

Town of Melbourne Beach

PUBLIC NOTICE

AGENDA

SPECIAL TOWN COMMISSION MEETING **MONDAY SEPTEMBER 11, 2023 @ 5:15 pm** COMMUNITY CENTER – 509 OCEAN AVENUE

Commission Members:

Mayor Wyatt Hoover
Vice Mayor Joyce Barton
Commissioner Sherri Quarrie
Commissioner Corey Runte
Commissioner Marivi Walker

Staff Members:

Manager Elizabeth Mascaro
Town Clerk Amber Brown

PURSUANT TO SECTION 286.0105, FLORIDA STATUTES, THE TOWN HEREBY ADVISES THE PUBLIC THAT: In order to appeal any decision made at this meeting, you will need a verbatim transcript of the proceedings. It will be your responsibility to ensure such a record is made. Such person must provide a method for recording the proceedings verbatim as the Town does not do so.

In accordance with the Americans with Disability Act and Section 286.26, Florida Statutes, persons needing special accommodations for this meeting shall, at least 5 days prior to the meeting, contact the Office of the Town Clerk at (321) 724-5860 or Florida Relay System at 711.

I. Call to Order

II. Roll Call

III. Pledge of Allegiance and Moment of Silence

IV. Public Comment

After being acknowledged by the Mayor, members of the public should state their name and address for the record. The Commission encourages citizens to prepare their comments in advance. Each individual will have three (3) minutes to address the Commission on any topic(s) related to Town business, not on the Agenda. Please remember to sign the sign-in sheet provided if you will be speaking at the meeting.

V. Public Hearings

- A. Public Hearing on the Town's Fiscal Year 2023/2024 (FY24) Millage Rate and Annual Budget
– Town Manager Elizabeth Mascaro

VI. New Business

- A. Resolution 2023-03, Adopting the Tentative Millage Rate for the Fiscal Year 2023-2024 – Town Manager Elizabeth Mascaro
- B. Resolution 2023-04, Adopting the Tentative Budget for the Fiscal Year 2023-2024 – Town Manager Elizabeth Mascaro

VII. Adjournment



TOWN OF MELBOURNE BEACH, FLORIDA

FY2024 BUDGET

TOWN OF MELBOURNE BEACH, FLORIDA
RESERVE & OPERATING ACCOUNT BALANCES
As of August 31, 2023

RESERVE ACCOUNTS

Truist	\$2,439,635.80
SBA Prime	\$477,605.86

Reserves represent 5 months of operating expense

Total Reserve Funds	\$2,917,241.66
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OPERATING ACCOUNT

Truist	2,300,752.84
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Total All Bank Funds	\$5,217,994.50
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ANNUAL OPERATING BUDGET FY2024

Annual Operating Budget	\$4,973,187.00
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TOWN OF MELBOURNE BEACH, FLORIDA
MILLAGE PROCEEDS CALCULATIONS
FY24 PROPOSED BUDGET - AD VALOREM REVENUE GENERATION

Roll Back Rate:	4.1630	Gross Taxable Value for Operating	\$605,847,621	
Millage Rate		Percent Change	100% Proceeds	Diff PFY
4.1630	Rolled Back Rate (100%)		2,522,144	
4.3000			2,605,145	107,397
4.4000			2,665,730	167,982
4.4784			2,713,228	215,480
4.5600			2,762,665	264,917
4.5700			2,768,724	270,976

Prior FY 2023			
Prior Year Actual	Proceeds	FY23	\$2,497,748
Stormwater Bond Calculation FY23			
Gross Taxable Value			\$606,697,621
	Millage Rate	97% Proceeds	
	0.1000	\$58,850	

FY23 at Voted Proposed Millage:		
Budget at 95%	FY24	\$ 2,685,662
Proceeds 100%	FY24	2,768,724
Roll Back Rate		4.1630
Majority Vote Rate		4.2812
Proposed Millage		4.5700
2/3 Vote		4.7093

NOTES:

Note to Residents: "Maximum Millage" is a specific term the Town uses according to the State Department of Revenue in order for the Town to be "Truth in Millage" (TRIM) compliant. The term "maximum millage" does not imply that the Town Commission will be levying the maximum taxes to the citizens of Melbourne Beach. At the appropriate meeting, the Town Commission sets an amount (a maximum millage) that the Town cannot go over for the final budget. The Town Commission can come down from the maximum millage amount when determining the final budget, but cannot go over this amount for any reason.

TRIM DR 420 - Brevard County & DOR values		
Current Year Real Property	1	599,689,320
Current Year Personal Prop	2	6,158,301
Centrally Assessed	3	
Current Year Gross Taxable	4	605,847,621
New Taxable over 115%	5	5,865,294
Gross Taxable Adjusted Value	6	599,982,327
Prior Year Final GTV	7	545,359,923
<i>Adjusted Taxable Value</i>	8	
<i>Levy Debit Service? Yes</i>	9	
Prior year millage	10	4.5800
PY Proceeds	11	2,497,748
Previous Applied/Paid	12	0
Adj PY Proceeds	13	2,497,748
Dedicated TIF	14	0
Adj CY Taxable Value	15	599,982,327
Rolled back rate	16	
Proposed Millage (MM)	17	4.5700
Total Taxes at Proposed	18	
<i>Type Municipality</i>	19	
<i>Authority Principal</i>	20	
<i>Multi County No</i>	21	
Prior Year Proceeds	22	2,497,748
CY Rolled-back	23	
CY Rolled-back taxes	24	2,522,144
Total Taxes at Proposed	25	2,768,724
CY Proposed millage	26	4.5700
CY Proposed as % change	27	10.000%

TOWN OF MELBOURNE BEACH GENERAL FUND AND MAJOR FUNDS STATEMENT OF REVENUES FY2023 BUDGET						
REVENUE	Departments, Funds & Descriptions	FY20 Budget	FY21 Budget	FY22 97%	FY23 97%	FY24 97%
	TAXES	Voted 4,534	voted 4,515	voted 4,686	voted 4,580	4,57
001-00-311.00.00	Ad Valorem Taxes (budgeted at 97%)	1,886,438	1,992,326	2,188,884	2,418,002	2,685,662
202-00-311.00.00	Ad Valorem Taxes Stormwater Bond					58,850
001-00-312.41.00	Local Option County Gas Tax	84,538	70,450	66,200	93,000	125,000
141-41-313.33.00	Utility Fee Stormwater					55,000
001-00-314.10.00	Utility Services Tax FPL	262,103	239,000	269,000	248,000	276,000
001-00-314.30.00	Utility Services Tax Water	54,289	52,300	58,000	52,500	54,000
001-00-314.40.10	Utility Services Tax Gas-AmeriGas	8,208	6,500	8,000	7,700	8,500
001-00-314.40.20	Utility Service Tax Gas -Suburban	1,197	1,300	1,100	1,000	1,300
001-00-314.40.30	Utility Service Tax Gas-Ferrell	2,731	3,800	2,100	2,800	2,500
001-00-314.40.40	Utility Service Tax-Sam's Gas					100
001-00-315.00.00	Communication Service Tax	135,877	102,300	130,000	137,000	145,000
001-00-316.00.00	Business Tax	4,086	13,500	6,300	16,000	15,000
001-00-323.10.00	Franchise Fees FPL	190,881	164,500	192,000	190,000	215,000
001-00-323.70.00	Franchise Fees Solid Waste Residential	38,280	38,000	39,000	40,000	44,000
001-00-323.70.10	Franchise Fee Solid Waste Commercial	14,096	14,500	12,000	13,500	15,000
001-21-312.52.00	Insurance Premium Tax	42,500	40,536	40,536	45,500	45,500
	TOTAL TAXES	2,725,224	2,739,012	3,013,120	3,265,002	3,746,412
	LICENSES & PERMITS					
125-24-322.10.00	Zoning Reviews	4,106	4,000	2,000.0	1,000.0	2,500
125-24-329.00.10	BOA Variance Fees	1,500	1,000	1,000.0	2,000.0	1,000
125-24-322.10.10	Site Plan Review P&Z	900		1,500.0	12,000.0	6,000
125-24-322.31.00	Advertising Costs BOA	267	800	250.0	250.0	100
125-24-322.31.20	Advertising P&Z			100.0	100.0	200
125-24-322.00.00	Building Permits	157,166	142,000	152,000.0	160,000.0	240,000
125-24-322.20.00	Building Plan Review	4,716	5,000	4,500.0	12,000.0	5,500
125-24-329.00.00	Other Licenses	700	2,000	700.0	700.0	13,000
001-00-329.20.00	Bonfire Permits				900.0	350
001-00-329.50.00	LSV Registration					500
001-00-329.50.10	LSV Permit Fee					600
001-22-322.30.00	Fire Inspections	4,495	6,500	4,500.0	5,000.0	2,000
001-00-342.20.00	Safety Inspection Vac Rentals			850.0	800.0	1,200
001-00-342.20.10	Safety Inspection Vac Rental Renewals			850.0	800.0	1,600
001-00-345.10.00	Vacation Rental Application Fee			5,000.0	5,000.0	4,000
001-00-345.10.10	Vacation Rental Renewal Fee			5,000.0	2,500.0	4,725
	TOTAL LICENSES & PERMITS	169,355	154,800	178,250	203,050	263,275
	INTERGOVERNMENTAL					
001-00-332.12.00	FEMA Hurricanes		25,000			-
001-00-334.10.00	State FEMA		5,000			-
001-00-334.12.00	COVID-19 Funding					-
001-00-334.20.00	DEP Grant	39,500				-
001-00-334.20.10	CARES Act POLICE DEPT					-
001-00-334.40.00	Safety Grants FMIT			5,000	7,500	7,000
001-00-335.12.00	State Revenue Sharing Proceeds	52,026	78,000	55,000	87,000	112,000
001-00-335.15.00	Alcoholic Beverage Licenses	4,427	4,400	4,100	4,600	4,300
001-00-335.18.00	Half Cent Sales Tax Local Gov.	180,708	186,000	184,000	192,000	225,000
	TOTAL INTERGOVERNMENTAL	276,661	298,400	248,100	291,100	348,300
	SERVICES					
001-21-347.90.01	Special Events Law Enforcement	800	1,500	1,500	1,000	-
001-21-337.20.00	Law Enforcement MOU School Board BC	52,000	57,000	57,000	65,000	68,500
001-72-347.41.00	Founders Day		10,000	8,000	6,000	7,000
001-72-347.50.00	Facility Rentals	13,000	5,000	13,000	8,000	6,000
175-75-344.50.00	Parking Meter Revenue Ryckman Park		37,008	37,008	70,000	75,000
175-75-344.50.10	Parking Pass Revenue				3,000	2,500
172-75-344.50.00	Parking Meter Revenue Ocean Park			74,400	98,000	95,000
001-72-366.47.03	Community Donations	800	1,600	-	-	-
	TOTAL SERVICES	66,600	112,108	190,908	251,000	254,000
	FINES & FORFEITURES					
001-21-351.00.00	Fines-Law Enforcement	6,402	5,600	8,000	7,500	5,000
001-21-351.13.00	Parking Tickets	8,010	5,700	8,000	600	500
001-21-351.13.10	Accident Reports	172	125	100	100	200
125-24-354.00.00	Fines-Local Ordinance Violation	3,500	2,000	2,000	8,000	6,000
001-29-358.00.00	Fines-Code Fines & Forfeitures			1,000	800	1,000
175-75-342.10.00	Parking Tickets Ryckman Park			3,000	9,500	3,500
172-75-342.10.00	Parking Tickets Ocean Park			3,000	15,000	12,000
	TOTAL FINES & FORFEITURES	18,084	13,425	25,100	41,500	28,200
	MISCELLANEOUS INCOME					
001-00-381.00.00	Transfer from Reserves-Police Chief Payou					74,000
001-00-381.00.00	Loan from Reserves- Elevator Repairs					100,000
001-00-381.00.00	Transfers In (Building Dept. Assessments)	18,000	18,000			20,000
001-00-361.10.00	Interest on Investments	24,000	7,400	1,275	4,000	12,000
001-00-365.21.00	Donations	1,000		100		
001-00-369.00.00	Miscellaneous Revenue	15,000	5,000	500	2,500	2,500
001-00-369.00.49	Insurance Recovery				350	100
001-21-337.25.01	State LE Computer Grant	1,000	1,000	1,000	1,000	
001-21-337.90.01	Other Grants-FMIT					6,000
001-21-364.10.00	Disposal of Assets - Vehicles (Police Dept.)					200
001-21-364.20.00	Disposal of Assets - Other (Police Dept.)					
001-21-369.00.00	Miscellaneous Revenue (Law Enforcement)		100			100
001-21-383.64.01	Capital Lease Law Enforcement					
001-22-327.90.01	Grant Revenue (Fire)					
001-22-337.90.02	Fire Corporation (Mini Pumper & Truck D-58)	21,700	15,462			
103-22-337.90.10	Fire Donations	11,000	2,000	5,000		3,000
001-22-364.10.00	Disposal of Assets-Vehicles (Fire)					
001-22-364.20.00	Disposal of Assets-Other (Fire)	250	250			100
001-22-369.55.10	Shared Training				1,000	500
001-22-369.00.00	Miscellaneous Revenue (Fire)		3,000		500	
001-41-364.10.00	Disposal of Assets (Public Works)	250				500
001-41-381.00.00	Transfer In from Fund 172-salary transfer					34,000
001-41-369.00.00	Miscellaneous Revenue (Public Works)					
351-00-381.00.00	Transfer In to Beautification from Fund 175					60,000
	TOTAL MISCELLANEOUS	92,200	52,212	7,875	9,350	313,000
	TOTAL REVENUES	3,348,124	3,369,957	3,663,353	4,061,002	4,973,187

TOWN OF MELBOURNE BEACH
GENERAL FUND 001, FUND 125, FUND 172, FUND 201, FUND 341, FUND 351
STATEMENT OF REVENUES AND EXPENDITURES
FISCAL YEAR 2024 BUDGET

