



TOWN OF MELBOURNE BEACH

REGULAR TOWN COMMISSION MEETING

SEPTEMBER 21, 2023

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Town of Melbourne Beach

REGULAR TOWN COMMISSION MEETING **Thursday, September 21, 2023** Immediately following the Special Town Commission Meeting COMMUNITY CENTER – 509 OCEAN AVENUE

PUBLIC NOTICE AGENDA

The Town Commission will conduct a Regular Town Commission Meeting on Thursday, September 21, 2023, in the Community Center to address the items below

Commission Members:

Mayor Wyatt Hoover
Vice Mayor Joyce D. Barton
Commissioner Sherri Quarrie
Commissioner Corey Runte
Commissioner Marivi Walker

Staff Members:

Town Manager Elizabeth Mascaro
Town Attorney Clifford Repperger
Town Clerk Amber Brown

Notice: Commission discussion and possible action may occur during any Commissioner Meeting. The following sections of the Agenda are always subject to such discussion and possible action without further motion by the Commission: Changes to the Agenda, Public Hearings, Unfinished Business, and New Business.

The public is advised that members of the Town Commission may be in attendance and participate in proceedings of the board. Attorney General Opinions (AGO) AGO 91-95, AGO 98-14, AGO 2000-68.

PURSUANT TO SECTION 286.0105, FLORIDA STATUTES, THE TOWN HEREBY ADVISES THE PUBLIC THAT: In order to appeal any decision made at this meeting, you will need a verbatim transcript of the proceedings. It will be your responsibility to ensure such a record is made. Such person must provide a method for recording the proceedings verbatim as the Town does not do so.

In accordance with the Americans with Disability Act and Section 286.26, Florida Statutes, persons needing special accommodations for this meeting shall, at least 5 days prior to the meeting, contact the Office of the Town Clerk at (321) 724-5860 or Florida Relay System at 711.

- 1. Call to Order – Led by Mayor Hoover**
- 2. Roll Call**
- 3. Pledge of Allegiance and Moment of Silence**
- 4. Meeting Agenda – Additions/Deletions/Changes**
- 5. Consent Agenda**
 - A. Approval of the Special Town Commission Meeting - Tentative Budget Hearing minutes September 11, 2023
 - B. Approval of the Town Commission Workshop Meeting minutes August 23, 2023
 - C. Approval of the Special Town Commission Meeting minutes August 23, 2023
 - D. Approval of the Regular Town Commission Meeting minutes August 16, 2023
 - E. Approval of the Special Town Commission Meeting – Executive Session minutes August 16, 2023
 - F. Approval of the Town Commission Budget Workshop Meeting minutes August 2, 2023
 - G. Approval of the Regular Town Commission Meeting minutes July 19, 2023
- 6. Proclamations/Presentations/Awards**
 - A. Presentation of a proclamation recognizing the month of September 2023 as National Suicide Prevention Month
 - B. Presentation of a proclamation recognizing the week of September 17-23, 2023 as Constitution Week
 - C. Presentation of a proclamation commemorating 70 years of dedicated service to the Town of Melbourne Beach provided by the Melbourne Beach Volunteer Fire Department
- 7. Finance/Budget Report**
- 8. Department and Board/Committee Reports**
 - A. Parks Board – Veterans Day event
 - B. Public Works Department
 - C. Building Department
 - D. Code Enforcement
 - E. Fire Department
 - F. Police Department
 - G. Town Clerk
- 9. Public Comment (Non-Agenda Items)**

After being acknowledged by the Mayor, members of the public should state their name and address for the record. The Commission encourages citizens to prepare their comments in advance. Each individual will have three (3) minutes to address the Commission on any topic(s) related to Town business, not on the Agenda.
- 10. Public Hearings/Special Orders**
- 11. Unfinished Business**
 - A. Preliminary discussion pertaining to the request to investigate the feasibility of an in-house, year-round, ocean rescue lifeguard program

12. New Business

- A. Consideration of the updated fee schedule for Bowman Consulting Group LTD
- B. Consideration of the Waste Pro fuel component and recycle processing fee adjustment

13. Administrative Reports

- A. Town Attorney
- B. Town Manager

14. Commission Reports**15. Task List****16. Public Comment****17. Adjournment**

Town of Melbourne Beach

SPECIAL TOWN COMMISSION MEETING SEPTEMBER 11, 2023 at 5:15 p.m. COMMUNITY CENTER – 509 OCEAN AVENUE

MINUTES

Commission Members:

Mayor Wyatt Hoover
Vice Mayor Joyce Barton
Commissioner Sherri Quarrie
Commissioner Corey Runte
Commissioner Marivi Walker

Staff Members:

Town Manager Elizabeth Mascaro
Town Attorney Clifford Repperger
Town Clerk Amber Brown

1. Call to Order

Mayor Wyatt Hoover called the meeting to order at 5:15 p.m.

2. Roll Call

Town Clerk Amber Brown conducted a roll call

Commission Members Present

Mayor Wyatt Hoover
Vice Mayor Joyce Barton
Commissioner Sherri Quarrie
Commissioner Corey Runte

Commission Members Absent

Commissioner Marivi Walker

Staff Members Present

Town Manager Elizabeth Mascaro
Town Attorney Clifford Repperger
Finance Manager Jennifer Kerr
Finance Clerk Vicki Van Dyke
Town Clerk Amber Brown

3. Pledge of Allegiance and Moment of Silence

Mayor Wyatt Hoover led the Pledge of Allegiance.

4. Public Comments

After being acknowledged by the Mayor, members of the public should state their name and address for the record. The Commission encourages citizens to prepare their comments in advance. Each individual will have three (3) minutes to address the Commission on any topic(s) related to Town business, not on the Agenda.

Kate Wilborn
502 Second Ave

Kate Wilborn asked about the water retention pond/skate park. How will the skate park project be done to help with water retention? Is her area still phase two and is it at the top of the list, and when will phase two start?

Mayor Wyatt Hoover spoke about the questions related to the skate park would be answered during the project.

Commissioner Corey Runte spoke about the skate park will most likely not be in that location. There are stormwater funds budgeted for fiscal year 2023-2024 for stormwater improvements for Second Ave.

5. Public Hearings

- A. Public Hearing on the Town's Fiscal Year 2023/2024 (FY24) Millage Rate and Annual Budget – Town Manager Elizabeth Mascaro

Adam Meyer
214 Surf Rd

Adam Meyer asked if it is possible to do a 100% rollback to have the same taxes as last year. Why not do that other than money?

Mayor Wyatt Hoover spoke about the biggest reason is because of money. The largest budget items are stormwater and infrastructure. Additional money is needed to match for grants and other improvements.

Town Manager Elizabeth Mascaro spoke about the revenue the Town will generate from ad valorem taxes is \$2,685,000.00 which is the lowest amount in the county, and the third lowest mileage rate behind West Melbourne and Cape Canaveral. The other money is from other forms of revenue such as parking and ARPA funds. The Town has a small business district and is still trying to catch up after years of keeping the rate too low.

Mayor Wyatt Hoover spoke about the Town of Melbourne Beach being majority residential, meaning we do not collect as much taxes from businesses.

Commissioner Sherrie Quarrie spoke about last year's rate was 4.58 and this year's 4.57. With today's economy that is pretty good.

Commissioner Corey Runte spoke about how previous commissions chose to not do repairs and upgrades, but that has just pushed the issues down the road, and now the Town is behind and trying to get caught up.

Gabor Kishegyi
221 Surf Rd

Gabor Kishegyi asked if there is a catastrophic fund so if something does happen such as the pier collapses.

Mayor Wyatt Hoover spoke about having a reserve fund that would cover around 18 months of operating expenses.

Town Manager Elizabeth Mascaro spoke about there being almost three million in reserves and about 2 million in the operating account.

Mayor Wyatt Hoover closed the public hearing on the Town's Fiscal Year 2023/2024 (FY24) Millage Rate and Annual Budget.

6. New Business

- A. Resolution 2023-03, Adopting the Tentative Millage Rate for the Fiscal Year 2023-2024 – Town Manager Elizabeth Mascaro

Mayor Wyatt Hoover read Resolution 2023-03.

A RESOLUTION OF THE TOWN OF MELBOURNE BEACH OF BREVARD COUNTY, FLORIDA, ADOPTING THE TENTATIVE LEVYING OF AD VALOREM TAXES FOR FISCAL YEAR 2023/2024; PROVIDING FOR AN EFFECTIVE DATE

Commissioner Corey Runte moved to adopt Resolution 2023-03 setting the tentative operating millage rate for fiscal year 2023-2024 at 4.5700 mills, which is greater than the rollback rate of 4.1630 by 10.00%, and setting the tentative debt service millage rate for fiscal year 2023-2024 at .1000 mills.; Vice Mayor Joyce Barton seconded;

Roll Call Vote by Town Clerk

Mayor Wyatt Hoover - Aye
Vice Mayor Joyce Barton - Aye
Commissioner Sherri Quarrie - Aye
Commissioner Corey Runte - Aye
Commissioner Marivi Walker – Absent

Resolution 2023-03 carried by a vote of 4-0

B. Resolution 2023-04, Adopting the Tentative Budget for the Fiscal Year 2023-2024 – Town Manager Elizabeth Mascaro

Mayor Wyatt Hoover read Resolution 2023-04.

A RESOLUTION OF THE TOWN OF MELBOURNE BEACH OF BREVARD COUNTY, FLORIDA, ADOPTING THE TENTATIVE BUDGET FOR FISCAL YEAR 2023/2024; PROVIDING FOR AN EFFECTIVE DATE.

Commissioner Corey Runte moved to adopt Resolution 2023-04 setting forth the appropriations and revenue estimate for the tentative budget for fiscal year 2023-2024 in the amount of \$4,923,187.; Vice Mayor Joyce Barton seconded;

Roll Call Vote by Town Clerk

- Mayor Wyatt Hoover - Aye
- Vice Mayor Joyce Barton - Aye
- Commissioner Sherri Quarrie - Aye
- Commissioner Corey Runte - Aye
- Commissioner Marivi Walker – Absent

Resolution 2023-04 carried by a vote of 4-0

7. Adjournment

Vice Mayor Joyce Barton moved to adjourn; Commissioner Sherri Quarrie seconded; Motion carried 4-0.

Meeting adjourned at 5:41 p.m.

ATTEST:

Wyatt Hoover, Mayor

Amber Brown, Town Clerk

Town of Melbourne Beach

TOWN COMMISSION WORKSHOP AUGUST 23, 2023 MEETING IMMEDIATELY FOLLOWING THE SPECIAL TOWN COMMISSION MEETING MASNY ROOM – 507 OCEAN AVENUE

MINUTES

Commission Members:

Mayor Wyatt Hoover
Vice Mayor Joyce Barton
Commissioner Sherri Quarrie
Commissioner Corey Runte
Commissioner Marivi Walker

Staff Members:

Town Manager Elizabeth Mascaro
Town Clerk Amber Brown

1. Call to Order

Mayor Wyatt Hoover called the meeting to order at 6:13 p.m.

2. Roll Call

Town Clerk Amber Brown conducted roll call

Commission Members Present

Mayor Wyatt Hoover
Vice Mayor Joyce Barton
Commissioner Sherri Quarrie
Commissioner Corey Runte
Commissioner Marivi Walker

Staff Members Present

Town Manager Elizabeth Mascaro
Finance Manager Jennifer Kerr
Building Official Robert Bitgood
Police Chief Melanie Griswold
Fire Chief Gavin Brown
Public Works Director Tom Davis
Town Clerk Amber Brown

3. Pledge of Allegiance and Moment of Silence

Mayor Wyatt Hoover led the Pledge of Allegiance during the meeting immediately prior to this one.

4. Public Comments

After being acknowledged by the Mayor, members of the public should state their name and address for the record. The Commission encourages citizens to prepare their comments in advance. Each individual will have three (3) minutes to address the Commission on any topic(s) related to Town business, not on the Agenda.

5. New Business

A. Discussion on the Sixth Ave boat ramp concept drawing

Commissioner Corey Runte spoke about the background of this agenda item.

Mayor Wyatt Hoover spoke about the Atkinson's water meter on the south side is by the road and gets run over frequently, so if there is something that can be done to protect it. Due to the amount of storms and upkeep, he recommends scrapping the paddleboard and kayak rack, and also the gazebo. Replace the gazebo with a sand area with chairs and trees. Make the seawalls on the north and south sides match in height and location. The north side is set back by several feet. The dock on the south side was intended to be close to the water, but those docks get destroyed quickly. Another idea is if anyone needs to tie their boat up temporarily install a cleat on the seawall, or put a piling a few feet out.

Commissioner Corey Runte spoke about how the gazebo would be a great idea and would be used all the time. The gazebo at Fifth Ave is used all the time and has not been an issue with maintenance or hurricanes. The paddleboard/kayak rack would be a great amenity. Agrees the seawall should be in line with the rest of the seawall. Spoke about a product for docks that allows water to flow through it and has stood up during hurricanes. A short dock is an important part of this project to safely launch, but it is important to be mindful of the neighbors.

Commissioner Sherri Quarrie spoke about the esthetics. The gazebo and swing could be put on one side. The paddleboard/kayak rack has always been a concern that people will leave their board locked up.

Vice Mayor Joyce Barton spoke about being in favor of the paddleboard/kayak rack. Did not think it would be a locking rack, but just a rack to place your board while you pack up or unload. Likes the idea of the sandy area, but also likes the idea of the gazebo. Thinks it would be important to have some type of dock to get on and off a boat. Agrees with having the seawalls in line.

Commissioner Marivi Walker is in favor of the dock, likes the sandy seating area, but also likes the gazebo but is concerned about large groups gathering and disturbing the neighbors.

Commissioner Corey Runte spoke about a dock for boats needs to be east to west.

Mike Kalajian
524 Sunset

Mike Kalajian spoke about a dock installed properly, meaning drilling the pilings down through the rock, will last. A dock to launch a boat should be east to west. Spoke about having a dock start on the ramp and then going out into the water. The length depends on how the ramp is redone. Spoke about a dock 15 feet past the end of the ramp. The length of the dock will be visible whether it is 5 feet or 20 feet.

Commissioner Sherri Quarrie asked for an accurate image showing the dock.

Mayor Wyatt Hoover spoke about the dock concerns are privacy or people not using the dock appropriately. The majority are in favor of the paddleboard/kayak rack.

Billy Stephens
1508 Pine

Billy Stephens spoke about the beautification of the boat ramp is great, but make sure it is a win-win for everyone. It could backfire with the Town losing control of the ramp. How much is it going to cost? 90% of people go there to watch the sunset, then fishing/paddleboarding/kayaking, and lastly launching boats. The boat ramp is listed online as a kayak launch. Very nervous about putting in a dock. Anyone would be able to turn around and see into his backyard. A different idea is a very short dock only long enough to nose the front of a boat to then a pole to tie the back of a boat to rather than having a full dock. Likes the idea of the sandy area with chairs. The biggest issues are the dock and what is it going to do to the Town. If it is truly a neighborhood dock it should only be for Melbourne Beach residents.

Allison Stephens
1508 Pine

Allison Stephens spoke about Melbourne Beach does not need a big dock. If you have a large boat drive the 10 minutes to Front Street.

Commissioner Corey Runte spoke about an easy solution to keeping it residents only is making the parking by Town parking sticker only. Agrees the Town would not want a grant with restrictions.

Commissioner Sherri Quarrie spoke about how the boat ramp was originally to assist the Fire Department, so what they need should be the first thing to address. Make it functional for the Fire Department beyond that the boat ramp should be more focused towards paddleboards/kayaks.

Andy Atkinson
1602 Pine St

Andy Atkinson spoke about agreeing with Billy Stephens. Not in favor of any dock. The spirit of that access is for fire rescue. The more legitimate the boat ramp is made the more people it will bring to the area. The intrusion of people hanging out loitering and being in the neighbor's backyards. At the most a three-foot dock only to step on and off a boat.

Alison Dennington
413 Surf Rd

Alison Dennington spoke about being against a dock. Speaks with people that launch there and no one is from Melbourne Beach. Are there any rules or restrictions on what can be launched there? If you accept grant money usually there are very strict rules with it including not being able to restrict who can access it. A dock would allow more people and boats to go there. Liability and cost including to rebuild it. If it is even legal to restrict access the State might put out a preemption. In favor of beautifying it. It is one thing to have neighbors with docks it's another for a public dock where anyone can go to see directly in your backyard.

Mayor Wyatt Hoover spoke about the depth of the water is what restricts what length of boats can launch there. The restriction on residents would only be related to the parking spaces, not to the use of the ramp. The Town wants grants with the contingency that they do not require everyone to have access to the parking.

Karen Miller Ferrante
701 Riverside

Karen Miller Ferrante spoke about how a gazebo might turn into a party atmosphere. Too much improvement can bring problems.

Bryan Troy
509 Hibiscus

Bryan Troy spoke about no one will drive over the bridge to use that ramp, and if a boat is 20 feet or more you have to physically push a boat off the trailer, plus there are maybe 4 parking spaces for trucks and trailers. To come here from Palm Bay you would drive past three ramps. What is being proposed right now is to make it useable for boaters. We are not adding parking, so no additional people can use it. If the dock is just for fire rescue then put up a gate and lock it.

Mayor Wyatt Hoover asked what would be the minimum footprint to assist boaters in launching, but not grossly invade the privacy of the neighbors.

Commissioner Corey Runte spoke about this item was brought up because the entire boat ramp was destroyed and shut down after the last hurricane. Public Works was able to make temporary repairs to reopen it, but the ramp needs to be permanently fixed. Priority one is to make it safe and fix it. While doing that beautify it.

Lephiew Dennington
413 Surf

Lephiew Dennington spoke about launching his boat there. Be careful what you ask for. You give a little bit and push for a little more. It's a canoe and kayak ramp. Make small steps and then see how it affects things.

Tina Coppock
505 Avenue B

Tina Coppock asked if any of these improvements kick in ADA requirements. With the rack what happens if a storm comes and those things go flying?

Mayor Wyatt Hoover spoke about the ADA aspect which is something that will need to be looked into. The rack would only be for temporary use not for storage.

Ali Dennington
413 Surf

Ali Dennington spoke about Commissioner Runte saying it is unsafe, if that is true if someone sues tomorrow now the Town is liable. If it truly is unsafe have an emergency meeting and figure out what is the bare minimum to make it safe to protect the Town's liability. Does the Town currently have liability insurance and what will the increase be after all of the improvements?

Commissioner Corey Runte spoke about the Town does have liability insurance, and this is to improve the safety and beautification of the boat ramp.

Mayor Wyatt Hoover spoke about the Town currently has liability insurance, and this is just the beginning of the project, so no the Town does not have an estimate on any insurance increases.

Bryan Troy
509 Hibiscus

Bryan Troy asked if there are any plans to dredge the boat ramp. If not there is no way to launch larger boats, and you are not making it bigger.

Allison Stephens
1508 Pine

Allison Stephens asked if there are setback requirements related to the gazebo.

Alison Dennington
413 Surf Rd

Alison Dennington spoke about how the Town doesn't have to follow the setbacks, doesn't mean it shouldn't.

Mike Kalajian
524 Sunset

Mike Kalajian spoke about how any dock no matter the length will disrupt privacy. Fix the ramp and seawall to make the conditions safer.

Mayor Wyatt Hoover spoke about leaving the gazebo and the dock to be determined and moving forward with the remaining items of fixing the seawall, protecting the water meter, and repairing the ramp.

Andrew Atkinson
1602 Pine St

Andrew Atkinson thanked the Commission.

Alison Dennington
413 Surf Rd

Alison Dennington thanked the Commission for listening and asked to look into a new type of concrete that is way stronger.

Billy Stephens
1508 Pine St

Billy Stephens spoke about it being helpful if residents meet down at the boat ramp to discuss changes. Get a landscape architect to draw up plans.

Commissioner Corey Runte spoke about this being phase 1 to get concept drawings. Then after that get input from others such as a landscape architect.

B. Discussion on the Ocean Ave concept drawings

Mayor Wyatt Hoover spoke about there being two drawings one from Riverside Dr. to Pine St. and another from Pine St. to the stop light.

Commissioner Sherri Quarrie asked about the amount of parking spaces that are lost in these drawings. Traffic coming from the east would not be able to park with slanted parking spaces. They would have to make a U-turn near a sharp corner.

Commissioner Corey Runte spoke about the background to this item, and the intent was to have a design to present to FDOT so they match it when they redo A1A.

Mayor Wyatt Hoover spoke about the intent to make it a safer more walkable space for people. The lanes are very wide so people feel you can go faster.

Fire Chief Gavin Brown spoke about a few concerns including traffic being gridlocked if there is an accident, being able to make the turn at Riverside Dr., the ability for a fire truck to go around vehicles, and Florida Fire Code states Fire Department access roads must have 20 feet of unobstructed roadway.

Commissioner Sherri Quarrie spoke about having a median that the fire trucks can drive over and not have landscaping in the median.

Mayor Wyatt Hoover spoke about his priority is making it people-oriented not vehicle-oriented. Would it be better if parts of the median did not have a traditional curb and were just median by paint only?

Police Chief Melanie Griswold spoke about if there is a traffic homicide incident the road would be shut down for hours.

Vice Mayor Joyce Barton spoke about how it might be nice to have the wide ends of the median include landscaping.

Commissioner Corey Runte spoke about being in favor of the medians to make it more pedestrian-friendly. You can also use the median area to add bioswales.

Mayor Wyatt Hoover spoke about there being kids everywhere and as long as the roadway is wide and straight it will not be a safe space. The net positive outweighs almost all of the potential negatives pending detailed drawings that can look at egress for specific vehicles.

Commissioner Marivi Walker spoke about what they did on Hickory to slow the traffic down. Keep Ocean Ave our village center, keep it slow, and for pedestrians, bikes, and golf carts.

Tina Coppock
505 Avenue B

Tina Coppock spoke about not caring one way or another, but if there are plants make them short so you can see the smallest vehicles while riding a bike.

Lephiew Dennington
413 Surf Rd

Lephiew Dennington spoke about being thrown off by the long median, and the parking spaces are only 18 feet but a long truck is 19 feet. Instead of a long median, have little bump outs you have to slow down to go around then vehicles from the east would not have to go all the way around to park. Maybe have fewer parking spots or have some golf cart parking only.

Alison Dennington
413 Surf Rd

Alison Dennington spoke about an option is a roundabout. Loves the idea of it being more golf cart-friendly. Little kids have no sense of danger, so any type of barrier to separate the park from the parking/road area is good.

Commissioner Corey Runte spoke about how he doesn't think a roundabout would be a good idea here because people need to know how to use it.

Town Manager Elizabeth Mascaro spoke about making the road narrower to allow straight pull-in parking. Is there enough space for trucks with trailers or RVs to navigate the corner?

Commissioner Marivi Walker spoke about it being odd to have a bike lane that goes nowhere.

Mayor Wyatt Hoover spoke about scraping the bike lanes which provides an additional 10 feet to work with.

Commissioner Sherri Quarrie spoke about leaving the 35 parking spots in front of the park and having the golf cart parking someplace else.

Tina Coppock
505 Avenue B

Tina Coppock spoke about making the parallel parking golf cart parking instead.

Commissioner Corey Runte spoke about removing the bike lanes, maintaining the raised median with landscaping to be determined, potentially adding one more break in the median, removing Christmas circle, and adding golf cart parking spots there instead.

Mayor Wyatt Hoover spoke about having the revisions at another workshop.

Commissioner Corey Runte spoke about doing Riverside Dr. repaving and sidewalk first since it was budgeted.

C. Open discussion

Commissioner Corey Runte spoke about loving the covered pavilion where the bocce court is.

