

Town of Melbourne Beach

REGULAR TOWN COMMISSION MEETING December 20, 2023 at 6:00 p.m. COMMUNITY CENTER – 509 OCEAN AVENUE

PUBLIC NOTICE AGENDA

The Town Commission will conduct a Regular Town Commission Meeting on Wednesday, December 20, 2023, in the Community Center to address the items below

Commission Members:

Mayor Alison Dennington
Commissioner Sherri Quarrie
Commissioner Corey Runte
Commissioner Marivi Walker
Commissioner Adam Meyer

Staff Members:

Town Manager Elizabeth Mascaro
Town Clerk Amber Brown

Notice: Commission discussion and possible action may occur during any Commissioner Meeting. The following sections of the Agenda are always subject to such discussion and possible action without further motion by the Commission: Changes to the Agenda, Public Hearings, Unfinished Business, and New Business.

The public is advised that members of the Town Commission may be in attendance and participate in proceedings of the board. Attorney General Opinions (AGO) AGO 91-95, AGO 98-14, AGO 2000-68.

PURSUANT TO SECTION 286.0105, FLORIDA STATUTES, THE TOWN HEREBY ADVISES THE PUBLIC THAT: In order to appeal any decision made at this meeting, you will need a verbatim transcript of the proceedings. It will be your responsibility to ensure such a record is made. Such person must provide a method for recording the proceedings verbatim as the Town does not do so.

In accordance with the Americans with Disability Act and Section 286.26, Florida Statutes, persons needing special accommodations for this meeting shall, at least 5 days prior to the meeting, contact the Office of the Town Clerk at (321) 724-5860 or Florida Relay System at 711.

- 1. Call to Order**
- 2. Roll Call**
- 3. Pledge of Allegiance and Moment of Silence**
- 4. Meeting Agenda – Additions/Deletions/Changes**
- 5. Consent Agenda**
 - A. Approval of the Regular Town Commission Meeting Minutes November 15, 2023
 - B. Reappointment of Board Members
 1. Reappointment of Haley Conrad to the Parks Board
 2. Reappointment of Danika Warren to the Parks Board
 - C. Appointment of Board Members
 1. Appointment of Sabrina Cornelius to the Parks Board
 2. Appointment of Judy Lukeman to the Ryckman House Historical Preservation and Awareness Board
 - D. Appointment of Non-Voting Members to Town Boards
 1. Appointment of Rebecca Stevens to the Parks Board
 2. Appointment of Julianne Samuel to the Parks Board
- 6. Proclamations/Presentations/Awards – Reception to Follow**
 - A. Presentation of a proclamation commemorating 37 years of dedicated volunteer service to the Town of Melbourne Beach provided by Retired Fire Chief David Micka
- 7. Finance/Budget Report**
- 8. Department and Board/Committee Reports**
 - A. Public Works Department
 - B. Building Department
 - C. Code Enforcement
 - D. Fire Department
 - E. Police Department
 - F. Town Clerk
- 9. Public Comment (Non-Agenda Items)**

After being acknowledged by the Mayor, members of the public should state their name and address for the record. The Commission encourages citizens to prepare their comments in advance. Each individual will have three (3) minutes to address the Commission on any topic(s) related to Town business, not on the Agenda.
- 10. Public Hearings/Special Orders**
- 11. Unfinished Business**
 - A. Consideration of the proposals for audio-visual equipment in the community center
 - B. Appointment of the Vice Mayor
 - C. Reappointment of Board Member James Simmons to the Board of Adjustment

12. New Business

- A. Appointment of the Voting Delegate and Alternate Voting Delegate for the Space Coast League of Cities
- B. Consideration of a temporary hold on permitting for 2nd kitchens
- C. Consideration of proposals for Legal Services from RFP
- D. Consideration to repeal Ordinance 2023-02-Second Kitchens
- E. Consideration of hiring a Deputy Town Clerk
- F. Consideration to repeal Exemption for Owner-Occupied Vacation Rentals
- G. Discussion on short-term rentals and state pre-emption
- H. Discussion on stop signs

13. Administrative Reports

- A. Town Manager

14. Commission Reports

15. Task List

16. Public Comment

17. Adjournment