Department Funds & Descriptions	FY 20 Budget	FY 21 Budget	FY 22 Budget	FY23 Budget	FY24 Budget	Long Term Capital Items	Total Expense
FY Millage Rate Applied	4.5340	4.5151	4.6865	4.5800	4.5700		
REVENUE							
Taxes ACTUAL	2,677,373	2,739,012	3,013,120	3,265,002	3,746,412		
Licenses & Permits	177,835	161,300	178,250	203,050	283,275		
Intergovernmental	313,900	298,400	248,100	291,100	348,300		
Services	87,850	114,183	195,908	251,000	254,000		
Fines & Forfeitures	13,100	13,425	25,100	41,500	28,200		
Miscellaneous Income	81,200	50,212	2,875	9,350	313,000		
TOTAL REVENUE	3,351,258	3,376,532	3,663,353	4,061,002	4,973,187		
EXPENDITURES							
GENERAL GOVERNMENT							
Legislative (11)	171,624	129,476	136,448	182,543	262,612		
Executive (12)	119,988	165,551	176,373	210,230	217,934		
Finance (13)	107,009	115,161	123,003	186,783	232,171		
Legal Counsel (14)	81,500	98,250	98,250	106,000	107,000		
Comprehensive Planning (15)	67,500	28,000	20,000	20,000	26,000		
General Services (19)	517,838	443,332	453,724	485,432	666,571	88,000	754,571
Public Works (41)	322,430	295,176	400,651	375,902	456,148	10,000	466,148
Groundskeeper (42)				58,210	59,375	4,250	63,625
Parks & Recreation (72)	11,800	10,850	24,100	51,600	56,600		
Stormwater Utility Fee-Fund 141					55,000		
Stormwater Ad Valorem Bond Fund 202					58,850		
Ocean Park Special Revenue- Fund 172			59,769		110,900		
Ryckman Park Special Revenue- Fund 175					79,700	30,000	109,700
TOTAL GENERAL GOVERNMENT	1,399,689	1,285,796	1,492,318	1,676,700	2,388,861		
PUBLIC SAFETY							
Law Enforcement (21)	1,164,187	1,173,071	1,189,451	1,353,738	1,245,202	15,000	1,260,202
Fire Control (22)	342,350	306,813	291,216	374,015	399,482	36,500	435,982
Bldg. Dept. (125)	234,131	237,574	223,226	220,084	215,696	20,000	235,696
Code Enforcement (29)	17,023	18,016	18,174	19,316	27,497		
TOTAL PUBLIC SAFETY	1,757,691	1,735,474	1,722,067	1,967,153	1,887,877		
OTHER							
Transfer to Long Term Capital Dept (19)	31,578	70,000	118,665	115,000	77,000	Capital Items	
Transfer to Long Term Capital Dept (21)	16,500	4,000	15,000	13,479	15,000	Capital Items	
Transfer to Long Term Capital Dept (22)	28,500	27,000	36,777	15,277	36,500	Capital Items	
Transfer to Long Term Capital Dept (41)		10,000	10,000	16,972	10,000	Capital Items	
Transfer to Long Term Capital Dept (42)					4,250	Capital Items	
Transfer to Long Term Capital Fund 172					1,400	Capital Items	
Transfer to Long Term Capital Fund 175					1,500	Capital Items	
Transfer to Fund 104 EAB				5,374	5,500		
Transfer to Fund 124 Bldg Edu	600	600	500	500	800		
Transfer to Fund 341 Stormwater		65,665	146,851	99,372	377,574		
Transfer to Fund 201 Bond Debt Service	116,700	111,003	121,175	121,175	116,925		
Transfer From Fund 125 Bldg to Fund 001					20,000	Building Transfer	
Transfer From Fund 175 to Fund 351 Beautification				30,000	30,000	Beautification Transfer	
TOTAL OTHER TRANSFERS	193,878	288,268	448,968	417,149	696,449		
TOTAL EXPENSES	3,351,258	3,309,538	3,663,353	4,061,002	4,973,187		
REVENUES OVER EXPENDITURES	-	66,994	-	-	-		

TOWN OF MELBOURNE BEACH, FLORIDA			
WORKFORCE (HR) CALCULATIONS WORKSHEET			
FY24 PROPOSED SALARY INCREASES			
Dept.	Town Budgeted Positions	FY24 Base	
TC Legislative	Commissioner	\$3,100.00	
TC Legislative	Commissioner	\$3,100.00	
TC Legislative	Commissioner	\$3,100.00	
TC Legislative	Vice Mayor	\$3,100.00	
TC Legislative	Mayor	\$3,800.00	
	Total Town Commission	\$16,200.00	
Executive	Town Manager		\$112,360.00
Executive	Admin Assistant		
Finance	Finance Manager		
Finance	Finance Clerk		
Legislative	Town Clerk		
	Town Hall Total	\$320,783.05	
Building	Building Official		\$110,000.00
Building	Permit Tech Admin		
Code Officer	Code Compliance (50%)		P/T
	Building Department Total	\$169,887.88	
Fire Dept.	Fire Department Chief		\$68,146.34
Fire Dept.	Fire Maintenance (75%)		P/T
Fire Dept.	Fire Inspector		
	Fire Department Total	\$96,226.34	
Police Dept.	Police Chief		\$91,902.00
Police Dept.	Police Lieutenant		
Police Dept.	Police Sergeant 1		
Police Dept.	Police Sergeant 2		
Police Dept.	Corporal/Detective		
Police Dept.	Police Officer 1		
Police Dept.	Police Officer 2		
Police Dept.	Police Officer 3		
Police Dept.	Police Officer 4		
Police Dept.	Police Officer 5		
Police Dept.	Police Officer 6		
Police Dept.	Police Administrative		
Police Dept.	Crossing Guard (vacant)		
	Police Department Total	\$647,855.76	
Public Works	Public Works Director		\$64,057.56
Public Works	Maintenance Foreman		
Public Works	Maintenance Worker II		
Public Works	Maintenance Worker II		
Public Works	Maintenance Worker II		
Public Works	Groundskeeper		
	Public Works Total	\$253,947.00	
	Total Town Employees FY24*	\$1,488,700.03	*Includes 3%
	Total Town Commission FY24	\$16,200.00	COLA
	All Salaries FY24	\$1,504,900.03	

FRS: Town 13.57%
 SUTA: 0.32%
 Social Sec 6.20%
 Medicare 1.45%
 Health Care 100% paid by Town for Town Employees
 Health Care 50% paid by Town for spouse and children
 Life Ins \$30,000 paid by Town for Police Officers
 Life Ins \$15,000 paid by Town for all other employees
 FRS State dictated rate all eligible employees
 Police Pension 5% Employee salary contribution
 Police Pension 35.02% Town Contribution of employee salary
 Dental Paid by Employee
 Supplemental Ins Paid by Employee
Salary Increase 3% COLA + Up To 3% Merit

Town of Melbourne Beach
Capital Investment Plan Worksheet-10 Year Plan FY24-FY32

GENERAL FUND 001	FY24	FY25	FY26	FY27	FY28	FY29	FY30	FY31	FY32	FY33	Cost	Years
Legislative Department 11												
Chamber microphones, Recorders, Vid	\$ 54,000.00											
Dias Chairs	\$ 4,200.00											
Dias & 2 side tables	\$ 10,000.00											
Dias flooring	\$ 3,500.00											
Granicus Software setup	\$ 14,000.00											
T	\$ 85,700.00											
General Government Department 19												
Pave and Mil 1 Mile	\$ 52,000.00	\$ 52,000.00	\$ 52,000.00	\$ 52,000.00	\$ 52,000.00	\$ 52,000.00	\$ 52,000.00	\$ 52,000.00	\$ 52,000.00	\$ 52,000.00	\$ 52,000.00	annual
Town Hall Roof Replacement		\$ 60,000.00	\$ 60,000.00	\$ 60,000.00	\$ 60,000.00						\$ 250,000.00	30 years
Town Hall Painting	Funds previously set aside											
2 Flashing Light Assembly's Gemini	\$ 30,000.00											
Curb and Sidewalk Repairs	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00			\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	annual
Elevator Repairs-State Mandate	\$ 100,000.00				\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 80,000.00	20 years
A/C Units		\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00					\$ 60,000.00	7 years
Computer Replacement	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	\$ 3,596.00	annual
Computer Server (2)	\$ 11,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00				\$ 12,000.00	6 years
Fire Alarm Installation	\$ 12,500.00	\$ 12,500.00									\$ 25,000.00	15 years
Old Town Hall Roof & Windows	\$ 12,500.00	\$ 12,500.00									\$ 25,000.00	15 years
Total	\$ 225,000.00	\$ 156,500.00	\$ 131,500.00	\$ 131,500.00	\$ 133,500.00	\$ 74,500.00	\$ 69,000.00	\$ 64,000.00	\$ 64,000.00	\$ 64,000.00		
Police Department 21												
New Police Vehicle	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 18,500.00	\$ 18,500.00	\$ 18,500.00	\$ 18,500.00	\$ 18,500.00	\$ 18,500.00	\$ 18,500.00	\$ 33,000.00	2 years
800 MHZ Hand held Pak Sets	\$ 4,900.00	\$ 4,900.00	\$ 4,900.00	\$ 4,900.00	\$ 5,750.00	\$ 5,750.00	\$ 5,750.00	\$ 5,750.00	\$ 5,750.00	\$ 5,750.00	\$ 11,500.00	2 years
Glock Fire Arms (12)		\$ 729.00	\$ 729.00	\$ 729.00	\$ 729.00	\$ 729.00					\$ 5,100.00	7 years
Travel Speed Signs (20)	\$ 3,500.00	\$ 3,500.00										
Total	\$ 23,400.00	\$ 24,129.00	\$ 20,629.00	\$ 24,129.00	\$ 24,979.00	\$ 24,979.00	\$ 24,250.00	\$ 24,250.00	\$ 24,250.00	\$ 24,250.00		
Fire Department 22												
Floor Refinished							\$ 13,500.00	\$ 13,500.00	\$ 13,500.00	\$ 13,500.00	\$ 27,000.00	15 years
Radio Replacement	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 11,000.00						\$ 165,000.00	15 years
Bunker Gear	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 2,500.00	annual
Thermal Camera FY25 & 26 (\$5000)		\$ 2,500.00	\$ 2,500.00	\$ 2,500.00								
Vent Fan	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00								\$ 3,000.00	10 years
New Fire Engine 58-finance FY24	\$ 82,369.00	\$ 82,369.00	\$ 82,369.00	\$ 82,369.00	\$ 82,369.00	\$ 82,369.00	\$ 82,369.00	\$ 82,369.00	\$ 82,369.00	\$ 82,369.00	\$ 750,000.00	20 years
New Fire Engine 258-finance FY31									\$ 62,500.00	\$ 62,500.00	\$ 750,000.00	20 years
Total	\$ 118,869.00	\$ 121,369.00	\$ 121,369.00	\$ 119,869.00	\$ 103,369.00	\$ 92,369.00	\$ 105,869.00	\$ 105,869.00	\$ 168,369.00	\$ 168,369.00		
Public Works Department 41												
Dune Crossovers	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	annual
Ditch Witch		\$ 4,222.00	\$ 4,222.00	\$ 4,222.00	\$ 4,222.00	\$ 4,222.00	\$ 4,222.00	\$ 4,222.00	\$ 4,222.00	\$ 4,222.00	\$ 38,000.00	12 years
Tractor/backhoe	\$ 10,000.00	\$ 10,000.00									\$ 30,000.00	20 years
Truck Finance FY27		\$ 8,750.00	\$ 8,750.00	\$ 8,750.00	\$ 8,750.00						\$ 35,000.00	10 years
Total	\$ 14,000.00	\$ 26,972.00	\$ 16,972.00	\$ 16,972.00	\$ 16,972.00	\$ 8,222.00	\$ 8,222.00	\$ 8,222.00	\$ 8,222.00	\$ 8,222.00		
Grounds Keeping Department 42												
Bucket for Mower	\$ 4,250.00	\$ 4,250.00										

Town of Melbourne Beach
Capital Investment Plan Worksheet-10 Year Plan FY24-FY32

Total	\$ 4,250.00	\$ 4,250.00										
GENERAL FUND 001	FY23	FY24	FY25	FY26	FY27	FY28	FY29	FY30	FY31	FY32	Cost	Years
Parks & Recreation Department 72												
Ryckman Park Playground	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00		annually
Install Misting Station Ryckman	\$ 20,000.00											
Resurface Tennis Court		\$ 7,000.00	\$ 7,000.00	\$ 7,000.00	\$ 7,000.00	\$ 7,000.00	\$ 7,000.00	\$ 7,000.00			\$ 49,000.00	7 years
Resurface Basketball Court		\$ 1,500.00	\$ 1,500.00	\$ 1,500.00							\$ 4,500.00	5 years
Totals	\$ 30,000.00	\$ 18,500.00	\$ 18,500.00	\$ 18,500.00	\$ 17,000.00	\$ 17,000.00	\$ 17,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00		
General Fund Total Capital Expense FY24	\$ 501,219.00	\$ 351,720.00	\$ 308,970.00	\$ 310,970.00	\$ 295,820.00	\$ 217,070.00	\$ 224,341.00	\$ 212,341.00	\$ 274,841.00	\$ 274,841.00		
SPECIAL REVENUE FUNDS												
Building Department FUND 125	FY24	FY25	FY26	FY27	FY28	FY29	FY30	FY31	FY32	FY33	Cost	Years
American Rescue Plan Fund 145												
Sidewalk Riverside	\$ 60,000.00											
Stormwater	\$ 398,533.87											
Paving	\$ 300,000.00											
Total	\$ 758,533.87			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Ocean Park Parking FUND 172												
Cutter Attachment	\$ 6,000.00											
Ocean Park Parking Lot Repairs		\$ 50,000.00	\$ 50,000.00	\$ 14,300.00	\$ 14,300.00	\$ 14,300.00	\$ 14,300.00	\$ 14,300.00	\$ 14,300.00	\$ 14,300.00	\$ 100,000.00	7 years
Ocean Park Kiosk	\$ 1,400.00	\$ 1,400.00	\$ 1,400.00	\$ 1,400.00	\$ 1,400.00	\$ 1,400.00	\$ 1,400.00	\$ 1,400.00	\$ 1,400.00	\$ 1,400.00	\$ 11,000.00	8 years
Total	\$ 7,400.00	\$ 51,400.00	\$ 51,400.00	\$ 15,700.00	\$ 15,700.00	\$ 15,700.00	\$ 14,300.00	\$ 14,300.00	\$ 14,300.00	\$ 14,300.00		
Ryckman Park Parking Fund 175												
Town Beautification Project	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	annual
Ryckman Skate Park	\$ 50,000.00											
Kiosk	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 10,500.00	7 years
Total	\$ 81,500.00	\$ 31,500.00	\$ 31,500.00	\$ 31,500.00	\$ 31,500.00	\$ 31,500.00	\$ 31,500.00	\$ 31,500.00	\$ 31,500.00	\$ 31,500.00		
STORMWATER FUND 341												
Pave Riverside	\$ 602,212.00											15years
Total	\$ 602,212.00											
Town Beautification Fund 351												
Park Improvements	50,000.00											
Total	50,000.00											
Total Capital Special Funds FY24	\$ 1,499,645.87											
Total Capital Outlay Collected FY2024	\$ 2,000,864.87											

