

**Town of Melbourne Beach**  
**REGULAR TOWN COMMISSION MEETING**  
**MARCH 15, 2022 at 6:00 p.m.**  
**COMMUNITY CENTER – 509 OCEAN AVENUE**

**PUBLIC NOTICE**

**AGENDA**

**The Town Commission will conduct a Regular Town Commission Meeting  
on Wednesday, March 15, 2022, in the Community Center  
to address the items below**

**Commission Members:**

Mayor Wyatt Hoover  
Vice Mayor Joyce D. Barton  
Commissioner Sherrie Quarrie  
Commissioner Corey Runte  
Commissioner Marivi Walker

**Staff Members:**

Town Manager Elizabeth Mascaro  
Town Clerk Jennifer Torres  
Town Attorney Clifford Repperger

Notice: Commission discussion and possible action may occur during any Commissioner Meeting. The following sections of the Agenda are always subject to such discussion and possible action without further motion by the Commission: Changes to the Agenda, Public Hearings, Old Business, and New Business.

The public is advised that members of the Town Commission may be in attendance and participate in proceedings of the board. Attorney General Opinions (AGO) AGO 91-95, AGO 98-14, AGO 2000-68.

PURSUANT TO SECTION 286.0105, FLORIDA STATUTES, THE TOWN HEREBY ADVISES THE PUBLIC THAT: In order to appeal any decision made at this meeting, you will need a verbatim transcript of the proceedings. It will be your responsibility to ensure such a record is made. Such person must provide a method for recording the proceedings verbatim as the Town does not do so.

In accordance with the Americans with Disability Act and Section 286.26, Florida Statutes, persons needing special accommodations for this meeting shall, at least 5 days prior to the meeting, contact the Office of the Town Clerk at (321) 724-5860 or Florida Relay System at 711.

1. **Call to Order – Led by Mayor Hoover**
2. **Roll Call**
3. **Pledge of Allegiance and Moment of Silence**
4. **Public Comments**

After being acknowledged by the Mayor, members of the public should state their name and address for the record. The Commission encourages citizens to prepare their comments in advance. Each individual will have three (3) minutes to address the Commission on any topic(s) related to Town business, not on the Agenda.

5. **Approval of the Agenda**

6. **Consent Agenda**

- A. Approval of February 16, 2022, RTCM Draft Minutes

- B. Reappointment and Appointments

- Reappointment of David Campbell and April Evans as Members of the Planning & Zoning Board for a term of two years, ending March 16, 2024
- Reappointment of Robert Schaefer and Xochitl Ross as Members to the Board of Adjustment for a term of two years, ending March 16, 2024
- Appointment of Lisa Kishegyi as Member of the Parks Board for a term of two years ending March 16, 2024
- Appointment of Dan Harper and Gabor Kishegyi as Alternates to the Planning and Zoning Board
- Appointment of Robert Baldwin as Alternate to the Board of Adjustment
- Appointment of Crystal Cain as Alternate to the EAB
- Appointment as Member of Heidi Brewer to MB Library Board

- C. Site Plan Approval for 322 4<sup>th</sup> Avenue

- D. Site Plan Approval for 504 Riverside Drive

7. **Old Business**

- A. Consideration of Resolution 2022-03 to extend canvas coverings on outside dining through 12/31/2022

- B. Review and consider the proposed construction plan for the American Rescue Plan Funds

8. **New Business**

- A. Discuss drafting a Low-Speed Vehicle Ordinance for the Town

- B. Review and consideration of approval of James Moore's ARPA Reporting and Compliance Consulting Engagement Letter

- C. Consideration of approving a full-time Finance Clerk position
- D. Consideration of Service Agreement with Point & Pay
- E. Discuss proposal to investigate the possibility of an Interlocal Public Safety Training Center in Indian Harbour Beach
- F. Review and consideration of estimates to replace Community Center roof

**12. Staff Reports**

- A. Town Attorney Report
- B. Town Manager Report
- C. Town Clerk Report
- D. Departmental Reports
  - 1. Building Department
  - 2. Public Works Department
  - 3. Code Enforcement
  - 4. Police Department
  - 5. Fire Department
  - 6. Finance Department

**13. Town Commission Comments**

- A. General Comments
- B. Review of Commission Action List

**14. Adjournment**