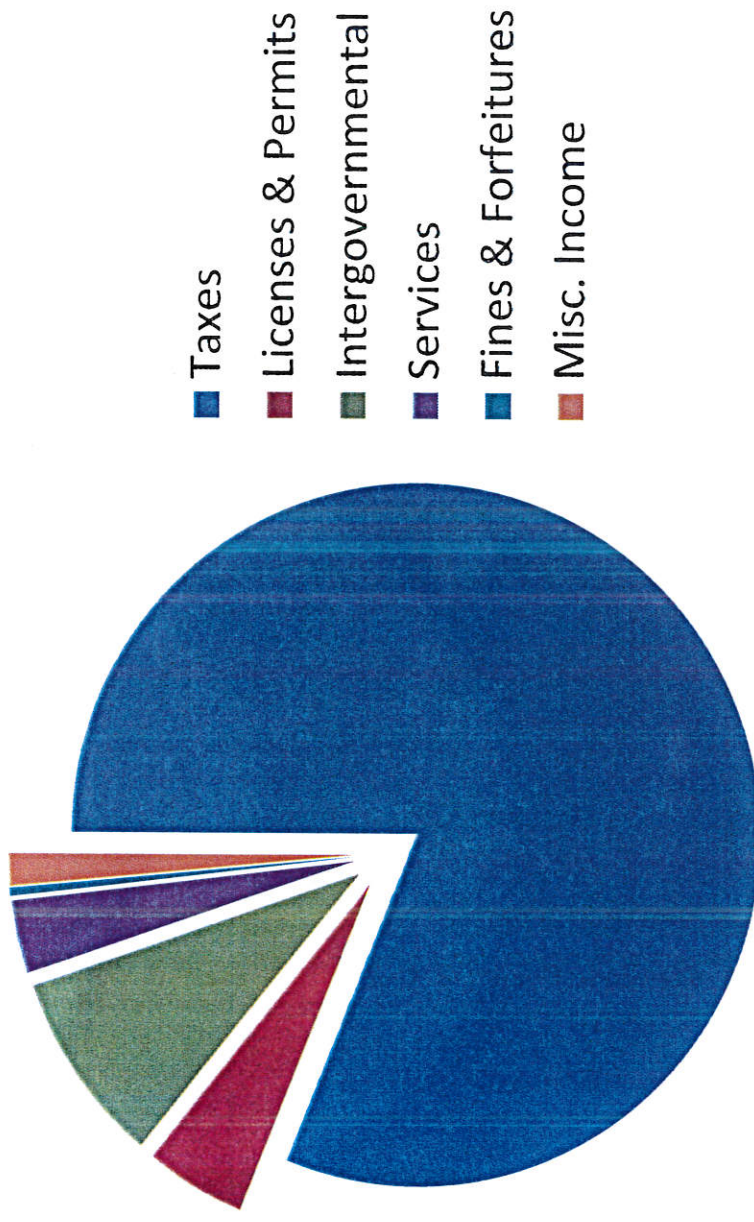
FY2016 Through FY2021



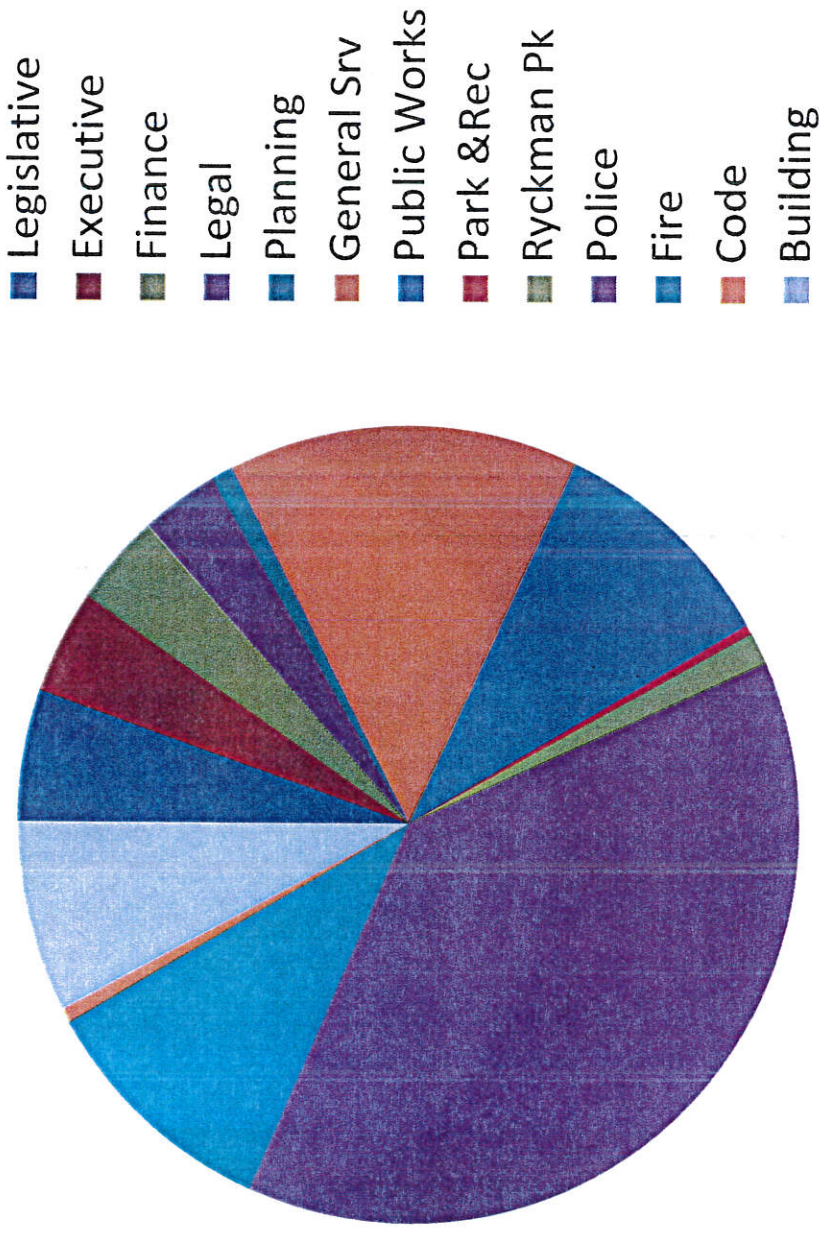
5 Year Capital Plan By Department



FY2021 Revenues



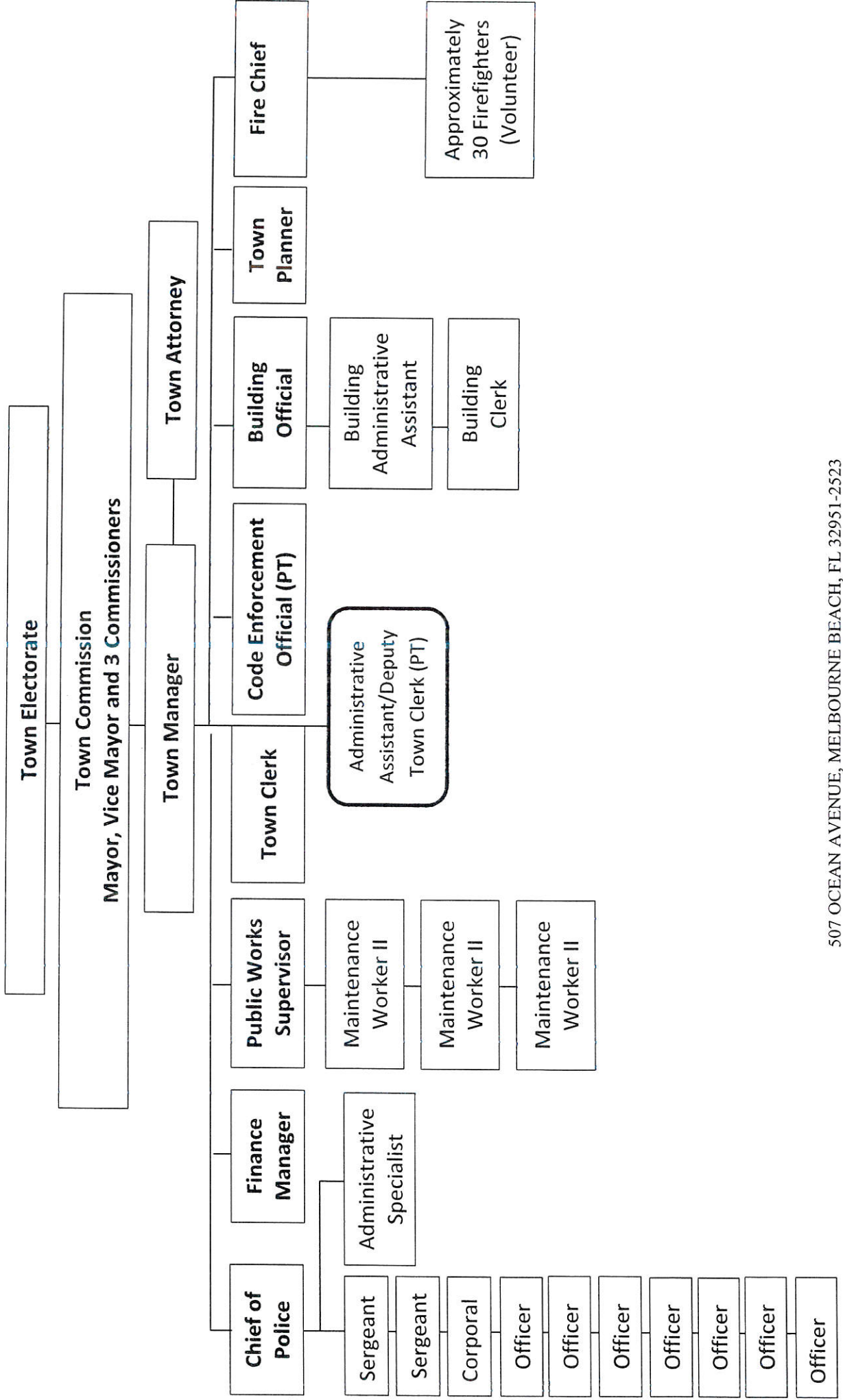
FY2021 Expenditures By Department





TOWN OF MELBOURNE BEACH

BREVARD COUNTY'S OLDEST BEACH COMMUNITY ESTABLISHED 1883



Reserves & Operating Cash On Hand vs FY21 Operating Expense



ADJUSTED FINAL FY21 MILLAGE

TOWN OF MELBOURNE BEACH, FLORIDA				
MILLAGE PROCEEDS CALCULATIONS				
FY21 PROPOSED BUDGET - AD VALOREM REVENUE GENERATION				
Roll Back Rate:	4.3414	Gross Taxable Value	\$454,910,218	
Millage Rate	Percent Change		100% Proceeds	Diff PFY
4.3414	Rolled Back Rate (100%)		1,954,811	0
4.4282	2% change over roll back		2,014,446	59,635
4.4716	3% change over roll back		2,034,196	79,385
4.5151	4% change over roll back		2,053,945	99,134
4.5585	5% change over roll back		2,073,695	118,884
4.6019	6% change over roll back		2,093,444	138,633
4.6453	7% change over roll back		2,113,194	158,383
4.6887	8% change over roll back		2,132,943	178,132
4.7321	9% change over roll back		2,152,692	197,881
4.7755	10% change over roll back		2,172,442	217,631
Prior FY 2020			FY21 at Voted Proposed Millage:	
Prior Year Actual	FY20	\$1,954,811	Budget at 97%	FY21 \$ 1,992,327
			Proceeds 100%	FY21 2,053,945
Stormwater Bond Calculation FY21			Roll Back Rate	4.3414
Gross Taxable Value		\$455,660,218	Majority Vote Rate	
	Millage Rate	97% Proceeds	2/3 Vote	
	0.9999	\$441,946	Proposed millage	4.5151

NOTES:

Note to Residents: "Maximum Millage" is a specific term the Town uses according to the State Department of Revenue in order for the Town to be "Truth in Millage" (TRIM) compliant. The term "maximum millage" does not imply that the Town Commission will be levying the maximum taxes to the citizens of Melbourne Beach. At the appropriate meeting, the Town Commission sets an amount (a maximum millage) that the Town cannot go over for the final budget. The Town Commission can come down from the maximum millage amount when determining the final budget, but cannot go over this amount for any reason.

TRIM DR 420 - Brevard County & DOR values		
Current Year Real Property	1	450,753,351
Current Year Personal Prop	2	4,156,867
Centrally Assessed	3	
Current Year Gross Taxable	4	454,910,218
New Taxable over 115%	5	4,640,784
Gross Taxable Adjusted Value	6	450,269,434
Prior Year Final GTV	7	431,144,880
Adjusted Taxable Value	8	
Levy Debt Service? Yes	9	
Prior year millage	10	4.5340
PY Proceeds	11	1,954,811
Previous Applied/Paid	12	0
Adj PY Proceeds	13	1,954,811
Dedicated TIF	14	0
Adj CY Taxable Value	15	450,269,434
Rolled back rate	16	4.3414
Proposed Millage (MM)	17	4.5151
Total Taxes at Proposed	18	1,992,327
Type Municipality	19	
Authority Proposed	20	
Met County No	21	
Prior Year Proceeds	22	1,954,811
CY Rolled-back	23	4.3414
CY Rolled-back taxes	24	1,954,811
Total Taxes at Proposed	25	1,992,327
CY Proposed millage	26	4.5151
CY Proposed as % change	27	4.00%

Town of Melbourne Beach
10 Year Capital Investment Plan Worksheet
FY2021 through FY2030