Town Manager Elizabeth Mascaro spoke about the only seating in the shade is in with the kids. Some people would like a seating area that is not in with the kids.

Mayor Wyatt Hoover spoke about putting the pavilion closer to the boardwalk.

Vice Mayor Joyce Barton spoke about liking a seating area that is not in with the kids.

6. Adjournment

Commissioner Corey moved to adjourn; Vice Mayor Joyce Barton seconded; Motion carried 5-0.

Meeting adjourned at 9:08 p.m.

ATTEST:

Wyatt Hoover, Mayor

Amber Brown, Town Clerk

Town of Melbourne Beach

SPECIAL TOWN COMMISSION MEETING AUGUST 23, 2023 at 6:00 p.m. MASNY ROOM – 507 OCEAN AVENUE

MINUTES

Commission Members:

Mayor Wyatt Hoover
Vice Mayor Joyce Barton
Commissioner Sherri Quarrie
Commissioner Corey Runte
Commissioner Marivi Walker

Staff Members:

Town Manager Elizabeth Mascaro
Town Attorney Clifford Repperger
Town Clerk Amber Brown

1. Call to Order

Mayor Wyatt Hoover called the meeting to order at 6:00 p.m.

2. Roll Call

Town Clerk Amber Brown conducted a roll call

Commission Members Present

Mayor Wyatt Hoover
Vice Mayor Joyce Barton
Commissioner Sherri Quarrie
Commissioner Corey Runte
Commissioner Marivi Walker

Staff Members Present

Town Manager Elizabeth Mascaro
Town Attorney Clifford Repperger
Finance Manager Jennifer Kerr
Building Official Robert Bitgood
Police Chief Melanie Griswold
Fire Chief Gavin Brown
Public Works Director Tom Davis
Town Clerk Amber Brown

3. Pledge of Allegiance and Moment of Silence

Mayor Wyatt Hoover led the Pledge of Allegiance.

4. Public Comments

After being acknowledged by the Mayor, members of the public should state their name and address for the record. The Commission encourages citizens to prepare their comments in advance. Each individual will have three (3) minutes to address the Commission on any topic(s) related to Town business, not on the Agenda.

5. Unfinished Business

6. New Business

- A. Confirm Qualified Commission Candidates and order names to be printed on the November 7, 2023 Municipal Election Ballot

Mayor Wyatt Hoover spoke about this election being for the mayor and one commissioner. The first packet is for Joyce Barton running for Mayor.

Vice Mayor Joyce Barton recused herself from the vote pertaining to qualifying her candidate packet due to a special interest in the earnings for being Mayor.

Town Attorney Clifford Repperger spoke about that being a voting conflict of the 112.3143(3). In addition to the announcement of the conflict of interest, Vice Mayor Joyce Barton will have to file a Form 8B within 15 days of the meeting stating the nature of the conflict.

Commissioner Sherri Quarrie made a motion to accept the 2023 election packet for Joyce Barton; Commissioner Marivi Walker seconded; Motion carried 4-0.

Mayor Wyatt Hoover spoke about the next candidate packet is for Alison Dennington running for Mayor.

Commissioner Corey Runte asked if there are any conflicts with a candidate having active litigation against the Town.

Town Attorney Clifford Repperger spoke about there not being any provision in the Charter, Town Code, or Florida Law prohibiting a candidate from qualifying with active litigation.

Tina Coppock
505 Avenue B

Tina Coppock asked if the individual is elected would they have to recuse themselves for any purpose having to do with the case.

Mayor Wyatt Hoover spoke about anything having to do with the individual's case the person would have to recuse themselves from the vote.

Commissioner Sherri Quarrie made a motion to accept Alison Dennington’s application for the 2023 municipal election for Mayor; Commissioner Marivi Walker seconded; Motion carried 5-0.

Mayor Wyatt Hoover spoke about the next candidate packet is for Jason Judge running for commissioner at large.

***Jason Judge
206 Flamingo Ln***

Jason Judge introduced himself as the candidate.

Commissioner Corey Runte moved to approve the qualification package for Jason Judge as presented for the Commissioner candidate; Commissioner Sherri Quarrie seconded; Motion carried 5-0.

Mayor Wyatt Hoover spoke about the next candidate packet is for Adam Meyer running for commissioner at large.

Commissioner Sherri Quarrie made a motion to accept Adam Meyer’s 2023 municipal election package for commissioner at large; Commissioner Corey Runte seconded; Motion carried 5-0.

Commissioner Corey Runte made a motion to confirm and order the names on the ballot in that order; Commissioner Marivi Walker seconded; Motion carried 5-0.

7. Adjournment

Commissioner Sherri Quarrie moved to adjourn; Commissioner Marivi Walker seconded; Motion carried 5-0.

Meeting adjourned at 6:11 p.m.

ATTEST:

Wyatt Hoover, Mayor

Amber Brown, Town Clerk

Town of Melbourne Beach

REGULAR TOWN COMMISSION MEETING
August 16, 2023 at 6:00 p.m.
TOWN HALL TRAINING ROOM
507 OCEAN AVENUE

MINUTES

Commission Members:

Mayor Wyatt Hoover
Vice Mayor Joyce Barton
Commissioner Sherri Quarrie
Commissioner Corey Runte
Commissioner Marivi Walker

Staff Members:

Town Manager Elizabeth Mascaro
Town Attorney Cliff Repperger
Town Clerk Amber Brown

1. Call to Order

Mayor Wyatt Hoover called the meeting to order at 6:19 p.m.

2. Roll Call

Town Clerk Amber Brown conducted a roll call

Commission Members Present

Mayor Wyatt Hoover
 Vice Mayor Joyce Barton
 Commissioner Sherri Quarrie
 Commissioner Corey Runte
 Commissioner Marivi Walker

Staff Members Present

Town Manager Elizabeth Mascaro
 Town Attorney Clifford Repperger
 Finance Manager Jennifer Kerr
 Building Official Robert Bitgood
 Fire Chief Gavin Brown
 Public Works Director Tom Davis
 Town Clerk Amber Brown

3. Pledge of Allegiance and Moment of Silence

Mayor Wyatt Hoover led the Pledge of Allegiance

4. Meeting Agenda – Additions/Deletions/Changes

Mayor Wyatt Hoover spoke about New Business Item A - consideration of a special event application was withdrawn by the applicant.

Vice Mayor Joyce Barton made a motion to approve the agenda with the amendment to remove New Business Item A; Commissioner Sherri Quarrie seconded; Motion carried 5-0.

5. Consent Agenda

- A. Approval of the Special Town Commission meeting minutes July 12, 2023
- B. Approval of the Budget Workshop meeting minutes July 12, 2023
- C. Approval of the site plan for 508 Magnolia Ave – new home

Vice Mayor Joyce Barton moved to accept the Consent Agenda as presented; Commissioner Marivi Walker seconded; Motion carried 5-0.

6. Proclamations/Presentations/Awards

7. Finance/Budget Report

Vice Mayor Joyce Barton made a motion to accept the finance report as presented; Commissioner Sherri Quarrie seconded; Motion carried 5-0.

8. Department and Board/Committee Reports

A. Public Works Department

Public Works Director Tom Davis spoke about the work being done in Ryckman Park, landscaping, and the new equipment public works has.

B. Building Department

No additions

C. Code Enforcement

Building Official Robert Bitgood spoke about Code Enforcement Officer Jim Turner doing a great job getting everything caught up and being proactive.

D. Fire Department

Fire Chief Gavin Brown spoke about working on the lifeguard proposals to present at a future meeting.

E. Police Department

No additions

F. Town Clerk

No additions

9. Public Comment (Non-Agenda Items)

After being acknowledged by the Mayor, members of the public should state their name and address for the record. The Commission encourages citizens to prepare their comments in advance. Each individual will have three (3) minutes to address the Commission on any topic(s) related to Town business, not on the Agenda.

Steve Walters
416 Sixth Ave

Steve Walters asked if he could not comment on any of the department reports or the minutes since they are on the agenda.

Mayor Wyatt Hoover spoke about allowing the comment, but he would stop it if it was an inappropriate comment.

Susan Martin
2202 Rosewood Dr

Susan Martin asked what the rules are for Airbnbs. They are popping up everywhere. Can anyone just decide to make their home a vacation rental?

Mayor Wyatt Hoover spoke about how the State Legislature passed a law that prevents the Town from regulating them, so the Town has very little capacity to do anything with them. There is a permit process they have to go through. The Town cannot say who can and cannot have a vacation rental.

Commissioner Corey Runte spoke about the Town doing everything that it can. There is nothing more the Town can do unless the State changes the law.

Commissioner Sherri Quarrie spoke about previous Town Attorney Paul Gougelman advising the Commission in 2009/2010 about this and the Commission decided not to put anything in place. The Town of Indialantic took the attorney's advice and that is why vacation rentals are not allowed in Indialantic

Frank LaGrassa
412 First Ave

Frank LaGrassa spoke against vacation rentals and allowing second kitchens in single-family homes. Melbourne Beach cannot handle any more cars on the streets. People are living in RVs on Avenue A.

Mayor Wyatt Hoover spoke about the process, requirements, and limitations regarding second kitchens.

Commissioner Corey Runte spoke about the intent of the second kitchen ordinance was to improve the affordability of the aging population and families to be able to keep their aging family members on the same property.

Ken Lebrato
213 Cherry Dr

Ken Lebrato asked what the commission has done to enforce the intent of the second kitchens. Is there an age requirement in order to have a second kitchen?

Town Attorney Clifford Repperger spoke about the requirement to maintain a homestead exemption if they have a second kitchen.

Mayor Wyatt Hoover spoke about not wanting to prohibit families from existing in a multigenerational way for fear of someone having a vacation rental as part of their home. The trade is that residents can age in place or for grandparents, children, and grandchildren to exist in the same home with some privacy. The trade-off is yes there is an opportunity for individuals who have their property with a homestead exemption to vacation rental the property, but at the same time if that resident could no longer afford to stay in that home they would sell the property and an investor buys in. Then instead of one room or a portion of the home being rented out the entire home is a vacation rental.

Commissioner Corey Runte spoke about vacation rentals must go through a registration process that includes an inspection. Homes with a second kitchen must keep a homestead exemption.

Haley Conrad
2011 Oak St

What is the homestead exemption? How long do you have to be in a home to get a homestead exemption? Asked why the Town could not take the State Statutes about vacation rentals and make them more restrictive. Where are the recent meeting minutes?

Mayor Wyatt Hoover spoke about a homestead exemption is only allowed on one property and the owner must remain in that home. State Statute sets the requirements for the homestead exemption. State law preempted the Town's ability to write any new laws to restrict vacation rentals.

Commissioner Corey Runte spoke about the State statute that froze any municipality's ability to make any new restrictions on vacation rentals.

Town Clerk Amber Brown spoke about the minutes being on the Town's website after they are approved. Click on the Commission tab, and then for each meeting the agenda, agenda packet, minutes, and recording are posted. The minutes are not verbatim and are posted after the Town Commission approves them.

Virginia Lerch
222 Cherry Drive

Virginia Lerch asked if the Town sets the fees for vacation rentals.

Town Manager Elizabeth Mascaro spoke about how the Town currently can set the fees, but there was a bill that failed at the last second that would take away even more of the Town's ability to regulate vacation rentals including being able to set the fees. Most likely the bill will be back and will probably pass. In the past, at one point the Town Commission did add restrictions, but when the preemption was passed it dated back before those restrictions, so they were removed. Locally people need to reach out to our State Senator Debbie Mayfield's office.

10. Public Hearings/Special Orders

11. Unfinished Business

12. New Business

~~A. Consideration of a special event application~~ - Withdrawn by the applicant.

B. Consider approving a Mayoral endorsement of the HELPER Act

Mayor Wyatt Hoover spoke about the HELPER Act to aid Florida's police, firefighters, EMTs, and teachers with the lack of affordable housing.

Commissioner Sherri Quarrie made a motion to endorse legislation to aid first responders; Vice Mayor Joyce Barton seconded; Motion carried 5-0.

- C. Consider KSM Engineering and Testing to perform the required test to determine the feasibility of the swale being converted into a skate park

Town Manager Elizabeth Mascaro spoke about the agreement and the cost being \$1,200.00.

Commissioner Corey Runte spoke about what the process would involve.

Haley Conrad
2011 Oak

Haley Conrad spoke about the Geotechnical surveying would be the first step then the civil engineering plan. Has it gone out for RFP yet?

Commissioner Corey Runte spoke about the different steps of the entire process. These first two items have minor costs so they are not required to go out for RFP. If any step triggers the threshold then it would go out for RFP.

Adam Meyer
214 Surf Rd

Adam Meyer asked what the cost would be to the Town and any insurance implications to the Town, and there would be nothing more that the Town would pay other than from paid parking.

Commissioner Corey Runte spoke about the insurance is no different than playing tennis or swimming in the ocean. There is no more inherent risk than what currently exists on Town property. For the funds, they will be privately fundraised. The Town allocated \$50,000 from the paid parking towards the efforts for the potential skate park. No taxpayer dollars will be spent.

Frank LaGrassa
412 First Ave

Frank LaGrassa asked if it was to skate around on or if it was for skateboards. Will there be a hearing on it?

Commissioner Corey Runte spoke about receiving a lot of requests from residents for a skate park, and it would be for all different things including skateboards and skates.

Mayor Wyatt Hoover spoke about there will be several meetings and workshops to discuss it.

Steve Walters
416 Sixth Ave

Steve Walters spoke about the Town's insurance company in the past making the Town remove the mary go round and steps to the pier because they were too dangerous. Is the insurance going to cover a skate park?

Commissioner Corey Runte spoke about the insurance company will cover it, and Satellite Beach has the same program and there are no issues at all.

Vice Mayor Joyce Barton made a motion to approve the \$1,200.00 to be spent on the engineering and testing by KSM Engineering and Testing; Commissioner Corey Runte seconded; Motion carried 5-0.

- D. Consider the proposal from Kane Surveying, Inc. to survey the proposed location for the skate park

Town Manager Elizabeth Mascaro spoke about this being for the skate park in the amount of \$1,800.00 for Kane Surveying to come out and survey the area.

Virginia Lerch
222 Cherry

Virginia Lerch asked if there had been any other alternative requests for that area besides a skate park.

Commissioner Corey Runte spoke about no other requests that are willing to privately fundraise \$250,000.00. Another project that was discussed was a covered pavilion with picnic tables.

Mayor Wyatt Hoover spoke about the Commission being open to other ideas.

Frank LaGrassa
412 First Ave

Frank LaGrassa asked if the people who want a skate park are from the Town of Melbourne Beach.

Commissioner Corey Runte spoke about the residents that are for the skate park are residents of the Town of Melbourne Beach.

Adam Meyer
214 Surf Rd

Adam Meyer asked about the fundraising, if it is a group of people are any of the Commissioners a part of the group. Skate parks are very loud and rowdy and typically not right across from homes, so just make sure there is communication with the residents near it.

Commissioner Corey Runte spoke about the Deffebach family being very much in favor of it and has been asking for it for years.

Mayor Wyatt Hoover spoke about how this would be a small skate park for novice-level individuals.

Haley Conrad
2011 Oak St

Haley Conrad asked if there will be any infrastructure effects by having a skate park such as bathrooms or water fountains, and if so where is the funding for that coming from.

Commissioner Corey Runte spoke about there still needing to be some exploratory work to be done, but the anticipation is no.

Commissioner Sherri Quarrie spoke about not having a place for kids who are learning to skateboard, scooter, bike, etc. to go. Provide a place for the dare-devil kids to have a place for them to go rather than using the road or ditches. This would also expose the kids to the police more.

Commissioner Corey Runte spoke about people of all ages using skate parks and it is a great amenity for a community by giving them a designated safe place to go.

Commissioner Corey Runte made a motion to approve the proposal from Kane Surveying for an updated survey of Ryckman Park in the amount of \$1,800.00 as presented; Vice Mayor Joyce Barton seconded; Motion carried 5-0.

- E. Consideration of Resolution 2023-02 - Carryforward Fund Balances to utilize Fiscal Year 2022 to 2023

A RESOLUTION OF THE TOWN OF MELBOURNE BEACH, BREVARD COUNTY, FLORIDA, AMENDING THE BUDGET FOR THE FISCAL YEAR (FY) 2022-2023; AMENDING RESOLUTION NO 2022-08 RELATED TO THE USE OF ALL BALANCE CARRY FORWARDS FOR ALL FUNDS INCLUDING THE GENERAL FUND; AMENDING EXPENDITURES FOR THE TOWN'S GENERAL FUND; ESTABLISHING AUTHORITY FOR THE TOWN MANAGER TO IMPLEMENT THE BUDGET; AND PROVIDING FOR ADOPTION.

Finance Manager Jennifer Kerr spoke about this being the carry forwards, and about an issue where the IRS took a payment that was meant for 2019 and applied it to 2020 and it has been an ongoing issue for three years now. The Town has sent certified mail, certificates of mailing, spent hours trying to call them but they were closed due to COVID. Finally had good communication where they explained the 2020 payment was applied to 2019, so there was a refund from 2019, but a shortfall for 2020.

Mayor Wyatt Hoover spoke about the IRS made an error in 2020, and due to COVID, the IRS was unavailable to correct the issue until recently.

Finance Manager Jennifer Kerr spoke about it has happened again and the Town received a letter stating they took the December 2022 payment and applied it to March 2023. She has already contacted them about this issue and had them move it back.

Vice Mayor Joyce Barton made a motion to approve Resolution 2023-02 budget amendment; Commissioner Marivi Walker seconded; Motion carried 5-0.

13. Administrative Reports

A. Town Attorney

No additions

B. Town Manager

Town Manager Elizabeth Mascaro spoke about ongoing projects.

14. Commission Reports

15. Task List

Updated:

Parking Stickers –Town Manager Elizabeth Mascaro spoke about the current design not working when you shrink it, but the guest passes have a ghost design and it does work so that will be the best option –September

S.E.A Project – At the workshop next week - November

Sixth Ave Boat Ramp – At the workshop next week - November

16. Public Comment

17. Adjournment

Commissioner Marivi Walker moved to adjourn; Vice Mayor Joyce Barton seconded, Motion carried 5-0.

Meeting adjourned at 7:37 p.m.

ATTEST:

Wyatt Hoover, Mayor

Amber Brown, Town Clerk

Town of Melbourne Beach

SPECIAL TOWN COMMISSION MEETING AUGUST 16, 2023 at 5:30 p.m. MASNY ROOM – 507 OCEAN AVENUE

MINUTES

Commission Members:

Mayor Wyatt Hoover

Vice Mayor Joyce Barton

Commissioner Sherri Quarrie

Commissioner Corey Runte

Commissioner Marivi Walker

Staff Members:

Town Manager Elizabeth Mascaro

Town Attorney Clifford Repperger

Town Clerk Amber Brown

1. Call to Order

Mayor Wyatt Hoover called the meeting to order at 6:00 p.m.

2. Roll Call

Town Clerk Amber Brown conducted a roll call

Commission Members Present

Mayor Wyatt Hoover
 Vice Mayor Joyce Barton
 Commissioner Sherri Quarrie
 Commissioner Corey Runte
 Commissioner Marivi Walker

Staff Members Present

Town Manager Elizabeth Mascaro
 Town Attorney Clifford Repperger
 Town Clerk Amber Brown

3. Pledge of Allegiance and Moment of Silence

Mayor Wyatt Hoover led the Pledge of Allegiance.

4. Public Comments

After being acknowledged by the Mayor, members of the public should state their name and address for the record. The Commission encourages citizens to prepare their comments in advance. Each individual will have three (3) minutes to address the Commission on any topic(s) related to Town business, not on the Agenda.

5. Attorney-Client Session

Pursuant to Section 286.011(8), Florida Statutes, the Town Commission will hold a private attorney-client session, which will not be open to the public, for the purpose of discussing settlement negotiations and strategy related to litigation expenditures in the case styled *Alison Dennington v. Town of Melbourne Beach et al.*, Brevard County Circuit Court Appeal Case No. 05-2022-CA-053294-XXXX-XX.

This attorney-client session shall take place during the special Town Commission meeting of the same date. The Mayor shall announce the commencement and estimated length of the attorney-client session and the names of the persons attending. The estimated length of the attorney-client session is thirty minutes or less. The persons attending the attorney-client session shall be:

Mayor, Wyatt Hoover
 Vice Mayor, Joyce D. Barton
 Commissioner, Sherri Quarrie
 Commissioner, Corey Runte
 Commissioner, Marivi Walker
 Town Manager, Elizabeth Mascaro
 Town Attorney, Clifford R. Repperger, Jr.
 Court Reporter Melissa Clazio from Milestone Reporting Company

At the conclusion of the private attorney-client session, the open public meeting shall reconvene and the Mayor shall announce the termination of the session. A transcript of the attorney-client session shall be made part of the public record upon conclusion of the litigation.

Town Attorney Clifford Repperger spoke about the attorney-client session process. Estimated time is 30 minutes.

Town Attorney Clifford Repperger spoke about clearing the room other than the individuals authorized to be there.

Everyone other than the authorized individuals left.

6. Termination of Attorney-Client Session

Mayor Wyatt Hoover reconvened the public meeting after the termination of the attorney-client session.

7. Adjournment

Vice Mayor Joyce Barton moved to adjourn; Commissioner Sherri Quarrie seconded; Motion carried 5-0.

Meeting adjourned at 6:17 p.m.

ATTEST:

Wyatt Hoover, Mayor

Amber Brown, Town Clerk

Town of Melbourne Beach

TOWN COMMISSION WORKSHOP AUGUST 2, 2023 MEETING @ 6:00 pm MASNY ROOM – 507 OCEAN AVENUE

MINUTES

Commission Members:

Mayor Wyatt Hoover
Vice Mayor Joyce Barton
Commissioner Sherri Quarrie
Commissioner Corey Runte
Commissioner Marivi Walker

Staff Members:

Town Manager Elizabeth Mascaro
Town Clerk Amber Brown

1. Call to Order

Mayor Wyatt Hoover called the meeting to order at 6:02 p.m.

2. Roll Call

Town Clerk Amber Brown conducted roll call

Commission Members Present

Mayor Wyatt Hoover
Vice Mayor Joyce Barton
Commissioner Sherri Quarrie
Commissioner Corey Runte
Commissioner Marivi Walker

Staff Members Present

Town Manager Elizabeth Mascaro
Town Attorney Clifford Repperger
Finance Manager Jennifer Kerr
Building Official Robert Bitgood
Public Works Director Tom Davis
Town Clerk Amber Brown

3. Pledge of Allegiance and Moment of Silence

Mayor Wyatt Hoover led the Pledge of Allegiance

4. Public Comments

After being acknowledged by the Mayor, members of the public should state their name and address for the record. The Commission encourages citizens to prepare their comments in advance. Each individual will have three (3) minutes to address the Commission on any topic(s) related to Town business, not on the Agenda.

5. New Business

Commissioner Sherri Quarrie made a motion to accept the amended agenda and put New Business Item B ahead of New Business Item A; Vice Mayor Joyce Barton seconded; motion carried 5-0

B. Request for Shade Meeting pursuant to Fla. Stat. Sec. 286.011(8) – This item was moved to be first on the agenda.

Town Attorney Clifford Repperger spoke about the Town and other various parties including town officials have been named in an election contest lawsuit filed by Ali Dennington case number 05-2022-CA-053294-XXXX-XX. His office received two communications from the petitioner plaintiff that were essentially settlement proposals. Pursuant to Florida State Statute 286.011(8) which permits the Town Commission to meet in private with its legal counsel to discuss settlement negotiations or strategy sessions related to litigation expenditures. His office interpreted the communications as settlement offers, so he is requesting a shade meeting to discuss the potential for a settlement of the lawsuit. A shade meeting is noticed and begins as a public session then is closed and only the Board, Town Manager, Town Attorney, and a court reporter are allowed to attend to discuss settlement proposals or litigation expenditures and that is it. The transcript is taken by the court reporter and is not public record until the case is closed. Then the meeting goes back to a public session. It is an opportunity to allow the Commission to have a discussion outside of the Sunshine and public view. Can also be called an executive session.

