

Town of Melbourne Beach

REGULAR TOWN COMMISSION MEETING March 20, 2024 at 6:00 p.m. COMMUNITY CENTER – 509 OCEAN AVENUE

PUBLIC NOTICE AGENDA

The Town Commission will conduct a Regular Town Commission Meeting on Wednesday, March 20, 2024, in the Community Center to address the items below

Commission Members:

Mayor Alison Dennington
Vice Mayor Sherri Quarrie
Commissioner Corey Runte
Commissioner Marivi Walker
Commissioner Adam Meyer

Staff Members:

Town Manager Elizabeth Mascaro
Town Attorney Ryan Knight
Town Clerk Amber Brown

Notice: Commission discussion and possible action may occur during any Commissioner Meeting. The following sections of the Agenda are always subject to such discussion and possible action without further motion by the Commission: Changes to the Agenda, Public Hearings, Unfinished Business, and New Business.

The public is advised that members of the Town Commission may be in attendance and participate in proceedings of the board. Attorney General Opinions (AGO) AGO 91-95, AGO 98-14, AGO 2000-68.

PURSUANT TO SECTION 286.0105, FLORIDA STATUTES, THE TOWN HEREBY ADVISES THE PUBLIC THAT: In order to appeal any decision made at this meeting, you will need a verbatim transcript of the proceedings. It will be your responsibility to ensure such a record is made. Such person must provide a method for recording the proceedings verbatim as the Town does not do so.

In accordance with the Americans with Disability Act and Section 286.26, Florida Statutes, persons needing special accommodations for this meeting shall, at least 5 days prior to the meeting, contact the Office of the Town Clerk at (321) 724-5860 or Florida Relay System at 711.

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance and Moment of Silence**
4. **Meeting Agenda – Additions/Deletions/Changes**
5. **Consent Agenda**
 - A. Reappointment of Parks Board Member Lisa Kishegyi
 - B. Approval of the site plan for 526 Sunset Blvd – New home
6. **Proclamations/Presentations/Awards**
 - A. Fire Department presentation including a proclamation commemorating 33 years of dedicated volunteer service to the Town of Melbourne Beach provided by Retired Fire Lieutenant Stephen Stewart, the swearing in of two new State Certified Volunteer Firefighters Michael Bellucco and George Walters, and acceptance of a donation from the MBVFA - Followed by a brief reception
 - B. Presentation by Town Attorney Ryan Knight
 - C. Fiscal Year 2023 Financial Audit presented by James Moore
7. **Finance/Budget Report**
8. **Department and Board/Committee Reports**
 - A. Public Works Department
 - B. Building Department
 - C. Code Enforcement
 - D. Fire Department
 - E. Police Department
 - F. Town Clerk
9. **Public Comment (Non-Agenda Items)**

After being acknowledged by the Mayor, members of the public should state their name and address for the record. The Commission encourages citizens to prepare their comments in advance. Each individual will have three (3) minutes to address the Commission on any topic(s) related to Town business, not on the Agenda.
10. **Public Hearings/Special Orders**
11. **Unfinished Business**
 - A. Consideration of pricing contract renewal with Waste Pro – Town Manager Elizabeth Mascaro
 - B. Consideration of a volunteer Beach Ambassador program – Town Manager Elizabeth Mascaro
 - C. Consideration on ordinance language changes related to sheds – Building Official Robert Bitgood
 - D. Consideration of language for the second kitchen repeal ordinance – Town Attorney Ryan Knight
 - E. Consideration to obtain a traffic engineer study for traffic calming device options – Town Manager Elizabeth Mascaro
 - F. Consideration of upcoming Regular Town Commission Meeting dates – Commissioner Corey Runte

12. New Business

- A. Consideration of salary for Police Chief Tim Zander – Town Manager Elizabeth Mascaro
- B. Consideration of Resolution 2024-02 – Budget Amendment – Finance Manager Jennifer Kerr

**A RESOLUTION OF THE TOWN OF MELBOURNE BEACH,
BREVARD COUNTY, FLORIDA, AMENDING THE BUDGET
FOR THE FISCAL YEAR 2023-2024; AMENDING RESOLUTION
NO 2023-09; AMENDING EXPENDITURES FOR ALL FUNDS
INCLUDING THE TOWN’S GENERAL FUND; ESTABLISHING
AUTHORITY FOR THE TOWN MANAGER TO IMPLEMENT
THE BUDGET; AND PROVIDING FOR ADOPTION**

- C. Discussion of prohibiting sleeping/camping in all zoned public places, vehicles, or any properties within Town limits – Vice Mayor Sherri Quarrie
- D. Discussion on installing a children’s gaga ball pit – Commissioner Corey Runte
- E. Discussion on Code review, revision, and training related to short-term rentals and Town rules as to occupant, noise, parking, and similar short-term rental issues – Mayor Alison Dennington
- F. Discussion on creating a Citizen Advisory Board – Mayor Alison Dennington

13. Administrative Reports

- A. Town Attorney
- B. Town Manager

14. Commission Reports

15. Task List

16. Public Comment

17. Adjournment