Department	FY21	FY22	FY23	FY24	FY25	FY26	FY27	FY28	FY29	FY30		Cost	Years
General Government													
Pave and Mil 1 Mile		\$ 52,000.00	\$ 52,000.00	\$ 52,000.00	\$ 52,000.00	\$ 52,000.00	\$ 52,000.00	\$ 52,000.00	\$ 52,000.00	\$ 52,000.00		\$ 52,000.00	1
Town Hall Roof Replacement	\$ 60,000.00	\$ 60,000.00	\$ 60,000.00	\$ 60,000.00	\$ 60,000.00							\$ 300,000.00	20
Roof Screws													
Curb and Sidewalk Repairs			\$ 2,000.00	\$ 2,000.00	\$ 2,000.00				\$ 2,000.00	\$ 2,000.00		\$ 2,000.00	
Generator							\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00		\$ 80,000.00	20
A/C Units			\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00				\$ 60,000.00	
Computer Replacement	\$ 3,596.00	\$ 3,596.00	\$ 3,596.00	\$ 3,596.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,500.00	\$ 4,500.00		\$ 3,596.00	1
Stop Bars #133 @150 ea.**	\$ 10,000.00	\$ 10,000.00										\$ 19,950.00	6
Upgrade Sound System Comm Ctr		\$ 2,000.00							\$ 2,000.00			\$ 4,000.00	6
Electronic Message Board		\$ 7,500.00	\$ 7,500.00									\$ 15,000.00	15
Copier**	\$ 7,700.00											\$ 8,800.00	10
Old Town Hall Roof & Windows			\$ 25,000.00									\$ 25,000.00	15
Updated, Integrated software	\$ 50,000.00											\$ 50,000.00	
Total	\$ 131,296.00	\$ 135,096.00	\$ 157,596.00	\$ 125,096.00	\$ 125,500.00	\$ 63,500.00	\$ 67,500.00	\$ 67,500.00	\$ 64,500.00	\$ 62,500.00			
Police													
New Police Vehicle	\$ 16,500.00	\$ 16,500.00	\$ 16,500.00	\$ 16,500.00	\$ 16,500.00	\$ 18,500.00	\$ 18,500.00	\$ 18,500.00	\$ 18,500.00	\$ 18,500.00		\$ 33,000.00	2
800 MHZ Hand held Pak Sets	\$ 11,500.00	\$ 5,750.00	\$ 5,750.00	\$ 5,750.00	\$ 5,750.00	\$ 5,750.00	\$ 5,750.00	\$ 5,750.00	\$ 5,750.00	\$ 5,750.00		\$ 11,500.00	2
Body Camera (\$830x6)	\$ 4,980.00		\$ 830.00	\$ 1,660.00	\$ 1,660.00	\$ 830.00		\$ 1,660.00	\$ 1,660.00	\$ 830.00		\$ 14,110.00	2
Taser	\$ 3,200.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,800.00	\$ 1,800.00	\$ 1,800.00	\$ 1,800.00		\$ 1,500.00	4
Watch Guard Video		\$ 5,000.00	\$ 5,000.00									\$ 5,000.00	2
Vehicle Laptops	\$ 2,600.00	\$ 1,300.00	\$ 1,300.00	\$ 1,300.00	\$ 1,300.00	\$ 1,300.00	\$ 1,300.00	\$ 1,300.00	\$ 1,300.00	\$ 1,300.00		\$ 1,300.00	1
Glock Fire Arms (12)	\$ 5,100.00					\$ 5,100.00						\$ 5,100.00	5
AR 15 Rifles			\$ 2,250.00	\$ 2,250.00								\$ 4,500.00	15
Security Camera Town Hall Complex		\$ 1,500.00	\$ 1,500.00					\$ 1,500.00	\$ 1,500.00			\$ 3,000.00	2
Ballistic Shield	\$ 1,000.00					\$ 1,000.00						\$ 1,000.00	5
Radar Unit-hand held	\$ 1,700.00		\$ 1,700.00		\$ 1,700.00		\$ 1,700.00		\$ 1,700.00			\$ 3,140.00	2
Playground & PW Camera			\$ 3,000.00					\$ 3,000.00				\$ 3,000.00	5
Radar Trailer #1	\$ 4,000.00	\$ 4,000.00				\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00			\$ 8,000.00	7
Radar Trailer #2					\$ 2,666.00	\$ 2,666.00	\$ 2,666.00					\$ 8,000.00	7
New Flooring	\$ 9,000.00											\$ 12,000.00	15
Promotional Tent (Community PL)	\$ 1,500.00							\$ 1,500.00				\$ 1,500.00	7
Total	\$ 61,080.00	\$ 35,550.00	\$ 39,330.00	\$ 28,960.00	\$ 31,076.00	\$ 38,646.00	\$ 33,716.00	\$ 37,010.00	\$ 34,210.00	\$ 28,180.00			
Fire													
Fire Hose Replacement	\$ 8,000.00											\$ 9,000.00	15
Floor Refinished									\$ 13,500.00	\$ 13,500.00		\$ 27,000.00	10
Extractor Washer/Dryer RMOVED													
Radio Replacement	\$ 11,000.00	\$ 25,000.00	\$ 25,000.00		\$ 25,000.00	\$ 25,000.00	\$ 11,000.00					\$ 165,000.00	15
Bunker Gear	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00		\$ 2,500.00	10
Fire Pagers	\$ 6,000.00	\$ 6,000.00					\$ 6,000.00	\$ 6,000.00				\$ 6,000.00	10
Thermal Camera					\$ 2,500.00	\$ 2,500.00						\$ 5,000.00	10
K-12 Rescue Saw		\$ 1,250.00	\$ 1,250.00									\$ 2,550.00	15
AED's				\$ 2,960.00	\$ 2,960.00	\$ 2,960.00						\$ 2,400.00	10

Vent Fan			\$ 1,500.00	\$ 1,500.00								\$ 3,000.00	10
Gas Detector									\$ 3,500.00			\$ 3,500.00	9
Extrication Tool		\$ 10,000.00	\$ 10,000.00	\$ 10,000.00								\$ 30,000.00	15
Fire Chief/Vehicle-finance FY23												\$ 35,000.00	8
New Fire Engine 58-finance FY24												\$ 125,000.00	20
New Fire Engine 258-finance FY26												\$ 125,000.00	20
New Squad 58-Finance FY30												\$ 100,000.00	10
Total	\$ 35,000.00	\$ 52,250.00	\$ 47,750.00	\$ 24,460.00	\$ 40,460.00	\$ 40,460.00	\$ 27,000.00	\$ 16,000.00	\$ 27,000.00	\$ 23,500.00			
Public Works													
Dune Crossovers	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00		\$ 4,000.00	1
Road Stripper REMOVED													
Ditch Witch								\$ 12,700.00	\$ 12,700.00	\$ 12,700.00		\$ 38,000.00	12
Bobcat/skid	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00									\$ 30,000.00	15
Tractor/backhoe			\$ 10,000.00	\$ 10,000.00	\$ 10,000.00							\$ 30,000.00	20
Street Sweeper	\$ 11,500.00											\$ 11,500.00	10
Wood Chipper		\$ 3,000.00	\$ 4,000.00									\$ 7,000.00	8
Truck Finance FY27												\$ 35,000.00	10
Total	\$ 25,500.00	\$ 17,000.00	\$ 28,000.00	\$ 14,000.00	\$ 14,000.00	\$ 4,000.00	\$ 4,000.00	\$ 16,700.00	\$ 16,700.00	\$ 16,700.00			
Total Capital Expense	\$ 252,876.00	\$ 239,896.00	\$ 272,676.00	\$ 192,516.00	\$ 211,036.00	\$ 146,606.00	\$ 132,216.00	\$ 137,210.00	\$ 142,410.00	\$ 130,880.00			

Ryckman Park Capital Expense													
Ryckman Park Kiosk	\$ 7,214.00												
Community Ctr Roof	\$ 20,000.00	\$ 20,000.00										\$ 40,000.00	15
Resurface Tennis Court	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00									\$ 12,000.00	8
Replace Ryckman Park Lights	\$ 2,000.00	\$ 2,000.00										\$ 4,000.00	18
Resurface Basketball Court						\$ 2,000.00						\$ 12,000.00	8
Ryckman Park Playground					\$ 8,000.00	\$ 8,000.00	\$ 15,000.00	\$ 15,000.00				\$ 46,000.00	
	\$ 33,214.00	\$ 26,000.00	\$ 4,000.00		\$ 8,000.00	\$ 10,000.00	\$ 15,000.00	\$ 15,000.00					
Ocean Park Parking Fund Capital Expense													
Ocean Park Parking Lot Repairs		\$ 37,500.00	\$ 37,500.00									\$ 75,000.00	
Ocean Park Kiosk	\$ 7,214.00												
Total Capital Expense Per Year	\$ 7,214.00	\$ 37,500.00	\$ 37,500.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			

TOWN OF MELBOURNE BEACH, FLORIDA
WORKFORCE (HR) CALCULATIONS WORKSHEET
FY21 PROPOSED SALARY INCREASES

Dept.	Town Budgeted Positions	FY21 Base	2.50%
TC Legislative	Commissioner	\$3,100	
TC Legislative	Commissioner	\$3,100	
TC Legislative	Commissioner	\$3,100	
TC Legislative	Vice Mayor	\$3,100	
TC Legislative	Mayor	\$3,800	
	Total Town Commission	\$16,200	
Executive	Town Manager	\$96,500	Contract
Finance	Finance Manager		
Legislative	Town Clerk		
Legislative	Deputy Town Clerk (63%)		
Building	Building Official		Contract
Building	Building Clerk		
Building	Administrative Assistant		
Code Officer	Code Compliance (40%)		
	Town Hall Total	\$228,468	\$5,572
Fire Dept.	Fire Department Chief	\$55,000	
Fire Dept.	Fire Inspector		Contract
Police Dept.	Police Chief		
Police Dept.	Police Sergeant 1		
Police Dept.	Police Sergeant 2		
Police Dept.	Police Corporal 1		
Police Dept.	Police Officer 1		
Police Dept.	Police Officer 2		
Police Dept.	Police Officer 3		
Police Dept.	Police Officer 4		
Police Dept.	Police Officer 5 (SRO)		
Police Dept.	Police Officer 6		
Police Dept.	Police Officer 7 (vacant)		
Police Dept.	Police Administrative		
Police Dept.	Crossing Guard (vacant)		
	Police Department Total	\$557,875	\$12,636
Public Works	Public Works Director		
Public Works	Maintenance Worker II		
Public Works	Maintenance Worker II		
Public Works	Maintenance Worker II		
	Public Works Total	\$157,976	\$2,976
		-12000	
Total Town Employees FY21		\$1,083,819	\$21,184
Total Town Commission FY21		\$16,200	
All Salaries FY21		\$1,100,019	

\$12,000 from Stipend

FRS: Town 10.00%
 SUTA: 0.32%
 Social Sec 6.20%
 Medicare 1.45%

Health Care 100% paid by Town for Town Employees
 Health Care 50% paid by Town for spouse and children
 Life Ins \$30,000 paid by Town for Police Officers
 Life Ins \$15,000 paid by Town for all other employees
 FRS State dictated rate all eligible employees
 Police Pension 5% Employee salary contribution
 Police Pension 42.20% Town Contribution of employee salary
 Dental Paid by Employee
 Supplemental Ins Paid by Employee

TOWN OF MELBOURNE BEACH

GENERAL FUND #001

STATEMENT OF REVENUES AND EXPENDITURES

2020-21 BUDGET (Fiscal Year 2021)

Department Funds & Descriptions	FY17 Budget Voted 4.1584	FY18 Budget Voted 4.2766	FY19 Budget 4.3885	FY20 Budget 4.5340	FY 21 Budget 4.5151	Long Term Capital Items	Total Expense
REVENUE							
Taxes ACTUAL	2,215,833	2,358,891	2,477,258	2,677,373	2,739,012		
Licenses & Permits	116,050	124,650	152,700	177,835	161,300		
Intergovernmental	250,363	259,700	266,600	313,900	298,400		
Services	25,900	18,635	60,000	87,850	114,183		
Fines & Forfeitures	12,150	15,750	15,750	13,100	13,425		
Miscellaneous Income	88,149	59,749	101,152	81,200	50,212		
TOTAL REVENUE	2,708,445	2,837,375	3,073,460	3,351,258	3,376,532		
EXPENDITURES							
GENERAL GOVERNMENT							
Legislative (11)	104,453	112,312	117,995	171,624	164,476		
Executive (12)	139,118	138,594	154,325	119,988	130,551		
Finance (13)	101,680	111,197	116,070	107,009	115,161		
Legal Counsel (14)	77,575	77,575	64,575	81,500	98,250		
Comprehensive Planning (15)	26,000	26,000	18,000	67,500	28,000		
General Services (19)	331,883	403,521	331,550	517,838	443,332	70,000	513,332
Public Works (41)	288,670	326,385	353,578	322,430	295,176	10,000	305,176
Parks & Recreation (72)	11,525	60,650	63,950	11,800	12,350		
Ryckman Park (75)-New					39,494	26000	65494
TOTAL GENERAL GOVERNMENT	1,080,904	1,256,234	1,220,043	1,399,689	1,326,790		
PUBLIC SAFETY							
Law Enforcement (21)	1,052,584	1,088,769	1,123,894	1,164,187	1,173,071	4,000	1,177,071
Fire Control (22)	208,925	207,266	225,979	342,350	306,813	27,000	333,813
Bldg. Dept. (125)	160,776	146,514	193,093	234,131	237,574		
Code Enforcement (29)	16,135	9,039	17,476	17,023	18,016		
TOTAL PUBLIC SAFETY	1,438,420	1,451,588	1,560,442	1,757,691	1,735,474		
OTHER							
Transfer to Long Term Capital Fund (19)				31,578	70,000	Capital Items	
Transfer to Long Term Capital Fund (21)				16,500	4,000	Capital Items	
Transfer to Long Term Capital Fund (22)				28,500	27,000	Capital Items	
Transfer to Long Term Capital Fund (41)					10,000	Capital Items	
Transfer to Long Term Capital Fund (75)					26,000	Capital Items	
Transfer to Muni Bond Debt Service 201	189,121	129,553	126,250	116,700	111,003		
Transfer to Bldg Dept Edu Fund 124				600	600	Offset by Building Revenue	
Transfer to Stormwater Fund 341					65,665		
TOTAL OTHER TRANSFERS	189,121	129,553	126,250	193,878	314,268		
TOTAL EXPENSES	2,708,445	2,837,375	2,906,735	3,351,258	3,376,532		
REVENUES OVER EXPENDITURES	0	0	166,725	-	-		
BALANCED BUDGET FINAL							