Vice Mayor Joyce Barton moved to schedule an executive session on August 16, 2023 at 5:30 p.m.; Commissioner Sherri Quarrie seconded; Motion carried 5-0.

A. Discussion regarding the FY 2023-2024 budget

Town Manager Elizabeth Mascaro spoke about anything in yellow are the changes since the last meeting. Page 4 is nothing but revenue and all of the different categories of revenue. Spoke about the differences between the general fund and the stand-alone funds. Page 5 is to balance the budget. The top has the revenues and the bottom has the expenditures. Reviewed remaining funds page by page.

Town Manager Elizabeth Mascaro spoke about the increased cost to hold an election on odd years since the County and State do not have elections on odd years the cost to hold an election is only covered by the municipalities.

Town Clerk Amber Brown spoke about how this process would require a referendum, so an ordinance would have to be written, hold two public hearings, and place the referendum language on the ballot for it to be voted on at a November election.

Discussed two options to transition to four-year terms. One would be for the new term length to take effect for new Commissioners which would then take several years to transition like Indian Harbour is currently doing. Another option is for the change to take effect immediately, so any Commissioner that has a term that expires on an odd year would be extended one year which is what Cocoa Beach did when they transitioned.

Further discussion ensued.

Commissioner Sherri Quarrie spoke about an accounting issue with the total amount of Capital expenditures for Parks and Rec at the bottom of page 33.

Town Manager Elizabeth Mascaro spoke about it costing roughly \$366,000.00 for the salary of four firefighters who would also serve as lifeguards. Fire Chief Gavin Brown will bring options and proposals to a future meeting. There is also a grant to assist in salaries for firefighters.

Commissioner Corey Runte spoke about getting actual costs to bring just a lifeguard program in-house without any additional expenses. For fiscal year 2024, we budgeted for the seasonal lifeguards from the County. After that, we would need to figure something out.

Commissioner Sherri Quarrie spoke about how this budget would not fund any additional lifeguard coverage or any equipment needed for the program.

Mayor Wyatt Hoover spoke about looking into the Ocean Park parking data because he doesn't think there is downtime during the winter months anymore. Another option would be to have the beach covered year-round on Friday, Saturday, and Sunday. We need to work on a plan for coverage for this winter.

Town Manager Elizabeth Mascaro spoke about an option is to not transfer the \$34,324.00 from Ocean Park Parking to fund a lifeguard program.

Town Manager Elizabeth Mascaro spoke about the idea of spending around \$50,000 to fix the road issues on Riverside Dr instead of repaving the entire road. Adding a sidewalk and bike path along Riverside Dr would significantly increase the cost of repaving in order to move everything back and go into the right of way. We do not have enough money for all of it, so in the meantime, we could pay around \$50,000 to fix the major road issues while we go out for RFP and grants to fund the entire project.

Further discussion ensued about options for Riverside Dr improvements.

Commissioner Sherri Quarrie spoke about working on the American Rescue Plan numbers for First through Third to free some money up to use towards the Riverside Dr project.

Town Manager Elizabeth Mascaro spoke about reducing First through Third between Oak and Pine from \$400,000 to \$100,000 because that will be just a swale project and reducing the Poinsettia, Flamingo, and Harland project from \$400,000 to \$200,000, so that would leave a total of \$300,000 for those two projects and the rest of the funds can be allocated for Riverside Dr.

Town Manager Elizabeth Mascaro spoke about the Chairwoman of the Old Town Hall History Board wanting a lot of stuff done. They have a lot of money from a grant they got years ago. With all of the repairs the Board wants the cost was split between the Town and the Old Town Hall fund. Budgeted \$12,500 from each if it costs that much.

Commissioner Corey Runte spoke about being okay with splitting the cost.

Mayor Wyatt Hoover spoke about using the grant money then whatever costs remain the Town will pay.

Commissioner Sherri Quarrie spoke about not splitting the cost evenly.

Commissioner Marivi Walker spoke about using the grant money first.

Town Manager Elizabeth Mascaro asked if the Commission wants to leave any money in the fund. She would like to leave at least \$2,000.00

The Commission agreed to leave \$2,000.00 in the fund.

Mayor Wyatt Hoover asked if that Board needs money for things they can ask for it, and if there is a specific purpose that money has been saved.

Mayor Hoover spoke about adding air conditioning to the Ryckman Park bathrooms.

Vice Mayor Joyce Barton asked about funds for painting the Town Hall building.

~~B. Request for Shade Meeting pursuant to Fla. Stat. Sec. 286.011(8)~~ Moved to the first agenda item.

6. Adjournment

Commissioner Sherri Quarrie moved to adjourn; Commissioner Marivi Walker seconded; Motion carried 5-0.

Meeting adjourned at 8:15 p.m.

ATTEST:

Wyatt Hoover, Mayor

Amber Brown, Town Clerk

Town of Melbourne Beach

REGULAR TOWN COMMISSION MEETING July 19, 2023 at 6:00 p.m. TOWN HALL TRAINING ROOM 507 OCEAN AVENUE

MINUTES

Commission Members:

Mayor Wyatt Hoover
Vice Mayor Joyce Barton
Commissioner Sherri Quarrie
Commissioner Corey Runte
Commissioner Marivi Walker

Staff Members:

Town Manager Elizabeth Mascaro
Town Attorney Cliff Repperger
Town Clerk Amber Brown

1. Call to Order

Mayor Wyatt Hoover called the meeting to order at 6:01 p.m.

2. Roll Call

Town Clerk Amber Brown conducted a roll call

Commission Members Present

Mayor Wyatt Hoover
Vice Mayor Joyce Barton
Commissioner Sherri Quarrie
Commissioner Corey Runte
Commissioner Marivi Walker

Staff Members Present

Town Manager Elizabeth Mascaro
Town Attorney Clifford Repperger
Building Official Robert Bitgood
Police Chief Melanie Griswold
Fire Chief Gavin Brown
Public Works Director Tom Davis
Town Clerk Amber Brown

3. Pledge of Allegiance and Moment of Silence

Mayor Wyatt Hoover led the Pledge of Allegiance

4. Meeting Agenda – Additions/Deletions/Changes

Vice Mayor Joyce Barton made a motion to approve the agenda; Commissioner Marivi Walker seconded; Motion carried 5-0.

5. Consent Agenda

- A. Approval of the Regular Town Commission meeting minutes June 28, 2023
- B. Approval of the site plan for 510 Third Ave – new home
- C. Reappointment of Board Members
 1. Reappointment of Charles Cain to the Board of Adjustment
 2. Reappointment of Daniel Hansen to the Historical Preservation and Awareness Board (Ryckman House)

Commissioner Marivi Walker moved to accept the Consent Agenda as presented; Commissioner Sherri Quarrie seconded; Motion carried 5-0.

6. Proclamations/Presentations/Awards

- A. Presentation of Citizen of the Year

Mayor Wyatt Hoover presented a proclamation recognizing Bruce Morgan as the Citizen of the Year.

Followed by a brief reception.

Town Clerk Amber Brown conducted a roll call

Commission Members Present

Mayor Wyatt Hoover
 Vice Mayor Joyce Barton
 Commissioner Sherri Quarrie
 Commissioner Corey Runte
 Commissioner Marivi Walker

Staff Members Present

Town Manager Elizabeth Mascaro
 Town Attorney Clifford Repperger
 Building Official Robert Bitgood
 Police Chief Melanie Griswold
 Fire Chief Gavin Brown
 Public Works Director Tom Davis
 Town Clerk Amber Brown

7. Finance/Budget Report

Vice Mayor Joyce Barton made a motion to accept the finance report as presented; Commissioner Corey Runte seconded; Motion carried 5-0.

8. Department and Board/Committee Reports

A. Public Works Department

Public Works Director Tom Davis spoke about the base of the Town Hall sign in front of the Community Center fell off so it will be stuccoed. He has received good feedback about the boardwalk.

Mayor Wyatt Hoover spoke about parking funds help pay for upgrades in the parks.

B. Building Department

Building Official Robert Bitgood spoke about the building department doing well with one new home and 48 permits issued.

C. Code Enforcement

Town Manager Elizabeth Mascaro spoke about all of the open violations have been addressed.

Building Official Robert Bitgood spoke about red tags that become code violations will be going in front of the Special Magistrate.

D. Fire Department

Fire Chief Gavin Brown spoke about teaching a lot of community classes recently including CPR and Stop the Bleed.

E. Police Department

Police Chief Melanie Griswold spoke about doing beach patrol through August, Officer Sullivan is at SRO training, received emails and calls from residents about people speeding and passing on Riverside Dr, reviewed the speed trailer data from Riverside Dr. Strongly believes the stop signs on Riverside Dr will reduce the amount of traffic on Riverside, minimize the speeding and increase the safety for the pedestrians and bicyclists.

F. Town Clerk

No additions

9. Public Comment (Non-Agenda Items)

After being acknowledged by the Mayor, members of the public should state their name and address for the record. The Commission encourages citizens to prepare their comments in advance. Each individual will have three (3) minutes to address the Commission on any topic(s) related to Town business, not on the Agenda.

Allen Waters
312 Sixth Ave

Allen Waters commended Tom Davis and the Public Works Department on their great work over the years. Stop signs are for traffic control not for speeding. Focus more on enforcement.

Jennifer Ottomanelli
510 Avenue A

Jennifer Ottomanelli spoke against the new stop signs on Riverside Dr and read part of the Uniform Traffic Control Manual which states stop signs are not appropriate for traffic control.

Haley Conrad
2011 Oak St

Haley Conrad spoke against the new stop signs on Riverside Dr. and would like to pursue other options.

Jack Byrd
3685 Park Way Drive

Jack Byrd spoke about last year he proposed placing mental health signs in Melbourne Beach. Over 600 people have visited the links that were put out on the signs, and they received a detailed email from an individual stating the information was just what he needed. He presented an Eagle Mentor award to Mayor Wyatt Hoover.

Paula Panton
809 Riverside Dr

Paula Panton spoke against the new stop signs on Riverside Dr, and how flow problems can be a point of danger and a nuisance.

Jane Waters
312 Sixth Ave

Jane Waters spoke about the stop signs that happened so quickly so what is going to be next? When will the residents get a say?

Olivia Conrad
2011 Oak St

Olivia Conrad asked who the discussions were with about the stop signs

Police Chief Melanie Griswold spoke about the Town department heads being involved.

Mary Weerts
400 Driftwood

Mary Weerts spoke about being in favor of the new stop signs on Riverside Dr, and that there should be one on driftwood.

Catie Knotts
223 Sixth Ave

Catie Knotts spoke against the new stop signs on Riverside Dr, never sees speeding on that stretch of road that now has two stop signs. Would like to see other options.

Jesse O'Toole
403 Andrews Dr

Jesse O'Toole spoke against the stop signs on Riverside Dr.

Mayor Wyatt Hoover spoke about appreciating resident feedback. Will continue to evaluate the situation.

Commissioner Corey Runte spoke about where to put a stop sign does not need to go to the Commission. That can be handled by the Police Chief whose priority is safety. As a Commission, they need to do what is best for all of the residents. Nothing is ever permanent, and Riverside Dr is in the process of being repaved so any solutions will be part of that project.

There was an issue with the recorder.

10. Public Hearings/Special Orders

11. Unfinished Business

12. New Business

- A. Consideration of adding a designated bike lane along Riverside Drive in conjunction with the re-pavement project.

Commissioner Marivi Walker spoke about how adding a bike lane might help slow down traffic and provide a designated place for bicyclists.

Commissioner Corey Runte spoke about what the re-pavement process will entail.

Vice Mayor Joyce Barton spoke in favor of exploring the option of adding a bike lane.

Amy Rickman
303 Sunset

Amy Rickman spoke about how a bike lane on Riverside would be fabulous.

Paula Panton
809 Riverside Dr

Paula Panton asked how far the bike lane would go. Loves the idea of a bike land, but is concerned about the safety aspect.

Mayor Wyatt Hoover spoke about this item would be to explore the option of having a bike lane, and at most it would go to the Town limits.

Commissioner Marivi Walker made a motion to include a discussion of a designated bike lane on the Riverside Dr repaving project; Vice Mayor Joyce Barton seconded; Motion carried 5-0.

B. Consideration of mold cleanup in the Community Center.

Public Works Director Tom Davis spoke about issues that have caused mold to grow in the Community Center. Spoke about adding a way to lock the thermostat and pull bars to automatically close the doors.

Mayor Wyatt Hoover spoke about adding language to the application about keeping the security deposit if doors are propped open for long periods.

Further discussion ensued

Vice Mayor Joyce Barton made a motion to proceed with the mold cleanup proposal from Pure Maintenance of Florida for the Community Center in the amount of \$3,850.00; Commissioner Marivi Walker seconded; Motion carried 5-0.

C. Consideration of a request to amend the Binding Lot Agreement for Djon's and give consent to the Town Attorney to legally amend the agreement.

Town Attorney Clifford Repperger spoke about how the Town entered into an agreement in 1995 with Djon for the expansion of the seating of the restaurant Djon's. As a condition of that expanded seating the restaurant was required to bind lot 20 with 26 parking spaces. The restaurant is on lot 18 and Djon has now purchased lot 19 which is adjacent to the restaurant. The applicant would like to amend the binding lot agreement to move the parking from lot 20 to lot 19. If the Commission is in favor of swapping the parking area then the agreement would need to be amended and noticed. Town Attorney Clifford Repperger asked for the intent from the Commission and approval for the agreement to be amended.

Commissioner Sherri Quarrie asked about what zone each lot is.

Town Attorney Clifford Repperger spoke about to the best of his knowledge all three of the lots being in zone 8B.

Commissioner Marivi Walker asked what they plan to do with the lot that is currently used for parking. The new parking lot would need the buildings torn down to add a parking lot to it. Can the Town stipulate what surface the parking lot will be? What is going to happen on the current parking lot?

Town Attorney Clifford Repperger spoke about the details not being disclosed about the plans for the current parking lot, but there was a discussion of putting duplexes.

Building Official Robert Bitgood spoke about how they have already brought up underground water retention for the new lot. No matter what surface is put there, water retention is still required.

Commissioner Corey Runte spoke about it making sense. No issues moving forward with this.

Town Manager Elizabeth Mascaro spoke about not allowing Djon to have both lots as parking lots.

Commissioner Sherri Quarrie asked about the 10-foot distance in the drawing, and a block wall separating the residential homes.

Building Official Robert Bitgood spoke about that being a buffer area on the proposed plan, and the wall would be discussed during the plan review process.

Mayor Wyatt Hoover spoke about collecting the deposit beforehand to cover any Town expenses.

Paula Panton
809 Riverside Dr

Paula Panton spoke about Djon's needing more parking. They have cars everywhere, so will this help that?

Mayor Wyatt Hoover spoke about this would maintain the amount of parking, but move it next to the business.

Haley Conrad
2011 Oak St

Haley Conrad asked if this would allow the restaurant to increase seating.

Mayor Wyatt Hoover spoke about how this would not expand the restaurant.

Catie Knotts
223 Sixth Ave

Catie Knotts asked how Djon is so concerned about the beautification along Ocean Ave, but allows Sands to be the way it is.

Commissioner Corey Runte made a motion to approve and allow the Town Attorney and Town Staff to work and negotiate on amending the binding lot agreement with Djon's by giving full consent to legally amend the agreement as presented with the \$5,000.00 deposit prior to starting; Commissioner Marivi Walker seconded; Motion carried 5-0.

D. Consideration of creating a Veterans Memorial Park.

Public Works Director Tom Davis spoke about the only thing the Town currently has is a little monument by the flag pole, so he would like to put a Veterans Memorial at Circle Park to show the appreciation.

Mayor Wyatt Hoover asked if that area was the best spot for it.

Public Works Director Tom Davis spoke about picking that area because it is a nice big open area.

Commissioner Marivi Walker spoke about being in favor of it because it is a heavily trafficked area with a good open area. Keep in mind the residents with regard to the flag pole which would require a light.

Commissioner Corey Runte spoke about being in favor of it, just make sure the residents are notified when a workshop is scheduled.

Vice Mayor Joyce Barton spoke about it being nice to be able to have an area to have an event for veterans.

Town Manager Elizabeth Mascaro spoke about the Parks Board has asked for a place to hold a veterans memorial event. Among town hall staff and family, 98 people have served.

Amy Rickman
303 Sunset

Amy Rickman spoke about this being a great idea.

Hayley Conrad
2011 Oak

Hayley Conrad spoke about how the Parks Board would like to be involved in the planning of the park and any events.

Vice Mayor Joyce Barton made a motion to approve with proceeding to plan and create Veterans Park at Circle Park; Commissioner Marivi Walker seconded; Motion carried 5-0.

13. Administrative Reports

A. Town Attorney

No additions

B. Town Manager

Town Manager Elizabeth Mascaro spoke about being approached by the Girl Scouts to plant a succulent garden at Triangle Park. That area has no power or water.

Commissioner Sherri Quarrie spoke about not being in favor of any cactus, or plants with thorns.

14. Commission Reports

15. Task List

Updated:

Parking Stickers – Town Manager Elizabeth Mascaro provided two starter drafts, but it is still a work in progress – August

S.E.A Project – Town Manager Elizabeth Mascaro received drawings from Bowman, ready to schedule a workshop - August

Live Streaming – Town Clerk Amber Brown received two quotes, waiting on three more – September

Sixth Ave Boat Ramp – Mayor Hoover spoke about the Stephens put in a dock that would be higher than what the Town would and it is already getting destroyed from the wave action, so if the Town put in a small dock it would not last long.

16. Public Comment

Paula Panton
809 Riverside Dr

Paula asked about the dock, and spoke about the material her dock is made out of is great and allows the water to go through it, and there is a more heavy-duty commercial grade from what she has.

Dan Brunger
400 Sixth Ave

Dan Brunger spoke about appreciating the Town taking care of the issue he had. A couple of weeks ago there was a leak on the City of Melbourne side and got it fixed.

17. Adjournment

Commissioner Corey Runte moved to adjourn; Commissioner Marivi Walker seconded, Motion carried 5-0.

Meeting adjourned at 8:21 p.m.

ATTEST:

Wyatt Hoover, Mayor

Amber Brown, Town Clerk

Official Proclamation

TOWN OF MELBOURNE BEACH, FLORIDA

National Suicide Prevention Month September 2023

WHEREAS, September is designated as National Suicide Prevention Month, as recognized by the National Association of Mental Illness; and

WHEREAS, many health officials and community leaders locally, state, and nationally, understand that mental illness is a significant issue of concern, particularly among our youth; and

WHEREAS, we realize that to address mental health issues requires more open and honest discussions about mental health; and

WHEREAS, one major hurdle is removing the stigma attached to mental health treatment and discussion; and

WHEREAS, individuals, businesses, organizations, public officials, and many others recognize the importance of emotional health; and

WHEREAS, the Town of Melbourne Beach supports efforts on the Space Coast to provide education and resources for mental health problems, and

WHEREAS, the Town of Melbourne Beach will encourage a positive effort to encourage those with mental health issues to seek the help of a family member, friend, colleague and/or licensed mental health professional to assist them in times of need.

NOW, THEREFORE, I, Wyatt Hoover, Mayor of the Town of Melbourne Beach, in the State of Florida, do hereby proclaim the month of September 2023 as:

National Suicide Prevention Month

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the Town of Melbourne Beach to be affixed this Twenty-First day of September Two Thousand Twenty-Three.

_____ day of _____, 20_____

Mayor

Attest: _____
Town Clerk

Official Proclamation

TOWN OF MELBOURNE BEACH, FLORIDA

Constitution Week September 17-23, 2023

WHEREAS, It is the privilege and duty of the American people to commemorate the two hundred and thirty-sixth anniversary of the drafting of the Constitution of the United States of America with appropriate ceremonies and activities; and

WHEREAS, Public Law 915 guarantees the issuing of a proclamation each year by the President of the United States of America designating September 17 through 23 as Constitution Week,

NOW, THEREFORE, I, Wyatt Hoover, Mayor of the Town of Melbourne Beach, in the State of Florida, do hereby proclaim the week of September 17 through September 23, 2023 as:

CONSTITUTION WEEK

In the Town of Melbourne Beach and urge all citizens to study the Constitution and reflect on the privilege of being an American with all the rights and responsibilities which that privilege involves.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the Town of Melbourne Beach to be affixed this Twenty-First day of September Two Thousand Twenty-Three.

_____ day of _____, 20 _____

Mayor

Attest: _____
Town Clerk

Attachments:	Proclamation
Date Prepared:	9-16-2023
Prepared By:	Fire Chief Gavin Brown
Meeting Date:	September 21, 2023

Agenda Category:

<input checked="" type="checkbox"/>	Proclamations & Awards	<input type="checkbox"/>	Public Hearings
<input type="checkbox"/>	Presentations	<input type="checkbox"/>	Old Business
<input type="checkbox"/>	Boards & Committees	<input type="checkbox"/>	New Business
<input type="checkbox"/>	Consent	<input type="checkbox"/>	Other:

Subject:	A proclamation commemorating 70 years of dedicated service to the Town of Melbourne Beach provided by the Melbourne Beach Volunteer Fire Department.
Recommended Action:	
Background Information:	<ol style="list-style-type: none"> 1. The Melbourne Beach Volunteer Fire Department has faithfully served the residents and visitors of the Town of Melbourne Beach since its establishment on June 17th 1953. Over the past 70 years, the Department has continually evolved and improved its emergency response capabilities to support the needs of the community and provide critical services. Today, through a high level of volunteer commitment, training, and the addition of state of the art equipment, the Town of Melbourne Beach is rated as an ISO Class 3 community, putting its fire protection in the top 17% of all communities evaluated in the United States. In addition to providing top tier service, the volunteers of the Melbourne Beach Volunteer Fire Department have saved the tax payers of the Town of Melbourne Beach millions of dollars in salary and equipment costs compared to other local municipalities.

Official Proclamation

TOWN OF MELBOURNE BEACH, FLORIDA

COMMEMORATING 70 YEARS OF DEDICATED SERVICE TO THE TOWN OF MELBOURNE BEACH PROVIDED BY THE MELBOURNE BEACH VOLUNTEER FIRE DEPARTMENT

WHEREAS, volunteers make up approximately 65% of the firefighters in the United States today, with the time they donate saving US taxpayers an estimated 46.9 billion dollars per year; and

WHEREAS, on June 17th, 1953, six town residents held a meeting and formed what is now known as the Melbourne Beach Volunteer Fire Department, in an effort to protect the lives and property of their friends and neighbors in the Town of Melbourne Beach; and

WHEREAS, the Town’s original volunteer firefighters had to overcome many challenges in establishing the first organized fire department in the South Beaches, such as obtaining the Town’s first makeshift fire truck through funding from the local Women’s Club, building a fire station with donations and labor provided by the volunteers themselves, and having no formal training, protective gear, or fire hydrants available for use in firefighting; and

WHEREAS, over the past 70 years, through a high level of volunteer commitment, training, and the addition of state of the art equipment, the Melbourne Beach Volunteer Fire Department has continually evolved and improved its emergency response capabilities to support the needs of the residents and provide critical community services; and

WHEREAS, today, under the direction of a full-time fire chief, the Department has 29 active volunteer members, including 20 State certified volunteer firefighters, 8 State certified fire instructors, and 6 accredited BLS instructors; and

WHEREAS, the Melbourne Beach Volunteer Fire Department is currently rated as an ISO Class 3 Department, putting it in the top 17% of all fire departments in the United States; and

WHEREAS, in addition to providing top-tier fire protection and emergency services, the Fire Department, through a continued partnership with the Melbourne Beach Volunteer Firefighters Association, provides the residents and visitors of the Town with many beloved community events such as the Haunted House, Christmas Parade, Christmas Eve Santa Run, Fire Prevention Week, and the 4th of July party in the park; and

WHEREAS, since its establishment, the volunteers of the Melbourne Beach Volunteer Fire Department have saved the taxpayers of the Town of Melbourne Beach millions of dollars in salary and equipment costs compared to other local municipalities;

NOW, THEREFORE, be it resolved that I, Mayor Wyatt Hoover, and the members of the Town of Melbourne Beach Commission, on behalf of a grateful community, do hereby recognize all that the Melbourne Beach Volunteer Fire Department has accomplished over the past 70 years, and formally extend our thanks to our volunteer firefighters for their above and beyond service in keeping our community safe.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the Town of Melbourne Beach to be affixed this Twenty-First day of September Two Thousand Twenty-Three.

