

Melbourne Beach Police Department

507 Ocean Ave
Melbourne Beach, FL 32951
321-723-4343

REGULAR QUARTERLY MEETING BOARD OF TRUSTEES MELBOURNE BEACH PENSION FUND

AGENDA PUBLIC NOTICE

The Melbourne Beach Police Pension Board will conduct a Board of Trustees Meeting on Monday, March 6, 2023 at 5:30 p.m. in the Training Room – 507 Ocean Avenue

Board Members:

Chairman James Maguire
Member George Walters
Member Robin Peterson
Sergeant Jason Hinchman
Sergeant Jason Sadler

Staff Members:

Finance Manager Jennifer Kerr
Recording Secretary Jeana Fleites

Notice: The public is advised that members of the Town Commission may be in attendance and participate in proceedings of the board. Attorney General Opinions (AGO) AGO 91-95, AGO 98-14, AGO 200-68.

PURSUANT TO SECTION 286.0105, FLORIDA STATUTES, THE POLICE PENSION BOARD HEREBY ADVISES THE PUBLIC THAT: In order to appeal any decision made at this meeting, you will need a verbatim transcript of the proceedings. It will be your responsibility to ensure such a record is made. Such person must provide a method for recording the proceedings verbatim as the Police Pension Board does not do so.

In accordance with the Americans with Disability Act and Section 286.26, Florida Statutes, persons needing special accommodations for this meeting shall, at least 5 days prior to the meeting, contact the Recording Secretary at (321) 723-4343 of Florida Relay System at 711.

1. Call to Order

2. Roll Call

3. Pledge of Allegiance and Moment of Silence

4. Approval of Minutes

- A. Approval of the Regular Quarterly Police Pension Fund meeting minutes for March 6, 2023
- B. Approval of April 11, 2023 Special Meeting minutes

5. Public Comments

Subjects are limited to 3 minutes on any item not appearing on this agenda. Note: State law & administrative rules prevent The Board from taking any formal action on items discussed at this time. The Board may schedule such items as regular agenda items and act upon them in the future. The chairperson is allowed to limit discussion, as necessary, with each commentary to 3 minutes.

6. Old Business

- A. Confirmation of amount of contributions returned to Zachary Martin of \$9,685.89.

7. New Business

- A. Authorization of payment to AndCo for consulting services in the amount of \$3,750.00.
- B. Authorization of payment to Klausner, Kaufman, Jensen & Levinson for legal services in the amount of \$260.00
- C. Authorization of payment to Foster & Foster, Inc. for \$1,169.33
- D. Advise the board invoice from Salem Trust Company for \$1,375.00 was paid.
- E. Advise the board of the Salem Trust documents regarding "Pensioner Portal"
- F. Discussion and approval of the Final Summary Plan description
- G. Authorization of payment for Administrative Services to be paid quarterly \$250.00
- H. Authorization of payment for Administrative Services for filing annual report \$350.00
- I. Advise the board Form 1's are due July 1st
- J. Approve pay out to Madison Ontiveros for tentative amount of \$2,140.93

8. Reports

- A. AndCo Reports

9. Board Member Comments

- A. Annual Police Pension report was submitted.

10. Adjournment