TOWN OF MELBOURNE BEACH						
GENERAL FUND #001						
STATEMENT OF REVENUES						
2020-21 BUDGET						
REVENUE	Departments, Funds & Descriptions	FY17 Budget Actual	FY18 Actual	FY19 Budget	FY20 Budget	FY21 Budget 4%/rollback
		Voted 4.1584	Voted 4.2766	Voted 4.3885	Voted 4.534	4.5151
TAXES						
001-00-311.00.00	Ad Valorem Taxes (budgeted at 97%)	1,473,320	1,547,373	1,739,220	1,897,373	1,992,326
001-00-312.41.00	Local Option County Gas Tax	66,853	58,280	51,000	81,000	70,450
001-00-314.10.00	Utility Services Tax FPL	239,049	248,158	245,000	243,000	239,000
001-00-314.30.00	Utility Services Tax Water	55,418	52,834	52,500	52,500	52,300
001-00-314.40.10	Utility Services Tax Gas-AmeriGas	5,743	7,420	6,300	6,800	6,500
001-00-314.40.20	Utility Service Tax Gas -Suburban	1,138	1,284	1,200	1,100	1,300
001-00-314.40.30	Utility Service Tax Gas-Ferrell	2,809	3,504	3,000	3,500	3,800
001-00-315.00.00	Communication Service Tax	124,609	130,963	129,000	135,000	102,300
001-00-316.00.00	Business Tax	14,873	13,905	14,500	14,500	13,500
001-00-323.10.00	Franchise Fees FPL	179,755	190,331	150,000	182,500	164,500
001-00-323.70.00	Franchise Fees Solid Waste Residential	40,211	33,284	40,338	4,200	38,000
001-00-323.70.10	Franchise Fee Solid Waste Commercial	13,909	11,915	12,700	13,400	14,500
001-21-312.52.00	Insurance Premium Tax			32,500	42,500	40,536
	Brevard County Tax Escrow		49,871			-
	TOTAL TAXES	2,217,687	2,349,122	2,477,258	2,677,373	2,739,012
LICENSES & PERMITS						
125-24-322.10.00	Zoning Site Plan Reviews	7,788	7600	6,000	6,000	4,000
125-24-329.00.10	BOA Variance Fees	1,573	1303	1,800	1,500	1,000
125-24-322.31.00	Advertising Costs	1,224		800	1,000	800
001-22-322.30.00	Fire Inspections	6,690	6735	6,100	6,500	6,500
125-24-322.00.00	Building Permits	113,120	159670	130,000	140,000	142,000
125-24-322.20.00	Building Plan Review	6,300	7820	6,500	20,335	5,000
125-24-329.00.00	Other Licenses	1,095	2415	1,500	2,500	2,000
	TOTAL LICENSES & PERMITS	137,790	185,543	152,700	177,835	161,300
INTERGOVERNMENTAL						
001-00-332.12.00	FEMA Hurricanes	68,000	0	0		25,000
001-00-334.10.00	State FEMA					5,000
001-00-334.20.00	DEP Grant				39,500	
001-00-335.12.00	State Revenue Sharing Proceeds	80,766	75,200	79,500	82,500	78,000
001-00-335.15.00	Alcoholic Beverage Licenses	3,595	4,127	4,100	4,100	4,400
001-00-335.18.00	Half Cent Sales Tax Local Gov.	180,296	189,249	183,000	187,800	186,000
	TOTAL INTERGOVERNMENTAL	332,657	268,576	266,600	313,900	298,400
SERVICES						
001-21-347.90.01	Special Events Law Enforcement	800	1200	1,000	800	1,500
001-21-337.20.00	Law Enforcement MOU School Board BC		13000	39,000	52,000	57,000
001-22-347.90.01	Special Events Fire	0	0	-	1,200	2,000
001-41-347.90.01	Special Events Public Works	0	150	100	10,000	
001-72-329.00.00	Special Recreational Permits	50	75	-	50	75
001-72-347.41.00	Founders Day	6,060	8639	9,730	10,000	10,000
001-72-347.50.00	Recreation Facilities	9,864	11590	13,000	13,000	5,000
001-72-347.72.00	Parking Revenue Ryckman Park					37,008
001-72-366.47.03	Community Donations (Park Benches)	823		800	800	1,600
001-72-366.47.04	Melbch Tennis Donations	0	0	-	-	
	TOTAL SERVICES	17,597	34,654	63,630	87,850	114,183
FINES & FORFEITURES						
001-21-351.00.00	Fines-Law Enforcement	7,101	6044	10,000	7,000	5,600
001-21-351.13.00	Parking Tickets	1,710	2014	1,700	2,500	5,700
001-21-351.13.10	Accident Reports					125
125-24-354.00.00	Fines-Local Ordinance Violation	6,136	5852	3,500	3,500	2,000
001-29-359.00.00	Fines-Code Fines & Forfeitures	579		550	100	-
	TOTAL FINES & FORFEITURES	15,526	13,910	15,750	13,100	13,425
MISCELLANEOUS INCOME						
001-00-381.00.00	Transfer from Reserves	0	0	-	-	
001-00-381.00.00	Transfers In (Building Dept. Assessments)	18,000	18000	18,000	18,000	18,000
001-00-361.10.00	Interest on Investments	4,721	14658	14,000	24,000	7,400
001-00-366.21.00	Donations	75	1521	-	1,000	-
001-00-369.00.00	Miscellaneous Revenue	14,978	13348	15,000	15,000	5,000
001-21-337.25.01	State LE Computer Grant	1,000	1100	1,000	1,000	1,000
001-21-337.90.01	Other Grants	0	0	-		
001-21-364.10.00	Disposal of Assets - Vehicles (Police Dept.)	250	0	-		
001-21-364.20.00	Disposal of Assets - Other (Police Dept.)	0	0	-		
001-21-366.21.01	Donations-Law Enforcement	78	0	150		
001-21-369.00.00	Miscellaneous Revenue (Law Enforcement)	1,200	191	-		100
001-21-383.64.01	Capital Lease Law Enforcement	30,953	0	30,953		
001-22-327.90.01	Grant Revenue (Fire)	118,277	0	-		
001-22-337.90.02	Fire Corporation (Mini Pumper& Truck D-58	21,648	21647	21,649	21,700	15,462
001-22-364.10.00	Disposal of Assets-Vehicles (Fire)	0	0	-		
001-22-364.20.00	Disposal of Assets-Other (Fire)	100	100	100	250	250
001-22-369.00.00	Miscellaneous Revenue (Fire)	390	300	300		3,000
001-41-364.10.00	Disposal of Assets (Public Works)	0	0	-	250	
001-41-369.00.00	Miscellaneous Revenue (Public Works)	150	0	-	-	
125-24-369.00.00	Miscellaneous Revenue (Building Dept.)	0	0	-	-	
	TOTAL MISCELLANEOUS	211,820	70,865	101,152	81,200	50,212
	TOTAL REVENUES	2,933,077	2,922,670	3,077,090	3,351,258	3,376,532
						25,274

DORIAN
COVID-19

TOWN OF MELBOURNE BEACH			
GENERAL FUND #001			
LEGISLATIVE EXPENSES-DEPT. #11			
2020-21 BUDGET			
Departments, Funds & Descriptions	FY19 Budget	FY20 Budget	FY21 Budget
Dept.: 11 Legislative			
500.11.00 Executive Salaries	16,200	16,200	16,200
500.12.00 Regular Salaries	56,000	78,480	80,049
500.14.00 Salaries Overtime	0	0	0.00
500.21.00 FICA Taxes - Employer Portion	7,363	7,363	6,124
500.22.20 Retirement Town Employees	4,626	6,647	8,005
500.23.01 Health Insurance	10,200	21,657	16,968
500.23.02 Life Insurance	60	136	136
500.25.00 Unemployment Compensation	179	251	256
			127,738
510.31.00 Professional Services	160	160	160
510.40.00 Travel & Meetings Commission	2,660	2,660	3,640
510.40.10 Travel & Meetings - Staff	300	300	2,788
510.47.00 Printing	2,235	5,735	4,015
510.48.00 Promotional Activities	-	533	600
510.48.40 Legal Notices & Advertising	12,500	14,000	8,000
510.49.50 Election Expense	2,000	6,000	2,500
510.54.00 Dues & Subscriptions	595	785	855
510.54.10 Training & Schools	780	1,580	4,310
510.64.00 Machinery and Equipment	510	-	2,000
510.64.01 Capital Expense		2,000	0.00
543.00.00 Licenses & Fees	3,467	7,257	7,870
			36,738
Totals	119,835	171,744	164,476
	Decrease	-4%	-7,269

Supplemental Information	
FTE Positions	Positions Budgeted
1.00	Mayor
4.00	Commissioners
0.63	Deputy Town Clerk
1.00	Town Clerk
6.63	Total 96,249

FY18 Capital Requests:	FY20
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Deputy Town Clerk: 5hours / 5 days per week

TOWN OF MELBOURNE BEACH
GENERAL FUND #001
LEGISLATIVE EXPENSES-DEPT. #11
2020-21 BUDGET

Account Number	Classification/ Description	Qty	Cost	Subtotal	Total
001-11-510.31.00	Professional Services	2	80	160	
	Cross cut shredding			Total	160
001-11-510.40.00	Travel & Meetings Commission				
	IEMO/Advanced IEMO	2	700	1,400	
	Tallahassee FLC Legislative Day	1	700	700	
	FLC Annual Conference	1	700	700	
	SCLC dinners (up to 3 attendees per mo.)	24	35	840	
				Total	3,640
001-11-510.40.10	Travel & Meetings Staff				
	2020 FACC Fall Academy Town Clerk	4	149	596	
	2020 FACC Summer Academy	8	149	1,192	
	2020 Brevard County Assoc. Muni-Clerk	6	50	300	
	2020 IIMC Regional Conference-Town Clerk	1	700	700	
				Total	2,788
001-11-510.47.00	Printing				
	Codification-Code of Ordinance, Include LDC		2,500	2,500	
	American Legal Publishing Code Supplement		478	478	
	American Legal Publishing Folio Supplement		909	909	
	Business Cards-Commission,Clerk	4	20	80	
	Commission Name Plates	2	24	48	
				Total	4,015
001-11-510.48.00	Promotional Activities				
	Swearing in Ceremonies, Ribbon Cuttings, Seminars, Open House, Grant Workshops			Total	600
001-11-510.48.40	Legal Notice & Advertising				
	Ordinances, Resolutions, Variances				
	Special Exceptions, general notices	6	1,000	6,000	
	TRIM Advertising	2	1,000	2,000	
				Total	8,000
00-11-510.49.50	Election Expense				
	Supervisor of Elections, Legal Notices	1	2,500	2,500	
	Florida Election Commission			Total	2,500
001-11-510.54.00	Dues and Subscriptions				
	FACC for Clerk and Deputy Town Clerk	2	80	160	
	SCLC Annual Membership Dues	2	60	120	
	Brevard County Clerk Assoc.	1	30	30	
	International Institute of Municipal Clerks	1	195	195	
	Florida League of Mayors	1	350	350	
				Total	855
001-11-510.54.10	Training & Schools				
	IIMC Webinars	4	50	200	
	Brevard County Assoc of Muni-Clerks	12	30	360	
	IEMO & Advanced IEMO-Commissioners	2	300	600	
	FLC Annual Conference -Commissioners	1	450	450	
	2020FACC Fall Academy Clerk or Deputy	1	400	400	
	2021 FACC Summer Academy Town Clerk	2	400	800	
	2021 IIMC Regional Conference-Town Clerk	2	350	700	
	ADA Compliance	4	200	800	
				Total	4,310

FY21 Budget Workbook1

Account Number	Classification/ Description	Qty	Cost	Subtotal	Total
001-11-510-64.00	Machinery and Equipment				
	Headsets, Datasticks, Microphones,Recorders	1	2,000	2,000	
				Total	2,000
001-11-543.00.00	Licenses & Fees				
	Internet Service, Code of Ordinances Annual Fee	1	495	495	
	Sound Cloud Annual Fee	1	140	140	
	Adobe Annual Fee	12	102	1,224	
	CivicPlus Web	1	2,472	2,472	
	Amazon-Cloud Retention	12	45	540	
	Archive Social-Social Media Retention	12	200	2,400	
	IMCC	1	200	200	
	Office Software	1	399	399	
				Total	7,870
	TOTAL LEGISLATIVE EXPENSE				36,738

TOWN OF MELBOURNE BEACH**GENERAL FUND #001****EXECUTIVE EXPENSES-DEPT. #12****2020-21 BUDGET**

Departments, Funds & Descriptions	FY19 Budget	FY20 Budget	FY21 Budget	
Dept.: 12 Executive				
500.12.00 Regular Salaries	111,788	90,000	96,500	
500.21.00 FICA Taxes - Employer Portion	8,514	6,885	7,382	
500.22.01 Retirement - ICMA	9,192	7,623	9,650	
500.22.20 Retirement Town Employees	1,263	0	0	
500.23.01 Health Insurance	19,500	10,734	12,260	
500.23.02 Life Insurance	1,560	1,200	735	
500.25.00 Unemployment Compensation	356	288	309	126,836
510.40.00 Travel & Meetings	400	2,400	420	
510.49.99 Miscellaneous		0	0	
510.52.50 Gas & Oil			2,400	
510.54.00 Dues & Subscriptions	1,671	858	895	
510.54.10 Training & Schools	0	0	0	3,715
Totals	154,244	119,988	130,551	130,551
	Increase	8.80%	10,563	

Supplemental Information		
FTE Positions	Positions Budgeted	
1.00	Town Manager	96,500 Contract
Total	96,500	

TOWN OF MELBOURNE BEACH

GENERAL FUND #001

EXECUTIVE EXPENSES-DEPT. #12

2020-21 BUDGET

Account Number	Classification/ Description	Qty	Cost	Subtotal	Total
001-12-510.40.00	Travel & Meetings-STIPEND All Meetings				
	Space Coast League Dinners	12	35	420	
				Total	420
001-12-510.49.99	Miscellaneous			Total	0
001-12-510.52.50	Gas &Oil-Stipend	12	200	2,400	
				Total	2,400
001-12-510.54.00	Dues & Subscriptions				
	ICMA Annual Dues			0	
	FCCMA Membership Fee	1	300	300	
	Space Coast Public Manager's Assoc	1	100	100	
	Florida League of Cities Annual Dues	1	495	495	
				Total	895
001-12-510.54.10	Training & Schools				
	Florida League of Cities Annual Conference			0	
				Total	0
001-12-510.64.01	Capital Outlay				
					0
	TOTAL EXECUTIVE EXPENSE				3,715

TOWN OF MELBOURNE BEACH**GENERAL FUND #001****FINANCE EXPENSES-DEPT. #13****2020-21 BUDGET**

Departments, Funds & Descriptions	FY19 Actual	FY20 Budget	FY21 Budget	
Dept.: 13 Finance				
500.12.00 Regular Salaries	61,649	58,000	59,450	
500.21.00 FICA Taxes - Employer Portion	4,716	4,437	4,548	
500.22.20 Retirement Town Employees	5,092	4,913	5,945	
500.23.01 Health Insurance	9,400	7,716	7,620	
500.23.02 Life Insurance	60	68	68	
500.25.00 Unemployment Compensation	197	186	190	77,821
510.31.00 Professional Services	8,450	4,900	7,400	
510.32.00 Auditing Services	21,500	21,900	22,300	
510.32.90 Banking Fees	3,420	3,300	4,700	
510.40.00 Travel & Meetings	1,000	1,000	1,900	
510.47.00 Printing	180	180	180	
510.49.99 Miscellaneous	0	0	0	
510.54.00 Dues & Subscriptions	55	60	60	
510.54.10 Training & Schools	350	350	800	37,340
Totals	116,070	107,009	115,161	115,161
		7.62%	8,152	

