



# **TOWN OF MELBOURNE BEACH**

## **TOWN COMMISSION WORKSHOP**

**June 3, 2020**

### **AGENDA PACKET**





## **Town of Melbourne Beach**

# **AGENDA**

## **TOWN COMMISSION WORKSHOP**

**WEDNESDAY, JUNE 3, 2020 – IMMEDIATELY FOLLOWING THE  
6 p.m. SPECIAL TOWN COMMISSION MEETING  
COMMUNITY CENTER, 509 OCEAN AVENUE**

Due to the effects of COVID-19, recognizing the Centers of Disease Control social distancing guidelines, and as authorized and in compliance with Governor Ron DeSantis Executive Order 20-112 (Phase I: Safe. Smart. Step-by-Step. Plan for Florida's Recovery), attendance in the Community Center will be limited to 28 people. Those in excess of that number will be accommodated outside the community center where the meeting will be broadcast live in an audible format. Should members of the public seated outside wish to be heard, comment cards will be available to fill out and those who do will be invited into the Community Center for the purpose of speaking at the appropriate time. Anyone who wishes to provide public input without personally appearing at the meeting may do so by sending an email to [townclerk@melbournebeachfl.org](mailto:townclerk@melbournebeachfl.org). All emails must be received prior to 4:00 p.m. on Tuesday, June 2, 2020. All emails will be provided to the Mayor and each of the Town Commission Members. Should you wish to have your comment read aloud by Town staff at the meeting, please indicate that in your email. Your full name and address must be included and will be read aloud. The reading of public comments received by email will be limited to three (3) minutes.

## **PUBLIC NOTICE**

**The Town Commission will conduct a TOWN COMMISSION WORKSHOP on  
Wednesday, June 3, 2020 in the COMMUNITY CENTER to address the items below.**

### **Commission Members:**

Mayor Jim Simmons  
Vice Mayor Wyatt Hoover  
Commissioner Steve Walters  
Commissioner Sherrie Quarrie  
Commissioner Corey Runte

**Staff Members:**

Town Manager Elizabeth Mascaro

Interim Town Clerk Jennifer Torres

Notice: Commission discussion and possible action may occur during any Commissioner Meeting. The following sections of the Agenda are always subject to such discussion and possible action without further motion by the Commission: Changes to the Agenda, Public Hearings, Old Business, and New Business.

The public is advised that members of the Town Commission may be in attendance and participate in proceedings of the board. Attorney General Opinions (AGO) AGO 91-95, AGO 98-14, AGO 2000-68.

PURSUANT TO SECTION 286.0105, FLORIDA STATUTES, THE TOWN HEREBY ADVISES THE PUBLIC THAT: In order to appeal any decision made at this meeting, you will need a verbatim transcript of the proceedings. It will be your responsibility to ensure such a record is made. Such person must provide a method for recording the proceedings verbatim as the Town does not do so.

In accordance with the Americans with Disability Act and Section 286.26, Florida Statutes, persons needing special accommodations for this meeting shall, at least 5 days prior to the meeting, contact the Office of the Town Clerk at (321) 724-5860 or Florida Relay System at 711.

**I. Call to Order – Led by Mayor Simmons**

**II. Roll Call**

**III. Pledge of Allegiance and Moment of Silence**

**IV. Presentation**

**V. Public Comment**

After being acknowledged by the Mayor, members of the public should state their name and address for the record. The Commission encourages citizens to prepare their comments in advance. Each individual will have three (3) minutes to address the Commission on any topic(s) related to Town business not on the Agenda. Please remember to sign the sign-in sheet provided if you will be speaking at the meeting.

**VI. Old Business**

**A. Discussion of a Town parking plan**

**a. Cost of Ocean Park Parking**

**b. Vendor Costs**

**c. Effect on Police Department**

**1. Cost**

**2. Enforcement**

- b. Parking stickers
  - 1. Residents only/Guests
  - 2. Fees
- c. Crossovers – resident or non-resident

## **VII. Adjournment**



<b>Attachments:</b>	<ul style="list-style-type: none"> <li>- Parking spreadsheet</li> <li>- Parking sticker</li> <li>- Temporary sticker</li> </ul>
<b>Date Prepared:</b>	5/29/2020
<b>Prepared By:</b>	Town Manager Mascaro
<b>Meeting Date:</b>	06/03/2020

**Agenda Category:**

<input type="checkbox"/>	<b>Proclamations &amp; Awards</b>	<input type="checkbox"/>	<b>Public Hearings</b>
<input type="checkbox"/>	<b>Presentations</b>	<input checked="" type="checkbox"/>	<b>Old Business</b>
<input type="checkbox"/>	<b>Boards &amp; Committees</b>	<input type="checkbox"/>	<b>New Business</b>
<input type="checkbox"/>	<b>Consent</b>	<input type="checkbox"/>	<b>Other:</b>

<b>Subject:</b>	Parking Costs
<b>Recommended Action:</b>	Discussion & review of costs
<b>Background Information:</b>	Information from three vendors for a parking kiosk for Ocean Park.