FY24 Budget Workbook

TOWN OF MELBOURNE BEACH			
GENERAL FUND #001			
LEGISLATIVE EXPENSES-DEPT. #11			
FY2024 BUDGET			
Departments, Funds & Descriptions	FY22 Budget	FY23 Budget	FY24 Budget
Dept.: 11 Legislative			
500.11.00 Executive Salaries		16,200	16,200
500.12.00 Regular Salaries		56,710	60,113
500.14.00 Salaries Overtime			
500.21.00 FICA Taxes - Employer Portion		4,338	5,838
500.22.20 Retirement Town Employees		7,696	8,157
500.23.01 Health Insurance		5,940	6,534
500.23.02 Life Insurance		68	71
500.25.00 Unemployment Compensation		181	244
Total Expense for Salary and Related Expense	96,949	91,133	97,157
510.31.00 Professional Services	250	\$ 2,902	\$ 250
510.40.00 Travel & Meetings Commission	3,640	\$ 3,640	\$ 4,465
510.40.10 Travel & Meetings - Staff	2,788	\$ 2,788	\$ 2,100
510.47.00 Printing	5,015	\$ 5,015	\$ 12,593
510.48.00 Promotional Activities	600	\$ 800	\$ 800
510.48.40 Legal Notices & Advertising	10,000	\$ 10,000	\$ 10,000
510.49.50 Election Expense	2,500	\$ 2,500	\$ 11,000
510.54.00 Dues & Subscriptions	875	\$ 875	\$ 720
510.54.10 Training & Schools	4,410	\$ 4,410	\$ 3,560
510.64.00 Machinery and Equipment	2,000	\$ 2,000	
510.64.01 Capital Expense	0.00	\$ 50,000	\$ 85,700
543.00.00 Licenses & Fees	7,421	\$ 7,421	\$ 34,267
Totals	136,448	183,484	262,612
	Increase	43.125%	79,128

165,455

Supplemental Information	
FTE Positions	Positions Budgeted
1.00	Mayor
4.00	Commissioners
1.00	Town Clerk
6.00	Total 76,313

Increase over FY2023: Quarterly Newsletter, Election Expense & Capital Expense

TOWN OF MELBOURNE BEACH					
GENERAL FUND #001					
LEGISLATIVE EXPENSES-DEPT. #11					
FY2024 BUDGET					

Account Number	Classification/ Description	Qty	Cost	Subtotal	Total
001-11-510.31.00	Professional Services Shredding service	2	125	250	
				Total	250
001-11-510.40.00	Travel , Meetings, Accomodations Commission IEMO/Advanced IEMO Tallahassee FLC Legislative Day Regional Meetings FLC Annual Conference SCLC dinners (up to 3 attendees per mo.) SCLC Annual Sponsored Dinner	2 24 15	700 35 35	1,400 700 500 500 840 525	
				Total	4,465
001-11-510.40.10	Travel & Accomodations Staff FACC Fall Academy Town Clerk FACC Summer Academy Brevard County Assoc. Muni-Clerk	 6	 50	800 1,000 300	
				Total	2,100
001-11-510.47.00	Printing Codification-Code of Ordinance, Include LDC American Legal Publishing Code Supplement American Legal Publishing Folio Supplement Business Cards-Commission,Clerk Quarterly Newsletter Commission Name Plates	 4 4 2	 3,500 909 20 1,878 24	3,500 544 909 80 7,512 48	
				Total	12,593
001-11-510.48.00	Promotional Activities Swearing in Ceremonies, Ribbon Cuttings, Seminars, Open House, Grant Workshops			800	
				Total	800
001-11-510.48.40	Legal Notice & Advertising Ordinances, Resolutions, Variances Special Exceptions, general notices TRIM Advertising, Elections			10,000	
				Total	10,000
001-11-510.49.50	Election Expense Supervisor of Elections, Legal Notices Florida Election Commission			11,000	
				Total	11,000
001-11-510.54.00	Dues and Subscriptions FACC for Clerk SCLC Annual Membership Dues Brevard County Clerk Assoc. International Institute of Municipal Clerks Florida League of Mayors			80 60 15 215 350	
				Total	720
001-11-510.54.10	Training & Schools IIMC Webinars Brevard County Assoc of Muni-Clerks IEMO & Advanced IEMO-Commissioners FLC Annual Conference -Commissioners FACC Fall Academy Town Clerk FACC Summer Academy Town Clerk ADA Compliance	4 12 2 4	50 30 300 200	200 360 600 600 500 500 800	
				Total	3,560
					45,488

FY24 Budget Workbook

Account Number	Classification/ Description	Qty	Cost	Subtotal	Total
001-11-510-64.00	Machinery and Equipment Headsets, Datasticks, Microphones,Recorders		see capital items		
				Total	0
001-11-510.64.01	Short Term Capital Expense				
	Dias Chamber microphones, recorders, video etc.			54,000	
	Dias Dias chairs	12	350	4,200	
	Dias Dias and 2 side tables			10,000	
	Dias New flooring			3,500	
	Granicus Software set up			14,000	
				Total	85,700
001-11-543.00.00	Licenses & Fees				
	BSA Software			2,145	
	Just FIOA software (public records software)			7,000	
	MCCI software (document storage & mgmt-PR)			8,000	
	MCCI document scanning-historic records			10,000	
	Internet Service, Code of Ordinances Annual Fee			495	
	Sound Cloud Annual Fee			159	
	CivicPlus Web			3,182	
	Archive Social-Social Media Retention			3,286	
				Total	34,267
	TOTAL LEGISLATIVE EXPENSE				165,455

TOWN OF MELBOURNE BEACH			
GENERAL FUND #001			
EXECUTIVE EXPENSES-DEPT. #12			
FY2024 BUDGET			
Departments, Funds & Descriptions	FY22 Budget	FY23 Budget	FY24 Budget
Dept.: 12 Executive			
500.12.00 Regular Salaries	121,960	143,243	147,720
500.21.00 FICA Taxes - Employer Portion	9,330	10,958	11,301
500.22.01 Retirement - ICMA	10,820	17,060	15,247
500.22.20 Retirement Town Employees	2,376	2,376	4,798
500.23.01 Health Insurance	25,697	25,561	28,117
500.23.02 Life Insurance	735	749	828
500.25.00 Unemployment Compensation	390	458	212
510.40.00 Travel & Meetings	1,320	1,320	1,820
510.49.99 Miscellaneous	0	0	300
510.52.50 Gas & Oil	2,400	2,400	2,400
510.54.00 Dues & Subscriptions	895	3,595	3,511
510.54.10 Training & Schools	450	450	1,680
Totals	176,373	208,171	217,934
	Increase	4.69%	9,763

208,223

9,711
217,934

Supplemental Information		
FTE Positions	Positions Budgeted	
1.00	Town Manager	112,360
1.00	Admin Assist	35,360
	Total	147,720

Contract

TOWN OF MELBOURNE BEACH
GENERAL FUND #001
EXECUTIVE EXPENSES-DEPT. #12
FY2024 BUDGET

Account Number	Classification/ Description	Qty	Cost	Subtotal	Total
001-12-510.40.00	Travel & Meetings & Accomodations				
	Space Coast League Dinners	12	35	420	
	Florida League of Cities Annual Conference			600	
	Florida City County Managers Annual Meeting			800	
				Total	1,820
001-12-510.49.99	Miscellaneous			300	
	Teambuilding				Total
					300
001-12-510.52.50	Gas &Oil-Stipend	12	200	2,400	
				Total	2,400
001-12-510.54.00	Dues & Subscriptions				
	ICMA Annual Dues			771	
	FCCMA Membership Fee			500	
	Space Coast Public Manager's Assoc			110	
	BSA Software			1,500	
	Florida League of Cities Annual Dues			630	
				Total	3,511
001-12-510.54.10	Training & Schools				
	Florida League of Cities Annual Conference			450	
	Stategic Government Resources			204	
	Marine Resource Council	2	263	526	
	FCCMA Annual Meeting			500	
				Total	1,680
001-12-510.64.01	Capital Outlay				
					0
TOTAL EXECUTIVE EXPENSE					9,711

TOWN OF MELBOURNE BEACH			
GENERAL FUND #001			
FINANCE EXPENSES-DEPT. #13			
FY2024 BUDGET			
Departments, Funds & Descriptions	FY22 Budget	FY23 Budget	FY24 Budget
Dept.: 13 Finance			
500.12.00 Regular Salaries		109,053	112,950
500.21.00 FICA Taxes - Employer Portion		8,343	8,641
500.22.20 Retirement Town Employees		14,798	15,327
500.23.01 Health Insurance		14,824	39,000
500.23.02 Life Insurance		136	297
500.25.00 Unemployment Compensation		349	158
Total of Salaries and Related Payroll Exp	80,645	147,503	176,373
510.31.00 Professional Services	7,000	5,300	
510.32.00 Auditing Services	23,000	26,600	32,600
510.32.90 Banking Fees	4,700	6,900	12,916
510.40.00 Travel & Meetings	2,100	1,200	1,221
510.47.00 Printing	180	180	216
510.54.00 Dues & Subscriptions	60	60	60
510.54.10 Training & Schools	800	800	1,000
543.00.00 Licenses & Fees			7,785
764.10.00 Filing Fees Clerk-Park Tickets	150	50	
Totals	118,635	188,593	232,171
	Increase	23.11%	43,578

55,798

Supplemental Information	
FTE Positions	Positions Budgeted
1.00	Finance Manager
1.00	Finance Clerk
2.00	Total
	112,950

Increase due to addition of full time Finance Clerk, increased fee for single audit administration of American Funds Plan and Merchant Service Fees

TOWN OF MELBOURNE BEACH					
GENERAL FUND #001					
FINANCE EXPENSES-DEPT. #13					
FY2024 BUDGET					

Account Number	Classification/ Description	Qty	Cost	Subtotal	Total
001-13-510.31.00	Professional Services				
				Total	
001-13-510.32.00	Audit				
	Annual Financial Audit			30,100	
	Single Audit			2,500	
				Total	32,600
001-13-510.32.90	Banking Fees				
	Gateway Charges	12	35	420	
	Service Charges	12	228	2,736	
	Merchant Service Fee	12	780	9,360	
	Check Printing	2	200	400	
				Total	12,916
001-13-510.40.00	Travel & Meetings				
	FGFOA Government School-fall			575	
	SCFGFOA Quarterly seminars	4	25	100	
	FGFOA conference summer			546	
				Total	1,221
001-13-510.47.00	Printing				
	W2's			216	
				Total	216
001-13-510.54.00	Dues & Subscriptions				
	FGFOA Dues			35	
	FGFOA Dues-Local Chapter			25	
				Total	60
001-13-510.54.10	Training & Schools				
	FGFOA Government School			500	
	FGFOA Summer Conference Registration			500	
				Total	1,000
001-13-543.00.00	License and Fees				
	Annual BS&A Software			7,785	
				Total	7,785
TOTAL FINANCE EXPENSE					55,798

TOWN OF MELBOURNE BEACH			
GENERAL FUND #001			
LEGAL EXPENSES-DEPT. #14			
FY2024 BUDGET			
Departments, Funds & Descriptions	FY22 Budget	FY23 Budget	FY24 Budget
Dept.: 14 Legal Counsel			
510.31.00 Professional Services	96,000	96,000	97,000
510.31.01 Code Enforcement Attorney	2,250	10,000	10,000
Totals	98,250	106,000	107,000

TOWN OF MELBOURNE BEACH			
GENERAL FUND #001			
COMPREHENSIVE PLANNING EXPENSES-DEPT. #15			
FY2024 BUDGET			
Departments, Funds & Descriptions	FY22 Budget	FY23 Budget	FY24 Budget
Dept.: 15 Comprehensive Planning			
510.31.00 Professional Services	20,000	20,000	26,000
Totals	20,000	20,000	26,000

TOWN OF MELBOURNE BEACH GENERAL FUND #001 LEGAL COUNSEL EXPENSES-DEPT. #14 FY2024 BUDGET WORKSHEET					
	Classification/ Description		Qty	Subtotal	Total
001-14-510.31.00	Professional Services				
	Town Attorney			92,000	
	Labor Attorney			5,000	
				Total	97,000
001-14-510.31.01	Code Enforcement Attorney				
	Code Enforcement Attorney				10,000
				Total	0
TOTAL LEGAL COUNSEL EXPENSE				Total	107,000

TOWN OF MELBOURNE BEACH GENERAL FUND #001 COMPREHENSIVE PLANNING EXPENSES-DEPT. #15 FY2024 BUDGET WORKSHEET					
	Classification/ Description		Qty	Subtotal	Total
001-15-510.31.00	Professional Planning Serv.			26,000	
	Code of Ordinances & LDC Updates				
TOTAL COMP. PLANNING EXPENSE				Total	26,000

TOWN OF MELBOURNE BEACH			
GENERAL FUND #001			
GENERAL GOVERNMENT SERVICES EXPENSES-DEPT. #19			
FY2024 BUDGET			
Departments, Funds & Descriptions	FY22 Budget	FY23 Budget	FY24 Budget
Dept.: 19 General Services			
500.24.00 Workers Compensation	2,520	2,618	3,687
510.31.00 Professional Services	4,020	4,020	4,620
510.31.11 Security	2,300	3,308	1,000
510.34.10 Janitorial Services	15,108	17,000	17,000
510.35.00 Pre-Employment Exp.	135	300	400
510.41.00 Telephone	10,992	18,240	25,080
510.41.10 Communication Services	43,608	43,056	45,372
510.43.00 Street Lights	46,000	47,000	50,400
510.43.10 Electricity	28,704	38,500	33,600
510.43.20 Water & Sewer	1,560	3,520	3,650
510.43.50 Waste Service Tax	2,807	3,300	2,500
510.45.00 General Liability Insurance	68,412	85,728	94,000
510.45.01 Flood Insurance	3,751	3,751	5,690
510.45.02 Property Insurance	50,920	69,960	128,000
510.45.03 Auto Insurance	7,788	8,172	9,000
510.46.10 Office Equipment Maintenance	4,232	4,232	4,832
510.46.15 Equipment Maintenance	14,500	25,000	31,500
510.46.36 Pest Control	3,000	3,000	3,120
510.47.00 Printing	600	500	900
510.49.90 Adopt An Area		1,500	1,000
510.49.98 Contingency	30,000	25,000	25,000
510.49.99 Miscellaneous	300	300	300
510.51.00 Office Supplies	9,000	11,000	11,000
510.51.10 Postage	1,200	1,400	1,500
510.52.10 Janitorial Supplies	3,000	3,500	5,400
510.54.00 Dues & Subscriptions	320	325	435
510.64.01 Capital Outlay	174,261	39,916	137,000
581.00.00 Transfer Out Long Term Capital		115,000	88,000
543.00.00 Licenses & Fees	17,521	21,286	20,585
Totals	546,559	600,432	754,571
	Increase	25.67%	154,139