Supplemental Information		
FTE Positions	Positions Budgeted	
1.00	Finance Manager	59,450
1.00	Total	59,450

TOWN OF MELBOURNE BEACH

GENERAL FUND #001

FINANCE EXPENSES-DEPT. #13

2020-21 BUDGET

Account Number	Classification/ Description	Qty	Cost	Subtotal	Total
001-13-510.31.00	Professional Services				
	Tyler Technologies	1	5,900	5,900	
	OPEB bi-annual report (FY21)	1	1,500	1,500	
				Total	7,400
001-13-510.32.00	Audit				
	Annual Financial Audit FY2020	1	22,300	22,300	
					22,300
001-13-510.32.90	Banking Fees				
	Merchant Service Fee	12	280	3,370	
	Service Charges	12	45	540	
	Check Printing	2	395	790	
				Total	4,700
001-13-510.40.00	Travel & Meetings				
	FGFOA Government School-fall	1	900	900	
	SCFGFOA Quarterly seminars	4	25	100	
	FGFOA conference summer	1	900	900	
				Total	1,900
001-13-510.47.00	Printing				
	W2's	1	180	180	
				Total	180
001-13-510.49.99	Miscellaneous				
			0	0	
				Total	0
001-13-510.54.00	Dues & Subscriptions				
	FGFOA Dues	1	35	35	
	FGFOA Dues-Local Chapter	1	25	25	
				Total	60
001-13-510.54.10	Training & Schools				
	FGFOA Government School	1	350	350	
	FGFOA Conference Registration	1	450	450	
				Total	800
TOTAL FINANCE EXPENSE					37,340

TOWN OF MELBOURNE BEACH			
GENERAL FUND #001			
LEGAL EXPENSES-DEPT. #14			
2020-21 BUDGET			
Departments, Funds & Descriptions	FY19 Budget	FY20 Budget	FY21 Budget

Dept.: 14 Legal Counsel

510.31.00 Professional Services	63,000	80,000	96,000
510.31.01 Code Enforcement Attorney	1,575	1,575	2,250
Totals	77,575	81,575	98,250

TOWN OF MELBOURNE BEACH			
GENERAL FUND #001			
COMPREHENSIVE PLANNING EXPENSES-DEPT. #15			
2020-21BUDGET			

Departments, Funds & Descriptions	FY1(Actual	FY20 Budget	FY21 Budget
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Dept.: 15 Comprehensive Planning

510.31.00 Professional Services	18,000	67,500	18,000
510.31.95 Grant Services			10,000 new
Totals	26,000	67,500	28,000

TOWN OF MELBOURNE BEACH				
GENERAL FUND #001				
LEGAL COUNSEL EXPENSES-DEPT. #14				
2020-21 BUDGET WORKSHEET				
	Classification/ Description	Qty	Subtotal	Total
001-14-510.31.00	Professional Services			
	Town Attorney	1	81,000	
	Labor Attorney	1	15,000	
			Total	96,000
001-14-510.31.01	Code Enforcement Attorney			
	Code Enforcement Attorney	6	375	
			Total	2,250
	TOTAL LEGAL COUNSEL EXPENSE		Total	98,250

TOWN OF MELBOURNE BEACH				
GENERAL FUND #001				
COMPREHENSIVE PLANNING EXPENSES-DEPT. #15				
2020-21 BUDGET WORKSHEET				
	Classification/ Description	Qty	Subtotal	Total
001-15-510.31.00	Professional Planning Serv.	1	18,000	
001-15-510.31.95	Grant Services	1	10,000	
	TOTAL COMP. PLANNING EXPENSE		Total	28,000

* \$10,000 increase for TOMB Comprehensive Plan

TOWN OF MELBOURNE BEACH GENERAL FUND #001 GENERAL GOVERNMENT SERVICES EXPENSES-DEPT. #19 2020-21 BUDGET			
Departments, Funds & Descriptions	FY19 Budget	FY20 Budget	FY21 Budget
Dept.: 19 General Services			
500.24.00 Workers Compensation	2,177	2,177	2,290
510.31.00 Professional Services	4,000	4,000	4,000
510.31.02 Lifeguard Contract	19,600	19,600	-
510.31.11 Security	12,700	1,998	1,998
510.34.10 Janitorial		14,108	13,308
510.35.00 Pre-Employment Exp.	135	135	135
510.41.00 Telephone	8,192	10,728	8,856
510.41.10 Communication Services	34,996	41,004	41,592
510.43.00 Street Lights		45,000	45,000
510.43.10 Electricity	31,300	32,500	22,580
510.43.20 Water & Sewer	7,000	6,600	5,496
510.43.50 Waste Service Tax		2,964	2,807
510.45.00 General Liability Insurance	33,068	53,700	62,192
510.45.01 Flood Insurance	3,000	3,400	3,410
510.45.02 Property Insurance	34,581	41,500	45,938
510.45.03 Auto Insurance	6,098	7,500	7,500
510.46.10 Office Equipment Maintenance	4,420	4,904	5,408
510.46.15 Equipment Maintenance		13,800	13,300
510.46.36 Pest Control		3,000	3,000
510.46.41 Mowing Contract		29,820	18,604
510.46.60 Signal Maintenance		2,500	-
510.47.00 Printing	200	200	400
510.49.48 Environmental Board Expense	500	960	6,420
510.49.98 Contingency	27,541	30,000	30,000
510.49.99 Miscellaneous	300	300	300
510.51.00 Office Supplies	8,400	9,100	10,500
510.51.10 Postage	1,800	1,800	2,000
510.52.10 Janitorial Supplies		5,000	5,000
510.54.00 Dues & Subscriptions	251	252	270
510.64.01 Capital Outlay	83,000	149,749	131,296
543.00.00 Licenses & Fees	8,291	11,117	19,732
Totals	331,550	549,416	513,332

MOVED

FY21 Budget Workbook1

Short Term (1Year) Capital Projects	FY21	FY22	FY23	FY24	FY25
Pave and mil 1 mile of road** (Into Perpetuity)		52,000	52,000	52,000	52,000
Town Hall Roof Replacement	60,000	60,000	60,000	60,000	60,000
Curb and Sidewalk Repair			2,000	2,000	2,000
Generator (begin FY27)					
A/C Units			7,500	7,500	7,500
Community Center Roof-Moved to 75					
Computer Replacement	3,596	3,596	3,596	3,596	4,000
Stop Bars #133@150 ea.	10,000	10,000			
Upgrade Sound System		2,000			
Electronic Message Board (Grant Applied For)		7,500	7,500		
Copier	7,700				
Old Town Hall Roof & Windows			25,000		
New Integrated Computer Software (13,29,41,125)	50,000				
Short Term Capital	61,296	57,596	36,096	55,596	116,000
Grand Total FY21	70,000				
Grand Total FY22		77,500			
Grand Total FY23			121,500		
Grand Total FY24				69,500	
Grand Total FY25					9,500
Total Capital	131,296	135,096	157,596	125,096	125,500

TOWN OF MELBOURNE BEACH
GENERAL FUND #001
GENERAL GOVERNMENT SERVICES EXPENSES-DEPT. #19
2020-21 BUDGET

Account Number	Classification/ Description	Qty	Cost	Subtotal	Total
001-19-500.24.00	Workers Compensation				
	Florida Municipal Insurance Trust	1	2,290	2,290	
				Total	2,290
001-19-510.31.00	Professional Services				
	Trac EZ @250.00 per mo.	12	250	3,000	
	Employee Benefits Corp (Cobra Admin)	12	60	720	
	Misc., Animal Control			280	
				Total	4,000
001-19-510.31.02	Lifeguard Contract				
	Brevard County Life Guard Agreement				
	MOVED TO FUND 314 OCEAN PARK			Total	0
001-19-510.31.11	Security				
	Key Fobs		298	298	
	Battery Back Up's , Id cards, repairs		800	800	
	ATP Fire-Alarm monitoring	12	75	900	
	Key Fob software & server			Total	1,998
001-19-510.34.10	Janitorial Services				
	General Cleaning Town Hall Complex & PW	12	1,109	13,308	
				Total	13,308
001-19-510.35.00	Pre-Employment Exp. (Town Hall)				
	Drug tests & Credit Check	3	45	135	
				Total	135
001-19-510.41.00	Telephone				
	Sprint Cell phones (PD, PW, FD,TM)	12	210	2,520	
	AT&T Phones	12	203	2,436	
	AT&T Mobility-Air cards (police cars)	12	175	2,100	
	Florida High Speed-back up internet/phone	12	150	1800	
				Total	8,856
001-19-510.41.10	Communication Service				
	Spectrum (formerly Brighthouse)	12	1,280	15,360	
	Computer Experts (Southern Software)	12	1,648	19,776	
	Server Back Ups (3servers)	12	538	6,456	
				Total	41,592
001-19-510.43.00	Street Lights				
			45,000	45,000	
				Total	45,000
001-19-510.43.10	Electricity				
	Florida Power & Light (Pumps)			22,580	
				Total	22,580
001-19-510.43.20	Water & Sewer				
	Town Hall, All Parks, Community Ctr, OTH	12	458	5,496	
				Total	5,496
001-19-510.43.50	Waste Service Tax				
	Brevard County Solid Waste Fee	1	2,649	2,649	
	Atlantic St Waste Pick Up Fee	1	158	158	
				Total	2,807
001-19-510.45.00	General Liability Insurance				
	Florida Municipal Insurance Trust	4	15,548	62,192	
				Total	62,192

Account Number	Classification/ Description	Qty	Cost	Subtotal	Total
001-19-510.45.01	Flood Insurance Wright National Flood Ins. for Town Hall	1	3,410	3,410	
				Total	3,410
001-19-510.45.02	Property Insurance Florida Municipal Insurance Trust	4	11,485	45,938	
				Total	45,938
001-19-510.45.03	Auto Insurance Florida Municipal Insurance Trust	4	1,875	7,500	
				Total	7,500
001-19-510.46.10	Office Equipment Maintenance Atlantic Business Systems Quarterly Copy count	12 4	282 506	3,384 2,024	
				Total	5,408
001-19-510.46.15	Equipment Maintenance HVAC repairs -all buildings		13,300	13,300	
				Total	13,300
001-19-510.46.36 Moved from PW	Pest Control Pest and termite control	12	250	3,000	
				Total	3,000
001-19-510.46.41 Moved from PW	Mowing Mowing, weeding, trimming, fertilizer per contract	12	1,550	18,604	
				Total	18,604
001-19-510.47.00	Printing stationary, business cards, documents		400	400	
				Total	400
001-19-510.49.48	Environmental Boards Expense (EAB) Intern Sea Oats, Beach Clean up Plantings Educational Materials (Bats, Oyster Mats,Pier,Loggerhead Pk) Website videos Gas for Composting Truck	4 12	500 80	2,000 210 2,000 250 1,000 960	
				Total	6,420
001-19-510.49.98	Contingency	1	30,000	30,000	
				Total	30,000
001-19-510.49.99	Miscellaneous Sympathy cards, flowers, plaques	12	25	300	
				Total	300
001-19-510.51.00	Office Supplies		10,500	10,500	
				Total	10,500
001-19-510.51.10	Postage		2,000	2,000	
				Total	2,000
001-19-510.52.10	Janitorial Supplies-All Buildings & Depts. Paper towels, toilet tissue, trash liners Soap-hand dispenser, urinal blocks, Brooms, mops, cloths, bleach,germicide			5,000	
				Total	5,000
001-19-510.54.00	Dues & Subscriptions Annual subscription-Florida Today	1	270	270	
				Total	270
001-19-510.64.01	FY21 Capital Outlay Short term Long term		61,296 70,000	61,296 70,000	
				Total	131,296

Account Number	Classification/ Description	Qty	Cost	Subtotal	Total
001-19-543.00.00	License & Fees				
	Annual Go Daddy Domain Name		250	250	
	DEP Agency Fee-Ocean Park		300	300	
	Quarterly elevator inspection	4	572	2,288	
	Elevator License Renewal	1	75	75	
	ATP Fire Extinguisher Inspection Annual			525	
	American Test Center Safety Inspection			320	
	Annual fire extinguisher recharge	5	35	175	
	Comprehensive Background Annual Fee		1,100	1,100	
	Sonic Wall Software (1yr. Fee)	1	660	599	
	Annual Webroot Anti Virus Fee	24	31	744	
	Annual Computer Warranty	1	99	99	
	Annual Server Software (Veritas)	1	199	199	
	Annual Fee Barracuda TH Complex	34	72	2,448	
	Duo Remote Authentication	5	50	250	
	Annual Generator Maintenance Fee	1	2,500	2,500	
	HVAC Annual Contract	1	1,800	1,800	
	Computer Software Licenses (one time fee)	15	399	5,985	Moved from Capital
	Innovative Credit Solutions	1	75	75	
				Total	19,732
TOTAL GENERAL GOVERNMENT					513,332

TOWN OF MELBOURNE BEACH			
GENERAL FUND #001			
LAW ENFORCEMENT EXPENSE-DEPT. #21			
2020-21 BUDGET			
Departments, Funds & Descriptions	FY19 Budget	FY20 Budget	FY21 Budget
Dept.: 21 Law Enforcement			
500.12.00 Regular Salaries	555,941	542,401	557,875
500.12.50 Holiday Pay	19,990	19,000	19,000
500.14.00 Salaries Overtime	30,300	30,300	30,300
500.15.00 Education Incentive Pay	6,780	6,600	6,600
500.15.01 First Responder	6,500	7,920	7,920
500.21.00 FICA Taxes - Employee Port	47,393	-	47,560
500.22.02 Police Pension	255,982	292,640	262,355
500.22.20 Retirement Town Employees	3,809	2,828	3,421
500.23.01 Health Insurance	69,600	55,227	78,104
500.23.02 Life Insurance	1,882	2,255	2,255
500.23.10 Statutory AD&D	1,000	1,000	1,000
500.24.00 Workers Compensation	12,500	12,500	13,125
500.25.00 Unemployment Compensation	1,982	600	1,989
520.31.00 Professional Services	680	680	680
520.34.40 Dispatching Services	16,983	17,756	17,756
520.40.00 Travel & Meetings	250	540	1,540
520.41.10 Communication Srv		1,020	1,080
520.46.10 Office Equipment	1,000	3,000	3,000
520.46.15 Equipment Maintenance	2,000	2,000	2,000
520.46.16 Radar Calibration	1,000	1,000	700
520.46.20 Vehicle Maintenance	13,000	13,000	10,000
520.48.00 Promotional Activities		1,800	1,200
520.48.50 Crime Prevention	1,000	1,100	1,100
520.49.99 Miscellaneous	0	100	100
520.52.00 Uniforms	4,050	7,350	4,000
520.52.05 Protective Gear	7,700	8,100	6,242
520.52.50 Gas & Oil	13,000	13,000	13,000
520.52.70 Medical	500	500	600
520.52.90 Operating Supplies	4,300	3,420	3,720
520.54.00 Dues & Subscriptions	250	450	450
520.54.10 Training & Schools	1,500	3,500	3,500
520.64.01 Capital Outlay	26,338	45,700	61,080
520.71.00 Principal Retired	10,305	22,543	0
520.72.00 Interest Expense	670	1,719	0
543.00.00 Licenses & Fees	5,709	12,762	13,819
Totals	1,123,894	1,134,311	1,177,071
Increase		3.77%	42,760