_____ day of _____, 20_____

Mayor

Attest: _____
Town Clerk



Memo

To: Mayor, Vice Mayor and Commissioners
From: Jennifer Kerr, Finance Manager
Date: September 13, 2023
Re: August Fiscal Year 2023

We are in the eleventh month of our fiscal year 2023. The target expenditure rate for August is 91.67%. All departments are managing their expenditures well at this time. All budget items highlighted in green are over the target rate but within the anticipated spending of that budget line. Items highlighted in yellow are being monitored, and items highlighted in red are over expended. Some budget lines are fully expended early in the budget year while other lines like salaries and health insurance are paid on a monthly basis. The total General Fund expenditure rate, year to date is 88.39%. The Departmental expenditure rate breakdown is as follows:

Legislative:	73.47%
Executive:	79.74%
Finance:	98.51%
Legal:	86.27%
Comp & Plan:	47.04%
General Services:	87.07%
Law Enforcement:	81.76%
Fire:	62.99%
Code:	74.39%
Public Works:	88.47%
Grounds Keeping:	86.88%
Parks:	100.15%

Discussion Items:

The Town received Parking Revenue for August FY2023 in the amount of \$15,171.79. Parking revenue for August FY2022 was \$16,558.63. A Fiscal Year (FY) comparison is attached. Totals through August include the months of September and October which are not visible on the spreadsheet printout.

Working with FEMA on Hurricane Nicole reimbursement.

Parking Revenue FY Comparison

FY22	Nov-22	Dec-22	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Total
Ocean	2,223.13	5,534.21	3,780.21	7,192.92	11,928.95	10,320.84	11,929.38	11,468.74	15,481.47	9,933.95	95,971.52
Ryckman	4,696.25	6,241.90	5,189.37	6,473.50	10,227.66	8,573.73	8,038.96	6,248.73	9,884.06	6,624.68	77,847.74
Total	6,919.38	11,776.11	8,969.58	13,666.42	22,156.61	18,894.57	19,968.34	17,717.47	25,365.53	16,558.63	173,819.26
FY23											
FY23	Nov-23	Dec-23	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jul-23	Aug-23	Total
Ocean	3,785.42	3,456.88	4,996.04	8,137.70	13,056.24	9,875.00	10,732.69	10,164.36	13,312.63	8,768.32	91,206.32
Ryckman	5,050.00	6,359.91	6,415.41	8,745.55	10,817.72	9,235.16	9,540.80	7,688.74	9,178.92	6,403.47	85,790.03
Total	8,835.42	9,816.79	11,411.45	16,883.25	23,873.96	19,110.16	20,273.49	17,853.10	22,491.55	15,171.79	176,996.35

REVENUE AND EXPENDITURE FOR TOWN OF MELBOURNE BEACH
Balance As Of 08/31/2023

Fund: 001 GENERAL FUND

Revenues	Description	ORIGINAL BUDGET	Amended	Encumbran	Available	% Used
001-00-311.00.00	AD VALOREM TAXES	2,418,002.00	2,418,002.00	0.00	1,832.27	99.92
001-00-312.41.00	LOCAL OPTION COUNTY GAS TAX	93,000.00	93,000.00	0.00	(22,087.49)	123.75
001-00-314.10.00	UTILITY SERVICES TAX FPL	248,000.00	248,000.00	0.00	3,330.45	98.66
001-00-314.30.00	UTILITY SERVICES TAX WATER	52,500.00	52,500.00	0.00	7,091.39	86.49
001-00-314.40.00	UTILITY SERVICES TAX GAS	0.00	0.00	0.00	(72.86)	100.00
001-00-314.40.10	UTILTIY GAS TAX AMERIGAS	7,700.00	7,700.00	0.00	848.09	88.99
001-00-314.40.20	UTILITY GAS TAX SUBURBAN	1,000.00	1,000.00	0.00	(322.66)	132.27
001-00-314.40.30	UTILTIY GAS TAX FERRELL	2,800.00	2,800.00	0.00	259.80	90.72
001-00-314.40.40	UTILITY GAS TAX SAM'S GAS	0.00	0.00	0.00	(288.46)	100.00
001-00-315.00.00	COMMUNICATIONS SERVICE TAX	137,000.00	137,000.00	0.00	29,032.77	78.81
001-00-316.00.00	OCCP. LIC	16,000.00	16,000.00	0.00	36.21	99.77
001-00-323.10.00	FRANCHISE FEES FPL	190,000.00	190,000.00	0.00	21,622.47	88.62
001-00-323.70.00	FRANCHISE FEES SOLID WASTE	40,000.00	40,000.00	0.00	858.77	97.85
001-00-323.70.10	SOLID WASTE COMMERCIAL	13,500.00	13,500.00	0.00	769.54	94.30
001-00-329.20.00	BONFIRE PERMIT	900.00	900.00	0.00	900.00	0.00
001-00-329.50.00	LOW SPEED VEHICLE REGISTRATION	0.00	0.00	0.00	(900.00)	100.00
001-00-329.50.10	LOW SPEED VEHICLE PERMIT FEE	0.00	0.00	0.00	(600.00)	100.00
001-00-334.40.00	FMIT SAFETY GRANT	7,500.00	7,500.00	0.00	4,801.00	35.99
001-00-335.12.00	STATE REVENUE SHARING PROCEEDS	87,000.00	87,000.00	0.00	(20,282.16)	123.31
001-00-335.15.00	ALCOHOLIC BEVERAGE LICENSES	4,600.00	4,600.00	0.00	137.36	97.01
001-00-335.18.00	HALF CENT SALES TAX LOCAL GOV	192,000.00	192,000.00	0.00	9,731.31	94.93
001-00-342.20.00	SAFETY INSPECT FEE VAC RENTAL	800.00	800.00	0.00	(315.00)	139.38
001-00-342.20.10	SAFETY RENEWAL-VAC RENTALS	800.00	800.00	0.00	(700.00)	187.50
001-00-345.10.00	VAC RENTAL APP FEE-INITIAL	5,000.00	5,000.00	0.00	1,500.00	70.00
001-00-345.10.10	VAC RENEWAL FEE - RENTALS	2,500.00	2,500.00	0.00	(1,350.00)	154.00
001-00-361.10.00	INTEREST ON INVESTMENTS	4,000.00	4,000.00	0.00	(17,504.96)	537.62
001-00-366.21.00	DONATIONS	0.00	0.00	0.00	(3,000.00)	100.00
001-00-369.00.00	MISCELLANEOUS REVENUE	2,500.00	2,500.00	0.00	(734.04)	129.36

	Description	ORIGINAL BUDGET	Amended	Encumbran	Available	% Used
001-00-369.00.49	INSURANCE RECOVERY	350.00	350.00	0.00	350.00	0.00
001-00-381.00.00	TRANSFERS IN	0.00	0.00	0.00	(24,676.00)	100.00
						100.28
Department: 13 FINANCE						
001-13-369.00.00	MISCELLANEOUS REVENUE	0.00	0.00	0.00	(35.00)	100.00
						100.00
Department: 21 LAW ENFORCEM						
001-21-312.52.00	INSURANCE PREMIUM TAX	45,500.00	45,500.00	0.00	45,500.00	0.00
001-21-337.20.00	SCHOOL RESOURCE OFFICER	65,000.00	65,000.00	0.00	(875.00)	101.35
001-21-337.25.01	STATE LE COMPUTER GRANT	1,000.00	1,000.00	0.00	1,000.00	0.00
001-21-347.90.01	SPECIAL EVENTS	1,000.00	1,000.00	0.00	1,000.00	0.00
001-21-351.00.00	FINES - LAW ENFORCEMENT	7,500.00	7,500.00	0.00	1,745.45	76.73
001-21-351.13.00	PARKING TICKETS	600.00	600.00	0.00	173.00	71.17
001-21-351.13.10	ACCIDENT REPORT	100.00	100.00	0.00	(163.33)	263.33
001-21-369.00.00	MISCELLANEOUS REVENUE	0.00	0.00	0.00	(68.00)	100.00
						59.97
Department: 22 FIRE CONTROL						
001-22-322.30.00	FIRE PROTECTIVE SERVICES	5,000.00	5,000.00	0.00	1,050.00	79.00
001-22-369.00.00	MISCELLANEOUS REVENUE	500.00	500.00	0.00	500.00	0.00
001-22-369.55.10	SHARED TRAINING	1,000.00	1,000.00	0.00	1,000.00	0.00
						60.77
Department: 29 CODE ENFORCEI						
001-29-359.00.00	OTHER FINES AND FORFEITURES	800.00	800.00	0.00	(19,206.25)	2,500.78
						2,500.78
Department: 41 PUBLIC WORKS						
001-41-369.00.00	MISCELLANEOUS REVENUE	0.00	0.00	0.00	(100.00)	100.00
						100.00

	Description	ORIGINAL BUDGET	Amended	Encumbran	Available	% Used
Department: 72 PARKS & RECRE						
001-72-347.41.00	FOUNDER'S DAY	6,500.00	6,500.00	0.00	(705.00)	110.85
001-72-347.50.00	FACILITY RENTALS	8,000.00	8,000.00	0.00	2,065.00	74.19
						90.62
Overall Revenue Rate:						99.37
Fund: 001 General Fund Expenditures						
001-00-581.00.00	TRANSFER OUT	0.00	0.00	0.00	(225,921.00)	100.00
						100.00
Department: 11 LEGISLATIVE						
001-11-500.11.00	EXECUTIVE SALARIES	16,200.00	16,200.00	0.00	1,350.11	91.67
001-11-500.12.00	REGULAR SALARIES	56,710.00	56,710.00	0.00	5,452.97	90.38
001-11-500.21.00	FICA TAXES - EMPLOYER PORTION	4,338.00	4,338.00	0.00	(889.65)	120.51
001-11-500.22.20	RETIREMENT TOWN EMPLOYEES	6,754.00	6,754.00	0.00	470.75	93.03
001-11-500.23.01	HEALTH INSURANCE	5,940.00	5,940.00	0.00	(0.60)	100.01
001-11-500.23.02	LIFE INSURANCE	68.00	68.00	0.00	0.44	99.35
001-11-500.25.00	UNEMPLOYMENT COMPENSATION	181.00	181.00	0.00	108.74	39.92
001-11-510.31.00	PROFESSIONAL SERVICES	2,902.00	2,902.00	0.00	0.00	100.00
001-11-510.40.00	TRAVEL & MEETINGS	3,640.00	3,640.00	0.00	(254.13)	106.98
001-11-510.40.10	TRAVEL & MEETINGS - STAFF	2,788.00	2,788.00	0.00	514.42	81.55
001-11-510.47.00	PRINTING	5,015.00	5,015.00	0.00	(541.85)	110.80
001-11-510.48.00	PROMOTIONAL ACTIVITIES	800.00	800.00	0.00	255.41	68.07
001-11-510.48.40	LEGAL NOTICES	10,000.00	10,000.00	0.00	8,431.94	15.68
001-11-510.49.50	ELECTION EXPENSE	2,500.00	2,500.00	0.00	1,771.81	29.13
001-11-510.54.00	DUES & SUBSCRIPTIONS	875.00	875.00	0.00	165.10	81.13
001-11-510.54.10	TRAINING & SCHOOLS	4,410.00	4,410.00	0.00	1,760.00	60.09
001-11-510.64.00	MACHINERY & EQUIPMENT	2,000.00	2,000.00	0.00	825.67	58.72
001-11-510.64.01	CAPITAL OUTLAY	50,000.00	50,000.00	0.00	28,227.65	43.54
001-11-543.00.00	LICENSES & FEES	7,421.00	7,421.00	0.00	782.26	89.46
						73.47

	Description	ORIGINAL BUDGET	Amended	Encumbran	Available	% Used
Department: 12 EXECUTIVE						
001-12-500.12.00	REGULAR SALARIES	143,243.00	143,243.00	0.00	25,226.93	82.39
001-12-500.14.00	SALARIES OVERTIME	0.00	0.00	0.00	(80.57)	100.00
001-12-500.21.00	FICA TAXES - EMPLOYER PORTION	10,958.00	10,958.00	0.00	818.43	92.53
001-12-500.22.01	RETIREMENT - ICMA	17,060.00	17,060.00	0.00	5,288.11	69.00
001-12-500.22.20	RETIREMENT TOWN EMPLOYEES	4,436.00	4,436.00	0.00	1,735.31	60.88
001-12-500.23.01	HEALTH INSURANCE	25,561.00	25,561.00	0.00	7,918.54	69.02
001-12-500.23.02	LIFE INSURANCE	749.00	749.00	0.00	51.11	93.18
001-12-500.25.00	UNEMPLOYMENT COMPENSATION	458.00	458.00	0.00	285.41	37.68
001-12-510.31.00	PROFESSIONAL SERVICES	0.00	0.00	0.00	(853.00)	100.00
001-12-510.40.00	TRAVEL & MEETINGS	1,320.00	1,320.00	0.00	(1.01)	100.08
001-12-510.52.50	GAS & OIL	2,400.00	2,400.00	0.00	200.00	91.67
001-12-510.54.00	DUES & SUBSCRIPTIONS	3,595.00	3,595.00	0.00	1,651.00	54.08
001-12-510.54.10	TRAINING & SCHOOLS	450.00	450.00	0.00	355.00	21.11
						79.74

Department: 13 FINANCE

001-13-500.12.00	REGULAR SALARIES	109,053.00	109,053.00	0.00	9,173.55	91.59
001-13-500.21.00	FICA TAXES - EMPLOYER PORTION	8,343.00	8,343.00	0.00	437.18	94.76
001-13-500.22.20	RETIREMENT TOWN EMPLOYEES	12,988.00	12,988.00	0.00	811.62	93.75
001-13-500.23.01	HEALTH INSURANCE	14,824.00	14,824.00	0.00	(2,591.00)	117.48
001-13-500.23.02	LIFE INSURANCE	136.00	136.00	0.00	0.88	99.35
001-13-500.25.00	UNEMPLOYMENT COMPENSATION	349.00	349.00	0.00	205.74	41.05
001-13-510.31.00	PROFESSIONAL SERVICES	5,300.00	5,300.00	0.00	0.00	100.00
001-13-510.32.00	AUDITING SERVICES	26,600.00	26,600.00	0.00	(4,100.00)	115.41
001-13-510.32.90	BANKING FEES	6,900.00	6,900.00	0.00	(2,279.97)	133.04
001-13-510.40.00	TRAVEL & MEETINGS	1,200.00	1,200.00	0.00	214.75	82.10
001-13-510.47.00	PRINTING	180.00	180.00	0.00	180.00	0.00
001-13-510.54.00	DUES & SUBSCRIPTIONS	60.00	60.00	0.00	(15.00)	125.00
001-13-510.54.10	TRAINING & SCHOOLS	800.00	800.00	0.00	686.00	14.25
001-13-764.10.00	Filing Fee Clerk-Parking Ticke	50.00	50.00	0.00	50.00	0.00
						98.51

	Description	ORIGINAL BUDGET	Amended	Encumbran	Available	% Used
Department: 14 LEGAL COUNSEL						
001-14-510.31.00	PROFESSIONAL SERVICES	96,000.00	96,000.00	0.00	6,271.50	93.47
001-14-510.31.01	CODE ENFORCEMENT ATTORNEY	10,000.00	10,000.00	0.00	8,285.00	17.15
						86.27
Department: 15 COMPREHENSIV						
001-15-510.31.00	PROFESSIONAL SERVICES	20,000.00	20,000.00	0.00	10,592.40	47.04
						47.04
Department: 16 FEMA - HURRIC						
001-16-500.14.16	HURRICANE PAY	0.00	0.00	0.00	(1,890.00)	100.00
001-16-510.51.00	OFFICE SUPPLIES	0.00	0.00	0.00	(542.20)	100.00
001-16-520.52.05	PROTECTIVE GEAR	0.00	0.00	0.00	(530.58)	100.00
001-16-530.46.12	MAINTENANCE SUPPLIES	0.00	0.00	0.00	(325.55)	100.00
001-16-530.46.15	EQUIPMENT MAINTENANCE	0.00	0.00	0.00	(481.32)	100.00
001-16-530.46.35	PIER MAINTENANCE	0.00	0.00	0.00	(7,150.00)	100.00
001-16-530.46.40	GROUNDS MAINTENANCE	0.00	0.00	0.00	(2,586.56)	100.00
						100.00
Department: 19 GENERAL SERVI						
001-19-500.24.00	WORKERS COMPENSATION	2,618.00	2,618.00	0.00	2,618.00	0.00
001-19-510.31.00	PROFESSIONAL SERVICES	4,020.00	4,020.00	0.00	230.00	94.28
001-19-510.31.11	SECURITY	3,308.00	3,308.00	0.00	3,308.00	0.00
001-19-510.34.10	JANITORIAL SERVICES	17,000.00	17,000.00	0.00	3,151.00	81.46
001-19-510.35.00	PRE-EMPLOYMENT EXP	300.00	300.00	0.00	(298.29)	199.43
001-19-510.41.00	TELEPHONE	18,240.00	18,240.00	0.00	(3,516.26)	119.28
001-19-510.41.10	COMMUNICATION SERVICES	43,056.00	43,056.00	0.00	2,669.33	93.80
001-19-510.43.00	STREET LIGHTS	47,000.00	47,000.00	0.00	1,255.58	97.33
001-19-510.43.10	ELECTRICITY	38,500.00	38,500.00	0.00	8,454.66	78.04
001-19-510.43.20	WATER & SEWER	3,520.00	3,520.00	0.00	197.86	94.38
001-19-510.43.50	WASTE TAX SERVICE	3,300.00	3,300.00	0.00	1,031.09	68.75
001-19-510.45.00	GENERAL LIABILITY INSURANCE	85,728.00	85,728.00	0.00	(995.00)	101.16
001-19-510.45.01	FLOOD INSURANCE	3,751.00	3,751.00	0.00	(1,422.00)	137.91

	Description	ORIGINAL BUDGET	Amended	Encumbran	Available	% Used
001-19-510.45.02	PROPERTY INSURANCE	69,960.00	69,960.00	0.00	6,002.00	91.42
001-19-510.45.03	AUTO INSURANCE	8,172.00	8,172.00	0.00	3.00	99.96
001-19-510.46.10	OFFICE EQUIPMENT MAINTENANCE	4,232.00	4,232.00	0.00	351.85	91.69
001-19-510.46.15	EQUIPMENT MAINTENANCE	25,000.00	25,000.00	0.00	(5,280.16)	121.12
001-19-510.46.36	PEST CONTROL	3,000.00	3,000.00	0.00	187.68	93.74
001-19-510.47.00	PRINTING	500.00	500.00	0.00	(50.13)	110.03
001-19-510.49.90	ADOPT AN AREA	1,500.00	1,500.00	0.00	595.79	60.28
001-19-510.49.98	CONTINGENCY	25,000.00	25,000.00	0.00	14,726.87	41.09
001-19-510.49.99	MISCELLANEOUS	300.00	9,664.03	0.00	248.40	97.43
001-19-510.51.00	OFFICE SUPPLIES	11,000.00	11,000.00	0.00	3,948.55	64.10
001-19-510.51.10	POSTAGE	1,400.00	1,400.00	0.00	(242.32)	117.31
001-19-510.52.10	JANITORIAL SUPPLIES	3,500.00	3,500.00	0.00	(1,811.99)	151.77
001-19-510.54.00	DUES & SUBSCRIPTIONS	325.00	325.00	0.00	(70.03)	121.55
001-19-510.64.01	CAPITAL OUTLAY	39,916.00	39,916.00	3,066.00	35,530.33	3.31
001-19-543.00.00	LICENSES & FEES	21,286.00	21,286.00	0.00	4,926.78	76.85
001-19-581.00.00	TRANSFER OUT	115,000.00	115,000.00	0.00	0.00	100.00
						87.07

Department: 21 LAW ENFORCEM

001-21-500.12.00	REGULAR SALARIES	627,879.00	627,879.00	0.00	40,219.26	93.59
001-21-500.12.50	HOLIDAY PAY	20,000.00	20,000.00	0.00	(64.13)	100.32
001-21-500.14.00	SALARIES OVERTIME	15,000.00	15,000.00	0.00	(421.14)	102.81
001-21-500.14.16	HURRICANE PAY	18,000.00	18,000.00	0.00	5,992.94	66.71
001-21-500.15.00	EDUCATION INCENTIVE PAY	6,800.00	6,800.00	0.00	(392.50)	105.77
001-21-500.15.01	FIRST RESPONDER	8,000.00	8,000.00	0.00	2,450.00	69.38
001-21-500.21.00	FICA TAXES - EMPLOYER PORTION	52,087.00	52,087.00	0.00	3,588.17	93.11
001-21-500.22.02	POLICE PENSION	206,912.00	206,912.00	0.00	36,912.00	82.16
001-21-500.22.20	RETIREMENT TOWN EMPLOYEES	5,217.00	5,217.00	0.00	526.67	89.90
001-21-500.23.01	HEALTH INSURANCE	210,119.00	210,119.00	0.00	124,241.84	40.87
001-21-500.23.02	LIFE INSURANCE	2,700.00	2,700.00	0.00	263.89	90.23
001-21-500.23.10	STATUTORY AD&D	1,000.00	1,000.00	0.00	0.00	100.00
001-21-500.24.00	WORKERS COMPENSATION	16,853.00	16,853.00	0.00	0.00	100.00
001-21-500.25.00	UNEMPLOYMENT COMPENSATION	2,179.00	2,179.00	0.00	1,183.20	45.70