Short Term (1Year) Capital Projects	FY24	FY25	FY26	FY27	FY28
Pave and mil 1 mile of road** (Into Perpetuity)	52,000	52,000	52,000	52,000	52,000
Town Hall Roof Replacement		60,000	60,000	60,000	60,000
2 Flashing Light Assemblys for Gemini	30,000				
Curb and Sidewalk Repair	2,000	2,000	2,000	2,000	2,000
Elevator Repairs-State Mandate* See Transfer In	100,000				
A/C Units		7,500	7,500	7,500	7,500
Computer Replacement	5,000	5,000	5,000	5,000	5,000
Computer Server	11,000	4,500	4,500	4,500	4,500
Fire Alarm Repair/Install	12,500	12,500			
Old Town Hall Roof & Windows	12,500	12,500			
Short Term Capital	137,000	30,000	5,000	5,000	65,000
Long Term Capital	88,000	121,500	121,500	121,500	61,500
Total Capital	225,000	151,500	126,500	126,500	126,500

Increase in Liability, Property, Auto, Workers Comp Insurance

TOWN OF MELBOURNE BEACH
GENERAL FUND #001
GENERAL GOVERNMENT SERVICES EXPENSES-DEPT. #19
FY2024 BUDGET

Account Number	Classification/ Description	Qty	Cost	Subtotal	Total
001-19-500.24.00	Workers Compensation Florida Municipal Insurance Trust			3,687	
				Total	3,687
001-19-510.31.00	Professional Services Trac EZ @250.00 per mo. Employee Benefits Corp (Cobra Admin) Misc., Animal Control	12 12	300 60	3,600 720 300	
				Total	4,620
001-19-510.31.11	Security Key Fobs-mag locks, battery back ups			1,000	
				Total	1,000
001-19-510.34.10	Janitorial Services General Cleaning Town Hall Complex & PW			17,000	
				Total	17,000
001-19-510.35.00	Pre-Employment Exp. (Town Hall)			400	
				Total	400
001-19-510.41.00	Telephone AT&T Phones AT&T Mobility-Air cards (police cars) Florida High Speed-back up internet/phone	12 12 12	1,380 560 150	16,560 6,720 1800	
				Total	25,080
001-19-510.41.10	Communication Service Spectrum Spectrum -internet Spectrum-internal numbers Computer Experts (Southern Software) Server Back Ups (3servers)	12 12 12 12 12	365 125 372 2,322 597	4,380 1,500 4,464 27,864 7,164	
				Total	45,372
001-19-510.43.00	Street Lights-FPL			50,400	
				Total	50,400
001-19-510.43.10	Electricity-FPL (interior& pumps)			33,600	
				Total	33,600
001-19-510.43.20	Water & Sewer-Town Hall			3,650	
				Total	3,650
001-19-510.43.50	Waste Service Tax Brevard County Solid Waste Fee Atlantic St Waste Pick Up Fee			2,500	
				Total	2,500
001-19-510.45.00	General Liability Insurance-FMIT			94,000	
				Total	94,000
001-19-510.45.01	Flood Insurance Wright National Flood Ins. for Town Hall			5,690	
				Total	5,690
001-19-510.45.02	Property Insurance-FMIT			128,000	
				Total	128,000
001-19-510.45.03	Auto Insurance-FMIT			9,000	
				Total	9,000
001-19-510.46.10	Office Equipment Maintenance DEX Quarterly Copy count	12 4	141 785	1,692 3,140	
				Total	4,832

FY24 Budget Workbook

Account Number	Classification/ Description	Qty	Cost	Subtotal	Total
001-19-510.46.15	Equipment Maintenance			31,500	
	HVAC repairs -all buildings			Total	31,500
001-19-510.46.36	Pest Control	12	260	3,120	
				Total	3,120
001-19-510.47.00	Printing			900	
	parking stickers, business cards			Total	900
001-19-510.49.90	Adopt An Area			1,000	
	Plantings @ crossovers, parks			Total	1,000
001-19-510.49.98	Contingency			25,000	
				Total	25,000
001-19-510.49.99	Miscellaneous			300	
				Total	300
001-19-510.51.00	Office Supplies			11,000	
				Total	11,000
001-19-510.51.10	Postage			1,500	
				Total	1,500
001-19-510.52.10	Janitorial Supplies-All Buildings & Depts.			5,400	
				Total	5,400
001-19-510.54.00	Dues & Subscriptions			435	
	Annual subscription-Florida Today			Total	435
001-19-510.64.01	FY21 Capital Outlay				
	Short term			137,000	
001-19-581.00.00	Long term transfer out			88,000	
				Total	225,000
Account Number	Classification/ Description	Qty	Cost	Subtotal	Total
001-19-543.00.00	License & Fees				
	Annual Go Daddy Domain Name			275	
	Quarterly elevator inspection	4	690	2,760	
	Annual Elevator License Renewal	1	75	75	
	Annual Fire Alarm Inspection	1	1,700	1,700	
	Annual ATP Fire Extinguisher Inspection	28	10	280	
	Annual Fire Extinguisher Recharge	7	60	420	
	Annual Fire Extinguisher Recharge	3	45	135	
	Annual Fire Extinguisher Recharge	3	4	11	
	Annual American Test Center Safety Inspection			320	
	Annual Sonic Wall Software TH	1	1,500	1,500	
	Annual EndPoint Anti Virus Fee-webroot	25	40	1,000	
	Annual Computer Warranty	1	99	99	
	Annual Fee Barracuda TH Complex	35	89	3,115	
	Annual Microsoft 365 license	34	65	2,210	
	Duo Remote Authentication	2	125	250	
	Annual Server Software (Veritas)	3	220	660	
	Mnthly Adobe Software Licenses	7	168	1,176	
	Annual Generator Maintenance Fee	1	2,500	2,500	
	Qrtly HVAC Contract	4	506	2,024	
	Annual Fee-Innovative Credit Solutions	1	75	75	
				Total	20,585
TOTAL GENERAL GOVERNMENT					754,571

TOWN OF MELBOURNE BEACH			
GENERAL FUND #001			
LAW ENFORCEMENT EXPENSE-DEPT. #21			
FY2024 BUDGET			
Departments, Funds & Descriptions	FY22 Budget	FY23 Budget	FY23 Budget
Dept.: 21 Law Enforcement			
500.12.00 Regular Salaries		627,879	647,855
500.12.50 Holiday Pay		20,000	23,000
500.14.00 Salaries Overtime		15,000	15,000
500.14.16 Hurricane Pay		18,000	18,000
500.15.00 Education Incentive Pay		6,800	7,634
500.15.01 First Responder		8,000	6,000
500.21.00 FICA Taxes		52,087	54,888
500.22.02 Police Pension		206,912	142,500
500.22.20 Retirement Town Employees		5,217	5,217
500.23.01 Health Insurance		210,119	105,440
500.23.02 Life Insurance		2,700	2,900
500.23.10 Statutory AD&D		1,000	1,000
500.24.00 Workers Compensation		16,853	8,848
500.25.00 Unemployment		2,179	2,296
Total Salaries & Payroll Related Exp	1,043,127	1,192,746	1,040,578
500.12.00 Retirement Pay Chief			74,000
520.31.00 Professional Services	725	725	725
520.34.40 Dispatching Services	17,785	17,785	18,319
520.35.00 Pre-employment			1,000
520.40.00 Travel & Meetings	2,240	3,324	3,184
520.41.10 Communication Srv	5,388	5,388	6,000
520.46.10 Office Equipment	5,500	5,500	7,000
520.46.15 Equipment Maintenance	2,000	5,500	2,500
520.46.16 Radar Calibration	700	700	250
520.46.20 Vehicle Maintenance	12,000	17,000	17,000
520.48.00 Promotional Activities	1,200	3,000	1,500
520.48.50 Crime Prevention	1,100	2,100	1,500
520.49.99 Miscellaneous	100	100	100
520.51.10 Postage	350	150	125
520.52.00 Uniforms	6,600	7,000	8,500
520.52.05 Protective Gear	8,328	8,328	3,500
520.52.50 Gas & Oil	13,000	40,000	25,000
520.52.70 Medical	600	500	800
520.52.90 Operating Supplies	3,720	4,320	3,000
520.54.00 Dues & Subscriptions	1,955	935	1,175
520.54.10 Training & Schools	5,400	6,400	6,400
520.64.01 Capital Outlay	58,795	31,879	8,400
381.00.00 Transfer Long Term Cap			15,000
520.71.00 Principal Retired	0	0	0
520.72.00 Interest Expense	0	0	0
543.00.00 Licenses & Fees	14,738	13,837	14,646
Totals	1,205,351	1,367,217	1,260,202
	Decrease	-7.83%	-107,015

717489

219,624

Supplemental Information	
FTE Positions	Positions Budgeted
1.00	Chief
1.00	Lieutenant
2.00	Sergeants
1.00	Corporal
6.00	Officers
1.00	Admin Clerk
0.50	Crossing Guard (vacant)
Total \$647,855.00	

**TOWN OF MELBOURNE BEACH
GENERAL FUND #001
LAW ENFORCEMENT EXPENSES-DEPT. #21
FY2024 BUDGET**

Account Number	Classification/ Description	Qty	Cost	Subtotal	Total
001-21-520.31.00	Professional Services				
	Courier	12	50	600	
	Cross Cut Shredding	1	125	125	
				Total	725
001-21-520.34.40	Dispatching Services				
	Sherriff's Department Interlocal Agreement			18,319	
				Total	18,319
001-21-520.35.00	Pre-Employment Expense				
	background, pysch, poly, credit			1,000	
				Total	1,000
001-21-520.40.00	Travel Expense				
	Summer & Winter Conference	4	346	1,384	
	Police Conference Travel	2	400	800	
	Officer Trainings		1,000	1,000	
				Total	3,184
001-21-520.41.10	Communication Services				
	Cloud Backup	12	269	3,228	
	Computer Experts	12	231	2,772	
				Total	6,000
001-21-520.46.10	Equipment				
	laptops-auto, AED's, body cams, hand helds			7,000	
				Total	7,000
001-21-520.46.15	Equipment Maintenance/Repairs				
				2,500	
				Total	2,500
001-21-520.46.16	Radar/Speed Calibration				
	Radar/Speed /Wind Calibrations: Hand	2	125	250	
				Total	250
001-21-520.46.20	Vehicle Maintenance				
	Repairs and Routine Maintenance			17,000	
				Total	17,000
001-21-520.48.00	Promotional Activities				
	Coffee With A Cop, National Night Out (our version) awards			1,500	
	Officer of the quarter & year plaques, Police Memorial Week			Total	1,500
001-21-520.48.50	Crime Prevention				
	pencils, stickers, glo sticks, hats			1,500	
				Total	1,500
001-21-520.49.99	Miscellaneous		100	100	
				Total	100
001-21-520.51.10	Postage			125	
				Total	125
001-21-520.52.00	Uniforms				
	Uniforms, boots, badges, pants, hashmarks, belts			8,500	
				Total	8,500
001-21-520.52.05	Protective Gear				
	Amunition, Vests, Tasers, Body Shields,			3,500	
				Total	3,500
001-21-520.52.50	Gas & Oil			25,000	
				Total	25,000
001-21-520.52.70	Medical Supplies			800	
				Total	800
001-21-520.52.90	Operating Supplies			3,000	
				Total	3,000
001-21-520.54.00	Dues & Subscriptions				
	Law & Drug books	2	225	450	
	Adobe	12	20	240	
	Brevard County Association Membership E	1	30	30	
	National Association of Chiefs	1	60	60	
	Florida Police Chiefs Association	1	345	345	
	Brevard County Detective's Association	1	50	50	
				Total	1,175

Account Number	Classification/ Description	Qty	Cost	Subtotal	Total
001-21-520.54.10	Training & Schools				
	Summer Police Conference	2	350	700	
	Winter Police Conference	2	350	700	
	College courses, supervisory, administration			5,000	
				Total	6,400
001-21-520.64.01	Capital Outlay				
	Short Term			4,900	
001-21-581.00.00	Long Term Transfer Out			15,000	
				Total	19,900
001-21-543.00.00	Licenses & Fees				
	PAC Annual Dues			150	
	Palm Bay Gun range fees	22	40	880	
	Police Law Institute			1,628	
	Center for Law Enforcement			1,000	
	Finder (investigative service)			1,000	
	Netwrix			1,470	
	Veritas Systems Annual Fee (domain)			199	
	Sonic Wall (PD server security)			819	
	Barracuda (email security)	12	269	3,228	
	Police Radio System				
	800 MHZ Annual Service Fee (1/2 split with FD)			4,272	
				Total	14,646
TOTAL LAW ENFORCEMENT EXPENSE					142,124

Short Term (1 Year) Capital Projects		FY24	FY25	FY26	FY27	FY28
Police Vehicle		15,000	15,000	15,000	15,000	15,000
800 MHZ Pak Sets 2		4,900	4,900	4,900	4,900	4,900
Travel Speed Signs		3,500	3,500			
Glock Fire Arm			729	729	729	729
Short Term Totals	Purchase in current fiscal year	8,400	18,350	4,900	15,000	4,900
Long Term Capital		15,000	5,629	15,729	5,629	15,729
	Total Capital Expenditures	23,400	23,979	20,629	20,629	20,629