Salary

557,875
19,000
30,300
6,600
7,920
621,695

42.20% 262,355

\$1,031,504

145,567
1,177,071

Supplemental Information	
FTE Positions	Positions Budgeted
1.00	Chief
2.00	Sergeants
1.00	Corporal
7.00	Officers
1.00	Admin Clerk
0.50	Crossing Guard
Total \$557,875.00	

TOWN OF MELBOURNE BEACH
GENERAL FUND #001
LAW ENFORCEMENT EXPENSES-DEPT. #21
2020-21 BUDGET

Account Number	Classification/ Description	Qty	Cost	Subtotal	Total
001-21-520.31.00	Professional Services				
	Courier	12	50	600	
	Cross Cut Shredding	1	80	80	
				Total	680
001-21-520.34.40	Dispatching Services				
	Sherriff's Department Interlocal Agreement	1	17,756	17,756	
				Total	17,756
001-21-520.40.00	Travel & Meetings				
	Training for Chief & Police Asst.	4	100	400	
	Officer of the Year Awards Dinner	4	35	140	
	Officer Trainings		1,000	1,000	
				Total	1,540
001-21-520.41.10	Communication Services				
	Computer Experts	12	90	1,080	
				Total	1,080
001-21-520.46.10	Equipment				
	Laptop (grant)	1	1,000	1,000	
	printers radios speed trailer		2,000	2,000	
				Total	3,000
001-21-520.46.15	Equipment Maintenance				
	pack sets & car radios, video camera's ,server		2,000	2,000	
				Total	2,000
001-21-520.46.16	Radar/Speed Calibration				
	Radar/Speed /Wind Calibrations; Hand held radars		700	700	
				Total	700
001-21-520.46.20	Vehicle Maintenance				
	Repairs and Routine Maintenance		10,000	10,000	
				Total	10,000
001-21-520.48.00	Promotional Activities				
	Coffee With A Cop, National Night Out (our version) awards		1,200	1,200	
	Officer of the quarter & year plaques, Police Memorial Week				
				Total	1,200
001-21-520.48.50	Crime Prevention				
	pencils, stickers, glo sticks, hats	1	1,100	1,100	
				Total	1,100
001-21-520.49.99	Miscellaneous				
			100	100	
				Total	100
001-21-520.52.00	Uniforms				
	Uniforms, boots, badges, pants, hashmarks, belts		4,000	4,000	
				Total	4,000
001-21-520.52.05	Protective Gear				
	Amunition	3	362	1,086	
	Duty Belts et al		1,000	1,000	
	Bullet Proof Vests	4	742	2,968	
	Body Cameras w/ clip and slider/batteries	4	197	788	
	Binoculars	2	200	400	
				Total	6,242
001-21-520.52.50	Gas & Oil				
	Gas		13,000	13,000	
				Total	13,000
001-21-520.52.70	Medical Supplies				
	First Responder Supplies, First Aid Kits	1	500	500	
	CPR Cards		110	100	
				Total	600
001-21-520.52.90	Operating Supplies				
	Evidence Supplies, crime scene kit	1	1,300	1,300	
	Printing	1	300	300	
	thermal paper for ticket writers	4	30	120	
	Batteries/Camera's/Brochures	1	2,000	2,000	
				Total	3,720
001-21-520.54.00	Dues & Subscriptions				
	Law & Drug books	2	225	450	
	Brevard County Association Membership Dues	1	30	30	
				Total	450

Account Number	Classification/ Description	Qty	Cost	Subtotal	Total
001-21-520.54.10	Training & Schools				
	College courses, supervisory, administration		3,500	3,500	
				Total	3,500
001-21-520.64.01	Capital Outlay				
	Short Term		57,080	57,080	
	Long Term		4,000	4,000	
				Total	61,080
001-21-520.71.00	Principal			0	
				Total	
001-21-520.72.00	Interest Expense			0	
				Total	
001-21-543.00.00	Licenses & Fees				
	PAC Annual Dues	1	50	50	
	Power DMS software	12	133	1,596	
	Gun range fees	1	220	220	
	Police Law Institute	1	1,628	1,628	
	Center for Law Enforcement	1	1,000	1,000	
	Finder (investigative service)	1	1,000	1,000	
	Background Investigations- Annual Fee	1	600	600	
	Veritas Systems Annual Fee (domain)	1	199	199	
	Sonic Wall (PD server security)	1	660	599	
	Barracuda (email security)	12	269	3,228	
	800 MHZ Annual Service Fee (1/2 split with FD)	1	3,699	3,699	
				Total	13,819
TOTAL LAW ENFORCEMENT EXPENSE					145,567

Short Term (1 Year) Capital Projects		FY21	FY22	FY23	FY24
New police vehicle		16,500	16,500	16,500	16,500
800 MHZ Pak Sets 3 x \$3,500		11,500	5,750	5,750	5,750
Body Camera (6)		4,980		830	1,660
Taser (1)		3,200	1,500	1,500	1,500
Watch Guard (in car camera system)			5,000	5,000	
Vehicle Laptops		2,600	1,300	1,300	1,300
Glock Fire Arm 12 x 400		5,100			
AR-15 Rifle 2x 1500				2,250	2,250
Security Camera			1,500	1,500	
Ballistics Shield		1,000			
Radar Unit (hand held)(2)		1,700		1,700	
PW & Playground camera				3,000	
Radar Trailer #1		4,000	4,000		
Radar Trailer#2 (FY25)					
New Flooring		9,000			
Promotional Tent		1,500			
Short Term Totals		57,080	5,300	36,330	23,750
Long Term Capital		4,000	30,250	3,000	5,210
Total Capital Expenditures		61,080	35,550	39,330	28,960

TOWN OF MELBOURNE BEACH
GENERAL FUND #001
FIRE CONTROL EXPENSES-DEPT. #22
2020-21 BUDGET

Departments, Funds & Descriptions	FY19 Budget	FY20 Budget	FY21 Budget
Dept.: 22 Fire Control			
500.12.00 Regular Salaries	37,669	38,422	55,000
500.14.00 Salaries Overtime	6,000	-	-
500.21.00 FICA Taxes - Employer Portion	2,882	2,939	4,208
500.22.20 Retirement Town Employees	3,111	3,254	6,050
500.23.01 Health Insurance	4,037	4,489	4,932
500.23.02 Life Insurance	54	162	162
500.23.10 Statutory AD&D	55	165	180
500.24.00 Workers Compensation	2,000	6,000	7,200
500.25.00 Unemployment Compensation	121	123	176
520.31.00 Professional Services	7,500	104,000	93,000
520.34.40 Dispatching Services	5,000	5,000	5,000
520.35.00 Pre Employment Expense	1,730	3,380	2,380
520.40.00 Travel & Meetings	300	500	500
520.41.10 Communication Services	1,200	1,200	1,260
520.46.15 Equipment Maintenance	4,968	4,077	7,162
520.46.20 Vehicle Maintenance	18,700	23,050	23,150
520.48.55 Fire Preventive Inspections	2,820	2,820	4,536
520.51.00 Office Supplies	300	300	400
520.52.00 Uniforms	2,900	5,150	6,195
520.52.02 S.C.B.A.	1,750	1,750	1,950
520.52.05 Protective Gear	3,020	3,780	2,605
520.52.10 Janitorial Supplies	750	750	750
520.52.20 Tools & Hardware	1,500	1,500	1,500
520.52.50 Gas & Oil	2,100	2,100	2,400
520.52.70 Medical Supplies	700	700	900
520.54.00 Dues & Subscriptions	4,716	360	215
520.54.10 Training & Schools	1,690	6,750	6,750
520.54.12 Training Materials	800	800	800
520.64.01 Capital Outlay	38,121	86,500	35,000
520.71.00 Principal Retired	51,634	42,152	44,409
520.72.00 Interest Expense	9,202	6,311	4,054
543.00.00 Licenses & Fees	7,149	12,366	10,989
Totals	224,479	370,850	333,813
	Increase	-9.99%	-37,038

77,908

255,905

Note: Principal & Interest pymt will be offset by income from the Fire Corp of \$21,648

Supplemental Information			
FTE Positions		Positions Budgeted	
1.00		Fire Chief	55,000
4	Stipend Paid	Fire Fighters Volunteers	
1.00		Total	55,000

TOWN OF MELBOURNE BEACH
GENERAL FUND #001
FIRE CONTROL EXPENSES-DEPT. #22
2020-21 BUDGET

Account Number	Classification/ Description	Qty	Cost	Subtotal	Total
001-22-520.31.00	Professional Services				
	Volunteer firefighter stipend		100,000	100,000	
	Fire Chief Salary			(12,000)	
	Weekend Volunteers			(15,821)	
	Annual physicals / Surfside	50	100	5,000	
	Total				105,000
001-22-520.34.40	Dispatching Services	4	1,250	5,000	
	Indialantic Dispatching			Total	5,000
001-22-520.35.00	Pre-Employment Expense				
	Brevard Police Test CTR	10	45	450	
	Health First Drug Test	10	28	280	
	Hepatitis B shots	10	165	1,650	
	Total				2,380
001-22-520.40.00	Travel & Meetings	1	500	500	
	Total				500
001-22-520.41.10	Communications Services	12	105	1,260	
	ComputerExperts			Total	1,260
001-22-520.46.15	Equipment Maintenance				
	Equipment Batteries/ Box	43	9	387	
	Chain Saw/Roof saw Maintenance	7	50	350	
	Power Hawk Maintenance	1	598	598	
	Replacement of Chain Saw Blades	3	25	75	
	Replacement Rescue Saw Blades	1	185	185	
	Annual Maintenance Breathing Compresso	1	900	900	
	Air Quality Test Qtrly	4	100	400	
	Ventilation Fan Maintenance	2	150	300	
	Monthly Gas Detector Maintenance	1	347	347	
	Annual Fire Extinguisher Inspection	30	6	180	
	Annual Co2 Extinguisher Inspection	6	70	420	
	Annual Ladder Maintenance/Testing	8	40	320	
	Hose Testing & Maintenance	1	1	2,400	
	Annual FD Generator Maintenance	2	150	300	
	Total				7,162
001-22-520.46.20	Vehicle Maintenance				
	Pump Test E-58, 258 & Sq. 58	3	200	600	
	Annual Service E-58	1	3,000	3,000	
	Annual Service E-258	1	3,000	3,000	
	Annual Service Squad 58	1	1,450	1,450	
	Annual Service ATV 58	1	500	500	
	Annual Service District 58	1	200	200	
	Annual Service Marine 58	1	400	400	
	Annual Service Marine 258	1	500	500	
	Engine 258 Est. Repair	1	4,000	4,000	
	Squad 58 Est. Repair	1	2,000	2,000	
	District 58 Est. Repair	1	2,000	2,000	
	Engine 58 Est. Repair	1	4,000	4,000	
	Marine 58 Est. Repair	1	1,000	1,000	
	Marine 258 Est. Repair	1	500	500	
	Total				23,150
001-22-520.48.55	Fire Preventive Inspections				
	Fire Inspection Fee	12	378	4,536	
	Total				4,536

Account Number	Classification/ Description	Qty	Cost	Subtotal	Total
001-22-520-51.00	Office Supplies		400	400	
				Total	400
001-22-520.52.00	Uniforms				
	Full Dress Uniform	10	348	3,480	
	Badges	2	120	240	
	Duty Uniform Pants	15	30	450	
	Duty Uniform Boots	15	55	825	
	Duty Uniform Shirts	80	15	1,200	
				Total	6,195
001-22-520.52.02	S.C.B.A				
	Recertification	22	50	1,100	
	Repair	1	300	300	
	Masks with bags	2	250	500	
	Fit Testing Kit	1	50	50	
				Total	1,950
001-22-520.52.05	Protective Gear				
	Nomex Hood Replacement	5	25	125	
	Glove Replacement	5	60	300	
	Boot Replacement	2	330	660	
	Helmet Replacement	2	335	670	
	Flashlight Replacement	5	55	275	
	Support jumpsuits	2	75	150	
	Support gloves	5	50	250	
	Support boots	5	35	175	
				Total	2,605
001-22-520.52.10	Cleaning Supplies	1	750	750	
	Station, Vehicle, Bunker Gear			Total	750
001-22-520.52.20	Tools and Hardware	1	1,500	1,500	
	Various specialty tools for Station 58			Total	1,500
001-22-520.52.50	Gas & Oil	1	2,300	2,300	
	Roadway Oil Absorbent (accidents)		100	100	
				Total	2,400
001-22-520.52.70	Medical Supplies		900	900	
	AED Batteries and Pads			Total	900
001-22-520.54.00	Dues & Subscriptions				
	FL Fire Chief's Association	1	95	95	
	Space Coast Fire Chief's Association	4	30	120	
				Total	215
001-22-520.54.10	Training				
	Advanced training	5	150	750	
	Fire Instructors fees (\$15/hr)	300	15	4,500	
	Vehicle Extraction Training	1	100	100	
	Burn Building	2	700	1,400	
				Total	6,750
001-22-520.54.12	Training Materials				
	Books and Materials	1	600	600	
	CPR Renewal cards	20	10	200	
				Total	800

Account Number	Classification/ Description	Qty	Cost	Subtotal	Total
001-22-520.64.01	Capital Outlay				
	Short term Capital Outlay		8,000	8,000	
	Long Term Capital Outlay		27,000	27,000	
				Total	35,000
001-22-520.71.00	Principal				
	Engine 258 #14 of 15	1	29,734	29,734	
	Squad 58 Mini Pump Final Pymt*	1	14,675	14,675	
	<i>*Paid by fire corporation</i>			Total	44,409
001-22-520.72.00	Interest				
	Engine 258 #14 of 15	1	3,267	3,267	
	Squad 58 Mini Pump Final Pymt *	1	787	787	
	<i>Paid by fire corporation</i>			Total	4,054
001-22-543.00.00	Licenses & Fees				
	800 MHZ Fee	28	178	4,984	
	Tag renewals		50	50	
	Inspireworks Annual Fee		600	600	
	Time Clock Annual Fee	10	40	400	
	Doodle Meetings Annual Fee		75	75	
	Air Compressor Maintenance Annual Fee				removed duplicate
	Who's Responding software		600	600	
	Annual Fee Emergency Reporting software		1,831	1,831	
	NFPA Standard Access		1,580	1,580	
	Fire Rescue Academy		670	670	
	Veritas software		199	199	
				Total	10,989