	Description	ORIGINAL BUDGET	Amended	Encumbran	Available	% Used
001-21-520.31.00	PROFESSIONAL SERVICES	725.00	725.00	0.00	(84.61)	111.67
001-21-520.34.40	DISPATCHING SERVICES	17,785.00	17,785.00	0.00	(533.55)	103.00
001-21-520.40.00	TRAVEL & MEETINGS	3,324.00	3,324.00	0.00	1,831.90	44.89
001-21-520.41.10	COMMUNICATION SERVICES	5,388.00	5,388.00	0.00	699.70	87.01
001-21-520.46.10	OFFICE EQUIPMENT MAINTENANCE	5,500.00	5,500.00	219.80	3,105.88	39.53
001-21-520.46.15	EQUIPMENT MAINTENANCE	5,500.00	5,500.00	0.00	(233.03)	104.24
001-21-520.46.16	RADAR CALIBRATION	700.00	700.00	0.00	382.00	45.43
001-21-520.46.20	VEHICLE MAINTENANCE	17,000.00	17,000.00	0.00	(4,729.33)	127.82
001-21-520.48.00	PROMOTIONAL ACTIVITIES	3,000.00	3,000.00	0.00	3,000.00	0.00
001-21-520.48.50	CRIME PREVENTION	2,100.00	2,100.00	0.00	510.31	75.70
001-21-520.49.99	MISCELLANEOUS	100.00	100.00	0.00	100.00	0.00
001-21-520.51.10	POSTAGE	150.00	150.00	0.00	(15.42)	110.28
001-21-520.52.00	UNIFORMS	7,000.00	7,000.00	0.00	(1,294.25)	118.49
001-21-520.52.05	PROTECTIVE GEAR	8,328.00	8,328.00	0.00	6,587.04	20.90
001-21-520.52.50	GAS & OIL	40,000.00	40,000.00	0.00	23,325.73	41.69
001-21-520.52.70	MEDICAL	500.00	500.00	0.00	(113.47)	122.69
001-21-520.52.90	OPERATING SUPPLIES	4,320.00	4,320.00	0.00	(246.30)	105.70
001-21-520.54.00	DUES & SUBSCRIPTIONS	935.00	935.00	0.00	100.60	89.24
001-21-520.54.10	TRAINING & SCHOOLS	6,400.00	6,400.00	0.00	4,655.00	27.27
001-21-520.64.01	Capital Outlay	18,400.00	18,400.00	0.00	(6,033.70)	132.79
001-21-543.00.00	LICENSES & FEES	13,837.00	13,837.00	0.00	3,624.44	73.81
001-21-581.00.00	TRANSFER OUT	13,479.00	13,479.00	0.00	0.00	100.00
						81.76

Department: 22 FIRE CONTROL

001-22-500.12.00	REGULAR SALARIES	88,036.00	88,036.00	0.00	7,500.55	91.48
001-22-500.14.50	STIPEND PAYROLL	38,689.00	38,689.00	0.00	9,907.47	74.39
001-22-500.21.00	FICA TAXES - EMPLOYER PORTION	9,695.00	9,695.00	0.00	902.61	90.69
001-22-500.22.01	RETIREMENT - ICMA	7,513.00	7,513.00	0.00	276.11	96.32
001-22-500.22.20	RETIREMENT TOWN EMPLOYEES	2,973.00	2,973.00	0.00	401.42	86.50
001-22-500.23.01	HEALTH INSURANCE	25,626.00	25,626.00	0.00	2,245.99	91.24
001-22-500.23.02	LIFE INSURANCE	136.00	136.00	0.00	6.51	95.21
001-22-500.23.10	STATUTORY AD&D	207.00	207.00	0.00	(415.00)	300.48

	Description	ORIGINAL BUDGET	Amended	Encumbran	Available	% Used
001-22-500.24.00	WORKERS COMPENSATION	16,750.00	16,750.00	0.00	0.00	100.00
001-22-500.25.00	UNEMPLOYMENT COMPENSATION	282.00	282.00	0.00	159.70	43.37
001-22-520.34.40	DISPATCHING SERVICES	5,400.00	5,400.00	0.00	1,500.00	72.22
001-22-520.35.00	PRE-EMPLOYMENT EXPENSE	2,060.00	2,060.00	0.00	1,623.00	21.21
001-22-520.36.00	ANNUAL PHYSICALS	4,375.00	4,375.00	0.00	2,475.00	43.43
001-22-520.40.00	TRAVEL & MEETINGS	750.00	750.00	0.00	597.00	20.40
001-22-520.41.10	COMMUNICATION SERVICES	1,644.00	1,644.00	0.00	(98.16)	105.97
001-22-520.46.15	EQUIPMENT MAINTENANCE	9,152.00	9,152.00	0.00	(282.38)	103.09
001-22-520.46.20	VEHICLE MAINTENANCE	26,100.00	26,100.00	0.00	(160.45)	100.61
001-22-520.46.30	BUILDING MAINTENANCE	1,000.00	1,000.00	0.00	559.56	44.04
001-22-520.48.55	FIRE PREVENTION	4,600.00	4,600.00	0.00	1,125.00	75.54
001-22-520.51.00	OFFICE SUPPLIES	400.00	400.00	0.00	(238.59)	159.65
001-22-520.52.00	UNIFORMS	7,135.00	7,135.00	0.00	6,545.10	8.27
001-22-520.52.02	S.C.B.A.	1,975.00	1,975.00	0.00	435.14	77.97
001-22-520.52.05	PROTECTIVE GEAR	2,925.00	2,925.00	0.00	412.69	85.89
001-22-520.52.10	JANITORIAL SUPPLIES	1,000.00	1,000.00	0.00	133.31	86.67
001-22-520.52.20	TOOLS & HARDWARE	2,000.00	2,000.00	0.00	(932.71)	146.64
001-22-520.52.50	GAS & OIL	6,600.00	6,600.00	0.00	2,941.20	55.44
001-22-520.52.70	MEDICAL	1,400.00	1,400.00	0.00	319.51	77.18
001-22-520.54.00	DUES & SUBSCRIPTIONS	435.00	435.00	0.00	(11.00)	102.53
001-22-520.54.10	TRAINING & SCHOOLS	7,525.00	7,525.00	0.00	2,277.24	69.74
001-22-520.54.12	TRAINING MATERIALS	1,960.00	1,960.00	0.00	1,393.64	28.90
001-22-520.64.01	Capital Outlay	82,369.00	112,369.00	30,000.00	82,369.00	0.00
001-22-543.00.00	LICENSES & FEES	13,304.00	13,304.00	0.00	1,215.97	90.86
001-22-581.00.00	TRANSFER OUT	15,277.00	15,277.00	0.00	0.00	100.00
						62.99

Department: 29 CODE ENFORCEI

001-29-500.12.00	REGULAR SALARIES	14,898.00	14,898.00	0.00	4,431.63	70.25
001-29-500.21.00	FICA TAXES - EMPLOYER PORTION	1,140.00	1,140.00	0.00	301.77	73.53
001-29-500.22.20	RETIREMENT TOWN EMPLOYEES	1,774.00	1,774.00	0.00	892.69	49.68
001-29-500.23.10	STATUTORY AD&D	21.00	21.00	0.00	0.00	100.00
001-29-500.24.00	WORKERS COMPENSATION	230.00	230.00	0.00	127.00	44.78

	Description	ORIGINAL BUDGET	Amended	Encumbran	Available	% Used
001-29-500.25.00	UNEMPLOYMENT COMPENSATION	48.00	48.00	0.00	33.17	30.90
001-29-520.31.00	PROFESSIONAL SERVICES	0.00	0.00	0.00	(1,000.00)	100.00
001-29-520.40.00	TRAVEL & MEETINGS	35.00	35.00	0.00	35.00	0.00
001-29-520.46.12	MAINTENANCE SUPPLIES	50.00	50.00	0.00	50.00	0.00
001-29-520.46.20	VEHICLE MAINTENANCE	150.00	150.00	0.00	137.72	8.19
001-29-520.51.00	OFFICE SUPPLIES	125.00	125.00	0.00	(492.98)	494.38
001-29-520.51.10	POSTAGE	350.00	350.00	0.00	247.64	29.25
001-29-520.51.20	RECORDING COSTS	120.00	120.00	0.00	120.00	0.00
001-29-520.52.00	UNIFORMS	150.00	150.00	0.00	137.32	8.45
001-29-520.52.50	GAS & OIL	150.00	150.00	0.00	150.00	0.00
001-29-520.54.10	TRAINING & SCHOOLS	75.00	75.00	0.00	(225.00)	400.00
						74.39

Department: 41 PUBLIC WORKS

001-41-500.12.00	REGULAR SALARIES	207,196.00	207,196.00	0.00	29,210.65	85.90
001-41-500.14.00	SALARIES OVERTIME	0.00	0.00	0.00	(3,006.46)	100.00
001-41-500.21.00	FICA TAXES - EMPLOYER PORTION	15,850.00	15,850.00	0.00	1,139.10	92.81
001-41-500.22.20	RETIREMENT TOWN EMPLOYEES	24,677.00	24,677.00	0.00	2,498.76	89.87
001-41-500.23.01	HEALTH INSURANCE	31,953.00	31,953.00	0.00	4,387.27	86.27
001-41-500.23.02	LIFE INSURANCE	236.00	236.00	0.00	(33.93)	114.38
001-41-500.23.10	STATUTORY AD&D	83.00	83.00	0.00	0.00	100.00
001-41-500.24.00	WORKERS COMPENSATION	2,618.00	2,618.00	0.00	2,618.00	0.00
001-41-500.25.00	UNEMPLOYMENT COMPENSATION	663.00	663.00	0.00	398.91	39.83
001-41-530.40.00	TRAVEL & MEETINGS	150.00	150.00	0.00	150.00	0.00
001-41-530.43.15	ELECTRICAL WORK	5,000.00	5,000.00	0.00	(1,657.15)	133.14
001-41-530.43.50	DUMP SERVICE	2,000.00	2,000.00	0.00	2,000.00	0.00
001-41-530.46.12	MAINTENANCE SUPPLIES	6,500.00	6,500.00	0.00	2,243.25	65.49
001-41-530.46.15	EQUIPMENT MAINTENANCE	5,000.00	5,000.00	0.00	(172.95)	103.46
001-41-530.46.20	VEHICLE MAINTENANCE	9,500.00	9,500.00	0.00	1,669.86	82.42
001-41-530.46.30	BUILDING MAINTENANCE	8,500.00	8,500.00	0.00	2,266.17	73.34
001-41-530.46.31	MAINTENANCE OLD TOWN HALL	600.00	600.00	0.00	250.00	58.33
001-41-530.46.32	RYCKMAN HOUSE	700.00	700.00	0.00	(296.00)	142.29
Description		ORIGINAL BUDGET	Amended	Encumbran	Available	% Used

001-41-530.46.35	PIER MAINTENANCE	1,500.00	1,500.00	0.00	(3,973.30)	364.89
001-41-530.46.40	GROUNDS MAINTENANCE	7,000.00	7,000.00	0.00	(662.11)	109.46
001-41-530.52.00	UNIFORMS	3,125.00	3,125.00	0.00	713.13	77.18
001-41-530.52.05	PROTECTIVE GEAR	1,000.00	1,000.00	0.00	(997.29)	199.73
001-41-530.52.20	TOOLS & HARDWARE	4,750.00	4,750.00	0.00	(755.63)	115.91
001-41-530.52.25	TOOL RENTALS	3,500.00	3,500.00	0.00	3,147.24	10.08
001-41-530.52.50	GAS & OIL	5,800.00	5,800.00	0.00	753.04	87.02
001-41-530.53.10	STREET REPAIR	7,500.00	7,500.00	0.00	414.47	94.47
001-41-530.53.20	STREET SIGNS	8,500.00	8,500.00	0.00	1,756.50	79.34
001-41-530.54.10	TRAINING & SCHOOLS	1,500.00	1,500.00	0.00	912.25	39.18
001-41-530.57.25	WELDING	500.00	500.00	0.00	321.54	35.69
001-41-530.64.01	CAPITAL OUTLAY	10,000.00	10,000.00	0.00	0.00	100.00
001-41-581.00.00	TRANSFER OUT	16,927.00	16,927.00	0.00	0.00	100.00
						88.47

Department: 42 GROUNDS KEEP

001-42-500.14.00	SALARIES OVERTIME	0.00	0.00	0.00	(445.66)	100.00
001-42-530.34.91	LANDSCAPING	22,300.00	22,300.00	0.00	14,707.58	34.05
001-42-530.46.12	MAINTENANCE SUPPLIES	1,000.00	1,000.00	0.00	846.30	15.37
001-42-530.46.15	EQUIPMENT MAINTENANCE	2,500.00	2,500.00	0.00	1,942.78	22.29
001-42-530.46.40	GROUNDS MAINTENANCE	25,910.00	25,910.00	0.00	14,626.58	43.55
001-42-530.46.43	TREE EXPENSE	2,000.00	2,000.00	0.00	(1,975.00)	198.75
001-42-530.52.00	UNIFORMS	3,125.00	3,125.00	0.00	3,031.60	2.99
001-42-530.52.05	PROTECTIVE GEAR	575.00	575.00	0.00	398.54	30.69
001-42-530.52.20	TOOLS & HARDWARE	500.00	500.00	0.00	(477.85)	195.57
001-42-530.54.10	TRAINING & SCHOOLS	300.00	300.00	0.00	300.00	0.00
001-42-530.64.01	CAPITAL OUTLAY	0.00	0.00	0.00	(25,319.18)	100.00
						86.88

Department: 72 PARKS & RECREATION

001-72-570.48.10	FOUNDER'S DAY	7,000.00	7,000.00	0.00	(1,268.54)	118.12
001-72-570.48.50	MOVIES IN THE PARK	1,800.00	1,800.00	0.00	390.00	78.33
001-72-570.48.52	FOURTH OF JULY	500.00	500.00	0.00	0.00	100.00

Description	ORIGINAL BUDGET	Amended	Encumbrance	Available	% Used
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001-72-570.48.53	CHRISTMAS DECORATIONS PARK	3,000.00	3,000.00	0.00	(1,898.02)	163.27
001-72-570.48.60	EASTER EGG HUNT	200.00	200.00	0.00	200.00	0.00
001-72-570.48.90	RECREATION PROGRAMS	5,000.00	5,000.00	0.00	3,580.02	28.40
001-72-570.63.01	TENNIS COURT EXPEDITURES	500.00	500.00	0.00	(223.97)	144.79
001-72-570.63.02	BBALL & VBALL COURTS	500.00	500.00	0.00	(222.43)	144.49
001-72-570.63.05	BOCCE COURT EXPENDITURES	500.00	500.00	0.00	370.72	25.86
001-72-570.63.06	PLAYGROUND	0.00	0.00	0.00	(1,531.40)	100.00
001-72-570.64.01	CAPITAL OUTLAY	32,600.00	32,600.00	0.00	525.00	98.39
						100.15

Fund: 001 General Fund**Overall Expenditure Rate:****88.39****Fund: 125 BUILDING DEPT****Revenues****Department: 24 PROTECTIVE INS**

125-24-322.00.00	BUILDING PERMITS	160,000.00	160,000.00	0.00	(53,796.98)	133.62
125-24-322.10.00	ZONING PLAN REVIEW	1,000.00	1,000.00	0.00	(1,343.75)	234.38
125-24-322.10.10	SITE PLAN REVIEW P&Z	12,000.00	12,000.00	0.00	1,000.00	91.67
125-24-322.20.00	BUILDING PLAN REVIEW	12,000.00	12,000.00	0.00	10,980.00	8.50
125-24-322.31.00	ADVERTISING COSTS	250.00	250.00	0.00	250.00	0.00
125-24-322.31.20	P&Z ADVERTISING	100.00	100.00	0.00	(207.15)	307.15
125-24-329.00.00	OTHER LICENSES, FEES & PERMITS	700.00	700.00	0.00	(11,588.50)	1,755.50
125-24-329.00.10	BOA VARIANCE FEES	2,000.00	2,000.00	0.00	(500.00)	125.00
125-24-354.00.00	LOCAL ORDINANCE VIOLATION	8,000.00	8,000.00	0.00	(6,387.48)	179.84
125-24-381.00.00	TRANSFERS IN	0.00	0.00	0.00	(3,628.00)	100.00
						133.27

Expenditures

125-24-500.12.00	REGULAR SALARIES	141,440.00	141,440.00	0.00	9,038.35	93.61
125-24-500.14.00	SALARIES OVERTIME	0.00	0.00	0.00	(820.50)	100.00
125-24-500.21.00	FICA TAXES - EMPLOYER PORTION	10,820.16	10,820.16	0.00	877.86	91.89
125-24-500.22.20	RETIREMENT TOWN EMPLOYEES	16,845.50	16,845.50	0.00	509.77	96.97
125-24-500.23.01	HEALTH INSURANCE	27,083.00	27,083.00	0.00	9,910.64	63.41

Description	ORIGINAL BUDGET	Amended	Encumbran	Available	% Used
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125-24-500.23.02	LIFE INSURANCE	136.00	136.00	0.00	(2.22)	101.63
125-24-500.23.10	STATUTORY AD&D	42.00	42.00	0.00	42.00	0.00
125-24-500.24.00	WORKERS COMPENSATION	655.00	655.00	0.00	655.00	0.00
125-24-500.25.00	UNEMPLOYMENT COMPENSATION	452.61	452.61	0.00	247.81	45.25
125-24-520.40.00	TRAVEL & MEETINGS	300.00	300.00	0.00	(349.00)	216.33
125-24-520.51.00	OFFICE SUPPLIES	500.00	500.00	0.00	(420.90)	184.18
125-24-520.51.10	POSTAGE	75.00	75.00	0.00	75.00	0.00
125-24-520.52.00	UNIFORMS	260.00	260.00	0.00	3.41	98.69
125-24-520.52.20	TOOLS & HARDWARE	75.00	75.00	0.00	75.00	0.00
125-24-520.52.50	GAS & OIL	500.00	500.00	0.00	10.20	97.96
125-24-520.54.00	DUES & SUBSCRIPTIONS	4,200.00	4,200.00	0.00	0.00	100.00
125-24-520.54.10	TRAINING & SCHOOLS	350.00	350.00	0.00	350.00	0.00
125-24-520.64.01	Capital Outlay	16,000.00	16,000.00	0.00	2,284.95	85.72
125-24-543.00.00	LICENSES & FEES	350.00	350.00	0.00	237.05	32.27
						89.67

Fund: 145 AMERICAN RESCUE PL
Revenues

Department: 00

145-00-271.00.99	CARRY FORWARD	1,643,004.81	1,617,166.63	0.00	1,617,166.63	0.00
						0.00

Expenditures

145-00-510.32.00	AUDITING SERVICES	14,710.00	14,710.00	0.00	11,520.00	21.69
145-00-581.00.00	TRANSFER OUT	28,304.00	28,304.00	0.00	0.00	100.00
						73.22

Department: 21 LAW ENFORCEM

145-21-520.64.01	Capital Outlay	0.00	0.00	0.00	(93,436.00)	100.00
						100.00

Department: 41 PUBLIC WORKS

145-41-530.31.00	PROFESSIONAL SERVICES	12,000.00	12,000.00	0.00	12,000.00	0.00
145-41-530.31.21	ENGINEERING SERVICES	15,000.00	15,000.00	0.00	13,306.56	11.29
145-41-530.64.01	CAPITAL OUTLAY	1,460,662.75	1,460,662.75	0.00	729,504.92	50.06
						49.26

	Description	ORIGINAL BUDGET	Amended	Encumbran	Available	% Used
Fund: 172 OCEAN PARK PARKING						
Revenues						
Department: 00						
172-00-271.00.99	CARRY FORWARD	62,536.22	68,333.29	0.00	68,333.29	0.00
						0.00
Department: 75 TOWN PARKS						
172-75-342.10.00	PARKING TICKET REVENUE	15,000.00	15,000.00	0.00	3,500.00	76.67
172-75-344.50.00	PARKING METER REVENUE	98,000.00	98,000.00	0.00	6,788.05	93.07
						90.90
Expenditures						
172-75-500.12.00	REGULAR SALARIES	34,000.00	34,000.00	0.00	4,298.41	87.36
172-75-543.00.00	LICENSES & FEES	0.00	0.00	0.00	(300.00)	100.00
172-75-575.31.02	LIFEGUARD CONTRACT	21,945.00	21,945.00	0.00	1,250.15	94.30
172-75-575.32.90	BANKING FEES	5,500.00	5,500.00	0.00	1,006.23	81.70
172-75-575.34.10	JANITORIAL CLEANING	1,800.00	1,800.00	0.00	150.00	91.67
172-75-575.34.91	LANDSCAPING	3,500.00	3,500.00	0.00	2,638.81	24.61
172-75-575.41.10	IPS COMMUNICATIONS FEE	4,020.00	4,020.00	0.00	(332.82)	108.28
172-75-575.43.10	ELECTRICITY	2,700.00	2,700.00	0.00	67.13	97.51
172-75-575.43.20	WATER & SEWER	1,700.00	1,700.00	0.00	620.41	63.51
172-75-575.43.50	DUMP SERVICE	660.00	660.00	0.00	660.00	0.00
172-75-575.46.12	MAINTENANCE SUPPLIES	1,500.00	1,500.00	0.00	(1,183.62)	178.91
172-75-575.46.30	BUILDING MAINTENANCE	0.00	0.00	0.00	(255.97)	100.00
172-75-575.46.31	BUILDING MAINT RESTROOMS	1,200.00	1,200.00	0.00	741.96	38.17
172-75-575.46.40	GROUNDS MAINTENANCE	3,000.00	3,000.00	0.00	(81.33)	102.71
172-75-575.46.41	MOWING CONTRACT	9,000.00	9,000.00	0.00	8,066.25	10.38
172-75-575.46.43	TREE EXPENSE	500.00	500.00	0.00	500.00	0.00
172-75-575.52.10	JANITORIAL SUPPLIES	350.00	350.00	0.00	350.00	0.00
172-75-575.52.25	TOOL RENTAL	0.00	0.00	0.00	(7,172.99)	100.00
172-75-575.53.15	PARKING LOT REPAIRS	1,500.00	1,500.00	0.00	683.91	54.41
172-75-575.53.20	SIGNS	300.00	300.00	0.00	(1,546.64)	615.55
	Description	ORIGINAL BUDGET	Amended	Encumbran	Available	% Used

172-75-575.63.03	VOLLEYBALL COURT	2,000.00	2,000.00	0.00	844.59	57.77
172-75-575.64.01	CAPITAL OUTLAY	16,000.00	16,000.00	0.00	(12,066.18)	175.41
172-75-581.00.00	TRANSFER OUT	1,400.00	1,400.00	0.00	0.00	100.00
172-75-764.10.00	Filing Fee Clerk-Parking Ticke	30.00	30.00	0.00	0.00	100.00
						100.94

Fund: 175 RYCKMAN CROSSOVER
Revenues

Department: 00

175-00-271.00.99	CARRY FORWARD	97,998.78	97,998.78	0.00	97,998.78	0.00
						0.00

Department: 75 TOWN PARKS

175-75-342.10.00	PARKING TICKET REVENUE	9,500.00	9,500.00	0.00	5,500.00	42.11
175-75-344.50.00	PARKING METER REVENUE	60,500.00	60,500.00	0.00	(25,292.53)	141.81
175-75-344.50.10	PARK PASS REVENUE	3,000.00	3,000.00	0.00	500.00	83.33
						126.43

Expenditures

175-75-500.12.00	REGULAR SALARIES	320.00	320.00	0.00	320.00	0.00
175-75-500.21.00	FICA TAXES - EMPLOYER PORTION	2,625.00	2,625.00	0.00	333.90	87.28
175-75-500.22.20	RETIREMENT TOWN EMPLOYEES	4,088.00	4,088.00	0.00	387.29	90.53
175-75-500.23.01	HEALTH INSURANCE	7,967.00	7,967.00	0.00	819.56	89.71
175-75-575.32.90	BANKING FEES	2,000.00	2,000.00	0.00	(995.86)	149.79
175-75-575.32.95	IPS BANKING FEE	4,200.00	4,200.00	0.00	4,200.00	0.00
175-75-575.41.15	IPS COMMUNICATION FEE	2,500.00	2,500.00	0.00	58.60	97.66
175-75-575.50.00	RECREATION PROGRAMS	10,500.00	10,500.00	0.00	2,800.00	73.33
175-75-575.64.01	CAPITAL OUTLAY	0.00	0.00	0.00	(14,528.81)	100.00
175-75-575.73.00	CULTURAL SERVICES	0.00	0.00	0.00	(2,247.36)	100.00
175-75-581.00.00	TRANSFER OUT	31,500.00	31,500.00	0.00	0.00	100.00
						113.47

Fund: 351 BEAUTIFICATION

Description	ORIGINAL BUDGET	Amended	Encumbran	Available	% Used
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Revenues

Department: 00

351-00-271.00.99	CARRY FORWARD	45,665.09	46,686.30	0.00	46,686.30	0.00
351-00-366.19.00	TOWN HALL DONATIONS	0.00	0.00	0.00	(1,500.00)	100.00
351-00-381.00.00	TRANSFERS IN	30,000.00	30,000.00	0.00	0.00	100.00
						41.08

Expenditures

Department: 41 PUBLIC WORKS

351-41-500.23.01	HEALTH INSURANCE	2,755.00	2,755.00	0.00	74.71	97.29
351-41-500.23.02	LIFE INSURANCE	68.00	68.00	0.00	6.07	91.07
351-41-500.23.10	STATUTORY AD&D	21.00	21.00	0.00	0.00	100.00
351-41-500.24.00	WORKERS COMPENSATION	653.00	653.00	0.00	653.00	0.00
351-41-500.25.00	UNEMPLOYMENT COMPENSATION	110.00	110.00	0.00	64.45	41.41
351-41-570.31.00	PROFESSIONAL SERVICES	15,000.00	15,000.00	0.00	4,847.50	67.68
351-41-570.34.91	LANDSCAPING	30,000.00	30,000.00	0.00	28,257.24	5.81
351-41-570.43.15	ELECTRICAL WORK	3,000.00	3,000.00	0.00	3,000.00	0.00
351-41-570.46.40	GROUNDS MAINTENANCE	2,500.00	2,500.00	0.00	(4,545.50)	281.82
351-41-570.53.20	STREET SIGNS	1,500.00	1,500.00	0.00	(10,022.65)	768.18
351-41-570.64.01	CAPITAL OUTLAY	0.00	0.00	0.00	(14,460.18)	100.00
						85.84

Town Commission Meeting

Section: Department and Board/Committee Reports

Meeting Date: September 21, 2023

From: Amber Brown, Town Clerk

Re: Parks Board – Veterans Day Event

Background Information:

The Parks Board would like to host an event on November 11, 2023 for Veterans Day.

