

Town of Melbourne Beach

REGULAR TOWN COMMISSION MEETING MAY 17, 2023 at 6:00 p.m. COMMUNITY CENTER – 509 OCEAN AVENUE

PUBLIC NOTICE

AGENDA

The Town Commission will conduct a Regular Town Commission Meeting on Wednesday, May 17, 2023, in the Community Center to address the items below

Commission Members:

Mayor Wyatt Hoover
Vice Mayor Joyce D. Barton
Commissioner Sherri Quarrie
Commissioner Corey Runte
Commissioner Marivi Walker

Staff Members:

Town Manager Elizabeth Mascaro
Town Attorney Clifford Repperger
Town Clerk Amber Brown

Notice: Commission discussion and possible action may occur during any Commissioner Meeting. The following sections of the Agenda are always subject to such discussion and possible action without further motion by the Commission: Changes to the Agenda, Public Hearings, Old Business, and New Business.

The public is advised that members of the Town Commission may be in attendance and participate in proceedings of the board. Attorney General Opinions (AGO) AGO 91-95, AGO 98-14, AGO 2000-68.

PURSUANT TO SECTION 286.0105, FLORIDA STATUTES, THE TOWN HEREBY ADVISES THE PUBLIC THAT: In order to appeal any decision made at this meeting, you will need a verbatim transcript of the proceedings. It will be your responsibility to ensure such a record is made. Such person must provide a method for recording the proceedings verbatim as the Town does not do so.

In accordance with the Americans with Disability Act and Section 286.26, Florida Statutes, persons needing special accommodations for this meeting shall, at least 5 days prior to the meeting, contact the Office of the Town Clerk at (321) 724-5860 or Florida Relay System at 711.

- 1. Call to Order – Led by Mayor Hoover**
- 2. Roll Call**
- 3. Pledge of Allegiance and Moment of Silence**
- 4. Proclamations and Awards**
 - A. Presentation of a proclamation recognizing May 15th, 2023 as Police Memorial Day and May 14th through May 20th as Police Memorial Week
- 5. Presentations by Special Guests**
 - A. Fiscal Year 2022 Financial Audit presented by James Moore
- 6. Boards and Committees**
 - A. Presentation by the History Center Board
 - B. Presentation by the Historical Preservation and Awareness Board
- 7. Public Comments**

After being acknowledged by the Mayor, members of the public should state their name and address for the record. The Commission encourages citizens to prepare their comments in advance. Each individual will have three (3) minutes to address the Commission on any topic(s) related to Town business, not on the Agenda.
- 8. Approval of the Agenda**
- 9. Consent Agenda**
 - A. Approval of the Regular Town Commission meeting minutes April 19, 2023
 - B. Approval of the site plan for 415 Sixth Ave – New home
 - C. Clarification on the motion that was made during the May 19, 2023, Regular Town Commission meeting regarding the proposed Bowman contract for a conceptual site plan for the boat ramp
 - D. Appointment and reappointment of Board Members
 - Reappointment to the Historical Preservation and Awareness Board
 1. Jo Solley-Hansen
 2. Dayle Hinman Farrell
 3. Diana Beacham
 4. Gail Gowdy
 - Reappointment to the Environmental Advisory Board
 1. Karen Fenaughty
 - Appointment to the Environmental Advisory Board
 1. Brent Washburn
- 10. Public Hearing**
- 11. Old Business**
 - A. Consideration of Resolution 2023-01 – Historical Preservation and Awareness Board
 - B. Consideration of Resolution 2023-02 – Amendments to Town Commission Rules and Procedures (Order of Meeting Agenda)

12. New Business

- A. Consideration of the fiscal year 2023-2024 Law Enforcement Dispatch Services Agreement
- B. Consideration of the contract for document management software and document scanning services
- C. Approve/appoint Code Enforcement Magistrate, Paul Gougelman

13. Reports

- A. Town Attorney Report
- B. Town Manager Report
- C. Departmental Reports
 - 1. Building Department
 - 2. Code Enforcement
 - 3. Public Works Department
 - 4. Police Department
 - 5. Fire Department
 - 6. Finance Department
 - 7. Town Clerk
- D. Town Commissioners

14. Action Items

15. Adjournment