TOTAL FIRE CONTROL EXPENSE	267,905
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Short term Capital Outlay (1 year)	FY21	FY22	FY23	FY24	FY25
Fire Hose Replacement	8,000				
Radio replacement	11,000	25,000	25,000		25,000
Bunker Gear	10,000	10,000	10,000	10,000	10,000
Fire Pagers	6,000	6,000			
Thermal Camera					2,500
k-12 Rescue Saw		1,250	1,250		
AED'S				2,960	2,960
Vent Fan			1,500	1,500	
Gas Detector					
Extrication Tool		10,000	10,000	10,000	
Fire Chief Vehicle	Consider Financing in FY23				
New Engine 58	Consider Financing in FY24				
New Engine 258	Consider Financing in FY26				
New Squad 58	Consider Financing in FY30				
Short Term Capital	8,000	7,250	26,250	11,500	25,000

Long Term Capital	27,000	45,000	21,500	12,960	15,460
Total Capital Expenditure	35,000	52,250	47,750	24,460	40,460

TOWN OF MELBOURNE BEACH SPECIAL REVENUE FUND BUILDING DEPARTMENT FUND #125 BUILDING DEPT. #24 2020-21 BUDGET			
Department Funds & Descriptions	FY19 Budget	FY20 Budget	FY21 Budget
Dept.: #24 Building Department			
500.12.00 Regular Salaries	66,093	73,284	75,116
500.14.00 Overtime			
500.21.00 FICA Taxes-Employer Portion	5,056	5,606	5,746
500.22.20 Retirement Town Employees	5,459	6,207	7,512
500.23.01 Health Insurance	12,338	16,301	18,144
500.23.02 Life Insurance	107	136	136
500.23.10 Statutory AD&D	0	0	0
500.24.00 Workers Compensation	0	0	0
500.25.00 Unemployment Compensation	211	235	240
520.31.00 Professional Services	84,864	107,679	112,320
520.31.20 Drainage Site Plan Review			
520.40.00 Travel & Meetings	0	0	0
520.45.03 Auto Insurance	0	0	0
520.46.20 Vehicle Maintenance	0	0	0
520.51.00 Office Supplies	600	400	200
520.51.10 Postage	60	30	30
520.52.00 Uniforms	0	50	130
520.52.20 Tools & Hardware	100	60	
520.52.50 Gas & Oil			
520.54.00 Dues & Subscriptions	204	125	
520.54.10 Training & Schools	0		
520.64.01 Capital Outlay	0		
543.00.00 Licenses & Fees			
581.00.00 Transfer Out	18,000	18,000	18,000
Totals	193,093	228,113	237,574
	Increase	4.15%	9,461

106,894

moved to 14

130,680

Supplemental Information			
FTE Positions	Positions Budgeted		
	1.00	Administrative Clerk	
	1.0	Administrative Bldg. Assist	
	2	Total	75,116

TOWN OF MELBOURNE BEACH

BUILDING DEPARTMENT FUND #125

EXPENSE DEPT #24

2020-21 BUDGET

Account Number	Classification/ Description	Qty	Cost	Subtotal	Total
125-24-520.31.00	Professional Services				
	Safebuilt Building Official 16hrs/95	52	1,520	79,040	
	Safebuilt Building Inspector 8hrs/80	52	640	33,280	
				Total	112,320
125-24-520.31.20	Drainage Site Plan Review				
	BSE plan review fee*				
	* off set by income collected for review			Total	0 Moved to 141
125-24-520.40.00	Travel & Meetings				
	Annual BOAF Conference				
				Total	
125-24-520.45.03	Auto Insurance				
				Total	
125-24-520.46.20	Vehicle Maintenance				
	Repairs and Routine Maintenance			Total	
125-24-520.51.00	Office Supplies				
	door hangers, public signs, work orders		200	200	
				Total	200
125-24-520.51.10	Postage				
	Notifications by Certified Mail		30	30	
				Total	30
125-24-520.52.00	Uniforms				
	Shirt	2	25	50	
	Jacket	1	80	80	
				Total	130
125-24-520.52.20	Tools & Hardware				
				Total	
125-24-520.52.50	Gas & Oil				
				Total	
125-24-520.54.00	Dues & Subscriptions				
	New Code Book				
				Total	
125-24-520.54.10	Training & Schools				
				Total	
125-24-543.00.00	Licenses & Fees				
	State of Florida, ICC Renewal			Total	
125-00-581.00.00	Transfers Out	4	4,500	18,000	
	To General Fund			Total	18,000
	TOTAL BUILDING DEPARTMENT EXPENSES				130,680

Capital Requests: None

TOWN OF MELBOURNE BEACH**GENERAL FUND #001****CODE ENFORCEMENT DEPT. # 29****2020-21 BUDGET**

Department Funds & Descriptions	FY19 Budget	FY20 Budget	FY21 Budget
Dept.: 29 Code Enforcement			
500.12.00 Regular Salaries	13,312	13,312	13,645
500.21.00 FICA Taxes - Employer Portion	1,018	1,018	1,044
500.22.20 Retirement Town Employees	1,054	1,128	1,365
500.23.10 AD&D	53	53	100
500.24.00 Worker's Compensation	166	166	200
500.25.00 Unemployment Compensation	43	43	44
520.40.00 Travel & Meetings	100	35	50
520.45.03 Auto Insurance		124	124
520.46.20 Vehicle Maintenance	800	250	250
520.49.99 Miscellaneous	0	0	0
520.51.00 Office Supplies	200	100	100
520.51.10 Postage	100	350	350
520.51.20 Recording Costs		120	120
520.52.00 Uniforms	130	75	75
520.52.50 Gas & Oil	300	150	450
520.54.00 Dues & Subscriptions	100	0	0
520.54.10 Training & Schools	100	100	100
Totals	17,476	17,023	18,016
	Increase	5.83%	993

16,397

1,619

Supplemental Information		
FTE Positions	Positions Budgeted	
16 hours per week	Code Enforcement Officer	13,645
	Total	13,645

TOWN OF MELBOURNE BEACH

GENERAL FUND #001

CODE ENFORCEMENT DEPT. # 29

2020-21 BUDGET

Account Number	Classification/ Description	Qty	Cost	Subtotal	Total
001-29-520.40.00	Travel & Meetings		50	50	
				Total	50
001-29-520.45.03	Auto Insurance	4	31	124	
				Total	124
001-29-520.46.20	Vehicle Maintenance		250	250	
				Total	250
001-29-520.49.99	Miscellaneous				
				Total	0
001-29-520.51.00	Office Supplies		100	100	
				Total	100
001-29-520.51.10	Postage		350	350	
				Total	350
001-29-520.51.20	Recording Costs				
	court costs, lien filings	3	40	120	
				Total	120
001-29-520.52.00	Uniforms				
	Shirt & Pants	3	25	75	
				Total	75
001-29-520.52.50	Gas & Oil		450	450	
				Total	450
001-29-520.54.00	Dues & Subscriptions				
				Total	
001-29-520.54.120	Training & Schools		100	100	
				Total	100
TOTAL CODE ENFORCEMENT EXPENSE				Total	1,619

CAPITAL REQUESTS: NONE

TOWN OF MELBOURNE BEACH
GENERAL FUND #001
PUBLIC WORKS EXPENSES-DEPT. # 41
2020-21 BUDGET

Departments, Funds & Descriptions	FY19 Budget	FY20 Budget	FY21 Budget	
Dept.: 41 Public Works				
500.12.00 Regular Salaries	142,104	155,000	157,976	
500.14.00 Salaries Overtime	2,000	2,000	4,000	
500.21.00 FICA Taxes - Employer Portion	10,871	11,858	12,085	
500.22.20 Retirement Town Employees	11,738	13,129	15,798	
500.23.01 Health Insurance	12,564	16,115	16,980	
500.23.02 Life Insurance	180	180	236	
500.23.10 AD&D	159	159	200	
500.24.00 Workers Compensation	2,000	2,000	2,500	
500.25.00 Unemployment Compensation	455	496	506	210,280
530.34.91 Landscaping	5,000	5,000	3,300	
530.40.00 Travel & Meetings	200	200	200	
530.43.50 Dump Service	4,964	2,000	2,000	
530.46.12 Maintenance Supplies	5,000	7,000	6,500	
530.46.15 Equipment Maintenance/Repairs	4,000	4,000	2,500	
530.46.20 Vehicle Maintenance/Repairs	2,800	3,438	8,000	
530.46.30 Building Maintenance/Repairs	5,000	5,000	4,500	
530.46.31 Maintenance Old Town Hall	1,000	1,000	1,000	
530.46.32 Maintenance Ryckman House	1,000	2,000		New Dept.
530.46.34 Maintenance Ryckman Park				New Dept.
530.46.35 Maintenance Pier	1,000	2,000		New Dept.
530.46.37 Maintenance Ocean Park				New Fund
530.46.40 Grounds Maintenance	10,000	15,000	14,000	
530.52.00 Uniforms	800	1,300	2,100	
530.52.05 Protective Gear		600	1,000	
530.52.20 Tools & Hardware	4,758	2,600	3,000	
530.52.25 Tool Rentals	3,000	3,000	2,000	
530.52.50 Gas & Oil	2,900	2,900	3,600	
530.53.10 Street Repair	2,000	3,000	5,500	
530.53.20 Street Signs	1,700	3,000	6,000	
530.54.10 Training & Schools	500	1,500	1,500	
530.54.10 Welding Equipment			2,696	
530.64.01 Capital Outlay	19,458	44,500	25,500	
530.71.00 Principal Retired		11,592		
530.72.00 Interest Expended		864		94,896
Totals	257,151	322,430	305,176	305,176
	Increase	-5.35%	-17,254	

Supplemental Information**No. of FTE Positions Budgeted**

1.00	Director	
1.00	Maintenance Worker II	
1.00	Maintenance Worker II	
1.00	Maintenance Worker II	
4.00	Total	157,976

TOWN OF MELBOURNE BEACH
GENERAL FUND #001
PUBLIC WORKS EXPENSES-DEPT. #41
2020-21 BUDGET

Account Number	Classification/ Description	Qty	Cost	Subtotal	Total
001-41-530.34.91	Landscaping				
	Mulch for plant beds-weed control		2,000	2,000	
	Stump grinding/tree trimming		500	500	
	New and replacement plants		800	800	
	Total				3,300
001-41-530.40.00	Travel & Meetings		200	200	
	Total				200
001-41-530.43.50	Dump Service				
	HazMat Disposal Fee	1	1,500	1,500	
	Dumpster rental (removal & disposal)	1	500	500	
	Total				2,000
001-41-530.46.12	Maintenance Supplies				
	batteries, electrical tape, duct tape, paint				
	padlock sets, keys, paint brushes ,drop cloth,		6,500	6,500	
	rags, sand paper, bolts,nuts				
	Total				6,500
001-41-530.46.15	Equipment Maintenance Repairs				
	Maintenance and repair of : power tools				
	air compressor,mower parts	1	2,500	2,500	
	Total				2,500
001-41-530.46.20	Vehicle Maintenance				
	Ford, Silverado, Bucket Truck				
	John Deere, GEM ,				
	Annual preventative inspection for Trucks				
	wipers, filters, transmission fluid, headlight				
	Tractor repairs, tires, brakes, batteries	1	8,000	8,000	
	Total				8,000
001-41-530.46.30	Building Maintenance				
	Plumbing parts, light bulbs, ballasts				
	Contracted electrical repairs, LED lights,				
	A/C filters, paint, wood, pvc, electrical parts	1	4,500	4,500	
	door levers, paint rollers, misc. repairs				
	Total				4,500
001-41-530.46.31	Maintenance Old Town Hall	1	1,000	1,000	
	Total				1,000
001-41-530.46.40	Grounds Maintenance				
	flag pole pulleys, weed killer,wasps spray, ant bait				
	PVC piper, PVC couplings (all sizes & lengths)				
	Irrigation heads, rotators, pop-ups- repair				
	Sprinkler pump replacement, motor replacement				
	concrete slab, sidewalks, stone, sand				
	Circle Park, BiCentennial Park 5th Ave, Boat ramp				
	Loggerhead Park, Triangle Park				
	Total				14,000
001-41-530.52.00	Uniforms (4 employees)				
	Cargo shorts (5 each) & Shirts (5 each)	40	40	1,600	
	boot allowance	4	125	500	
	Total				2,100
001-41-530.52.05	Protective Gear				
	gloves, goggles, safety vests, water jugs,		1,000	1,000	
	Sun shields, harness,				
	Total				1,000
001-41-530.52.20	Tools & Hardware				
	hand tool replacements				
	Trimmers, pole saws,chargers, chainsaws				
	hardware, metal works,drills	1	3000	3,000	
	Total				3,000
001-41-530.52.25	Tool Rentals				
	metal slabs, lifts,tractors, directional signs		2,000	2,000	
	Totals				2,000

FY21 Budget Workbook1

Account Number	Classification/ Description	Qty	Cost	Subtotal	Total
001-41-530.52.50	Gas & Oil oil/gas, mix for chain saw , weed eater, trimmer gas for hand tools & mower tractor, generator		3,600	3,600	
				Total	3,600
001-41-530.53.10	Street Repair Cold patch road repair, concrete, gravel Road stripping	1	5,500	5,500	
				Total	5,500
001-41-530.53.20	Street Signs Directional, warning, regulatory missing & damaged, posts & hardware	1	6,000	6,000	
				Total	6,000
001-41-530.54.10	Training & Schools	1	1,500	1,500	
				Total	1,500
001-41-530.57.25	Welding Equipment soder, metals , gloves, mask Nexair, propane refills-smoothing torch	12	2,000 58	2,000 696	
				Total	2,696
001-41-530.64.01	Capital Outlay Short term Long Term		15,500 10,000	15,500 10,000	
				Total	25,500
001-41-530.71.00	Principal Retired				
				Total	
001-41-530.72.00	Interest Expended				
				Total	
TOTAL PUBLIC WORKS EXPENSE					94,896