TOWN OF MELBOURNE BEACH			
GENERAL FUND #001			
FIRE CONTROL EXPENSES-DEPT. #22			
FY2024 BUDGET			
Departments, Funds & Descriptions	FY22 Budget	FY23 Budget	FY24 Budget
Dept.: 22 Fire Control			
500.12.00 Regular Salaries		88,036	96,226
500.14.00 Salaries Overtime			
500.14.16 Hurricane Pay			1,890
500.14.50 Stipend Payroll		38,689	44,000
500.21.00 FICA Taxes - Employer Portion		6,735	7,361
500.21.00 FICA Taxes Stipend& P/T Payroll		2,960	3,366
500.21.00 Retirement IMCA		7,513	9,248
500.22.20 Retirement Town Employees		2,973	3,591
500.23.01 Health Insurance		25,626	28,200
500.23.02 Life Insurance		136	148
500.23.10 Statutory AD&D		207	207
500.24.00 Workers Compensation		16,750	16,222
500.25.00 Unemployment Compensation		282	241
Total of Salaries and Related Payroll Exp	168,279	189,906	210,701
520.31.00 Professional Services	5,000		
520.34.40 Dispatching Services	5,200	5,400	5,400
520.35.00 Pre Employment Expense	1,225	2,060	2,060
520.36.00 Annual Physicals		4,375	4,375
520.40.00 Travel & Meetings	500	750	750
520.41.10 Communication Services	1,260	1,644	1,944
520.46.15 Equipment Maintenance	8,665	9,152	10,000
520.46.20 Vehicle Maintenance	22,950	26,100	32,000
520.46.30 Building Maintenance	1,000	1,000	1,000
520.48.55 Fire Preventive Inspections	4,536	4,600	
520.51.00 Office Supplies	400	400	800
520.52.00 Uniforms	6,225	7,135	7,100
520.52.02 S.C.B.A.	1,850	1,975	2,550
520.52.05 Protective Gear	2,505	2,925	2,925
520.52.10 Janitorial Supplies	1,000	1,000	1,000
520.52.20 Tools & Hardware	1,500	2,000	6,500
520.52.50 Gas & Oil	2,450	6,600	5,000
520.52.70 Medical Supplies	1,370	1,400	1,400
520.54.00 Dues & Subscriptions	265	435	610
520.54.10 Training & Schools	6,650	7,525	5,525
520.54.12 Training Materials	1,920	1,960	2,000
520.64.01 Capital Outlay	36,777	97,646	82,369
581.00.00 Transfer Long Term Capital			36,500
520.71.00 Principal Retired	29,734		
520.72.00 Interest Expense	3,267		
543.00.00 Licenses & Fees	11,537	13,304	13,473
Totals	326,065	389,292	435,982
	Increase	11.99%	46,690

new

210,701

moved

225,281

435,982

Supplemental Information	
FTE Positions	Positions Budgeted
1.00	Fire Chief
0.75	Fire Maintenance
1.75	Total 96,226

TOWN OF MELBOURNE BEACH					
GENERAL FUND #001					
FIRE CONTROL EXPENSES-DEPT. #22					
FY2024 BUDGET					

Account Number	Classification/ Description	Qty	Cost	Subtotal	Total
001-22-520.31.00	Professional Services				
				Total	
001-22-520.34.40	Dispatching Services	4	1,350	5,400	
	Indialantic Dispatching			Total	5,400
001-22-520.35.00	Pre-Employment Expense				
	Brevard Police Test CTR	10	45	450	
	Health First Drug Test	10	28	280	
	Physical Exams	10	100	1,000	
	Hepatitis B shots	2	165	330	
				Total	2,060
001-22-520.36.00	Annual Physicals	35	125	4,375	
				Total	4,375
001-22-520.40.00	Travel & Meetings		750	750	
				Total	750
001-22-520.41.10	Communications Services	12	162	1,944	
	ComputerExperts			Total	1,944
001-22-520.46.15	Equipment Maintenance (small motor /equipment maintenance) SBA's, compressors, ladder & hose testing			10,000	
				Total	10,000
001-22-520.46.20	Vehicle Maintenance Pump Test Annual-Required Service & Repair Engine-58 Engine 258, Squad 58, ATV 58 District 58, Marine 58, Ski 58			32,000	
				Total	32,000
001-22-520.46.30	Building Maintenance Station supplies & maintenance			1,000	
				Total	1,000
001-22-520-51.00	Office Supplies			800	
				Total	800
001-22-520.52.00	Uniforms Dress and Duty Uniforms			7,100	
				Total	7,100
001-22-520.52.02	S.C.B.A Recertification, Repairs, Masks			2,550	
				Total	2,550
001-22-520.52.05	Protective Gear Boots, Helmets, Gloves			2,925	
				Total	2,925
001-22-520.52.10	Cleaning Supplies Station, Vehicle, Bunker Gear			1,000	
				Total	1,000
001-22-520.52.20	Tools and Equipment/Hardware			6,500	
				Total	6,500
001-22-520.52.50	Gas & Oil			5,000	
				Total	5,000

FY24 Budget Workbook

Account Number	Classification/ Description	Qty	Cost	Subtotal	Total
001-22-520.52.70	Medical Supplies			1,400	
				Total	1,400
001-22-520.54.00	Dues & Subscriptions				
	FL Fire Chief's Association			125	
	NVFC Membership			25	
	1st Responder Newspaper			35	
	NFPA Standard Access			175	
	Space Coast Fire Chief's Association			250	
				Total	610
001-22-520.54.10	Training				
	Advanced Training, Instructor Fees, CPR			5,525	
				Total	5,525
001-22-520.54.12	Training Materials				
	CPR, HeartCode Card Renewal			2,000	
				Total	2,000
001-22-520.64.01	Capital Outlay				
	Short term Capital Outlay			82,369	
001-22-581.00.00	Long Term Capital Outlay			36,500	
				Total	118,869
001-22-520.71.00	Principal				
	Paid off			Total	
001-22-520.72.00	Interest				
	Paid off			Total	
001-22-543.00.00	Licenses & Fees				
	800 MHZ Fee			5,880	
	Tag renewals			50	
	Pixel Works Annual Fee			960	
	Doodle Meetings Annual Fee			665	
	Who's Responding software			600	
	Annual Fee Emergency Reporting software			2,601	
	NFPA Standard Access			1,580	
	Online CEU access (Fire Rescue 1)			700	
	Veritas software			199	
	State License Renewal Fee			238	
				Total	13,473

TOTAL FIRE CONTROL EXPENSE		225,281				
Short term Capital Outlay (1 year)		FY24	FY25	FY26	FY26	FY27
Radio replacement		25,000	25,000	25,000	25,000	25,000
Bunker Gear	\$2500 ea/set	10,000	10,000	10,000	10,000	10,000
Thermal Camera	Purchase in 2025 & 2026 (\$5,000)		2,500	2,500	2,500	2,500
Vent Fan	Purchase in 2026 (\$5-6k)	1,500	1,500	1,500		
New Engine 58		82,369	82,369	82,369	82,369	82,369
AED'S	moved to tools					
k-12 Rescue Saw	moved to tools					
	Short Term -Purchase in FY2023	82,369	82,369	83,869	84,869	82,369
	Long Term Capital	36,500	39,000	37,500	35,000	37,500
	Total Capital Expenditure	118,869	121,369	121,369	119,869	119,869

TOWN OF MELBOURNE BEACH
GENERAL FUND #001
CODE ENFORCEMENT DEPT. # 29
FY2024 BUDGET

Department Funds & Descriptions	FY22 Budget	FY223 Budget	FY24 Budget	
Dept.: 29 Code Enforcement				
500.12.00 Regular Salaries		14,898	15,792	
500.21.00 FICA Taxes - Employer Portion		1,140	1,208	
500.22.20 Retirement Town Employees		1,774	2,143	
500.23.10 AD&D		21	21	
500.24.00 Worker's Compensation		230	738	
500.25.00 Unemployment Compensation		48	51	19,952
Total Salaries and Related Payroll Exp	16,995	18,111	19,952	
520.40.00 Travel & Meetings	35	35	50	
520.46.12 Maintenance Supplies	50	50	100	
520.46.20 Vehicle Maintenance	150	150	150	
520.48.55 Fire Inspections			4,600	new
520.51.00 Office Supplies	50	125	125	
520.51.10 Postage	350	350	350	
520.51.20 Recording Costs	120	120	120	
520.52.00 Uniforms	75	150	300	
520.52.50 Gas & Oil	150	150		
520.54.00 Dues & Subscriptions	0	0	150	
520.54.10 Training & Schools	75	75	600	7,545
543.00.00 Licenses & Fees			1,000	new
Totals	18,050	19,316	27,497	27,497
	Increase	42.36%	8,181	

Supplemental Information	
FTE Positions	Positions Budgeted
20 hours per week	Code Enforcement Officer
	Total
	-

Increase due to software and fire inspections

TOWN OF MELBOURNE BEACH					
GENERAL FUND #001					
CODE ENFORCEMENT DEPT. # 29					
FY2024 BUDGET					

Account Number	Classification/ Description	Qty	Cost	Subtotal	Total
001-29-520.40.00	Travel & Meetings			50	
				Total	50
001-29-520.46.12	Maintenance Supplies			100	
				Total	100
001-29-520.46.20	Vehicle Maintenance			150	
				Total	150
001-29-520.48.55	Fire Inspections Vacation rentals & BTR's			4,600	
				Total	4,600
001-29-520.51.00	Office Supplies			125	
				Total	125
001-29-520.51.10	Postage		350	350	
				Total	350
001-29-520.51.20	Recording Costs court costs, lien filings	3	40	120	
				Total	120
001-29-520.52.00	Uniforms Shirt & Pants Jacket			300	
				Total	300
001-29-520.52.50	Gas & Oil				
				Total	0
001-29-520.54.00	Dues & Subscriptions Code Enforcement Association			150	
				Total	150
001-29-520.54.120	Training & Schools Continuing Education Units/Certifications	4	150	600	
				Total	600
001-29-543.00.00	Licenses & Fees Annual BS&A Software			1,000	
				Total	1,000

TOTAL CODE ENFORCEMENT EXPENSE				Total	7,545
CAPITAL REQUESTS: NONE					

TOWN OF MELBOURNE BEACH
GENERAL FUND #001
PUBLIC WORKS EXPENSES-DEPT. # 41
FY2024 BUDGET

Departments, Funds & Descriptions	FY22 Budget	FY23 Budget	FY24 Budget	
Dept.: 41 Public Works				
500.12.00 Regular Salaries		207,196	253,947	
500.14.00 Salaries Overtime			4,000	
500.21.00 FICA Taxes - Employer Portion		15,850	19,427	
500.22.20 Retirement Town Employees		24,677	34,461	
500.23.01 Health Insurance		31,953	46,000	
500.23.02 Life Insurance		236	294	
500.23.10 AD&D		83	83	
500.24.00 Workers Compensation		2,618	4,424	
500.25.00 Unemployment Compensation		663	813	
Payroll from Depts 42		51,954		
Total Salaries and Payroll Related Exp	256,251	335,230	363,448	363,448
530.40.00 Travel & Meetings	200	150	150	
530.43.15 Contracted Electrical Services	5,000	5,000	5,000	
530.43.50 Dump Service	2,000	2,000	2,000	
530.46.12 Maintenance Supplies	3,000	6,500	6,500	
530.46.15 Equipment Maintenance/Repairs	2,500	5,000	5,000	
530.46.20 Vehicle Maintenance/Repairs	9,500	9,500	9,500	
530.46.30 Building Maintenance/Repairs	6,500	8,500	9,000	
530.46.31 Maintenance Old Town Hall	500	600	600	
530.46.32 Ryckman House Repairs	500	700	1,000	
530.46.33 Old Post Office Repairs			2,000	new
530.46.35 Pier Maintenance	500	1,500	1,000	
530.46.40 Grounds Maintenance	7,000	7,000	10,000	
530.46.43 Tree Expense	3,500			
530.52.00 Uniforms	2,100	3,125	3,750	
530.52.05 Protective Gear	1,000	1,000	2,500	
530.52.20 Tools & Hardware	4,000	4,750	5,000	
530.52.25 Tool Rentals	3,500	3,500	1,500	
530.52.50 Gas & Oil	3,600	5,800	7,000	
530.53.10 Street Repair & Painting	7,500	7,500	7,500	
530.53.20 Street Signs	10,000	8,500	8,000	
530.54.10 Training & Schools	1,500	1,500	1,500	
530.57.25 Welding Equipment	500	500	200	
530.64.01 Capital Outlay	46,000	26,972	4,000	
581.00.00 Transfer Long Term Capital			10,000	102,700
Totals	376,651	444,827	466,148	466,148
	Increase	4.79%	21,321	

No. of FTE Positions Budgeted

1.00	Director	
1.00	Maintenance Foreman	
1.00	Maintenance Worker II	
1.00	Maintenance Worker II	
1.00	Maintenance Worker I	
1.00	Grounds Maintenance	
6.00	Total	253,947

Grounds Maintenance salary and related expenses included in Dept 41

TOWN OF MELBOURNE BEACH					
GENERAL FUND #001					
PUBLIC WORKS EXPENSES-DEPT. #41					
FY2024 BUDGET					

Account Number	Classification/ Description	Qty	Cost	Subtotal	Total
001-41-530.40.00	Travel & Meetings			150	
				Total	150
001-41-530.43.15	<u>Contracted Electrical Services</u>			5,000	
				Total	5,000
001-41-530.43.50	Dump Service HazMat Disposal, Dumpster Fees Dumpster rental (removal & disposal)			2,000	
				Total	2,000
001-41-530.46.12	Maintenance Supplies batteries, all tape, paint, keys, locks, bolts, nuts			6,500	
				Total	6,500
001-41-530.46.15	Equipment Maintenance/ Repairs small engine repairs, ditch witch			5,000	
				Total	5,000
001-41-530.46.20	Vehicle Maintenance Ford, Silverado, Bucket Truck John Deere, GEM, tractor, tires			9,500	
				Total	9,500
001-41-530.46.30	Building Maintenance / Repairs toilets, doors, a/c filters, garage doors generator, gutters Comm Ctr.			9,000	
				Total	9,000
001-41-530.46.31	Maintenance Old Town Hall			600	
				Total	600
001-41-530.46.32	Ryckman House Repairs			1,000	
				Total	1,000
001-41-530.46.33	Old Post Office Repairs roof repairs			2,000	
				Total	2,000 new
001-41-530.46.35	Pier Maintenance			1,000	
				Total	1,000
001-41-530.46.40	Grounds Maintenance dirt, mulch, coquina, seed, lumber, backflow test			10,000	
				Total	10,000
001-41-530.52.00	Uniforms (5 employees) Cargo shorts (5 each) & Shirts (5 each) boot allowance	60 6	50 125	3,000 750	
				Total	3,750
001-41-530.52.05	Protective Gear safety glasses, gloves, hard hats			2,500	
				Total	2,500
001-41-530.52.20	Tools & Hardware			5,000	
				Total	5,000
001-41-530.52.25	Tool Rentals metal slabs, lifts, tractors, directional signs			1,500	
				Totals	1,500
001-41-530.52.50	Gas & Oil			7,000	
				Total	7,000
001-41-530.53.10	Street Repair & Painting Cold patch, concrete, gravel, striping			7,500	
				Total	7,500
001-41-530.53.20	Street Signs			8,000	
				Total	8,000
001-41-530.54.10	Training & Schools			1,500	
				Total	1,500
001-41-530.57.25	Welding Equipment Nexair, propane refills-smoothing torch			200	
				Total	200
001-41-530.64.01	Capital Outlay Short term			4,000	
001-41-581.00.00	Long Term Capital Transfer			10,000	
				Total	14,000

TOTAL PUBLIC WORKS EXPENSE	102,700
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		FY24	FY25	FY26	FY27	FY28
	Dune Crossovers	4,000	4,000	4,000	4,000	4,000
	Ditch Witch		4,222	4,222	4,222	4,222
	Tractor w/ backhoe-2023	10,000	10,000			
	Truck Finance in FY28 (\$40,000)		8,750	8,750	8,750	8,750
	Short Term Capital Totals:	4,000	14,000	4,000	4,000	12,750
	Long Term Capital Totals:	10,000	16,927	12,972	12,972	4,222
	Total All Capital	14,000	30,927	16,972	16,972	16,972

