

Melbourne Beach Police Department

507 Ocean Ave
Melbourne Beach, FL 32951
321-723-4343

REGULAR QUARTERLY MEETING BOARD OF TRUSTEES MELBOURNE BEACH PENSION FUND

AGENDA

PUBLIC NOTICE

The Melbourne Beach Police Pension Board will conduct a VIRTUAL Board of Trustees Meeting on Monday, July 20, 2020 at 5:30 p.m.

Members of the public may use Zoom to participate in the meeting online. If you would like to speak during the meeting, please wait to be addressed during the public comment portion. Zoom is a cloud platform for video and audio conferencing, collaboration and webinars across mobile devices, laptops, desktops and telephones. Members of the public may call (321) 723-4343 in advance of the meeting for assistance regarding viewing and/or participating in the meeting.

Join the Zoom Meeting Online:

<https://zoom.us/j/91395011966?pwd=eFo5SUM5S3JJTDZrUXINTTV0U2pUQT09>

Join the Zoom Meeting by Phone:

Phone # 1-312-626-6799

Alternate Phone # 1-646-558-8656

Meeting ID: 913 9501 1966

Password: 756575

Board Members:

Chairman James Maguire

Corporal Jason Hinchman

Officer Alex Vila

Robert Martin

George Walters

Staff Members:

Finance Manager Jennifer Kerr

Recording Secretary Amber Garrity

Notice: The public is advised that members of the Town Commission may be in attendance and participate in proceedings of the board. Attorney General Opinions (AGO) AGO 91-95, AGO 98-14, AGO 200-68.

PURSUANT TO SECTION 286.0105, FLORIDA STATUTES, THE POLICE PENSION BOARD HEREBY ADVISES THE PUBLIC THAT: In order to appeal any decision made at this meeting, you will need a verbatim transcript of the proceedings. It will be your responsibility to ensure such a record is made. Such person must provide a method for recording the proceedings verbatim as the Police Pension Board does not do so.

In accordance with the Americans with Disability Act and Section 286.26, Florida Statutes, persons needing special accommodations for this meeting shall, at least 5 days prior to the meeting, contact the Recording Secretary at (321) 723-4343 of Florida Relay System at 711.

I. Call to Order

II. Roll Call

III. Pledge of Allegiance and Moment of Silence

IV. Approval of Minutes

V. Public Comments

Subjects limited to 3 minutes on any item not appearing on this agenda.

Note: State law & administrative rules prevent The Board from taking any formal action on items discussed at this time. The Board may schedule such items as regular agenda items and act upon them in the future. The chairperson is allowed to limit discussion, as necessary, with each commentary to 3 minutes.

VI. Presentations

None

VII. Old Business

1. Discussion regarding the stipend for administrative services

VIII. New Business

1. Discussion and possible action regarding Administrative Policy governing the use of audio-visual conference or teleconference
2. Discussion and possible action regarding SECURE Act Amendment
3. Discussion and possible action regarding the June 2020 draft of the Summary Plan Description
4. Authorization of payment to Klausner, Kaufman, Jensen & Levinson for legal services in the amount of \$1,140.00
5. Authorization of payment to AndCo for consulting services in the amount of \$7,500.00

6. Authorization of payment to Foster & Foster for the preparation of the annual report, GASB schedules, and Chapter 112.664 compliance disclosure in the amount of \$13,898.00
7. Advise the board Salem Trust's contracted quarterly automatic payment of \$1,375.00 was processed
8. Advise the board John Tilesio is no longer with the department, or on the pension board
9. Advise the board Alex Vila has filled the open seat on the pension board.
10. Advise the board the GASB 67 and GASB 68 schedules have been corrected
11. Advise the board the 2019 Chapter 112.664 annual disclosures have been completed
12. Advise the board the Police Pension Annual Report was submitted

IX. Reports

1. AndCo
2. Salem Trust

X. Board Member Comments

None

XI. Adjournment