## Parking Kiosk For Ocean Park

Company Name	IPS Group, Inc	TS Systems	Pay By Phone
Kiosk Cost	\$6800-\$7000	Did not Send	\$500 set up fee
Monthly Fees			\$250.00 when monthly total less than \$250. Town required to pay the difference
Maximum Units	60	30-50	none
Software Upgradeable	yes	yes	yes
Enforcement Options	yes	yes	yes
Merchant Service Fee	\$25. per mo. or \$55 per mo. .13 per trans or .06 per trans	none	BBT merchant Service
Maintenance Agreement	\$240 annual (5 Yrs max)	unknow	unknow
Maintenance Program	No	none	N/A
Local Service Technician	Orlando	Florida	N/A
Warranty Term	1 year	unknown	unknown
Manufacturing Standard	coated stainless steel. Wipe Clean every 6 mos.	Beach Town friendly. Corrosion coating, withstand humidity & high temps.	Personal cell phone
<b>Parking Options</b>			
Display	yes	yes	no
Numbered	yes	yes	no
Plate	yes	yes	yes
<b>Power Sources</b>			
Solar	yes	yes	no
Cellular	no	yes	yes
Electric	yes	yes	no
<b>User Payment Options</b>			
Dollars		yes	no
Coins	yes	yes	no
Card	yes	yes	Yes
Cell	Yes	Yes	Yes
Apps	Park Smarter	Several	Pay By Phone
<b>Other Features and Benefits</b>			
Other Features / Benefits		1.chang parking cost for different seasons, events etc.. 2. Will send text message when meter running low 3. takes picture of car with meter violations. 4. Data in real time.	1. Will help install signage 2. All transactions are completed via phone app. 3. Once app installed no reinstallment needed. 4. Can be modified for use with electrical vehicle charging and bike rentals
Currently in Use	Indialantic, Lake Worth, W. Palm. Hernando County, Cocoa Beach	Western Kentucky University, University of Wisconsin	Univ of Miami, FIU, City of Fort Lauderdale , Coral Gables,Surfside, Bay Harbor Island, South Miami, Miami Parking Authority

### 3" x 3" Parking Labels - Design CR5

#### Select Material and Order Quantity

Select a material and quantity for your permit. For material specs, click on ⓘ buttons below. You may take advantage of our **Quantity Discount Program**. This means that if you order more, you'll get better price.



Select Material



TOP

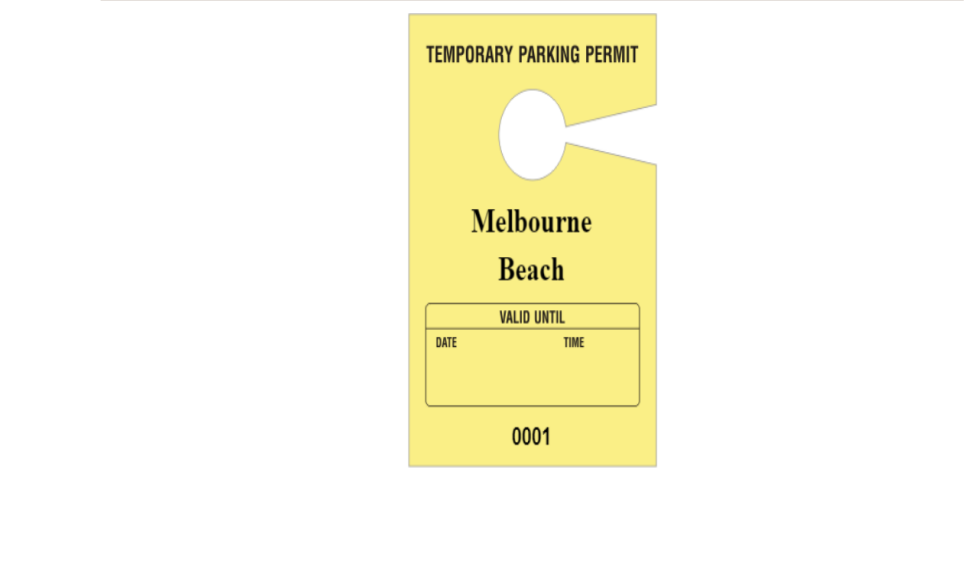
4.8 ★★★★★  
Google  
Customer Reviews

1,000 stickers = \$364.00

1,500 stickers = \$511.50

[Order Social Distancing Signs - Click here](#)

that if you order more, you'll get better price.



\$292.0 = 1,000 paper stickers