Recommendation:

Review and approve the Special Event Application

Attachments:

A Special Event Application will be provided

Public Works Activities

August 2023

Totally clear and landscaped right of way in front of 417 Ocean Ave. (cont'd. Ocean Ave. Beautification)

Painted inside of bathrooms at Ocean Park

Installed decorative poles along Riverside

Total cleaning and mold remediation treatment of Community Center

Assisted Gemini Elementary with their flag

Removed covers over playground area prep for storm warnings

Repeatedly removing debris from stormwater inlets – over 200 lbs.

Repaired pot hole Ash

Assisted PD in picking up new vehicles

Replaced GFI outlets by PD rear of building

Clean dry branches from palm trees Ryckman

Set multiple times for meetings

Cleaned trimmed beach crossovers

Removed bocci ball courts and sodded/added irrigation

Clean trimmed palms Ocean Park

Pressure washed front of Town Hall painted the trim that was faded

Trimmed and pulled grass growing through pavement on Cherry St.

Replaced section of drywall that was removed by mold remediation Company Community Center

Removed debris from area of History Center

Straightened signs throughout Town = ongoing and removed faded and outdated signs

Landscaping and ongoing process as is irrigation maintenance.



TOWN OF MELBOURNE BEACH

BREVARD COUNTY'S OLDEST BEACH COMMUNITY ESTABLISHED 1883

Building Department Report

August 2023

- permits issued 41
- Construction value of the \$1,031,632.56 permits totaled
- Total permit fees \$16,064.51
- inspections completed 111
- 41 plans reviewed
- 0 site plan review for P&Z
- 2 vacation rental inspections
- 1 new home
- 0 stop work order

Permit List

Permit	Type	Address	Applicant	Issued	Expired	Paid
PCD23-0024	Paver, Concrete, & Deck	524 SUNSET BLVD	DAVE NIELSEN	08/11/202	02/10/202	\$79.00
PRR23-0066	Reroof	517 SUNSET BLVD	Florida Native Roofing Inc	08/18/202	02/14/202	\$463.40
PWS23-0065	Window, Door, & Shutter	606 SHANNON AVE	WHELAN, KORBEL	08/07/202	02/06/202	\$370.20
PRR23-0068	Reroof	302 SHANNON AVE	TOTAL HOME ROOFING AND CONSTRUCTION	08/28/202	02/24/202	\$453.05
PPL23-0008	Pool	449 SANDY KY	GEORGE, FRANKLIN M	08/29/202	02/25/202	\$717.50
PMD23-0001	Marine - Docks/Boathouses	448 SANDY KY	BAHER MARINE CONSTRUCTION	08/21/202	02/17/202	\$615.00
PMD23-0003	Marine - Docks/Boathouses	447 SANDY KY	BAHER MARINE CONSTRUCTION	08/30/202	02/26/202	\$307.50
PF23-0031	Fence	2208 ROSEWOOD DR	American Fence of Brevard	08/10/202	02/06/202	\$162.32
PWS23-0070	Window, Door, & Shutter	607 RIVERSIDE DR	Brevard Window & Doors Inc	08/01/202	01/28/202	\$230.78
PWS23-0077	Window, Door, & Shutter	401 RIVER VIEW LN	AFFORDABLE GLASS PROTECTION	08/09/202	02/05/202	\$308.93
PSL23-0005	Solar	404 RIVER VW	Affordable Solar Services Inc	08/01/202	02/18/202	\$760.26
PM23-0041	Mechanical	404 RIVER VW	Wickens, Dennis	08/01/202	02/18/202	\$184.70
PM23-0046	Mechanical	1101 RIVER RD	Lesser, Thomas	08/18/202	02/14/202	\$79.00
PRR23-0067	Reroof	1101 RIVER RD	MIDWEST ROOFING COMPANY INC BRIAN DAVIS	08/24/202	02/20/202	\$1319.28
PTR23-0004	Tree	2102 REDWOOD AVE	ALEXANDER, MICHAEL	08/04/202		\$0.00
PF23-0030	Fence	306 ORANGE ST	STILLINGER, ANTHONY	08/18/202		\$79.00
PM23-0045	Mechanical	904 OAK ST	ZACHARY A REYNOLDS	08/15/202	02/11/202	\$200.08
PRB23-0037	Res New Construction	508 MAGNOLIA AVE	LOTT, MARK	08/28/202	02/27/202	\$2639.38
PRB23-0038	Res Building	409 MAGNOLIA AVE	STEVEN W. PRICE CONSTRUCTION. INC.	08/24/202	02/20/202	\$410.00
PWS23-0057	Window, Door, & Shutter	501 HIBISCUS TRL	RENEWAL BY ANDERSON	08/07/202	02/03/202	\$604.24
PRB23-0032	Res Building	311 HIBISCUS TRL	Nobili Brothers Contractors, Inc.	08/08/202	02/13/202	\$666.25
PWS23-0080	Window, Door, & Shutter	218 BIRCH AVE	FHIA LLC	08/30/202	02/26/202	\$438.31
PD23-0004	Demolition	505 BANYAN WAY	D'AYALA, MARCUS	08/31/202	02/27/202	\$154.25
PRB23-0039	Res Building	408 BANYAN WAY	PERRUSQUIA, ENOC	08/31/202	02/27/202	\$338.25
PM23-0043	Mechanical	323 BANYAN WAY	Anthony Spencer	08/15/202	02/20/202	\$189.85
PRB23-0036	Res Building	527 AVENUE B	SEIDEL, BRIAN R	08/04/202	02/27/202	\$79.00
PMC23-0006	Miscellaneous	400 AVENUE B	STRUCTURED BROADBAND SERVICES	08/29/202		\$0.00
PD23-0003	Demolition	306 AVENUE B	Jparker Contracting LLC	08/22/202		\$0.00
PWS23-0076	Window, Door, & Shutter	301 AVENUE A	CN ROMACK, INC	08/09/202	02/05/202	\$134.89
PM23-0042	Mechanical	411 AVENUE A	James E BERNAT	08/04/202	02/13/202	\$187.17
PM23-0044	Mechanical	1708 ATLANTIC ST 4E	Joseph E Dittmar	08/11/202	02/07/202	\$203.97
PWS23-0068	Window, Door, & Shutter	1706 ATLANTIC ST 3D	ARMS, KATHI MARY	08/22/202	02/18/202	\$230.63

Permit List

Permit	Type	Address	Applicant	Issued	Expired	Paid
PRR23-0065	Reroof	1505 ATLANTIC ST	Florida Native Roofing Inc	08/02/202	01/29/202	\$439.85
PRB23-0031	Res Building	1500 ATLANTIC ST	FRED JORGE INC	08/03/202	02/27/202	\$1608.00
PWS23-0071	Window, Door, & Shutter	1409 ATLANTIC ST	PARADISE GARAGE DOOR SERVICES INC	08/02/202	01/29/202	\$79.00
PTR23-0005	Tree	401 ANDREWS DR	GROUNDLED BUILDS BREVARD, LLC	08/25/202		\$0.00
PWS23-0072	Window, Door, & Shutter	405 FIFTH AVE	SKT Construction Corporation	08/07/202	02/10/202	\$503.03
PCD23-0027	Paver, Concrete, & Deck	312 5TH AVE	ALLIANCE PAVERS	08/25/202	02/21/202	\$215.25
PWS23-0073	Window, Door, & Shutter	201 FIFTH AVE 2-B	CN ROMACK, INC	08/02/202	01/29/202	\$84.13
PF23-0027	Fence	202 SECOND AVE	Carrie's Fence of Palm Bay	08/24/202	02/20/202	\$320.21
PWS23-0075	Window, Door, & Shutter	503 SECOND AVE	All Pro Garage Doors Inc	08/02/202	02/10/202	\$158.82

Total Permits: 41
Total Paid: \$16014.48

Inspection Totals

Building	1
Building - Final	2
Column & Tie Beam	2
Deadmen & Tiebacks	1
Dry-In	5
Drywall	6
Electric Pre-Power	2
Electrical	2
Equipotential	2
Final Building	7
Final Electrical	2
Final Fence	2
Final Mechanical	5
Final Paver, Concrete, & Deck	3
Final Pool Resurface	1
Final Reroof	5
Final Solar	2
Final window, Door, & Shutter	19
Fire Inspection	2
Footer	1

Inspection Totals

Framing	5
In-Progress	6
In-Progress	1
Insulation	3
Mechanical	1
Panel	1
Plumbing Final	1
Rough Building	1
Rough Electrical	8
Rough Mechanical	2
Rough Miscellaneous	1
Rough Plumbing	2
Slab	2
Steel & Ground	2
Temp Power	1
Underground Plumbing	2

Total # of Inspections: 111

Certificate List

Certificate #	Property Address	Certificate Type	Holder	Status	Issued	Expires	Amount Due
CVR23-0011	400 AVENUE B	Vacation Rental	KERR, JOHN	Issued	08/31/2023	08/31/2024	\$0.00
CVR23-0007	510 BANYAN WAY	Vacation Rental	MCGRATH, JEFFREY	Issued	08/02/2023	08/02/2024	\$0.00

Total # of Certificates: 2

Total Amount Due: \$0.00

Enforcement List

Enforcement #	Address	Category	Status	Origin	Filed	Closed
ECE22-0150	213 ASH AVE	Trailers, Boats, and Recreational Vehicles	Open - Court Magistrate	Staff	12/06/22	
ECE22-0158	203 THIRD AVE	Trees and Landscaping	Open - Complaint Received	Staff	12/21/22	
ECE22-0159	323 AVENUE A	Attractive Nuisance	Open - Complaint Received	Staff	12/28/22	
ECE23-0162	316 OAK ST	Pools	Open - First Letter Sent	Public - Email	05/26/23	
ECE23-0171	302 5TH AVE	Short Term Rental Violations	Open - First Letter Sent	Public - walk In	06/19/23	
ECE23-0174	400 AVENUE B	Short Term Rental Violations	Open - First Letter Sent	Staff	06/22/23	
ECE23-0179	204 CHERRY DR	Short Term Rental Violations	Open - First Letter Sent	Staff	07/31/23	
ECE23-0180	503 SECOND AVE	Accessory Structure	Open - First Letter Sent	Staff	07/31/23	
ECE23-0181	227 6TH AVE	Trailers, Boats, and Recreational Vehicles	Open - First Letter Sent	Staff	07/31/23	
ECE23-0183	507 HIBISCUS TRL	Multiple Violations	Open - First Letter Sent	Public - walk In	08/15/23	
ECE23-0185	1302 ORANGE ST	Lawns - Overgrowth	Open - Complaint Received	Staff	08/22/23	
ECE23-0186	800 PINE ST	Lawns - Overgrowth	Open - First Letter Sent	Staff	08/31/23	

Total # of Enforcements: 12

Enforcement List

Enforcement #	Address	Category	Status	Origin	Filed	Closed
ECE23-0176	311 FIRST AVE	Short Term Rental Violations	Closed - Complied	Public - walk In	06/28/23	08/15/23
ECE23-0182	228 6TH AVE	Short Term Rental Violations	Closed - Complied	Staff	08/02/23	08/10/23
ECE23-0184	1305 ATLANTIC ST	Turtle Lighting Violations	Closed - No Violations Found	Public - Email	08/15/23	08/21/23

Total # of Enforcements: 3



Town of Melbourne Beach



Fire Department

MONTHLY REPORT – August 2023

Incident Response

For the month of August 2023, the Melbourne Beach Volunteer Fire Department responded to 16 calls for service. The average number of responding volunteer personnel per paged out call for the month was 9.

Breakdown:

- 10 Fire/Rescue 911 Calls (Paged out)
- 1 EMS Assist (First Responder EMS)
- 1 Assist other agency (provide hazmat equipment)
- 1 Public Service Incident (Fire drill at elementary school)
- 1 Fire Inspection
- 2 False Calls

Department Membership

- 1 Fire Chief (*Full-Time*)
- 1 Maintenance Technician (*Part-Time*)
- 20 Certified Volunteer Firefighters
- 7 Support Services Volunteers
- 1 Administrative Volunteer
- 1 Volunteer Fire Chaplain

Notable Incidents

- 08/16/2023 – Outside tree & vegetation fire in 200blk of Flamingo Lane. Engine 58, Truck 57, Engine 258, Squad 58 & MB Fire-1 responded. Fire caused by faulty FPL power line. After electricity was secured, hotspots extinguished, no injuries, no structural damage. Referred to FPL for line repair & tree trimming.
- 08/20/2023 – Possible Structure Fire (odor of smoke inside structure) in 200blk of Elm Avenue. Engine 58, Truck 57, Engine 58, & MB Fire-1 responded. Home evacuated and source of odor located. Overheating fan motor and faulty circuit breaker in electrical panel. Breaker secured and resident advised to contact electrician for fan and breaker replacement.
- 08/21/2023 – Medical emergency on sailboat in Indian River in Indialantic. Marine 58 responded to provide mutual aid. 1 patient was located on vessel. Patient was assessed, packaged, and transported to the front street boat ramp on Marine 58, where they were handed off to Brevard County Fire Rescue for transport to a local hospital.

Notable Events

The Department had its 5 year ISO (Insurance Services Office) audit on August 8th. The intensive audit, which can take months to gather all of the requested data and prepare for, uses a standardized Fire Suppression Rating Schedule to review the fire prevention and suppression capabilities of individual communities throughout the United States. In addition to the Fire Department itself, ISO evaluates additional major elements of a community's fire protection system, including emergency communications, water supply, and community risk reduction (community efforts to reduce losses through fire prevention, public fire safety education, and fire investigation). Based on the results, ISO assigns a numerical grading called a Public Protection Classification (PPC®), on a scale from 1-10, with 1 being the best protection, and 10 being very little to no protection. Local insurance writers then have the option to use the PPC rating as one factor to help determine an areas property insurance rates. Currently the Melbourne Beach Volunteer Fire Department is rated as an ISO Class 3 Department, putting it in the top 17% of all fire departments in the United States. The official results of the current audit can take up to 8 months to receive due to the rigorous review process that takes place.

The State volunteer firefighter certification program, hosted and instructed by the Department, continues to move forward. Of the original 11 students who started, only 7 remain in the intensive program. The recruits from Melbourne Beach & Indian Harbour Beach are about ¾ of the way through the program at this point.

The Department hosted a free community hands-only CPR and bleeding control program for members of the Community Chapel in Melbourne Beach. The event was well attended, and lots of positive feedback was received. If anyone is interested in any of the free training courses offered by the Department, they can contact FireTraining@MelbourneBeachFL.org for more information.

Melbourne Beach VFD

Melbourne Beach, FL

This report was generated on 9/15/2023 6:22:59 PM



Incident Address and Type for Date Range (Landscape)

Incident Status(s): All Incident Statuses | Start Date: 08/01/2023 | End Date: 08/31/2023

INCIDENT #	DATE	LOCATION TYPE	ADDRESS	INCIDENT TYPE	ALARM	CLEARED SCENE
2023-121	08/08/2023		507 Ocean Ave , Melbourne Beach, FL, 32951	False alarm or false call, other	08/08/2023 10:00	08/08/2023 10:00
2023-122	08/09/2023		519 Ocean AVE , Melbourne Beach, FL, 32951	Medical assist, assist EMS crew	08/09/2023 14:33	08/09/2023 14:41
2023-123	08/10/2023		1005 Atlantic ST , Melbourne Beach, FL, 32951	Heat detector activation due to malfunction	08/10/2023 14:24	08/10/2023 14:39
2023-124	08/15/2023		3830 S Hwy A1A , Melbourne Beach, FL, 32951	HazMat release investigation w/no HazMat	08/15/2023 16:49	08/15/2023 17:08
2023-125	08/16/2023		207 Flamingo LN , Melbourne Beach, FL, 32951	Natural vegetation fire, other	08/16/2023 15:06	08/16/2023 16:47
2023-126	08/20/2023		601 N Miramar AVE , Indialantic, FL, 32903	Dispatched & cancelled en route	08/20/2023 01:29	08/20/2023 01:42
2023-127	08/20/2023		203 Elm AVE , Melbourne Beach, FL, 32951	Overheated motor	08/20/2023 08:45	08/20/2023 09:16
2023-128	08/20/2023		1205 Magnolia AVE , Indialantic, FL, 32903	Dispatched & cancelled en route	08/20/2023 14:39	08/20/2023 14:41
2023-129	08/21/2023		430 Twelfth AVE , Indialantic, FL, 32903	Dispatched & cancelled en route	08/21/2023 03:05	08/21/2023 03:18
2023-130	08/21/2023		192 Causeway , Indialantic, FL, 32903	Watercraft rescue	08/21/2023 20:09	08/21/2023 20:58
2023-131	08/21/2023		2005 Atlantic ST , Melbourne Beach, FL, 32951	Heat detector activation due to malfunction	08/21/2023 23:43	08/22/2023 00:27
2023-132	08/22/2023		2100 Oak ST , Melbourne Beach, FL, 32951	No incident found on arrival at dispatch address	08/22/2023 07:57	08/22/2023 08:01
2023-133	08/23/2023		2100 Oak ST , Melbourne Beach, FL, 32951	Public service	08/23/2023 08:11	08/23/2023 08:51
2023-134	08/28/2023		300 Ocean AVE , Melbourne Beach, FL, 32951	Special type of incident, other	08/28/2023 09:01	08/28/2023 12:17
2023-135	08/28/2023		405 Atlantic ST , Melbourne Beach, FL, 32951	Alarm system activation, no fire - unintentional	08/28/2023 10:06	08/28/2023 10:35
2023-136	08/29/2023		517 Avenue A , Melbourne Beach, FL, 32951	Natural vegetation fire, other	08/29/2023 19:34	08/29/2023 20:11

Location Type is only filled in when it is marked Intersection, Directions, or National Grid on Basic Info 3.



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Doc Id: 1251

Page # 1 of 1

Melbourne Beach VFD

Melbourne Beach, FL

This report was generated on 9/15/2023 6:23:59 PM



Personnel Count per Incident for Date Range

Start Date: 08/01/2023 | End Date: 08/31/2023

INCIDENT				NUMBER OF PEOPLE		
NUMBER	DATE	INCIDENT TYPE	FDID	ON APPARATUS	NOT ON APPARATUS	TOTAL
2023-121	8/8/2023 10:00:00	700 - False alarm or false call, other	19112	1	0	1
2023-122	8/9/2023 14:33:35	311 - Medical assist, assist EMS crew	19112	3	1	4
** 2023-123	8/10/2023 14:24:33	734 - Heat detector activation due to malfunction	19112	2	8	10
2023-124	8/15/2023 16:49:44	671 - HazMat release investigation w/no HazMat	19112	2	1	3
** 2023-125	8/16/2023 15:06:59	140 - Natural vegetation fire, other	19112	8	3	11
** 2023-126	8/20/2023 01:29:11	611 - Dispatched & cancelled en route	19112	1	4	5
** 2023-127	8/20/2023 08:45:03	442 - Overheated motor	19112	10	1	11
** 2023-128	8/20/2023 14:39:35	611 - Dispatched & cancelled en route	19112	5	8	13
** 2023-129	8/21/2023 03:05:08	611 - Dispatched & cancelled en route	19112	4	2	6
** 2023-130	8/21/2023 20:09:54	365 - Watercraft rescue	19112	6	3	9
** 2023-131	8/21/2023 23:43:52	734 - Heat detector activation due to malfunction	19112	8	0	8
2023-132	8/22/2023 07:57:43	622 - No incident found on arrival at dispatch address	19112	1	0	1
2023-133	8/23/2023 08:11:59	553 - Public service	19112	1	0	1
**** 2023-134	8/28/2023 09:01:35	900 - Special type of incident, other	19112	1	0	1
** 2023-135	8/28/2023 10:06:47	745 - Alarm system activation, no fire - unintentional	19112	6	3	9
** 2023-136	8/29/2023 19:34:10	140 - Natural vegetation fire, other	19112	8	4	12

TOTAL # OF INCIDENTS: 16

AVERAGES:

4.2

2.4

6.6

Total # of incidents
paged out for
volunteer response: 10

** Without EMS Assist or Service Calls:
(Paged out calls only)

5.8

3.6

9.4

Only REVIEWED incidents included

**** Note: 900 series "Special Incidents" include fire inspections performed.



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Doc Id: 358

Page # 1 of 1



Melbourne Beach Police Department

Monthly Report

August 2023



Operations:

In August 2023, The Department responded to 1077 calls for service and 229 house checks.

Activity:

- 48 Citations / 42 Written Warnings
- 183 Traffic Stops
- 98 Traffic Enforcement
- 5 Traffic Complaint
- 48 Parking Citations

Our radar trailer continues to be placed in various locations throughout the Town.

PD News

- The Police Department has lost and found miscellaneous items that have been brought into the department, for example, keys, sunglasses, and children's toys. These items were found at our beach accesses and Rychman Park. If you believe you may have lost things, come to the Police Department during business hours Monday – Friday, 8 am to 5 pm.
- We continue our beach patrol on the weekends through the end of August. The Melbourne Beach Officers will patrol our beach, the accesses, and the parks to remind beachgoers of Rip Currents and any parking concerns.
- Movie in the Park is scheduled for October 13. We plan to show "Beetlejuice." More information will be posted on our Social Media pages.
- All Officers continue to receive online and MILO training every month.