	FY21	FY22	FY23	FY24	FY25
Dune crossover upgrades (In Perpetuity)-\$4000	\$ 4,000	4,000	4,000	4,000	4,000
Stop Bar Striper REMOVED					
Ditch Witch					
Bobcat w/ skid	\$ 10,000	10,000	10,000		
Tractor w/ backhoe			10,000	10,000	10,000
Street Sweeper	\$ 11,500				
Wood Chipper (mulch)		3,000	4,000		
Truck Finance in FY27					
Short Term Capital Totals:	\$ 15,500	4,000	18,000	4,000	
Long Term Capital Totals:	10,000	13,000	10,000	10,000	14,000
Total All Capital	\$ 25,500	17,000	28,000	14,000	14,000

TOWN OF MELBOURNE BEACH GENERAL FUND #001 PARKS & RECREATION EXPENSES-DEPT. # 7: 2020-21 BUDGET			
Departments, Funds & Descriptions	FY19 Budget	FY20 Budget	FY21 Budget
Dept.: 72 Parks & Recreation			
Revenues			
Dept.: 72 Parks & Recreation			
329.00.00 Other Licenses, Fees & Permits	0	0	0
347.41.00 Founder's Day	9,730	10,000	10,000
347.50.00 Facility Rentals	8,465	13,000	13,000
366.47.03 Com Ctr Donations(Park Benches)		1,600	1,600
366.47.04 Melbch Tennis Donations	0	0	0
366.47.05 Playground Donations			
366.47.06 Oaks for Oak			
Total	18,195	24,600	24,600
Expenditures			
570.46.42 Park Beautification (benches)	1,200	1,600	1,600
570.46.43 Tree Expense (Oaks for Oak)			800
570.48.10 Founder's Day	5,655	5,000	5,000
570.48.12 Founder's Day Clean Up			
570.48.50 Movies in the Park	1,500	1,400	1,400
570.48.52 Fourth of July	500	500	500
570.48.53 Christmas Decorations Park	1,233	250	1,500
570.48.60 Easter Egg Hunt	50	50	50
570.63.01 Tennis Court Expenditures	1,000	500	500
570.63.02 Bball & Vball Courts		2,000	500
570.63.05 Bocce Court	removed	500	500
570.64.01 Playground Equipment (moved 333)	54,000		
Total	65,138	11,800	12,350

Short Term Capital Projects (1 Year) None

**TOWN OF MELBOURNE BEACH
GENERAL FUND 001
SPECIAL RECREATIONAL FACILITIES #75
RYKMAN PARK PARKING
2020-21 BUDGET
STATEMENT OF REVENUE**

**Fund 001
RYCKMAN PARK PARKING**

REVENUES

Account Number	Classification	Qty	Revenue	Total
001-75-347.72.00	Revenue Parking Meter	12	3,084	37,008
001-75-334.70.15	DEP Grant			
001-75-334.90.01.	Other Grants			
001-75-351.00.00	Fines			
001-75-351.13.00	Parking Tickets	60	50	3,000
001-75-361.10.00	Interest on Investments			
001-75-369.00.00	Miscellaneous			
001-75-381.00.00	Transfers			
TOTAL REVENI				40,008

TOWN OF MELBOURNE BEACH
GENERAL FUND #001
SPECIAL RECREATIONAL FACILITIES #75
RYCKMAN PARK PARKING
2020-21 BUDGET

Departments, Funds & Descriptions	FY21 Budget	FY22	FY23
Dept.: 75 Ryckman Park Parking			
570.32.90 Banking Fees	3,700		
570.34.91 Landscaping	2,500		
570.41.10 Communication Service	660		
570.43.10 Electricity	6,420		
570.43.20 Water & Sewer	1,104		
570.46.12 Maintenance Supplies	500		
570.46.15 HVAC Maintenance	500		
570.46.30 Building Maintenance	500		
570.46.32 Maintenance Ryckman House	1,000		
570.46.35 Pier Maintenance	1,000		
570.46.40 Grounds Maintenance	1,000		
570.46.41 Mowing Contract	12,396		
570.46.43 Tree Expense	1,000		
510.64.01 Capital Outlay	33,214		
Totals	65,494		

Ryckman Park Capital Expense	FY21	FY22	FY23	FY24	FY25
Short Term Capital					
Parking Kiosk	7,214				
Total Short Term Capital	7,214				

Long Term Capital					
Community Center Roof	20,000	20,000			
Tennis Court Resurface	4,000	4,000	4,000		
Park Light Replacement	2,000	2,000			
Basketball Court Resurface FY26					
Playground Upgrades FY25					8,000
Total Long Term Capital	26,000	26,000	4,000		8,000

Total Capital Expenditures	33,214	26,000	4,000		8,000
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TOWN OF MELBOURNE BEACH
GENERAL FUND 001
SPECIAL RECREATIONAL FACILITIES #75
STATEMENT OF REVENUES AND EXPENDIT
2020-21 BUDGET
RYCKMAN PARK PARKING

Account Number	Classification	Qty	Cost	Subtotal	Total
001-75-570.32.90	Banking Fees	1	3,700	3700	
	Credit card interchange			Total	3,700
001-75-570.34.91	Landscaping		2,500	2,500	
	mulch, plantings, sod			Total	2,500
001-75-570.41.10	Communication Service	12	55	660	
	IPS Meter Management Service			Total	660
001-75-570.43.10	Electricity				
	Outdoor lighting	12	120	1440	
	Community Center	12	234	2808	
	Ryckman Bathroom	12	143	1716	
	Ryckman Pump	12	38	456	
				Total	6,420
001-75-570.43.20	Water & Sewer	12	92	1104	
				Total	1,104
001-75-570.46.12	Maintenance Supplies		500	500	
	sprinklers, pumps, hardware			Total	500
001-75-570.46.15	HVAC Maintenance		500	500	
	Community Ctr			Total	500
001-75-570.46.30	Building Maintenance		500	500	
	Bathrooms, Community Ctr			Total	500
001-75-570.46.32	Maintenance Ryckman House	1	1,000	1,000	
	and Old Post Office			Total	1,000
001-75-570.46.35	Pier Maintenance		1,000	1000	
				Total	1,000
001-75-570.46.40	Grounds Maintenance		1,000	1000	
				Total	1,000
001-75-570.46.41	Mowing	12	1,033	12396	
	Fertig Landscaping (40%)			Total	12,396
001-75-570.46.43	Tree Expense		1,000	1000	
				Total	1,000
001-75-570.64.01	Capital Outlay				
	Short Term Capital			7,214	
	Long Term Capital			26,000	
				Total	33,214
					65,494

TOWN OF MELBOURNE BEACH
SPECIAL REVENUE FUND
POLICE EDUCATION BOOK - FUND #121
STATEMENT OF REVENUES AND EXPENDITURES
2020-21 BUDGET

Fund 121		FY19	FY20	FY21
Police Education		Actual	Actual	Budget
Revenues				
121-21-351.00.00	Fines & Forfeitures	567	500	600
TOTAL REVENUES		567	500	600
Expenditures				
121-21-520.54.10	Training & Schools		1,000	500
TOTAL EXPENSE			1,000	1,000
REVENUE OVER EXPENSE		567	-500	-400
CASH BALANCE SUMMARY				
Beginning Cash Balance 10/1		9,245	9,812	9,312
ENDING CASH BALANCE 9/30		9,812	9,312	8,912

TOWN OF MELBOURNE BEACH
SPECIAL REVENUE FUND
BUILDING DEPART EDUCATION FUND -FUND #124
STATEMENT OF REVENUES AND EXPENDITURES
2020-21 BUDGET

Fund 124	FY19	FY20	FY21
Building Education Fund	Actual	Budget	Budget

Revenues

124-00-329-00.00	License, Fees & Permits	517	600	600
124-00-381.00.00	Transfers In			
TOTAL REVENUE		517	600	600

Expenditures

124-24-520.54.10	Training & Schools	1,698	0	0
TOTAL EXPENSE		1,698	0	0
REVENUE OVER EXPENSE		-1,181	600	600
CASH BALANCE SUMMARY				
Beginning Cash Balance 10/1		2,057	876	1,476
ENDING CASH BALANCE 9/30		876	1,476	2,076

TOWN OF MELBOURNE BEACH					
SPECIAL REVENUE FUND					
STORMWATER UTILITY FUND -FUND #141					
STATEMENT OF REVENUES AND EXPENDITURES					
2020-21 BUDGET					
		Verified			
Fund 141		FY18	FY19	FY20	FY21
Stormwater Utility		Actual	Actual	To Date	Budget
Revenues					
141-41-313.33.00	Stormwater Utility Fees	56,166.67	54,487.26	52,799	56,000
141-41-337.90.01	Other Grants				
141-41-369.00.00	Transfer In	90,590.00			
141-41-322.10.20	Drainage Site Plan Review				10,335
141-00-332.12.00	FEMA		18,051		
141-41-331.10.00	FEMA Federal Reimbursement		91,964.00		86,257
141-41-334.10.00	FEMA State Reimbursement		15,327.00		
	TOTAL REVENUE	146,756.67	179,829.26	52,799	152,592

Received	reimbursement Ocean Ave repairs	10/23/2018	18,051
Received	reimbursement pier repairs-Matthew	3/21/2019	91,964
Received	reimbursement pier repairs-Matthew	3/21/2019	15,327

Received	transfer from reserves (not repaid)	90,590
Waiting	reimbursement Oak/Cherry & Rosewood	86,257

Expenditures						
141-41-530.31.00	Professional Services	20,844.92	9,955	1,866	10,000	Orange
141-41-530.31.21	Engineering Services	24,047.69	14,024	4,310	21,000	Orange
141-41-530.31.30	Drainage Site Plan Review				10,335	
141-41-530.34.90	Construction	2,516.44	501	30,000	129,986	Orange
141-41-530.45.20	Construction Bond		0			
141-41-530.46.50	Storm Drain Maintenance	17,033.26	11,509	2,355	4,560	
141-41-530.46.51	Street Sweeping - Swales Service	4,879.00	5,489	0	0	
141-41-530.51.00	Office Supplies	84.44	2			
141-41-530.51.10	Postage	0.00	0			
141-41-530.52.20	Tools & Hardware	1,728.85	0			
141-41-530.53.20	Street Signs	17.43	96			
141-41-530.54.10	Training and Schools	655.02	0	774	774	
141-41-530.64.01	Capital Outlay	212,785.48	7,543			
141-41-538.31.00	Interlocal Admin Costs		1,638	1,631	1,631	
141-41-543.00.00	Licenses & Fees	2,010.00	6,125	500	500	
	TOTAL EXPENSES	286,602.53	56,882	41,436	178,786	

REVENUES OVER EXPENSES	-139,846	122,947.04	11,363	-26,194
CASH BALANCE SUMMARY				
Beginning Cash Balance 10/1	225,574	85,728.14	208,675	220,038
Ending Cash Balance 9/30	85,728	208,675.18	220,038	193,844

TOWN OF MELBOURNE BEACH						
FUND 141						
STORMWATER UTILITY FUND #141						
2020-21 BUDGET						

Account Number	Classification/ Description	Qty	Cost	Subtotal	Total
141-41-530.31.00	Professional Services			10,000	
				Total	10,000
141-41-530.31.21	Engineering			21,000	
				Total	21,000
141-41-530.34.90	Construction ORANGE ST.			129,986	
	stormwater containment (curb/street/swales)			Total	129,986
141-41-530.46.50	Storm Drain Maintenance				
	Grate repairs				
	Box & Drain repairs			3,000	
	Baffle box filters-	24	65	1,560	
				Total	4,560
141-41-530.46.51	Street Sweeping-Swale Service				
	USA Services			Total	0
141-41-530.54.10	Training & Schools	2	387	774	
				Total	774
141-41-530.64.01	Capital Outlay				
				Total	0
141-41-530.31.30	Drainage Site Plan Review				
	BSE Consultants		10,335	10,335	
				Total	10,335
141-41-538.31.00	Interlocal Admin Costs				
	Brevard County BCC	1	1,631	Total	1,631
141-41-543.00.00	Licenses & Fees				
	FSA Membership	1	500	Total	500

Moved From
Fund 125

TOTAL STORMWATER UTILITY EXPENSE				Total	178,786
Capital Outlay	PROJECTS				
Rosewood/ Cherry		100,000			
Poinsettias Repairs		30,000			
2nd Ave Repairs		50,000			
Orange St		605,243			

Construction Projects

Stormwater containment/permeable surfaces

- * corner of Ocean/Oak by BBT Bank Building
- *triangle park rain garden/swales
- * excavate curb sod, place gravel to expand permeable surface.
- *4 corners of street intersections

**TOWN OF MELBOURNE BEACH
SPECIAL REVENUE FUND
OCEAN PARK PARKING FUND 172
STATEMENT OF REVENUES AND EXPENDITURES
2020-21 BUDGET**

**Fund 172
OCEAN PARK PARKING**

REVENUES

Account Number	Classification	Qty	Revenue	Total
172-72-347.72.00	Revenue Parking Meter	12	6,177	74,124
172-72-334.70.15	DEP Grant			
172-72-337.90.01	Other Grants			
172-21-351.00.00	Fines			
172-21-351.13.00	Parking Tickets	12	96	1,152
172-72-361.10.00	Interest on Investments			
172-72-369.00.00	Miscellaneous			
172-72-381.00.00	Transfers			
	TOTAL REVENUE			75,276

**TOWN OF MELBOURNE BEACH
SPECIAL REVENUE FUND
OCEAN PARK PARKING FUND 172
STATEMENT OF REVENUES AND EXPENDITURES
2020-21 BUDGET**

Fund 172 OCEAN PARK PARKING	FY21 BUDGET	
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EXPENDITURES			
172-72-570.31.02	Lifeguard Contract	19,600	
172-72-570.31.21	Engineering Service		
172-72-570.32.90	Banking Fees	7,412	
172-72-570.34.10	Janitorial Cleaning	3,600	
172-72-570.34.90	Construction		
172-72-570.34.91	Landscaping	7,150	
172-72-570.41.10	Communication Fee	660	
172-72-570.43.10	Electricity	864	
172-72-570.43.20	Water	3,996	
172-72-570.43.50	Dump Service	558	
172-72-570.46.12	Maintenance Supplies	3,156	
172-72-570.46.30	Building Maintenance	800	
172-72-570.46.40	Grounds Maintenance	1,800	
172-72-570.46.41	Mowing	4,844	
172-72-570.46.43	Tree Expense	1,000	
172-72-570.52.10	Janitorial Supplies	1,100	
172-72-570.53.20	Signs	168	
172-72-570.63.02	Rita Karpie Dune Crossover		
172-72-570.63.02	Volleyball Court Maintenance	7,000	
172-72-570.64.01	Capital Items	7,214	
TOTAL EXPENSES		70,922	