TOWN OF MELBOURNE BEACH
GENERAL FUND #001
PUBLIC WORKS EXPENSES-DEPT. # 42 GROUNDSKEEPER
FY2024 BUDGET

Departments, Funds & Descriptions	FY21 Budget	FY23 Budget	FY24 Budget	
Dept.: 42 Groundskeeper				
001-42-500.12.00 Regular Salaries			Moved to Dept 41	
172-75-500.12.00 Ocean Park Salaries				
175-75-500.12.00 Ryckman Park Salaries				
500.14.00 Salaries Overtime				
175-75-500.21.00 FICA Taxes-Employer Portion				
175-75.500.22.20 Retirement Town Employees				
175-75-500.23.01 Health Insurance				
351-41-500.23.01 Health Insurance				
351-41-500.23.02 Life Insurance				
351-41-500.23.10 AD&D				
351-41-500.24.00 Workers Compensation				
351-41-500.25.00 Unemployment Comp				
Total Salaries and Payroll Related Exp				
530.34.91 Landscaping Town Parks		\$22,300		\$22,300
530.46.12 Maintenance Supplies		\$1,000		
530.46.15 Equipment Maintenance/Repairs		\$2,500	\$2,500	
530.46.40 Grounds Maintenance Town Parks		\$25,910	\$26,000	
530.46.43 Tree Expense Town Park		\$2,000	\$3,000	
530.52.00 Uniforms		\$3,125	\$3,125	
530.52.05 Protective Gear		\$575	\$575	
530.52.20 Tools & Hardware		\$500	\$500	
530.52.50 Gas & Oil			\$1,000	
530.54.10 Training & Schools		\$300	\$375	
530.64.01 Capital Outlay			\$4,250	
Totals		58,210	\$63,625	
	Increase	9.30%	5,415	

Supplemental Information

No. of FTE Positions Budgeted

1.00	Total
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TOWN OF MELBOURNE BEACH GENERAL FUND #001 PUBLIC WORKS EXPENSES-DEPT. #42 GROUNDSKEEPER FY2024 BUDGET						
Account Number	Classification/ Description	Qty	Cost	Subtotal	Total	
001-42-530.34.91	Landscaping Parks flowers, shrubs, trees plantings, rock, mulch, dirt			22,300		
				Total	22,300	
001-42-530.46.15	Equipment Maintenance/ Repairs mowers, blowers, trimmers, small engine			2,500		
				Total	2,500	
001-42-530.46.40	Grounds Maintenance Parks all irrigation, pumps, heads, switches plumbing, pipes, water related			26,000		
				Total	26,000	
001-42-530.46.43	Tree Expense Removal & grinding			3,000		
				Total	3,000	
001-412530.52.00	Uniforms shirts, shorts, jacket, rainware boot allowance			3,000 125		
				Total	3,125	
001-42-530.52.05	Protective Gear safety glasses, ear plugs, gloves, masks			575		
				Total	575	
001-42-530.52.20	Tools & Hardware blades, trimmer line			500		
				Total	500	
001-42-530.52.50	Gas & Oil			1,000		
				Total	1,000	
001-42-530.54.10	Training & Schools			375		
				Total	375	
001-42-530.64.01	Short Term Capital					
001-42-581.00.00	Transfer Out Long Term Capital			4,250		
				Total	4,250	
TOTAL PUBLIC WORKS EXPENSE					63,625	

Captial Expenditures		FY24	FY25	FY26	FY27	FY28
	Bucket for Mower	4,250	4,250			
	Short Term Capital Totals:		4,250			
	Long Term Capital Totals:	4,250				
	Total All Capital	4,250	4,250	-	0	0

TOWN OF MELBOURNE BEACH GENERAL FUND #001 PARKS & RECREATION EXPENSES-DEPT. # 72 2024 BUDGET			
Departments, Funds & Descriptions	FY22 Budget	FY23 Budget	FY24 Budget
Dept.: 72 Parks & Recreation			
Revenues			
Dept.: 72 Parks & Recreation			
347.41.00 Founder's Day	6,170	6,500	7,000
347.50.00 Faciltiy Rentals		8,000	7,600
366.19.00 Childrens Business Fair			5,000
366.47.03 Com Ctr Donations	150		
366.47.05 Playground Donations			
Total	6,320	14,500	19,600
Expenditures			
570.48.10 Founder's Day	6,000	7,000	8,000
570.48.50 Movies in the Park	1,800	1,800	1,800
570.48.52 Fourth of July	1,000	500	1,000
570.48.53 Christmas Decorations Park	1,500	3,000	4,000
570.48.60 Easter Egg Hunt	50	200	400
570.48.90 Rec Events-Parks Board	13,000	5,000	5,000
570.48.90 Childrens Business Fair			5,000
570.63.01 Tennis Court Expenditures	350	500	700
570.63.02 Basketball	200	500	700
570.63.05 Bocce	200	500	
570.64.01 Capital Projects		32,600	30,000
570.64.01 Long Term Capital Projects			
Totals	24,100	51,600	56,600

Capital Expenditures	FY254	FY265	FY26	FY27	FY28
Playground Equipment Upgrades	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000
Install misting stations Ryckman Park	\$20,000				
Short Term Capital	\$30,000		\$10,000		\$10,000
Long Term Capital		\$10,000		\$10,000	
Total Capital Expenditure	\$30,000	\$10,000	\$10,000	\$10,000	\$10,000

TOWN OF MELBOURNE BEACH
SPECIAL REVENUE FUND
DONATIONS FUND FIRE DEPT.103
STATEMENT OF REVENUES AND EXPENDITURES
FY2024 BUDGET

FUND 103		FY22	FY23	FY24
DONATIONS FUND FIRE DEPT		Actual	Budget	Budget
Revenues				
103-00-381.00.00	Transfer From General Fund		0	0
103-22-337.90.10	Fire Department Donations	4,315.00	5,000.00	6,000.00
TOTAL REVENUE		4,315.00	5,000.00	6,000.00

Expenditures				
103-22-520.40.00	Travel and Meetings		450.00	
103-22-520.46.15	Equipment Maintenance			3,600
103-22-520.51.00	Supplies	87.00	625	
103-22-520.52.00	Uniforms		650	
103-22-520.52.05	Protective Gear	1,984.70		2,200
103-22-520.52.20	Tools & Hardware	1,836.89	300	
103-22-520.54.10	Training & Schools		1,500	250
103-22-520.54.12	Training Materials		500.00	2,200
TOTAL EXPENSES		3,908.59	4,025.00	8,250.00
REVENUES OVER EXPENSES		406.41	975.00	-2,250.00
CASH BALANCE SUMMARY				
Carry Forward	Beginning Cash Balance 10/1	15,600.00	16,006.41	15,031.41
	audit adjustment			
	Ending Cash Balance 9/30	16,006.41	15,031.41	12,781.41

TOWN OF MELBOURNE BEACH
SPECIAL REVENUE FUND 104
ENVIORNMENTAL ADVISORY BOARD
STATEMENT OF REVENUES AND EXPENDITURES
FY2024 BUDGET

FUND 104		FY22	FY23	FY24
ENVIORNMENTAL	ADVISORY BOARD	Actual	To Date	Budget
Revenues				
104-00-381.00.00	Transfer From General Fund-Actual		5,374.00	5,500
104-00-366.47.00	Donations	5,000.00	5,000.00	
104-00-337.90.01	Wildflower Grant	568.00	568.00	
TOTAL REVENUE		5,568.00	10,942.00	5,500.00

Expenditures				
104-72.470.31.00	Intern, Project Assistant			2,000
104-72.570.34.91	Landscaping Grant	664.00		500
104-72.570.40.00	Travel & Meetings (zoom)		122.92	
104-72.570.46.40	Sea Oats, Beach Clean up, plantings		1,091.95	1,200
104-72.570.52.00	Uniforms -Shirts		341.14	400
104-72.570.52.50	Gas for Composting Truck		705.80	
	Sunshine Jim Fund		2,295.77	1,500
104-72.570.64.01	Special Projects			6,000.00
TOTAL EXPENSES		664.00	4,557.58	11,600.00
REVENUES OVER EXPENSES				
		4,904.00	6,384.42	-6,100.00
CASH BALANCE SUMMARY				
Beginning Cash Balance 10/1		0.00	4,904.00	11,288.42
Ending Cash Balance 9/30				
		4,904.00	11,288.42	5,188.42

FY24 Budget Workbook

TOWN OF MELBOURNE BEACH			
SPECIAL REVENUE FUND			
POLICE EDUCATION BOOK FUND #121			
STATEMENT OF REVENUES AND EXPENDITURES			
FY2024 BUDGET			
Fund 121	FY22	FY23	FY23
Police Education	Actual	To Date	Budget
Revenues			
121-21-351.00.00 Fines & Forfeitures	761.86	315.66	500.00
TOTAL REVENUES	761.86	315.66	500.00
Expenditures			
121-21-520.54.10 Training & Schools	0.00		1,000.00
TOTAL EXPENSE	0.00	0.00	1,000.00
REVENUE OVER EXPENSE	761.86	315.66	-500.00
CASH BALANCE SUMMARY			
Beginning Cash Balance10/1	10,950.21	11,712.07	12,027.73
ENDING CASH BALA	11,712.07	12,027.73	11,527.73

TOWN OF MELBOURNE BEACH SPECIAL REVENUE FUND BUILDING DEPART EDUCATION FUND -FUND #124 STATEMENT OF REVENUES AND EXPENDITURES FY2024 BUDGET			
Fund 124	FY22	FY23	FY24
Building Education Fund	Actual	To Date	Budget
Revenues			
124-00-329-00.00 License, Fees & Permits	470.38	644.50	800.00
124-00-381.00.00 Transfers In			
TOTAL REVENUE	470.38	644.50	800.00
Expenditures			
124-24-520.54.10 Training & Schools	0.00	3066.03	800.00
TOTAL EXPENSE	0.00	3066.03	800.00
REVENUE OVER EXPENSE	470.38	(2,421.53)	-
CASH BALANCE SUMMARY			
Beginning Cash Balance 10/1	2,135.96	2,606.34	184.81
ENDING CASH BALANCE 9/30	2,606.34	184.81	184.81

TOWN OF MELBOURNE BEACH

SPECIAL REVENUE FUND

BUILDING DEPARTMENT FUND 125

STATEMENT OF REVENUES

FY2024 BUDGET

FUND 125 BUILDING DEPARTMENT		FY22	FY23	FY24
Special Revenue		Actual	To Date	Budget
Revenues		To Date		
125-24-322.00.00	Building Permits	\$166,331.56	\$213,796.98	\$220,000.00
125-24-322.10.00	P&Z Zoning Reviews	\$312.50	\$2,343.75	\$2,500.00
125-24-322.10.10	P&Z Site Plan Review	\$8,900.00	\$11,000.00	\$6,000.00
125-24-322.20.00	Building Plan Review	\$8,446.81	\$1,020.00	\$5,500.00
125-24-322.31.00	BOA Advertising Costs		\$250.00	\$100.00
125-24-322.31.20	P&Z Advertising Costs		\$307.15	\$200.00
125-24-329.00.00	Other Licenses	\$5,306.52	\$12,288.50	\$13,000.00
125-24-329.00.10	BOA Variance Fees		\$2,500.00	\$1,000.00
125-24-354.00.00	Fines-Local Ordinance Violations	\$20,608.03	\$14,387.48	\$6,000.00
125-24-369.00.00	Miscellaneous Revenue			
125-24-381.00.00	Transfer In-General Fund	\$16,746.50	\$3,628.00	
TOTAL REVENUE		\$226,651.92	\$261,521.86	\$254,300.00
Total Actual Revenue		\$226,651.92	\$261,521.86	\$254,300.00
Beginning Cash Balance 10/1		\$ (16,746.50)	\$ (12,664.38)	\$ 64,162.01
Ending Cash Balance on 9/30				
Audit Adjustment				
Expense		\$239,316.30	\$ 197,359.85	\$ 235,696.28
Net Revenue/Expense		-\$12,664.38	\$64,162.01	\$82,765.73

FY24 Budget Workbook

**TOWN OF MELBOURNE BEACH
SPECIAL REVENUE FUND
BUILDING DEPARTMENT FUND #125
BUILDING DEPT. #24
FY2024 BUDGET**

Department Funds & Descriptions	FY22 Actual	FY23 To Date	FY24 Budget
Dept.: #24 Building Department			
500.12.00 Regular Salaries	73,424.45	110,641.65	154,096.00
500.14.00 Overtime	101.35	820.50	1,000.00
500.21.00 FICA Taxes-Employer Portion	5,273.12	8,343.02	11,788.34
500.22.20 Retirement Town Employees	8,120.62	13,382.89	20,910.83
500.23.01 Health Insurance	19,048.72	14,611.32	17,000.00
500.23.02 Life Insurance	149.19	119.64	136.00
500.23.10 Statutory AD&D	144.51		42.00
500.24.00 Workers Compensation			1,475.00
500.25.00 Unemployment Compensation		172.16	493.11
Total Salaries and Payroll Related Exp.	106,261.96	148,091.18	206,941.28
520.31.00 Professional Services	129,066.50	0.00	0.00
520.40.00 Travel & Meetings	0.00		700.00
520.45.03 Auto Insurance	0.00	0.00	0.00
520.46.20 Vehicle Maintenance	0.00	0.00	800.00
520.51.00 Office Supplies	3,872.95	920.90	430.00
520.51.10 Postage	1.92		75.00
520.52.00 Uniforms	112.97	256.59	560.00
520.52.20 Tools & Hardware			100.00
520.52.50 Gas & Oil		403.55	700.00
520.54.00 Dues & Subscriptions		4,200.00	1,500.00
520.54.10 Training & Schools			400.00
520.64.01 Capital Expense		13,715.05	
543.00.00 Licenses & Fees		112.95	3,490.00
581.00.00 Transfer Out to General Fund			20,000.00
Totals	239,316.30	167,700.22	235,696.28

206,941

28,755

235,696.3

FTE Positions	Positions Budgeted
1.00	Building Official
1.00	Permit Tech/Bldg Assist
2	149,927.00