Please see the attachments:

- Speed Trailer report
- Sergeant's monthly reports

Stay Safe, Chief Melanie Griswold



Melbourne Beach Police Department



	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec		YTD
Total Calls for Service	1578	1188	1366	1370	1571	1480	1383	1306						11242
Total Felonies	0	5	1	1	3	0	0	2						12
Total Misdemeanors	5	2	4	12	4	8	0	3						38
Total Capias Requests	0	0	0	2	0	2	1	0						5
Total Traffic Arrests	1	0	0	3	0	2	1	0						7
Total Other Arrests	3	0	0	0	0	0	0	0						3
911 Investigation	27	42	32	39	40	35	37	10						262
Alarm Business	5	7	4	1	2	1	4	4						28
Alarm Residence	1	1	5	9	4	2	2	5						29
Alarm Vehicle	0	1	0	0	0	0	0	0						1
Assault	0	0	0	1	0	0	0	0						1
Animal Complaint	7	4	6	3	5	4	3	3						35
AOA Fire/Medical	6	5	1	2	6		0	2						22
AOA LEO	13	11	6	1	1	6	8	4						50
Assist Citizen	7	11	12	8	14	9	8	6						75
Assist DCF	1	2	0	1	1	2	1	0						8
Assist Motorist	1	0	1	1	0	1	4	5						13
Attempt To Contact	4	7	4	2	4	3	3	11						38
Baker Act	0	3	0	0	2	1	1	0						7
Battery	0	1	0	0	0	1	0	0						2
Battery-Domestic	1	0	0	2	0	0	0	0						3
Burglary - Residential	0	1	0	0	0	0	0	0						1
Burglary - Vehicle	1	3	0	0	0	0	0	1						5
Civil Matter	1	4	2	3	5	2	0	1						18
Crash	6	1	6	7	5	4	7	6						42
Criminal Mischief	0	3	5	4	2	1	0	1						16
Deceased Person	0	0	3	0	0	0	1	1						5
Disturbance	3	2	6	0	7	10	5	5						38
Disturbance Domestic	1	1	2	0	1	0	1	2						8
Disturbance Noise	2	3	0	1	7	1	4	2						20
Fraud/Forgery	1	2	1	0	3	1	0	1						9
House Checks	161	70	127	89	382	267	265	229						1590
Illegal Dumping	0	0	0	0	0	2	0	0						2
Illegal Parking	21	27	52	46	43	66	33	41						329
Indecent/Lewd Act	1	0	0	0	0	0	0	0						1
Information	8	6	17	11	11	14	8	16						91
Injured/Ill Person	20	17	15	24	12	16	19	23						146



Melbourne Beach Police Department



	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	YTD
Intoxicated Driver	0	0	0	0	0	0	1	0					1
Intoxicated Person	1	0	0	1	1	0	0	0					3
Investigation	1	0	1	3	4	5	1	4					19
Low Speed Vehicle Insp/Decal	0	0	0	1	1	0	0	0					2
Missing Person	0	0	1	2	1	1	0	0					5
Narcotics	0	0	1	0	0	0	0	0					1
Open Door	3	0	3	1	1	1	1	1					11
Ordinance Violation/Code Enf	1	0	0	0	0	1	0	0					2
Overdose	0	1	0	0	0	0	0	0					1
Parking Citations	21	24	81	35	44	51	38	48					342
Patrol Area	87	70	147	124	229	186	165	157					1165
Patrol Area Business	185	160	201	225	233	272	240	214					1730
Patrol Area Residential	522	453	454	453	563	508	451	382					3786
Patrol Area School	22	20	32	52	59	34	37	38					294
Phone Call - Threatening	1	0	0	0	0	2	1	0					4
Property Confiscated	0	0	0	1	0	0	0	0					1
Property Found	3	5	4	2	3	4	1	2					24
Property Lost	0	1	3	3	1	1	3	3					15
Reckless Driving	5	4	4	6	7	5	6	5					42
Retail Theft	0	0	0	1	0	1	0	0					2
School Zone	23	30	22	46	36	2	0	23					182
Shooting in the Area	1	0	1	0	0	0	0	0					2
Soliciting	1	1	0	0	1	0	0	0					3
Special Detail	0	0	3	0	3	1	1	0					8
Special Response ATV	0	0	0	0	0	0	0	0					0
Special Response Drone	0	0	0	0	0	0	0	0					0
Standby-Keep the Peace	1	1	2	0	0	2	1	0					7
Suicide	0	1	0	0	0	0	0	0					1
Suicide - Attempt/Threat	0	1	0	0	0	1	1	0					3
Suspicious Incident	19	9	8	18	10	16	12	18					110
Suspicious Person	11	6	6	14	16	8	9	4					74
Suspicious Vehicle	14	21	14	13	12	14	6	16					110
Theft	1	1	0	2	3	2	0	1					10
Traffic Citations	47	19	24	30	22	25	26	48					241
Traffic Complaint	3	2	1	3	10	3	1	5					28
Traffic Enforcement	327	127	135	104	79	113	110	98					1093
Traffic Stop	205	101	126	121	114	93	169	183					1112
Traffic Obstruction	0	0	2	2	2	0	0	0					6
Trespass	0	3	4	3	4	3	2	1					20



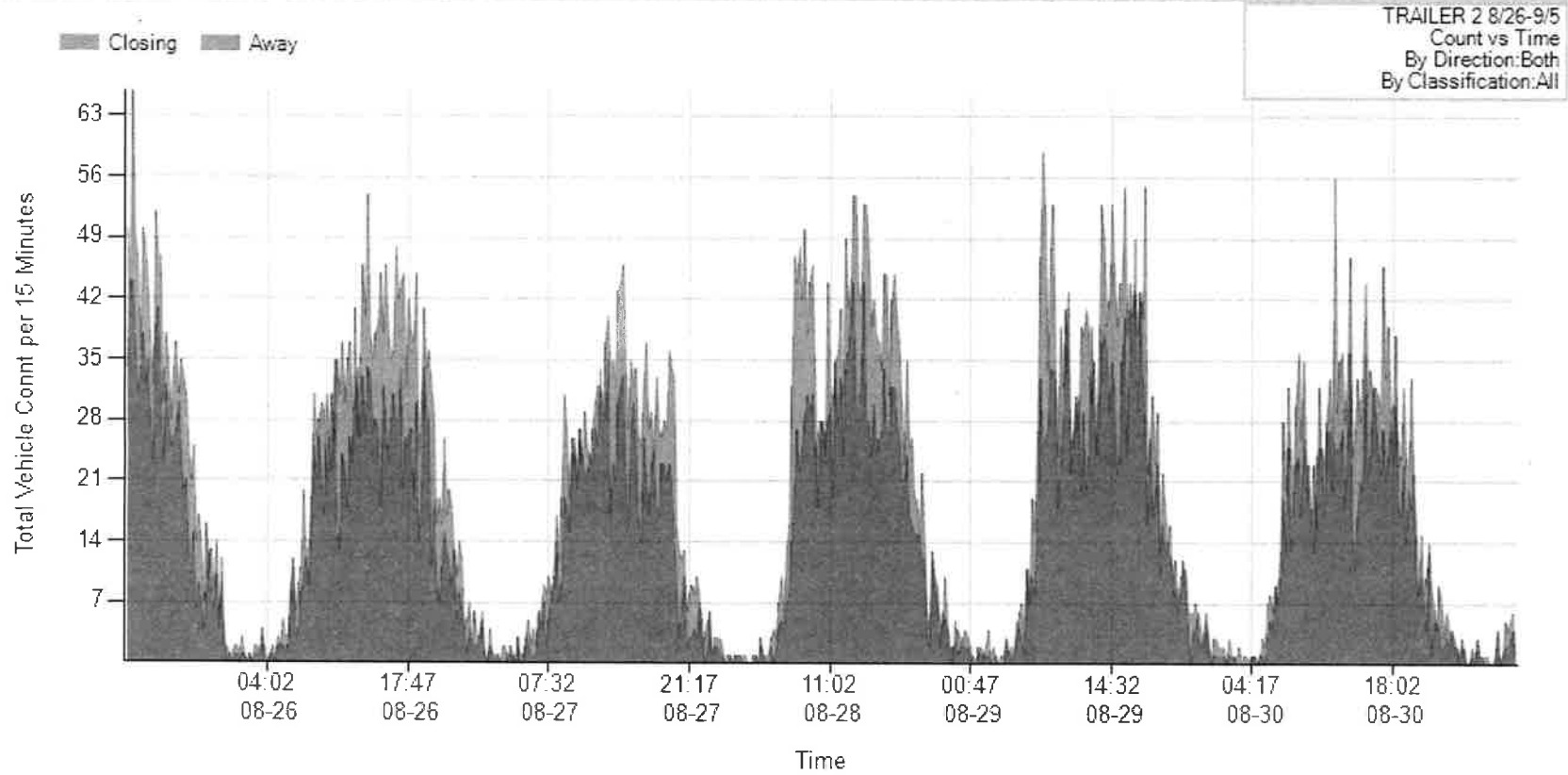
Melbourne Beach Police Department



	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec		YTD
Vehicle Abandoned	1	0	0	0	0	0	0	1						2
Vehicle Inspection	4	5	3	1	2	2	0	1						18
Vehicle Repo/Tow	0	0	0	0	1	1	0	0						2
Wanted Person	0	0	0	0	1	1	0	0						2
Written Warnings	26	5	5	33	35	34	53	42						233

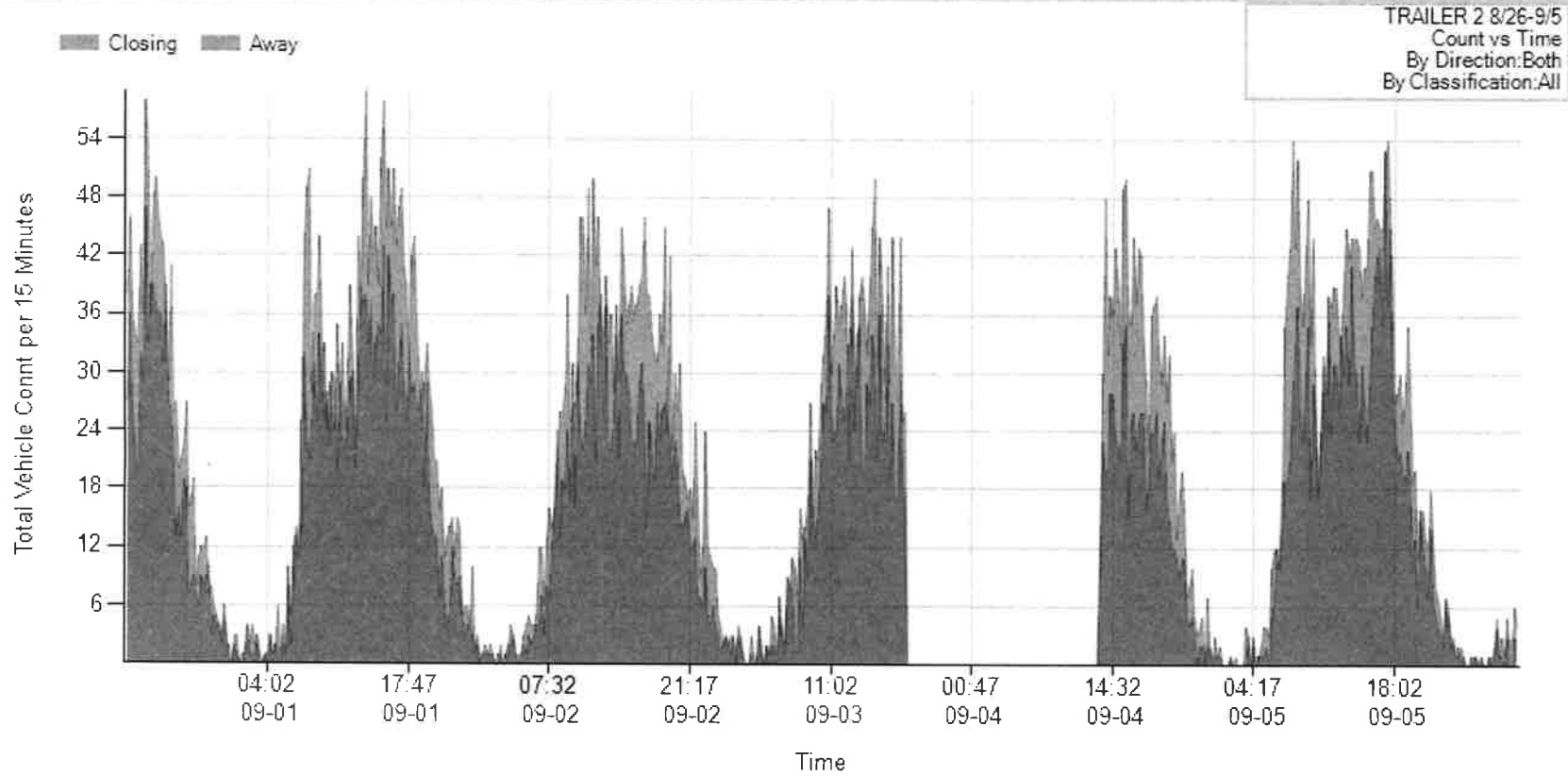
Vehicle Mileage	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec		YTD
Car 300	1000	1246	1605	1163	921	1414	1637	1333						10319
Car 301	-	-	-	-	-	-	-	1298						1298
Car 302	-	-	-	-	-	-	-	1468						1468
Car 360	425	1209	1051	979	954	737	1073	210						6638
Car 361	1066	748	562	517	1296	1122	0	-	-	-	-	-	-	5311
Car 363	118	141	132	387	182	260	1073	75						2368
Car 364	74	74	74	86	72	1	0	-	-	-	-	-	-	381
Car 366	548	484	1052	1000	839	431	632	512						5498
Car 367	625	506	563	494	460	727	466	726						4567
ATV 1	0	23	28	13	55	31	14	0						164
ATV 2	0	1	14	0	8	23	53	40						139

Survey Name	TRAILER 2 8/26-9/5	Location	RIVERSIDE DR/ANDREWS ...	Speed Unit	Miles/Hour
Start	2023-08-25 14:17	Traffic Direction	Undefined	Speed Limit	30
Stop	2023-08-31 06:12	Zone	Normal	Min Speed Threshold	10
Operator		Min Following Time	0.0	Max Speed Threshold	120
Survey Direction	Both	Time Resolution	1	Speed Resolution	1



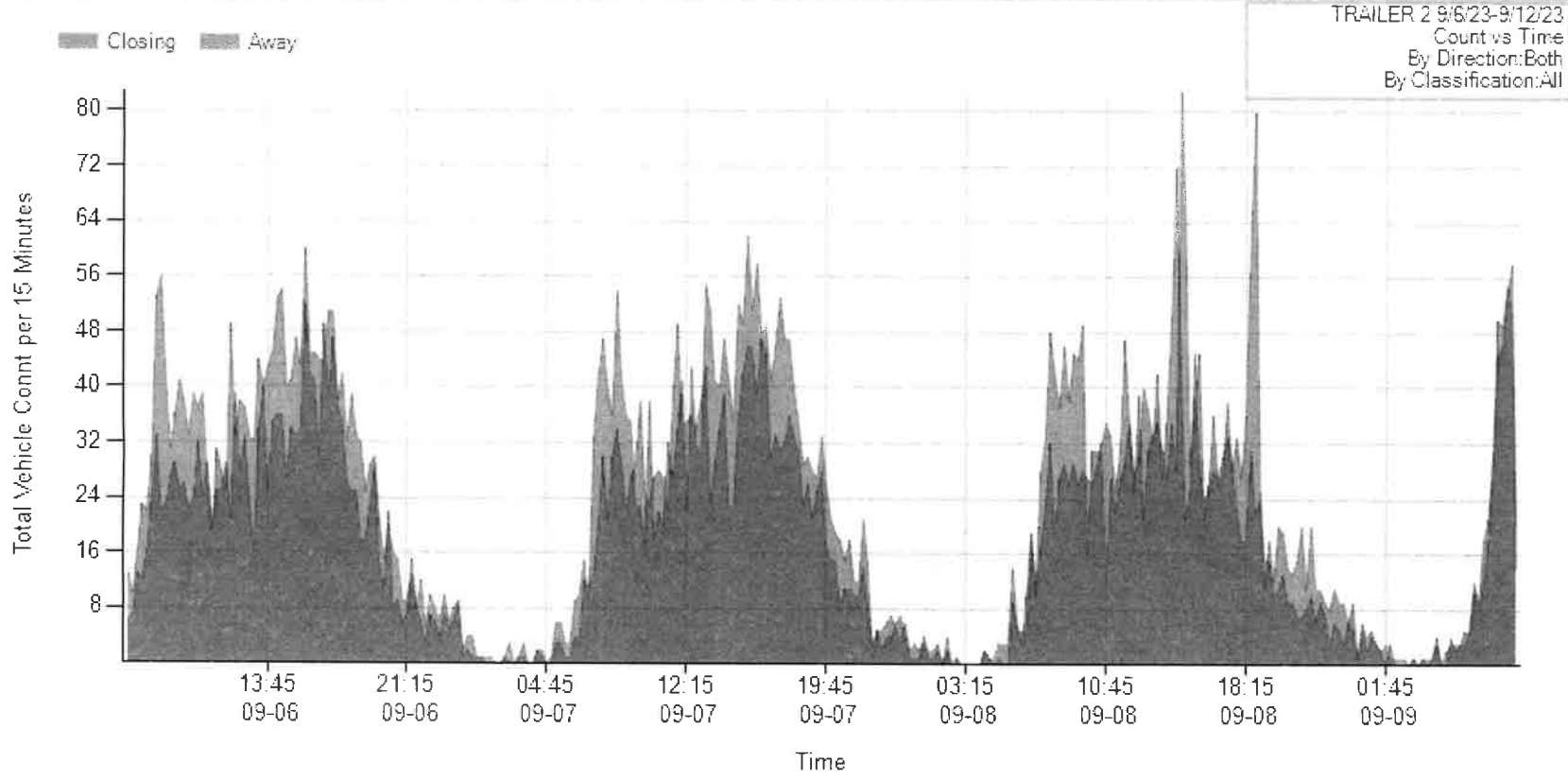
Total Vehicle Count	18895	100%	Average Speed	22.2	MPH	In Pace Count	14762	78%
Under Limit Count	18596	98%	Minimum Speed	6	MPH	10 mph Pace	18 - 27	MPH
Over Limit Count	299	2%	Maximum Speed	93	MPH	Standard Deviation	4	MPH
10 Over Limit Count	46	0%	85Speed Percentile	26	MPH	Average Speed Over Limit	36.6	MPH

Survey Name	TRAILER 2 8/26-9/5	Location	RIVERSIDE DR/ANDREWS ...	Speed Unit	Miles/Hour
Start	2023-08-31 14:17	Traffic Direction	Undefined	Speed Limit	30
Stop	2023-09-06 06:11	Zone	Normal	Min Speed Threshold	10
Operator		Min Following Time	0.0	Max Speed Threshold	120
Survey Direction	Both	Time Resolution	1	Speed Resolution	1



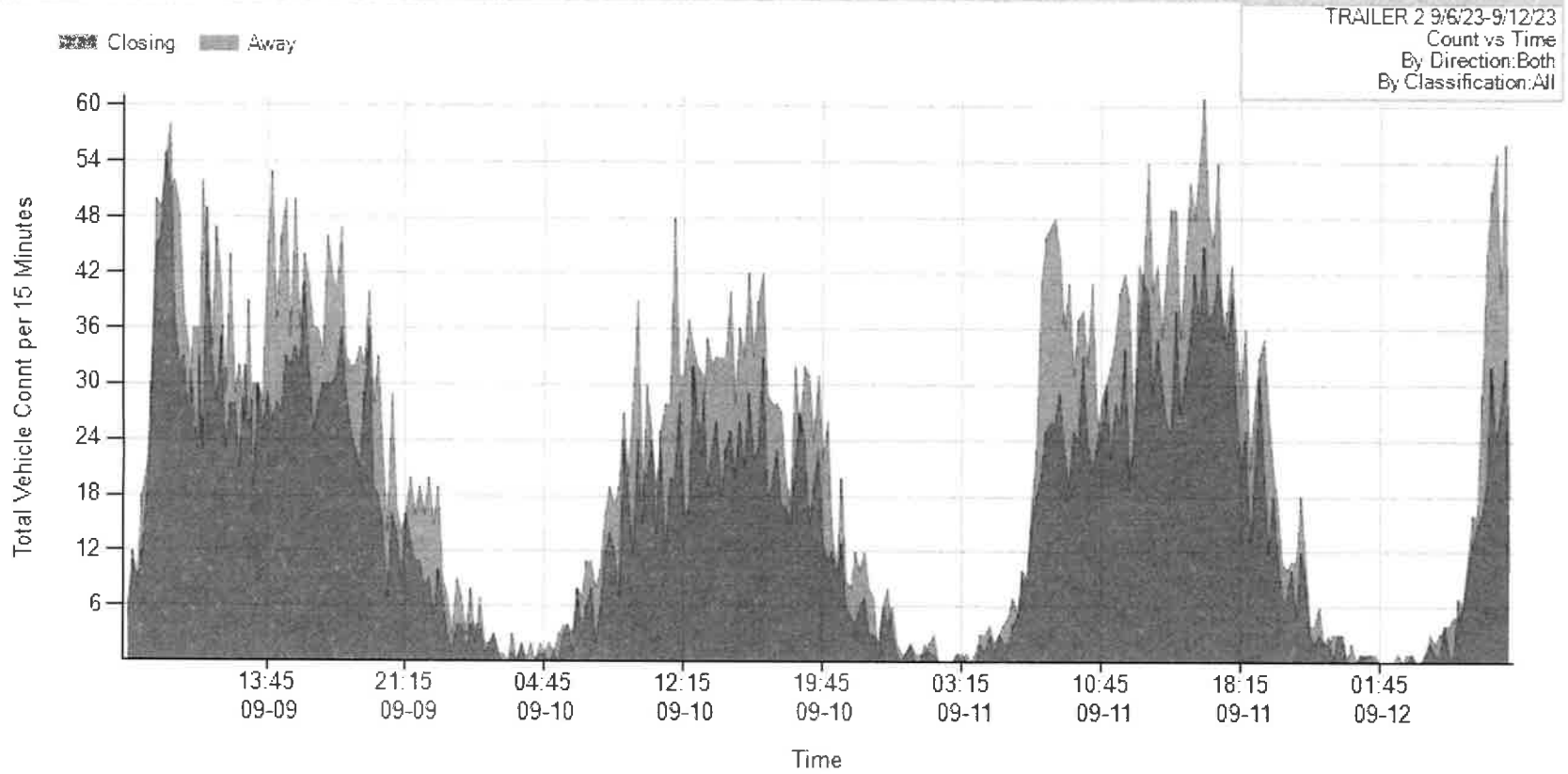
Total Vehicle Count	17685	100%	Average Speed	22.4	MPH	In Pace Count	13938	78%
Under Limit Count	17380	98%	Minimum Speed	4	MPH	10 mph Pace	18 - 27	MPH
Over Limit Count	305	2%	Maximum Speed	76	MPH	Standard Deviation	3	MPH
10 Over Limit Count	36	0%	85Speed Percentile	26	MPH	Average Speed Over Limit	35.1	MPH

Survey Name	TRAILER 2 9/6/23-9/12/23	Location	RIVERSIDE DR/ANDREWS ...	Speed Unit	Miles/Hour
Start	2023-09-06 06:15	Traffic Direction	Undefined	Speed Limit	30
Stop	2023-09-09 08:51	Zone	Normal	Min Speed Threshold	10
Operator		Min Following Time	0.0	Max Speed Threshold	120
Survey Direction	Both	Time Resolution	1	Speed Resolution	1



Total Vehicle Count	12347	100%	Average Speed	21.6	MPH	In Pace Count	9521	77%
Under Limit Count	12189	98%	Minimum Speed	5	MPH	10 mph Pace	17 - 26	MPH
Over Limit Count	158	2%	Maximum Speed	81	MPH	Standard Deviation	4	MPH
10 Over Limit Count	35	0%	85Speed Percentile	25	MPH	Average Speed Over Limit	37.9	MPH

Survey Name	TRAILER 2 9/6/23-9/12/23	Location	RIVERSIDE DR/ANDREWS ...	Speed Unit	Miles/Hour
Start	2023-09-09 06:15	Traffic Direction	Undefined	Speed Limit	30
Stop	2023-09-12 08:51	Zone	Normal	Min Speed Threshold	10
Operator		Min Following Time	0.0	Max Speed Threshold	120
Survey Direction	Both	Time Resolution	1	Speed Resolution	1



Total Vehicle Count	11325	100%	Average Speed	22.1	MPH	In Pace Count	8615	76%
Under Limit Count	11114	98%	Minimum Speed	7	MPH	10 mph Pace	18 - 27	MPH
Over Limit Count	211	2%	Maximum Speed	74	MPH	Standard Deviation	4	MPH
10 Over Limit Count	25	0%	85Speed Percentile	26	MPH	Average Speed Over Limit	35.6	MPH



MELBOURNE BEACH POLICE DEPARTMENT
Jason Hinchman
Sergeant

507 Ocean Ave, Melbourne Beach, FL 32951
 Phone: (321) 723-4343 Fax: (321)725-3253



Monthly Report August 2023

Houses Checks – 83

- 08/03: Traffic crash in the 300 block of Ocean Avenue. (2) Vehicles involved with damage to both vehicles. No injuries were reported on scene, and the drivers removed both vehicles.
- 08/03: Traffic crash in the 300 block of Third Avenue. (2) Vehicles involved with damage only to one of the vehicles. The vehicle that sustained damage did not have anyone in it. No injuries were reported on scene. The drivers removed both vehicles.
- 08/03: Death investigations in the 300 block of Ocean Avenue. This case is still open and under investigation.
- 08/05: Driving under the influence and driving while license suspended arrest in the 500 block of Ocean Avenue. A male driver ran a stop sign at Ocean Avenue and Pine Street. The vehicle was stopped, and after investigation, the male driver was placed under arrest.
- 08/11: Criminal mischief in the 500 block of Ocean Avenue. The unknown subject caused damage to the Men's restroom.
- 08/13: Drug arrest in the area of Sixth Avenue and Atlantic Street. A vehicle was stopped for a traffic infraction. After an investigation, the female passenger was arrested for drugs possession and violation of probation. Both the driver and passenger of the vehicle were issued traffic citations.
- 08/20: Theft in the 1700 block of Atlantic Street. Unknown suspect at this time. The case is still under investigation.
- 08/21: Disturbance in the 400 block of Avenue A between husband and wife. The incident was verbal only, and the parties were separated.
- 08/26: Fraud case in the 400 block Ocean Avenue. The reporting person said they were scammed out of thousands of dollars. The case is still under investigation.
- 08/26: DUI arrest in the 900 block of Oak Street. The male subject was stopped and placed under arrest for DUI.

