**Melbourne Beach Police Department**

507 Ocean Ave

Melbourne Beach, FL 32951

321-723-4343

**REGULAR QUARTERLY MEETING**

**BOARD OF TRUSTEES**

**MELBOURNE BEACH PENSION FUND**

**AGENDA**

**PUBLIC NOTICE**

**The Melbourne Beach Police Pension Board will conduct a Board of Trustees Meeting on Monday, December 13, 2021 at 5:30 p.m. in the Masny Room – 507 Ocean Avenue**

**Board Members:**

Chairman James Maguire

Sergeant Jason Hinchman

Corporal Jason Sadler

Robert Martin

George Walters

**Staff Members:**

Finance Manager Jennifer Kerr

Recording Secretary Amber Brown

Notice: The public is advised that members of the Town Commission may be in attendance and participate in proceedings of the board. Attorney General Opinions (AGO) AGO 91-95, AGO 98-14, AGO 200-68.

PURSUANT TO SECTION 286.0105, FLORIDA STATUTES, THE POLICE PENSION BOARD HEREBY ADVISES THE PUBLIC THAT: In order to appeal any decision made at this meeting, you will need a verbatim transcript of the proceedings. It will be your responsibility to ensure such a record is made. Such person must provide a method for recording the proceedings verbatim as the Police Pension Board does not do so.

In accordance with the Americans with Disability Act and Section 286.26, Florida Statutes, persons needing special accommodations for this meeting shall, at least 5 days prior to the meeting, contact the Recording Secretary at (321) 723-4343 of Florida Relay System at 711.

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance and Moment of Silence**
4. **Approval of Minutes**
5. **Public Comments**

Subjects limited to 3 minutes on any item not appearing on this agenda. Note: State law & administrative rules prevent The Board from taking any formal action on items discussed at this time. The Board may schedule such items as regular agenda items and act upon them in the future. The chairperson is allowed to limit discussion, as necessary, with each commentary to 3 minutes.

1. **Presentations**

None

1. **Old Business**

None

**VIII. New Business**

1. Authorization of payment to Klausner, Kaufman, Jensen & Levinson for legal services in the amount of $210.00
2. Authorization of payment to AndCo for consulting services in the amount of $3,750.00
3. Authorization of payment to Amber Brown for Administrative Services in the amount of $1,150.00
4. Authorization to return Christopher Smith’s contributions
5. Authorization to roll-over John Tilesio’s contributions
6. Advise the board Salem Trust’s contracted quarterly automatic payment of $1,375.00 was processed
7. Advise the board of the fiscal year 2021 actual budget
8. Advise the board the GASB 67/68 has been received, and the Actuarial Report will be presented at the March meeting
9. Discussion of the quarterly meeting dates for 2022

**IX. Reports**

1. AndCo
2. Salem Trust

**X. Board Member Comments**

None

**XI. Adjournment**