Capital Expense	FY24	FY25	FY26	FY27
None				

4 Paying \$20,000 back into General Fund 001

TOWN OF MELBOURNE BEACH BUILDING DEPARTMENT FUND #125 EXPENSE DEPT #24 FY2024 BUDGET

Account Number	Classification/ Description	Qty	Cost	Subtotal	Total
125-24-520.40.00	Travel & Lodging Annual BOAF Conference			700	
				Total	700
125-24-520.45.03	Auto Insurance				
				Total	
125-24-520.46.20	Vehicle Maintenance Repairs and Routine Maintenance			800	
				Total	800
125-24-520.51.00	Office Supplies			430	
				Total	430
125-24-520.51.10	Postage Notifications by Certified Mail			75	
				Total	75
125-24-520.52.00	Uniforms shirts, jackets, rain gear	7	30	210	
		2	175	350	
				Total	560
125-24-520.52.20	Tools & Hardware			100	
				Total	100
125-24-520.52.50	Gas & Oil			700	
				Total	700
125-24-520.54.00	Dues & Subscriptions Building Code Books			1,500	
				Total	1,500
125-24-520.54.10	Training & Schools Annual BFOA Conference			400	
				Total	400
125-24-510.64.01	Capital Expense Short Term				
				Total	
125-24-543.00.00	License & Fees BS&A Annual Software ICC Renewal, State of Florida			3,140	
				350	
				Total	3,490
125-00-581.00.00	Transfers Out-Removed Per Commission To General Fund			20,000	
				Total	20,000
	TOTAL BUILDING DEPARTMENT EXPENSES				28,755

TOWN OF MELBOURNE BEACH SPECIAL REVENUE FUND STORMWATER UTILITY FUND -FUND #141 STATEMENT OF REVENUES AND EXPENDITURES FY2024 BUDGET					
Fund 141		FY21	FY22	FY23	FY24
Stormwater Utility		Actual	Actual	To Date	Budget
Revenues					
141-41-313.33.00	Stormwater Utility Fees	54,823.51	54,977.79	55,018.46	55,000.00
141-41-337.90.01	Other Grants				
141-41-369.00.00	Transfer In				
141-41-322.10.20	Drainage Site Plan Review	2,496.23	6,594.25	2,350.18	1,500.00
141-00-332.12.00	FEMA				
141-41-331.10.00	FEMA Federal Reimbursement				
141-41-334.10.00	FEMA State Reimbursement				
TOTAL REVENUE		57,319.74	61,572.04	57,368.64	56,500.00

Oak/Cherry Rosewood

86,257

Expenditures		FY21	FY22	FY23	FY24
141-41-530.31.00	Professional Services	11,290.17	17,345.44	7,541.98	5,000.00
141-41-530.31.21	Engineering Services	60,694.80	3,957.50		
141-41-530.31.30	Drainage Site Plan Review	4,057.48	7,106.19	2,326.15	1,500.00
141-41-530.34.90	Construction		14,100.00		
141-41-530.45.20	Construction Bond				
141-41-530.46.50	Storm Drain Maintenance	3,449.39	3,916.06	3,479.37	3,900.00
141-41-530.51.00	Office Supplies				
141-41-530.51.10	Postage				
141-41-530.52.20	Tools & Hardware	4.14	7,781.46		
141-41-530.53.20	Street Signs				
141-41-530.54.10	Training and Schools		211.14	250.00	250.00
141-41-530.64.01	Capital Outlay				
141-41-538.31.00	Interlocal Admin Costs	1,637.00	1,636.00	1,637.00	1,637.00
141-41-538.34.90	Swale Construction	1,219.42	2,860.00		3,500.00
141-41-543.00.00	Licenses & Fees	500.00		500.00	
TOTAL EXPENSES		82,852.40	58,913.79	15,734.50	15,787.00

Year End Audit Adjustment	90,590			
Year End Audit Adjustment	114,444	75,532.82		
REVENUES OVER EXPENSES	(58,145.12)	2,658.25	41,634.14	40,713.00

CASH BALANCE SUMMARY

Beginning Cash Balance 10/1	95,606.00	35,826.40	0.16	41,634.30
Year End Adjustment	(1,635.16)			
Ending Cash Balance 9/30	35,826.40	0.16	41,634.30	82,347.30

TOWN OF MELBOURNE BEACH

FUND 141

STORMWATER UTILITY FUND #141

FY2024 BUDGET

Account Number	Classification/ Description	Qty	Cost	Subtotal	Total
141-41-530.31.00	Professional Services			5,000	
				Total	5,000
141-41-530.31.21	Engineering				
				Total	0
141-41-530.31.30	Drainage Site Plan Review			1,500	
				Total	1,500
141-41-530.34.90	Construction				
				Total	0
141-41-530.46.50	Storm Drain Maintenance				
	Grate repairs, Box repairs, filters			3,900	
				Total	3,900
141-41-530.51.10	Postage				
141-41-530.52.20	Tools & Hardware				
141-41-530.53.20	Street Signs				
141-41-530.54.10	Training & Schools			250	
				Total	250
141-41-530.64.01	Capital Outlay				
				Total	0
141-41-538.31.00	Interlocal Admin Costs			1,637	
	Brevard County BCC			Total	1,637
141-41-538.34.90	Swale Construction			3,500	
				Total	3,500
141-41-543.00.00	Licenses & Fees				
	FSA Membership			Total	
TOTAL STORMWATER UTILITY EXPENSE				Total	15,787

TOWN OF MELBOURNE BEACH
SPECIAL REVENUE FUND
AMERICAN RESCUE PLAN FUND 145
STATEMENT OF REVENUES AND EXPENDITURES
FY2024 BUDGET

Dept 41	Fund 145 American Rescue Plan	FY22 Actual	FY23 To Date	FY24 Budget
Revenues				
145-00-101.01.00	State of Florida	825,908.00		
	TOTAL REVENUE	825,908.00	0.00	0.00

Expenditures				
001-00-500.12.00	Cost of Living Adjustment			
125.00.500.12.00	Cost of Living Adjustment			
145-00-581.00.00	Transfer out to Fund 001	25,838	24,676	
145-00-581-00.00	Transfer out to Fund 125		3,628	
510.32.00	Auditing Service	6,210.00	3,190.00	
520.64.01	Police Vehicles		93,436.00	
530.31.00	Professional Services	1,433.69	1,011.82	
530.31.21.	Engineering Services	1,166.51		
530.64.01	Capital Outlay Stormwater		732,690.93	398,533.87
530.64.01	Capital Outlay Paving			300,000.00
530.64.01	Riverside Sidewalk			60,000.00
	TOTAL EXPENSES	34,648.38	858,632.75	758,533.87

REVENUES OVER EXPENSES	791,259.62	-858,632.75	0.00
CASH BALANCE SUMMARY			
Beginning Cash Balance 10/1	825,907.00	1,617,166.62	758,533.87
Adjustment			
Ending Cash Balance 9/30	1,617,166.62	758,533.87	close account

1. Riverside Sidewalk		roll forward
2. First through Third between Oak and Pine		swales
3. Poinsettia, Flamingo, Harland	\$400,000	
4. Cherry & Cedar	\$57,000	
	<u> </u>	
	\$457,000	

TOWN OF MELBOURNE BEACH

FUND 145

AMERICAN RESCUE PLAN FUND

FY2024 BUDGET

Account Number	Classification/ Description	Qty	Cost	Subtotal	Total
145-00-381.00.00	Transfer out one time COLA adjustment to 001-00-500.12.00				Total
145-00-381.00.00	Transfer out one time COLA adjustment to 125-00-500.00.00				Total
145-41-510.32.00	Auditing Services				Total
145-41-530.31.00	Professional Services RFP Bid Books				Total
145-41-530.31.21	Engineering Stormwater design				Total
145-41-530.34.90	Construction				
145-41-530.64.01	Capital Outlay Riverside Paving				300,000.00
	Riverside Sidewalk				Total 60,000.00
141-41-530.64.01	Capital Outlay Stormwater Project				Total 398,533.87
American Rescue Plan Total Expense				Total	758,533.87

Town of Melbourne Beach

SPECIAL REVENUE FUND 172

OCEAN PARK PARKING REVENUE

FY2024 BUDGET

Departments, Funds & Descriptions	FY22	FY23	FY24
SPECIAL REVENUE FUND	Actual	To Date	Budget
REVENUES			
Dept 75 Ocean Park Parking			
334.90.01 Other Grants			
342.10.00 Parking Ticket Revenue	17,585.00	11,500.00	12,200.00
344.50.00 Parking Meter Revenue	102,588.48	82,443.63	92,000.00
369.00.00 Miscellaneous			
381.00.00 Transfers In			
Total	120,173.48	93,943.63	104,200.00

Current Expense	69,652.45	113,375.86	110,900.00
Current Revenues	120,173.48	93,943.63	104,200.00
REVENUES OVER EXPENSES	50,521.03	(19,432.23)	(6,700.00)

Beginning Cash Balance 9/1	12,015.19	62,536.22	43,103.99
Ending Cash Balance 10/1	62,536.22	43,103.99	36,403.99

TOWN OF MELBOURNE BEACH
SPECIAL REVENUE FUND
OCEAN PARK PARKING FUND 172
STATEMENT OF REVENUES AND EXPENDITURES
FY2024 BUDGET

	Fund 172	FY22	FY23	FY24
Dept. 75	OCEAN PARK PARKING	Actual	To Date	BUDGET

EXPENDITURES				
575.31.00	Professional Services			
575.31.02	Lifeguard Contract	19,765.85	\$ 20,694.85	\$ 73,000.00
575.32.90	Banking Fees-Merchant Srv	5,023.31	\$ 3,873.08	\$ 5,500.00
575.34.10	Janitorial Cleaning	1,800.00	\$ 1,650.00	\$ 1,800.00
575.34.91	Landscaping	585.57	\$ 861.19	\$ 1,500.00
575.41.10	IPS Communication Fee	3,845.07	\$ 4,352.82	\$ 5,000.00
575.43.10	Electricity	2,354.71	\$ 2,632.87	\$ 3,000.00
575.43.20	Water	1,666.51	\$ 1,079.59	\$ 1,200.00
575.43.50	Waste Tax & Dump Fee		\$ 660.00	\$ 250.00
575.46.12	Maintenance Supplies	1,723.74	\$ 2,683.62	\$ 3,000.00
575.46.30	Building Maintenance		\$ 255.97	
575.46.31	Bathroom Maintenance	148.97	\$ 458.04	\$ 400.00
575.46.40	Grounds Maintenance	5,090.44	\$ 3,081.33	\$ 1,200.00
575.46.41	Mowing (1/4 of billing)	11,205.14	\$ 934.00	
575.46.43	Tree Expense			
575.52.10	Janitorial Supplies	329.51		\$ 350.00
575.52.25	Tool Rental	2,725.81	\$ 7,172.99	\$ 3,000.00
575.53.15	Parking Lot Maintenance	511.74	\$ 816.09	\$ 1,500.00
575.53.20	Signs	304.89	\$ 1,846.65	\$ 800.00
575.63.03	Volleyball Court Maintenance	2,945.27	\$ 1,155.00	\$ 2,000.00
575.64.01	Capital Items	8,738.92	\$ 28,066.18	\$ 6,000.00
581.00.00	Capital Item Transfer LongTer		\$ 1,400.00	\$ 1,400.00
581.00.00	Transfer Grounds Salary		\$ 29,701.59	
764.10.00	Filing Fee-Tickets	10.00		
	TOTAL EXPENSES	68,775.45	\$ 113,375.86	\$ 110,900.00

110,900.00

Increase

Capital Projects	FY24	FY25	FY26	FY27
Cutter Attachment	\$6,000			
New Kiosk	\$1,400	\$1,400	\$1,400	\$1,400
Short Term Capital	\$6,000			
Long Term Capital	\$1,400	\$1,400	\$1,400	\$1,400
Total Capital Expenditure	\$7,400	\$1,400	\$1,400	\$1,400

Year over year increase due to Capital Projects & Professional Services

TOWN OF MELBOURNE BEACH						
SPECIAL REVENUE FUND						
OCEAN PARK PARKING FUND 172						
2024 BUDGET						
Account Number	Classification/ Description	Qty	Cost	Subtotal	Total	
172-75-581.00.00	Transfer to General Fund Grounds Maintenance Salary			Total	-	
172-75-575.31.02	Lifeguard Contract Brevard County Contract			73,000	Total	73,000
172-75-575.32.90	Banking Fees credit card interchange fees 10% of revenue			5,500	Total	5,500
172-75-575.34.10	Janitorial Cleaning Bathrooms Cleaning 3 times per week			1,800	Total	1,800
172-75-575.34.91	Landscaping			1,500	Total	1,500
172-75-575.41.10	Communications Service IPS Meter Management Service			5,000	Total	5,000
172-75-575.43.10	Electricity			3,000	Total	3,000
172-75-575.43.20	Water & Sewer			1,200	Total	1,200
172-75-575.43.50	Waste Service Tax & Dump Fees Brevard County Dumpster rental (removal & disposal)			250	Total	250
172-75-575.46.12	Maintenance Supplies plumbing, sprinklers, hardware			3,000	Total	3,000
172-75-575.46.31	Building Maintenance Bathrooms plumbing repairs, light fixtures			400	Total	400
172-75-575.46.40	Grounds Maintenance showers,picnic tables, grills			1,200	Total	1,200
172-75-575.46.43	Tree Expense				Total	
172-75-575.52.10	Janitorial Supplies paper towels, toilet paper,bleach,hand soap			350	Total	350
172-72-575.52.25	Tool Rental			3,000	Total	3,000
172-75-575.53.15	Parking Lot Maintenance			1,500	Total	1,500
172-75-575.53.20	Signs			800	Total	800
172-75-575.63.03	Volleyball Court Maintenance			2,000	Total	2,000
172-75-575.64.01	Capital Item			7,400	Total	7,400
172-75-764.10.00	Filing Fee Clerk of Court-Parking Tickets				Total	
				Total		
Total Ocean Park Parking				Total	110,900	

Town of Melbourne Beach
SPECIAL REVENUE FUND 175
SPECIAL RECREATIONAL FACILITIES DEPT. 75
RYCKMAN PARK PARKING REVENUE ACCOUNT
FY2024 BUDGET

Departments, Funds & Descriptions	FY22 Budget	FY23 Budget	FY24 Budget
Dept.: 75 Special Recreational Facilities	Actual	To Date	
Revenues			
Dept.: 75 Special Recreational Facilities			
334.90.01 Other Grants			
342.10.00 Parking Ticket Revenue	7,050.00	4,000.00	9,500.00
344.50.00 Parking Meter Revenue	83,843.98	79,389.06	89,000.00
344.50.10 Parking Pass Revenue	2,150.00	2,500.00	3,000.00
347.50.00 Facility Rental Fee	4,954.80		
351.00.00 Fines-LE			
369.00.00 Miscellaneous			
381.00.00 Transfers In			
Total	97,998.78	85,889.06	101,500.00

move 72

Current Expense		59,610.08	109,700.00
Current Revenues	97,998.78	85,889.06	101,500.00
REVENUES OVER EXPENSES	97,998.78	26,278.98	-8,200.00
Budget Adjustment from Roll Forward Balance			-60,000.00

