

# Town of Melbourne Beach

## REGULAR TOWN COMMISSION MEETING November 15, 2023 at 6:00 p.m. COMMUNITY CENTER – 509 OCEAN AVENUE

### PUBLIC NOTICE AGENDA

**The Town Commission will conduct a Regular Town Commission Meeting on Wednesday, November 15, 2023, in the Community Center to address the items below**

**Commission Members:**

Mayor Wyatt Hoover  
Vice Mayor Joyce D. Barton  
Commissioner Sherri Quarrie  
Commissioner Corey Runte  
Commissioner Marivi Walker

**Staff Members:**

Town Manager Elizabeth Mascaro  
Town Attorney Clifford Repperger  
Town Clerk Amber Brown

Notice: Commission discussion and possible action may occur during any Commissioner Meeting. The following sections of the Agenda are always subject to such discussion and possible action without further motion by the Commission: Changes to the Agenda, Public Hearings, Unfinished Business, and New Business.

The public is advised that members of the Town Commission may be in attendance and participate in proceedings of the board. Attorney General Opinions (AGO) AGO 91-95, AGO 98-14, AGO 2000-68.

PURSUANT TO SECTION 286.0105, FLORIDA STATUTES, THE TOWN HEREBY ADVISES THE PUBLIC THAT: In order to appeal any decision made at this meeting, you will need a verbatim transcript of the proceedings. It will be your responsibility to ensure such a record is made. Such person must provide a method for recording the proceedings verbatim as the Town does not do so.

In accordance with the Americans with Disability Act and Section 286.26, Florida Statutes, persons needing special accommodations for this meeting shall, at least 5 days prior to the meeting, contact the Office of the Town Clerk at (321) 724-5860 or Florida Relay System at 711.

- 1. Call to Order – Led by Mayor Hoover**
- 2. Roll Call**
- 3. Pledge of Allegiance and Moment of Silence**
- 4. Administration of the Oath of Office – Reception to Follow**
  - A. Alison Dennington – Mayor
  - B. Adam Meyer - Commissioner
- 5. Meeting Agenda – Additions/Deletions/Changes**
- 6. Consent Agenda**
  - A. Approval of the Regular Town Commission Meeting minutes October 18, 2023
  - B. Reappointment of Board Members
    1. Reappointment of James Simmons to the Board of Adjustment
- 7. Proclamations/Presentations/Awards**
- 8. Finance/Budget Report**
- 9. Department and Board/Committee Reports**
  - A. Public Works Department
  - B. Building Department
  - C. Code Enforcement
  - D. Fire Department
  - E. Police Department
  - F. Town Clerk
- 10. Public Comment (Non-Agenda Items)**

After being acknowledged by the Mayor, members of the public should state their name and address for the record. The Commission encourages citizens to prepare their comments in advance. Each individual will have three (3) minutes to address the Commission on any topic(s) related to Town business, not on the Agenda.
- 11. Public Hearings/Special Orders**
- 12. Unfinished Business**
- 13. New Business**
  - A. Appointment of Vice Mayor
  - B. Appointment of Voting Delegate for the South Beaches Coalition
  - C. Consideration of changing the Parks Board’s monthly meeting day to the first Thursday of each month.
  - D. Consideration of purchasing 500 First Avenue

- E. Consideration of Resolution 2023-08 – Fiscal Year 2023 Budget Amendment  
**A RESOLUTION OF THE TOWN OF MELBOURNE BEACH, BREVARD COUNTY, FLORIDA, AMENDING THE BUDGET FOR THE FISCAL YEAR 2022-2023; AMENDING RESOLUTION NO 2023-07; AMENDING EXPENDITURES FOR ALL FUNDS INCLUDING THE TOWN’S GENERAL FUND; TRANSFER FUNDS FROM ONE FUND TO ANOTHER FUND; ESTABLISHING AUTHORITY FOR THE TOWN MANAGER TO IMPLEMENT THE BUDGET; AND PROVIDING FOR ADOPTION**
- F. Consideration of Resolution 2023-09 – Fiscal Year 2024 Budget Amendment  
**A RESOLUTION OF THE TOWN OF MELBOURNE BEACH, BREVARD COUNTY, FLORIDA, AMENDING THE BUDGET FOR THE FISCAL YEAR (FY) 2023-2024; AMENDING RESOLUTION NO 2023-04 RELATED TO THE USE OF ALL CARRYFORWARDS AND TRANSFERS FOR ALL FUNDS INCLUDING THE GENERAL FUND; ESTABLISHING AUTHORITY FOR THE TOWN MANAGER TO IMPLEMENT THE BUDGET; AND PROVIDING FOR ADOPTION.**
- G. Discussion regarding notice of termination of legal services agreement

**14. Administrative Reports**

- A. Town Attorney
- B. Town Manager

**15. Commission Reports**

**16. Task List**

**17. Public Comment**

**18. Adjournment**