- 08/27: Trespass warning from the 100 block of Ocean Avenue. A female subject was issued a trespass warning from Melbourne Beach parks and beach access.
- 08/27: Verbal domestic in the 400 block of Hibiscus Trail. Male and female were separated for the evening.



MELBOURNE BEACH POLICE DEPARTMENT
Jason Sadler
Sergeant

507 Ocean Ave, Melbourne Beach, FL 32951
Phone: (321) 723-4343 Fax: (321)725-3253



Sgt. Sadler Monthly Report August 2023

8/1- Traffic crash in the area of Atlantic Street and First Avenue. No major injuries, both vehicles were towed due to damage.

8/6- Trespass Warnings issued to 2 males and 1 female in the 1000 blk of Atlantic Street.

8/7- Domestic disturbance between male and female in the 1000 blk of Atlantic Street. The disturbance was only verbal.

8/8- Suspicious incident in the 600 blk of Riverside Drive. Residential home was "swatted" by an anonymous caller.

8/16- Traffic crash in the area of Oak Street and Magnolia Avenue. No major damage or injuries.

8/23- Traffic crash in the 300 blk of Ocean Avenue. No major damage or injuries.

8/23- Traffic crash in the area of Ocean Avenue and Oak Street. No major damage or injuries.

8/23- Vehicle burglary in the 300 blk of Ocean Avenue. Pending investigation.

8/30- Traffic crash in the area of Oak Street and Driftwood Avenue. No major damage or injuries.

- Total House Checks - 146

Melbourne Beach Town Clerk

Subject: FW: Explorer's

From: Nicholas Earl <nicholase@melbournebeachfl.org>
Sent: Friday, September 15, 2023 1:00 PM
To: Melanie Griswold <melanieg@melbournebeachfl.org>
Subject: Explorer's

Good afternoon Chief,
Just wanted to let you know, today was my first day operating one of our new Explorer's. Night and day compared to the charger's. It is more comfortable to sit in while wearing all of our gear. It is easier to jump out of on traffic stop or on a call assisting our citizens. I like how the explorer has cruise lights, so when doing nightly patrols we can utilize those to deter possible crime when they see us driving down the street. By far a great investment for our Police Department.

Nicholas Earl
Officer



Melbourne Beach Police Department
507 Ocean Ave
Melbourne Beach, FL 32951
321-723-4343

Under Florida law, e-mail addresses are Public Records. Therefore, do not send electronic mail to this entity if you do not want your e-mail address released in response to public record requests. Instead, contact this office by phone or in writing.

Melbourne Beach Town Clerk

Subject: FW: New Ford SUV 301/302

----- Original message -----

From: Kevin Bradley <kevinb@melbournebeachfl.org>

Date: 9/15/23 13:10 (GMT-05:00)

To: Melanie Griswold <melanieg@melbournebeachfl.org>

Subject: New Ford SUV 301/302

Chief,

Just wanted to let you know how much the new Ford Explorers are appreciated. They are way more comfortable and roomy inside. The newer police light package is a great improvement helping with visibility while performing residential patrols at night. I can also share all the positive feedback I've received from fellow officers and quite a few positive comments from residents while patrolling around town.

Thanks again,



Kevin Bradley

Corporal

Melbourne Beach Police Department

507 Ocean Ave

Melbourne Beach, FL 32951

321-723-4343

Under Florida law, e-mail addresses are Public Records. Therefore, do not send electronic mail to this entity if you do not want your e-mail address released in response to public record requests. Instead, contact this office by phone or in writing.



Town of Melbourne Beach

Town Clerk Report

Business Tax Receipts – 305 Business License Renewal letters were sent out, and of those 64 businesses have paid.

Records Management Project – Ongoing meetings with Laserfiche to build the Town's records management software.

Scanning Project – Started the process with MCCi to get scanning project 1 underway. Project 1 will include Ordinances, Resolutions, Minutes, Agenda Packets, Variances, and Final Orders.

Election – The Town of Melbourne Beach will conduct a municipal election on Tuesday, November 7, 2023 for the purpose of electing one Mayor for a three-year term, and one at-large Commissioner for a two-year term. The two candidates who qualified for Mayor are Joyce Barton and Alison Dennington. The two candidates who qualified for Commissioner are Jason Judge and Adam Meyer.

Attachments:	
Date Prepared:	9-16-2023
Prepared By:	Fire Chief Gavin Brown
Meeting Date:	September 21, 2023

Agenda Category:

<input type="checkbox"/>	Proclamations & Awards	<input type="checkbox"/>	Public Hearings
<input type="checkbox"/>	Presentations	<input checked="" type="checkbox"/>	Old Business
<input type="checkbox"/>	Boards & Committees	<input type="checkbox"/>	New Business
<input type="checkbox"/>	Consent	<input type="checkbox"/>	Other:

Subject:	Preliminary discussion pertaining to the request to investigate the feasibility of an in-house, year round, ocean rescue lifeguard program.
Recommended Action:	1) Review presentation and provide additional direction for further research and evaluation while awaiting final cost figures from Brevard County Ocean Rescue for coverage provided through their program.
Background Information:	<ol style="list-style-type: none"> 1. In March of 2023, as a result of multiple ocean related water rescue and drowning incidents occurring between the Town of Indialantic and unincorporated South Melbourne Beach, the Town Commission directed Town staff to investigate the possibility of expanding its current seasonal lifeguard coverage at Ocean Park, provided by Brevard County Ocean Rescue. 2. After months of discussion pertaining to lifeguard coverage at the County level, the Brevard County Commission relayed they intended to stop subsidizing the cost for BCOR lifeguard coverage, and to require the beachside municipalities to pay 100% of the cost if they desired to continue to having BCOR guarded beaches within their cities. 3. In late June and early July of 2023, the Town Commission directed Town staff to start investigating and evaluating the feasibility of creating an in-house, year round, ocean lifeguard program as a possible alternative to BCOR.

Town Commission Meeting

Section: New Business

Meeting Date: September 21, 2023

From: Elizabeth Mascaro, Town Manager

Re: New Hourly Rates Schedule under Continuing Service Agreement for Bowman Consulting Group, LTD>

Background Information:

The Town Commission approved a Continuing Services Agreement with Bowman Consulting Group., LTD in April of 2019. In January of 2023, Bowman Consulting Group delivered an updated fee schedule for services and copies to replace the fee schedule from 2019.

Recommendation:

Please review and approve the updated fee schedule for Bowman Consulting Group LTD.

Attachments:

Fee Schedule A Bowman Consulting

Fee Schedule B Bowman Consulting

Bowman

BOWMAN CONSULTING GROUP LTD.

SCHEDULE A - FEES FOR REPROGRAPHIC, DELIVERY, TRAVEL AND OTHER SERVICES

January 2023

Reprographic Services

B&W Photo Copies	\$0.35/sf, or \$0.23 for 8-1/2" x11" sheet
Color Photo Copies	\$0.50/sf, or \$0.32 for 8-1/2" x11" sheet
Printing (bond)	\$0.35/sf, or \$2.10 for 24" x 36" sheet
Printing (mylar)	\$3.00/sf, or \$18.00 for 24" x 36" sheet

Binding, Mounting and Folding of plan sets, reports, or drawings will be invoiced at our standard hourly rates. Copying of Plans that have been archived in storage is subject to a minimum archive retrieval fee of \$50 plus applicable reprographic fees above.

Delivery Services

In-house delivery services are invoiced at \$2.00 per mile (one way) and subject to a minimum \$20.00 charge for standard delivery during normal business hours. Rush services and times outside normal business hours are subject to a minimum \$20.00 surcharge.

Outsourced courier services (i.e. Federal Express, DHL, etc.) are invoiced at cost plus 15%.

Travel

Mileage for employee travel by car to facilitate the project, including travel to the project site and for meetings with the client, project team, contractors, or governmental agencies, will be invoiced at the current IRS standard mileage rate.

Airfare and/or lodging to facilitate the project will be coordinated with the client in advance and will be invoiced at cost plus 15%.

Miscellaneous

Other costs associated with sub-consultants, specialty equipment, laboratory testing, field testing, tolls, parking or other miscellaneous items will be invoiced at cost plus 15%.

Initials: Bowman

/ Client



BOWMAN CONSULTING GROUP LTD.

SCHEDULE B - HOURLY RATE

January 2023

CLASSIFICATION	HOURLY RATES
Principal	\$305.00/HR
Department Executive	\$245.00/HR
Senior Project Manager	\$225.00/HR
Project Manager	\$190.00/HR
Project Coordinator	\$110.00/HR
Senior Surveyor	\$225.00/HR
Engineer I II III	\$120.00/HR \$130.00/HR \$150.00/HR
Planner I II III	\$120.00/HR \$135.00/HR \$175.00/HR
Designer I II III	\$120.00/HR \$130.00/HR \$140.00/HR
CADD Drafter I II III	\$ 85.00/HR \$110.00/HR \$115.00/HR
Construction Inspector	\$110.00/HR
Landscape Architect I II III	\$120.00/HR \$135.00/HR \$175.00/HR
GIS Developer I II III	\$125.00/HR \$165.00/HR \$195.00/HR
Right of Way Specialist I II III	\$ 96.00/HR \$115.00/HR \$137.00/HR
Survey Technician I II III	\$100.00/HR \$120.00/HR \$140.00/HR
Project Surveyor	\$180.00/HR
Survey Field Crew – 1 Man	\$145.00/HR
Survey Field Crew – 2 Man	\$185.00/HR
Survey Field Crew – 3 Man	\$235.00/HR
3D Scanning Crew	\$270.00/HR
Survey Field Technician	\$ 90.00/HR
3D/UAV Modeling Technician	\$170.00/HR
UAV Operation	\$300.00/HR
SUE Field Crew - 1 Man	\$145.00/HR
SUE Field Crew - 2 Man	\$190.00/HR
SUE Field Crew - 3 Man	\$250.00/HR
SUE Field Crew - 4 Man	\$285.00/HR
SUE Utility Coordinator	\$175.00/HR
SUE Technician I II III	\$100.00/HR \$120.00/HR \$145.00/HR
Machine Control Technician	\$155.00/HR
Administrative Professional	\$ 90.00/HR

Initials: Bowman

/ Client

Table 1812018 - DEFAULT 2023 Florida/Georgia

Town Commission Meeting

Section: New Business
Meeting Date: September 21, 2023
From: Elizabeth Mascaro, Town Manager
Re: Waste Pro Fuel Adjustment

Background Information:

Per our contract with Waste Pro dated 2/2/2017, Waste Pro is submitting their required notification of a fuel rate adjustment effective 10/1/2023.

The current residential rate is: \$21.11

The new residential rate is: \$22.37

Current Multi-family recycling is \$527.32

New Multi-family recycling is \$7.32

Current extra cart fee is: \$4.49

New extra cart fee is \$5.09

Recommendation:

Review and approve the new rates effective 10/1/2023

Attachments:

Waste Pro notification



September 1, 2023

Ms. Elizabeth Mascaro
 Town Manager
 Town of Melbourne Beach
 507 Ocean Avenue
 Melbourne Beach, FL 32951-2523

Re: Intent to Request Fuel/Collection Component, and Recycle Processing Fee Adjustment

Dear Ms. Mascaro:

Pursuant to the "Renewal and Amendment to the Contract Between the Town of Melbourne Beach and Waste Pro", Waste Pro is required to provide a letter of request for a fuel component and recycle processing fee adjustment. Please accept this letter as notice to satisfy required submittal.

$$\text{Fuel Adjustment} = \frac{\text{Jan-Jun 2023} - \text{Jul-Dec 2022}}{\text{Jul-Dec 2022}}$$

$$-17.38\% = \frac{4.149 - 5.0215}{5.0215}$$

$$\text{Recycle Processing Fee} = \frac{\text{(Bi-Annual Processing Fee Cost / Average Household Count)}}{\text{Six Months}}$$

$$\$1.70 = \frac{\text{(\$13,304.40 / 1,308)}}{6}$$

Based on the calculations above, the new rates per month are as follows:

Residential Collection	\$22.37
Extra Cart Fee	\$ 5.09
Multi-Family Recycling	\$ 7.32

These rates are effective 10/1/2023. Waste Pro thanks you for your consideration of this matter.

Sincerely,

Dean Ulrich
 Division Manager
 Waste Pro of Florida, Inc.
 Mobile: 321-302-0218
dulrich@wasteprousa.com



Town Manager Report for September 2023

1. Attend Vision Zero quarterly meeting to discuss pedestrian and bike safety.
2. Attended Pineapple Man volunteer reception. Met the new President, Secretary and events Chair for Melbourne Beach Rotary.
3. Completed TRIM (Truth In Millage) notification to State.
4. Attended Brevard County Managers Meeting. Featured speaker was Diane Luensman, VP Government and Strategic Communication.
5. Meeting with Commissioner Runte, Building Official Bitgood and Public Works Director Davis to discuss potential locations for Melbourne Beach skate park.
6. Completed and presented final 2024 Budget to Commission during the Tentative Millage vote.
7. Met with Director Davis to discuss Public Works project plans for 2024.
8. Meeting with Department Heads to discuss November festival.
9. Meeting with each Department Heads over the next 2 weeks to provide annual review.
10. Training with employee Cydnee Caldwell

SEPTEMBER 2023 TASK LIST

ITEM	OPENED	DUE DATE	CLOSED	REQUESTOR	ASSIGNED TO
Parking Stickers	3/15/2023	9/21/2023		Wyatt Hoover	
DATE	DIRECTION/NOTES				
8/16/2023	Town Manager – Current design does not work when you shrink it, but the guest passes have a ghost design and it does work.				
7/19/2023	Town Manager – Provided 2 draft mockups, waiting on additional edits				
6/28/2023	Town Manager – Waiting on the mockup, concept is smaller, circle, one color background with the year on it. Look into why they turn brown				
4/19/2023	Town Manager – When people come in they are being told that the sticker is switching to a yearly sticker; the new sticker will be smaller and have a solid color with the year. Bring a draft of the sticker in June.				
3/15/2023	Added to Action Items – Timing for when residents can start requesting the new sticker, look at alternate vendors for the sticker for higher quality, and how to differentiate the sticker from year to year.				
ITEM	OPENED	DUE DATE	CLOSED	REQUESTOR	ASSIGNED TO
Lifeguard coverage	3/15/2023	9/21/2023		Wyatt Hoover	
DATE	DIRECTION/NOTES				
7/12/2023	Create a staffing plan, budget, equipment list, and all other details to bring a lifeguard program in-house. What would Ocean Park parking fees need to increase to in order to cover the cost.				
6/28/2023	Town Manager – Met with County Manager, waiting on the County Commission. Corey Runte – Asked to look into the cost of having our own lifeguard program.				
5/17/2023	Town Manager – Fire Chief Gavin Brown is the liaison for this. Right now the Brevard County Commission is looking into it				
3/15/2023	Added to Action Items – Fact finding related to funding from other municipalities, open a dialogue with Indialantic, reach out to US Lifesaving Association and Florida Beach Patrol to see what other heavy-traffic beaches are doing, make sure flag signs are up to date, options and costs to get a lifeguard at our beach year round.				
ITEM	OPENED	DUE DATE	CLOSED	REQUESTER	ASSIGNED TO

SEPTEMBER 2023 TASK LIST

Options and costs for live streaming	9/21/2022	9/21/2023		Joyce Barton	Town Clerk
DATE	DIRECTION/NOTES				
7/19/2023	Town Clerk – Received 2 quotes still waiting on 3 others				
5/17/2023	Town Clerk – Working with a company that assists with RFPs and finding companies that do the work.				
3/15/2023	Town Clerk – Spoke with an individual who is familiar with audio/visual equipment and wanted to get a feel for the price range prior to spending time looking into products. Commission decided to send this out for RFP.				
1/18/2023	Town Clerk – Contacted several companies who advised not interested, cannot get the products, or didn't respond. Will start contacting individuals that use audio visual equipment rather than companies.				
11/16/2022	Town Clerk - contacted other municipalities to see how they stream and what they use and also reaching out to private companies. This item ties into the upgrades to the audio system that was approved, but not done yet to make sure the systems are compatible.				
9/21/2022	Added to Action Items				
ITEM	OPENED	DUE DATE	CLOSED	REQUESTER	ASSIGNED TO
S.E.A. PROJECT	2/17/2021	11/15/2023		Mayor Hoover	Town Manager
Date	Directions/Notes				
8/16/2023	At the workshop next week				
7/19/2023	Town Manager – Received drawings from Bowman next step is scheduling a workshop				
3/15/2023	Put on the Town Commission Workshop				
1/18/2023	Town Manager – Waiting on the concept drawings from Bowman.				
11/16/2022	TM – Next step is the concept drawings and sidewalks Corey Runte – Get a quote from the Town's secondary civil engineering company				
9/21/2022	Waiting to hear back from BSE				
7/20/2022	TM – The workshop is scheduled for August 24 th at 6:30 pm.				
6/15/2022	Town Manager – Spoke with Neal, 2 proposed dates in August, bring final date next month				
5/18/2022	Town Manager – additional parking spots are done, planting in Bicentennial Park was done, new poles along Ocean Ave are in the works. The next big-ticket item is underground retention for stormwater Mayor Hoover – FDOT will be doing their portion of A1A fiscal year 2026.				

SEPTEMBER 2023 TASK LIST

	Schedule a public workshop in July.				
04/20/2022	Town will have a tent during Founders Day to discuss the S.E.A. Vision and get feedback from the residents. Waiting on estimates for new Town signs from Fast Signs. Flowers planted at the very north end of Bi-Centennial. Flowers also planted around Ryckman House. Established 4 more spaces for golf cart parking.				
2/16/2022	Town Manager Mascaro has met with the resident volunteer and they are currently working on the plan – she will provide another update again in March. Mayor Hoover suggested researching FDOT funding for Bicentennial Park and making it an entrance to the Town with a more impressive sign.				
1/17/2022	Vision statement was approved. An update will be given at February RTCM.				
12/15/2021	Update at January RTCM with Dix Height information.				
10/20/2021	Discussed during meeting in depth. Update at Nov. RTCM				
9/15/21	Currently working on RFP for gardening services and will present it at next RTCM as an agenda item. TM has not been able to make contact with Susan Hall				
8/18/2021	Added landscaping of Parks to Action item – and discussed RFP for landscaping services				
7/21/2021	Check in with Susan (include VM Barton) and update at August RTCM				
6/16/2021	Commission will no longer pursue FDOT grant but will continue research of other funding and grants.				
4/21/2021	Commission approved increasing payment. Grant will be awarded in June. Update July RTCM				
3/17/2021	VM Barton researched FDOT landscape grant. Commission approved \$5,000 to begin landscape design process with an architectural designer. Discuss at April TCW and April RTCM.				
2/17/2021	Explore grants, etc. Discuss at TCW on March 3, 2021				
12/2/2020	<i>Mayor Hoover suggested they do the necessary research and reach out to landlords and business owners, starting with the area east of the traffic light on both sides of the road north and south – and then meet again to discuss in February. Plan for workshops with business owners and PNZ involvement</i>				
12/16/2020	<i>Commissioner Walters requested the Town research a better microphone system, including the option of wireless microphones. He feels the sound quality of the current microphones is very poor. Dual timers were also requested by the Commission (we have one and need one more).</i>				
ITEM	OPENED	DUE DATE	CLOSED	REQUESTOR	ASSIGNED TO
Sixth Ave boat ramp improvements	8/17/2022	11/15/2023		Commissioner Runte	Town Manager/ PW Director
DATE	DIRECTION/NOTES				

SEPTEMBER 2023 TASK LIST

8/16/2023	At the workshop next week.
7/19/2023	Mayor – Neighboring property put in a taller dock that is getting destroyed, so if the Town put in a small dock it would not last long
6/28/2023	Look into grant opportunities
3/15/2023	Put on the Town Commission Workshop
2/15/2023	Tom Davis- met with Bowman Engineering at Sixth Ave boat ramp to get them to draw something up
1/18/2023	Tom Davis – installed the geogrid and painted the wall, considering installing a kayak rack Commissioner Corey Runte – come up with future vision plans and get concept drawings/proposals to beautify it and address parking
11/16/2022	Joyce Barton – Spoke about possible grant options Corey Runte – Research funding options Mayor Hoover – Start with fixing the seawall
9/21/2022	Discussed under new business agenda item D.
8/17/2022	Research what the exact issue is with parking that prevents the Town from getting grant money