Beginning Cash Balance 9/1	0.00	97,998.78	124,277.76
Ending Cash Balance 10/1	97,998.78	124,277.76	56,077.76

TOWN OF MELBOURNE BEACH
SPECIAL REVENUE FUND 175
SPECIAL RECREATIONAL FACILITIES #75
RYCKMAN PK PARKING EXPENSE
2024 Budget

Departments, Funds & Descriptions	FY21	FY23	FY24
	Actual	To Date	Budget
Dept.: 75 Special Recreational Facilites		Moved	
175-75-500.12.00 Salaries- Groundskeeper		\$ 13,139.25	
175-75-500.21.00 FICA-Employer Portion			
175-75-500.22.20 Retirement			
175-75-500.23.01 Health Insurance			
575.32.90 Banking Fees		2,582.06	\$ 3,400.00
575.41.15 IPs Communication Fee		2,441.40	\$ 2,800.00
575.48.52 Fall Festival			\$ 4,000.00
575.48.53 Winter Festival			\$ 4,000.00
575.50.00 Recreation Programs		7,700.00	\$ 10,500.00
575.64.01 Short Term Capital Outlay			\$ 50,000.00
575.64.01 Long Term Capital Outlay		1,500.00	\$ 1,500.00
575.73.33 Cultural Services		2,247.37	\$ 3,500.00
581.00.00 Tranfer Out Capital to Fund 351		30,000.00	\$ 30,000.00
Totals	-	\$ 59,610.08	\$ 109,700.00

new
new
new

581.00.00 Transfer Budget Rollforward to Fund 351 \$ 60,000.00

Ryckman Park Capital Expense	FY24	FY25	FY26	FY27	FY28
Short Term Capital					
Ocean Ave Beautification Project Fund 351	30,000	30,000	\$ 30,000.00	30,000	30,000
Ryckman Skate Park	50,000				
Kiosk	1,500	1,500	\$ 1,500.00	1,500	1,500
Total Short Term Capital	80,000	30,000	\$ 30,000.00	30,000	30,000
Total Long Term Capital	1,500	1,500	\$ 1,500.00	1,500	1,500
Total Capital Expenditures	81,500	31,500	\$ 31,500.00	31,500	31,500

TOWN OF MELBOURNE BEACH			
DEBT SERVICE FUND 2017B BOND			
MUNICIPAL COMPLEX BOND FUND - FUND #201			
STATEMENT OF REVENUES AND EXPENDITURES			
FY2024 BUDGET			
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Fund 201 Municipal Bond Complex	FY22 Actual	FY23 Budget	FY24 Budget

Revenues				
201-00-381.00.00	Transfers In from General Fund	120,297.10	121,175.00	116,925.00
TOTAL REVENUE		120,297.10	121,175.00	116,925.00
Expenditures				
201-00-510.71.00	Principal-Muni Complex Loan	80,000.00	85,000.00	85,000.00
201-00-510.72.00	Interest-Muni Complex Loan	37,550.00	33,425.00	29,175.00
201-00-510.73.00	Other Debt Service Cost	2,747.10	2,750.00	2,750.00
TOTAL EXPENSES		120,297.10	121,175.00	116,925.00

REVENUES OVER EXPENSES	-	-	-
Accounting Adjustment			
CASH BALANCE SUMMARY			
Beginning Cash Balance 10/1	-	-	-
Ending Cash Balance 9/30	-	-	-

TOWN OF MELBOURNE BEACH
DEBT SERVICE FUND
STORMWATER BOND DEBT FUND - FUND #202
STATEMENT OF REVENUES AND EXPENDITURES
FY2024 BUDGET

Fund 202 Stormwater Bond	FY22 Actual	FY23 Actual	FY24 Budget
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Revenues

202-00-311.00.00	AD VALOREM (VOTED)	467,820.07	528,127.06	58,850.00
	at .1000			
	TOTAL REVENUE	467,820.07	528,127.06	58,850.00

Expenditures

202-00-571.71.00	Principal	204,000.00	213,000.00	222,000.00
	Principal Prepayment		690,000.00	
202-00-571.72.00	Interest	68,695.20	38,337.90	21,869.10
	TOTAL EXPENSES	272,695.20	941,337.90	243,869.10

REVENUES OVER EXPENSES	195,124.87	-413,210.84	-185,019.10
CASH BALANCE SUMMARY			
Beginning Cash Balance 10/1	692,002.15	887,127.02	473,916.18
Ending Cash Balance 9/30	887,127.02	473,916.18	288,897.08

TOWN OF MELBOURNE BEACH
CAPITAL PROJECT FUND
STORMWATER FUND - FUND #341
STATEMENT OF REVENUES AND EXPENDITURES
FY2024 BUDGET

Fund 341 Stormwater Bond		FY22 Budget	FY23 To Date	FY24 Budget
Revenues	TRANSFER IN GENERAL FUND	\$146,851.00	\$99,372.00	\$377,574.00
	FY21 Year End Transfer	\$68,000.00		
	TRANSFER IN FUND 141			
	341-00-381-00.00 TRANSFER IN FUND 333		\$72,000.00	
	341-41-332.12.00 FEMA			\$586,392.00
341-41-337.90.01 Other Grants				
341-41-369.00.00 Miscellaneous				
TOTAL REVENUE		\$214,851.00	\$171,372.00	\$963,966.00

Expenditures

341-41-530.31.00	Professional Services			
431-41-530.31.21	Engineering Service			
341-41-530.64.01	Capital Outlay			
341-41-530.64.01	Mil and Repave Riverside			\$602,212.00
TOTAL EXPENSES		\$0.00	\$0.00	\$602,212.00

REVENUES OVER EXPENSES	\$214,851.00	\$171,372.00	\$361,754.00
CASH BALANCE SUMMARY			
Beginning Cash Balance 10/1	\$66,702.89	\$281,553.89	\$452,925.89
Ending Cash Balance 9/30	\$281,553.89	\$452,925.89	\$814,679.89

Capital Projects FY23

Paving Riverside			

TOWN OF MELBOURNE BEACH
SPECIAL REVENUE FUND
TOWN BEAUTIFICATION FUND 351
STATEMENT OF REVENUES AND EXPENDITURES
FY2024 BUDGET

Dept 41	Fund 351 Beautification	FY22 Actual	FY23 To Date	FY24 Budget
Revenues				
381.00.00	Transfer In	78,500.00	30,000.00	\$ 90,000.00
366.19.00	Donations		1,500.00	
	TOTAL REVENUE	78,500.00	31,500.00	\$ 90,000.00

Expenditures				
500.00.00	Employment Expenses		2,736.77	
570.31.00	Professional Services		\$ 10,152.50	\$ 5,000.00
570.31.21	Engineering Fees			\$ 20,000.00
570.34.90	Construction			
570.34.91	Landscaping		\$ 1,742.76	\$ 10,000.00
570.43.15	Electrical Work			
570.46.15	Equipment Repair			
570.46.40	Ground Maintenance	\$ 32,551.72	\$ 7,045.50	
570.46.43	Tree Expense			\$ 9,000.00
570.48.00	Promotional	\$ 87.51		
570.51.00	Office Supplies	\$ 195.68		
570.52.25	Tool Rental			\$ 3,000.00
570.53.20	Signs		\$ 11,522.65	\$ 20,000.00
570.64.01	Capital Outlay		\$ 14,460.18	\$ 50,000.00
	TOTAL EXPENSES	\$ 32,834.91	\$ 47,660.36	117,000.00

moved

REVENUES OVER EXPENSES	\$ 45,665.09	\$ (16,160.36)	-27,000.00
CASH BALANCE SUMMARY			
Beginning Cash Balance 10/1	\$ 45,665.00	\$ 91,330.09	75,169.73
Adjustment			
Ending Cash Balance 9/30	\$ 91,330.09	\$ 75,169.73	48,169.73

TOWN OF MELBOURNE BEACH
HISTORIC PRESERVATION AND AWARENESS
FUND 390 RYCKMAN HOUSE
STATEMENT OF REVENUES AND EXPENDITURES
FY2024 BUDGET

Fund 390 Historic Preservation Fund		FY22 Actual	FY23 To Date	FY24 Budget
Revenues				
390-00-381.00.00	Transfer From General Fund	0	0	0
390-72.347.90.01	Special Events Lecture Series)			
390-72-366.47.01	Ryckman House Donations			
390-72-366.47.02	Special Events Donations			
TOTAL REVENUE		0.00	0.00	0.00
Expenditures				
390-41-530.46.32	Ryckman House	301.85	347.54	400.00
TOTAL EXPENSES		301.85	347.54	400.00
REVENUES OVER EXPENSES		-301.85	-347.54	-400.00
CASH BALANCE SUMMARY				
Beginning Cash Balance 10/1		8,249.77	7,947.92	7,600.38
Ending Cash Balance 9/30		7,947.92	7,600.38	7,200.38

TOWN OF MELBOURNE BEACH
CAPITAL PROJECT FUND
OLD TOWN HALL HISTORY CENTER FUND - FUND #391
STATEMENT OF REVENUES AND EXPENDITURES
FY2024 BUDGET

Fund 391 Historic Preservation Fund		FY22 Actual	FY23 To Date	FY24 Budget
Revenues				
391-00-381.00.00	Transfer From General Fund			
391-72-337.90.01	Other Grants			
391-72-347.53.00	Rental Income-Old Town Hall	270.00	180.00	100.00
391-72-366.47.02	Donations	733.48	672.90	650.00
391-72-369.00.00	Miscellaneous	0.00	0.00	0.00
	TOTAL REVENUE	1,003.48	852.90	750.00
Expenditures				
391-72-570.34.10	Janitorial Services		1,200	1,800
391-72-570.34.95	Furniture and Fixtures		569.62	100.00
391-72-570.40.00	Travel & Meetings		1,035.86	1,200.00
391-72-570.46.30	Building Maintenance			
391-72-570.47.00	Printing		356.36	80.00
391-72-570.49.99	Misc	242.69	936.55	200.00
391-72-570.64.01	Capital Improvements			12,500.00
	TOTAL EXPENSES	242.69	4,098.39	15,880.00
REVENUES OVER EXPENSES		760.79	-3,245.49	-15,130.00
CASH BALANCE SUMMARY				
	Beginning Cash Balance 10/1	22,091.29	22,852.08	19,606.59
	Adjustment			
	Ending Cash Balance 9/30	22,852.08	19,606.59	4,476.59

TOWN OF MELBOURNE BEACH
AGENCY FUND
POLICE DONATIONS- FUND # 622
STATEMENT OF REVENUES AND EXPENDITURES
FY2024 BUDGET

Fund 622		FY22	FY23	FY24
Police Donation Fund		Actual	To Date	Budget
Revenues				
622-21-337.90.01	Other Grants			
622-21-366.21.01	Police Donations	3,535.00	9,688.00	3,500.00
622-21-366-21.03	SRO Donations (NEW)			
622-00-381.00.00	Transfer From General Fund			
TOTAL REVENUE		3,535.00	9,688.00	3,500.00
Expenditures				
622-21-520.49.99	Miscellaneous	3,000.00	110.17	
622-21-520.52.00	Uniforms			
622-21-520.52.90	Operating Supplies	637.18	3,109.87	3,000.00
622-21-520.64.01	Capital Outlay			
622-21-581.00.00	Transfer to General Fund			
TOTAL EXPENSES		3,637.18	3,220.04	3,000.00
REVENUES OVER EXPENSES		-102.18	6,467.96	500.00
CASH BALANCE SUMMARY				
Beginning Cash Balance 10/1		9,306.92	9,083.74	15,551.70
Ending Cash Balance 9/30		9,083.74	15,551.70	16,051.70

RESOLUTION NO. 2023-03

A RESOLUTION OF THE TOWN OF MELBOURNE BEACH OF BREVARD COUNTY, FLORIDA, ADOPTING THE TENTATIVE LEVYING OF AD VALOREM TAXES FOR FISCAL YEAR 2023/2024; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Town of Melbourne Beach of Brevard County, Florida, held a public hearing on September 11, 2023 as required by Florida Statute 200.065; and

WHEREAS, the Town of Melbourne Beach of Brevard County, Florida, on September 11, 2023, adopted Fiscal Year 2023/2024 tentative Millage Rates following a public hearing as required by Florida Statute 200.065; and

WHEREAS, the gross taxable value for operating purposes not exempt from taxation within Brevard County has been certified by the County Property Appraiser to the Town of Melbourne Beach as \$599,982,327.

NOW, THEREFORE, BE IT RESOLVED by the Town Commission of the Town of Melbourne Beach of Brevard County, Florida, that:

Section 1. The Fiscal Year 2023/2024 operating Millage Rate is 4.5700 mills, which is greater than the rolled-back rate of 4.1630 mills by 10.00 %

Section 2. The voted debt service millage is .1000.

Section 3. This Resolution will take effect immediately upon its adoption.

PASSED AND ADOPTED by the Town Commission of the Town of Melbourne Beach, Brevard County, Florida, at its special meeting / public hearing this 11th day of September, 2023.

Time Adopted: _____

TOWN OF MELBOURNE BEACH,
FLORIDA, a Florida Municipal Corporation

ATTEST:

By: _____
Wyatt Hoover
Mayor

Amber Brown
Town Clerk

RESOLUTION NO. 2023-04

**A RESOLUTION OF THE TOWN OF MELBOURNE BEACH
OF BREVARD COUNTY, FLORIDA, ADOPTING THE
TENTATIVE BUDGET FOR FISCAL YEAR 2023/2024;
PROVIDING FOR AN EFFECTIVE DATE.**

WHEREAS, the Town of Melbourne Beach of Brevard County, Florida, on September 11, 2023, held a public hearing as required by Florida Statute 200.065; and

WHEREAS, the Town of Melbourne Beach of Brevard County, Florida, set forth the appropriations and revenue estimate for the Budget for Fiscal Year 2023/2024 in the amount of \$4,973,187.

NOW, THEREFORE, BE IT RESOLVED by the Town Commission of the Town of Melbourne Beach of Brevard County, Florida, that:

Section 1. The Fiscal Year 2023/2024 Tentative Budget be adopted.

Section 2. This Resolution will take effect immediately upon its adoption.

PASSED AND ADOPTED by the Town Commission of the Town of Melbourne Beach, Brevard County, Florida, at its special meeting / public hearing this 11th day of September, 2023.

Time Adopted: _____.

TOWN OF MELBOURNE BEACH,
FLORIDA, a Florida Municipal Corporation

ATTEST:

By: _____
Wyatt Hoover
Mayor

Amber Brown
Town Clerk

(TOWN SEAL)