REVENUES OVER EXPENSES	-70,922	
CASH BALANCE SUMMARY		
Beginning Cash Balance 10/1	0.00	

TOWN OF MELBOURNE BEACH SPECIAL REVENUE FUND OCEAN PARK PARKING FUND 172 2020-21 BUDGET					
Account Number	Classification/ Description	Qty	Cost	Subtotal	Total
172-72-570.31.02	Lifeguard Contract Brevard County Contract	4	4,900	19,600	
				Total	19,600
172-72-570.34.91	Landscaping Sea Grapes Trimming	1	3,900	3,900	
	Invasive Removal & Follow up Care	1	3,250	3,250	
				Total	7,150
172-72-570.31.21	Engineering Services				
				Total	
172-72-570.32.90	Banking Fees credit card interchange fees 10% of revenue			7,412	
				Total	7,412
172-72-570.34.10	Janitorial Cleaning Bathrooms Cleaning 3 times per week	12	300	3,600	
				Total	3,600
172-72-570.34.90	Construction				
				Total	
172-72-570.41.10	Communications Service IPS Meter Management Service	12	55	660	
				Total	660
172-72-570.43.10	Electricity	12	72	864	
				Total	864
172-72-570.43.20	Water	12	333	3,996	
				Total	3,996
172-72-570.43.50	Waste Service Tax & Dump Fees Brevard County	1	58	58	
	Dumpster rental (removal & disposal)	1	500	500	
				Total	558
172-72-570.46.12	Maintenance Supplies plumbing, sprinklers, hardware	12	263	3,156	
				Total	3,156
172-41-570.46.30	Building Maintenance Bathrooms plumbing repairs, light fixtures			800	
				Total	800
172-72-570.46.40	Grounds Maintenance showers,picnic tables, grills			1,800	
				Total	1,800
172-72-570.46.41	Mowing Ocean Park Fertig Mowing Contract			4,844	
				Total	4,844
172-72-570.46.43	Tree Expense Stump grinding, removal, planting			1,000	
				Total	1,000

Account Number	Classification/ Description	Qty	Cost	Subtotal	Total
172-72-570.52.10	Janitorial Supplies paper towels, toilet paper,bleach,hand soap trash can liners,germicide,urinal blocks			1,100	1,100
				Total	
172-72-570.53.20	Signs parking, bathroom,pets, alcohol	6	28	168	
				Total	168
172-72-570.63.02	Rita Karpie Dune Crossover Maintenance				
				Total	
172-72-570.63.02	Volleyball Court Maintenance nets,line markers, specialized sand		7,000	7,000	
				Total	7,000
172-72-570.64.01	Capital Item Parking Kiosk			7,214	
				Total	7,214
Total Ocean Park Parking				Total	70,922

TOWN OF MELBOURNE BEACH DEBT SERVICE FUND 2017B BOND MUNICIPAL COMPLEX BOND FUND - FUND #201 STATEMENT OF REVENUES AND EXPENDITURES 2020-21 BUDGET			
Fund 201 Municipal Bond Complex	FY19 Actual	FY20 Budget	FY21 Budget

Revenues				
201-00-381.00.00	Transfers In from General Fund	126,250	116,700	111,003
	TOTAL REVENUE	126,250	116,700	111,003
Expenditures				
201-00-510.71.00	Principal-Muni Complex Loan	70,000.0	70,000.0	75,000.0
201-00-510.72.00	Interest-Muni Complex Loan	46,100.0	44,700.0	41,425.0
201-00-510.73.00	Other Debt Service Cost	2,728.0	2,000.0	2,000.0
	TOTAL EXPENSES	118,828	116,700	118,425

REVENUES OVER EXPENSES	7,422	0	-7,422
Accounting Adjustment	100,213		
CASH BALANCE SUMMARY	0	0	0
Beginning Cash Balance 10/1	-100,213	7,422	7,422
Ending Cash Balance 9/30	7,422	7,422	0

TOWN OF MELBOURNE BEACH
DEBT SERVICE FUND
STORMWATER BOND DEBT FUND - FUND #202
STATEMENT OF REVENUES AND EXPENDITURES
2020-21 BUDGET

Fund 202 Stormwater Bond	FY19 Actual	FY20 Budget	FY21 Budget
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Revenues

202-00-311.00.00	AD VALOREM (VOTED) at 0.9999	397,175	419,238	440,966
	Other Transfers In			
	TOTAL REVENUE	397,175	419,238	440,966

Expenditures

202-00-571.71.00	Principal	181,000	188,000	196,000
202-00-571.72.00	Interest	92,595	84,939	76,986
	TOTAL EXPENSES	273,595	272,939	272,986

REVENUES OVER EXPENSES	123,580	146,299	167,980
CASH BALANCE SUMMARY			
Beginning Cash Balance 10/1	154,206	277,786	424,085
Ending Cash Balance 9/30	277,786	424,085	592,065

Ending Cash Balance to be applied to principal reduction of Stormwater Bond Debt when pre-payment penalty no longer in effect.

TOWN OF MELBOURNE BEACH
CAPITAL PROJECT FUND
LONG TERM CAPITAL PROJECTS FUND - FUND #333
STATEMENT OF REVENUES AND EXPENDITURES
2020-21 BUDGET

TRANSFERS
From 001

Fund 333	FY17	FY18	FY19	FY20	FY21
Long Term Capital Project	Actual	Actual	Budget	Budget	Budget
TRANSFERS IN			\$ 783.65		
F.I.N.D. GRANT		\$ 25,000.00			
Dept. 19 General Government					
Misc Income					
Computer System					
Pier Replacement 9/2018 completion	moved	\$ 23,000.00			
Roof Screws		\$ 25,000.00	\$ 25,000.00		
Town Hall Paint:	moved	moved			
Town Hall Flooring					
Town Hall Roof					\$ 60,000.00
Town Hall Impact Windows					
Curb replacement:	\$ 20,000.00	\$ 20,000.00		\$ 10,000.00	
Community Ctr Paint	\$ 12,000.00	\$ 8,000.00	\$ 6,000.00	\$ 10,000.00	
Mil & Pave		\$ 52,000.00	\$ 52,000.00	\$ 52,000.00	
HVAC		\$ 46,800.00			
Generator					
Stop Bar stripping				\$ 6,650.00	\$ 10,000.00
Ocean Park Parking Lot				\$ 25,000.00	
Electronic Message Board					
Dept.: 21 Law Enforcement					
Police Vehicle		\$ 12,000.00		\$ 16,500.00	
Radar Trailer 1					\$ 4,000.00
Radar Trailer 2					
Dept. 22 Fire Control					
Radio Replacement					\$ 11,000.00
Fire Pagers				\$ 2,500.00	\$ 6,000.00
Bunker Gear			\$ 5,000.00	\$ 10,000.00	\$ 10,000.00
Thermal Camera					
New Engine 58			\$ 9,121.00	\$ 10,000.00	
Dept 41 Public Works	\$ 7,325.00				
Ryckman Roof & Windows		\$ 27,000.00			
Gazebo		\$ 20,000.00			
Dune Crossover		\$ 4,000.00			
Ditch Witch					
Tractor/backhoe					
Bobcat/skid					\$ 10,000.00
Truck					
Dept. 75 Special Rec Facilities					
Playground Equipment		\$ 50,000.00			
Resurface Tennis Court					\$ 2,000.00
Community Ctr Roof		\$ 4,000.00		\$ 11,578.00	\$ 20,000.00
Park Lights					\$ 4,000.00
Resurface Basketball Court					
TOTAL REVENUE	\$ 39,325.00	\$ 287,800.00	\$ 97,904.65	\$ 142,650.00	\$ 137,000.00

	FY17	FY18	FY19	FY20	FY21
TRANSFER OUT					\$ 156,000.00
Dept.: 19 General Services					
Computer System					
HVAC			\$ 34,783.00		
Curb Replacement					\$ 50,000.00
Pier Repairs		\$ 73,000.00			
Dept.: 21 Law Enforcement					
2019 Dodge Charger			\$ 12,000.00		
Dept.: 22 Fire Control					
Engine 58 repairs			\$ 9,734.31		
Dept: 41 Public Works					
Ryckman Roof			\$ 9,407.14		
Gazebo		\$ 7,003.65			
Ryckman House Windows		\$ 2,775.00			
2019 Honda			\$ 10,571.06		
Generator Replacement					
Dept.: 72 Parks					
Playground			\$ 65,795.16		
TOTAL EXPENSES		\$ 82,778.65	\$ 142,290.67	\$ -	\$ 206,000.00

REVENUES OVER EXPENSES	\$ 39,325.00	\$ 205,021.35	\$ (44,386.02)	\$ 142,650.00	\$ 279,243.61
CASH BALANCE SUMMARY					
Beginning Cash Balance 10/1	\$ 5,633.28	\$ 44,958.28	\$ 249,979.63	\$ 205,593.61	\$ 348,243.61
Ending Cash Balance 9/30	\$ 44,958.28	\$ 249,979.63	\$ 205,593.61	\$ 348,243.61	\$ 627,487.22

TOWN OF MELBOURNE BEACH
CAPITAL PROJECT FUND
STORMWATER BOND GRANTS FUND - FUND #341
STATEMENT OF REVENUES AND EXPENDITURES
2020-21 BUDGET

	Fund 341 Stormwater Bond	FY17 Actual	FY18 Actual	FY19 Actual	FY20 Budget	FY21 Budget
Revenues	TRANSFER IN					\$65,665
	TRANSFER IN					50,000
341-00-381-00.00	TRANSFER IN	0	0	28,751		156,000
341-41-332.12.00	FEMA	0	0	79,462		586,392
341-41-337.90.01	Other Grants	0	0	0		
341-41-369.00.00	Miscellaneous (expensed below)					150,000
	TOTAL REVENUE	0	0	108,213	0	1,008,057

Transfer from Long Term Capital Fund 333-Mil& Pave 156,000
FEMA re-imbursement for Andrews 586,392
Transfer from Long Term Capital Fund 333-Curbs 50,000
Transfer from General Fund \$65,665

Expenditures

341-41-530.31.00	Professional Services	0	824	7,549		
431-41-530.31.21	Engineering Service		2,117.35	804		
341-41-530.64.01	Capital Outlay		4,800	586,392		
341-41-530.64.01	Mil and Repave Roadway	566,195	50,000	50,000	50,000	437,241
	Audit Adjustment					
	TOTAL EXPENSES	566,195	57,741.35	644,745	50,000	437,241

REVENUES OVER EXPENSES	-566,195	-57,741	-536,533	-50,000	570,816
CASH BALANCE SUMMARY					
Beginning Cash Balance 10/1	1,277,014	710,819	653,078	116,545	66,545
Ending Cash Balance 9/30	710,819	653,078	116,545	66,545	637,361

Received from FEMA Federal 68,110.01
Received from FEMA State 11,351.67
79,462 Culvert @ Riverside 7/2/2019

TOWN OF MELBOURNE BEACH				
CAPITAL PROJECT FUND				
HISTORIC PRESERVATION AND AWARENESS FUND - # 390 Ryckman House				
STATEMENT OF REVENUES AND EXPENDITURES				
2020-21 BUDGET				
Fund 390 Historic Preservation Fund		FY19 Actual	FY20 To Date	FY21 Budget
Revenues				
390-00-381.00.00	Transfer From General Fund	0.00	0	0
390-72.347.90.01	Special Events Lecture Series)	1,860.45	1,137.00	1,300.00
390-72-366.47.01	Ryckman House Donations	23.00		
390-72-366.47.02	Special Events Donations	454.55	278.00	325.00
TOTAL REVENUE		2,338.00	1,415.00	1,625.00
Expenditures				
390-41-530.46.32	Ryckman House	1,556.00	1,027.00	1,200.00
TOTAL EXPENSES		1,556.00	1,027.00	1,200.00
REVENUES OVER EXPENSES		782.00	388.00	425.00
CASH BALANCE SUMMARY				
Beginning Cash Balance 10/1		7,467.94	8,249.94	8,637.94
Ending Cash Balance 9/30		8,249.94	8,637.94	9,062.94

TOWN OF MELBOURNE BEACH CAPITAL PROJECT FUND OLD TOWN HALL HISTORY CENTER FUND - FUND #391 STATEMENT OF REVENUES AND EXPENDITURES 2020-21 BUDGET				
Fund 391 Historic Preservation Fund		FY19 Actual	FY20 To Date	FY21 Budget
Revenues				
391-00-381.00.00	Transfer From General Fund			
391-72-337.90.01	Other Grants			
391-72-347.53.00	Rental Income-Old Town Hall	270.00	100.00	270.00
391-72-366.47.02	Donations	6,182.45	584.00	2,000.00
391-72-369.00.00	Miscellaneous	0.00	0.00	0.00
	TOTAL REVENUE	6,452.45	684.00	2,270.00
Expenditures				
391-72-570.34.90	Construction	0.00	0.00	0.00
391-72-570.34.95	Furniture and Fixtures	1,729.63	15.88	150.00
391-72-570.40.00	Travel & Meetings	649.31		450.00
391-72-570.46.30	Building Maintenance			
391-72-570.47.00	Printing		231.03	
391-72-570.49.99	Misc	51.50		100.00
	TOTAL EXPENSES	2,430.44	246.91	700.00
REVENUES OVER EXPENSES		4,022.01	437.09	1,570.00
CASH BALANCE SUMMARY				
Beginning Cash Balance 10/1		17,441.60	21,463.61	21,900.70
Adjustment				
Ending Cash Balance 9/30		21,463.61	21,900.70	23,470.70

TOWN OF MELBOURNE BEACH
AGENCY FUND
POLICE DONATIONS- FUND # 622
STATEMENT OF REVENUES AND EXPENDITURES
2020-21 BUDGET

Fund 622 Police Donation Fund		FY18 Actual	FY19 To Date	FY20 Budget
Revenues				
622-21-337.90.01	Other Grants			
622-21-366.21.01	Police Donations	120.77	175.00	125.00
622-21-366-21.03	SRO Donations (NEW)			
622-00-381.00.00	Transfer From General Fund			
	TOTAL REVENUE	120.77	175.00	125.00
Expenditures				
622-21-520.49.99	Miscellaneous			
622-21-520.52.00	Uniforms			
622-21-520.52.90	Operating Supplies	2,470.96	165.38	200.00
622-21-520.64.01	Capital Outlay			
622-21-581.00.00	Transfer to General Fund			
	TOTAL EXPENSES	2,470.96	165.38	200.00
REVENUES OVER EXPENSES		-2,350.19	9.62	-75.00
CASH BALANCE SUMMARY				
Beginning Cash Balance 10/1		3,919.00	1,568.81	1,578.43
Ending Cash Balance 9/30		1,568.81	1,578.43	1,503.43