

**Town of Melbourne Beach**  
**REGULAR TOWN COMMISSION MEETING**  
**SEPTEMBER 15, 2021**  
**Immediately following the Special Town**  
**Commission Meeting at 6:00 p.m.**  
**COMMUNITY CENTER – 509 OCEAN AVENUE**

**AGENDA**  
**PUBLIC NOTICE**

**The Town Commission will conduct a Regular Town Commission Meeting on Wednesday September 15, 2021 in the Community Center to address the items below**

**Commission Members:**

Mayor Wyatt Hoover  
Vice Mayor Joyce D. Barton  
Commissioner Steve Walters  
Commissioner Sherrie Quarrie  
Commissioner Corey Runte

**Staff Members:**

Town Manager Elizabeth Mascaro  
Town Clerk Jennifer Torres  
Finance Manager Jennifer Kerr  
Town Attorney Clifford Repperger

Notice: Commission discussion and possible action may occur during any Commissioner Meeting. The following sections of the Agenda are always subject to such discussion and possible action without further motion by the Commission: Changes to the Agenda, Public Hearings, Old Business, and New Business.

The public is advised that members of the Town Commission may be in attendance and participate in proceedings of the board. Attorney General Opinions (AGO) AGO 91-95, AGO 98-14, AGO 2000-68.

PURSUANT TO SECTION 286.0105, FLORIDA STATUTES, THE TOWN HEREBY ADVISES THE PUBLIC THAT: In order to appeal any decision made at this meeting, you will need a verbatim transcript of the proceedings. It will be your responsibility to ensure such a record is made. Such person must provide a method for recording the proceedings verbatim as the Town does not do so.

In accordance with the Americans with Disability Act and Section 286.26, Florida Statutes, persons needing special accommodations for this meeting shall, at least 5 days prior to the meeting, contact the Office of the Town Clerk at (321) 724-5860 or Florida Relay System at 711.

- 1. Call to Order – Led by Mayor Hoover**
- 2. Roll Call**
- 3. Pledge of Allegiance and Moment of Silence**
- 4. Presentations**
- 5. Boards and Committees**
- 6. Public Comments**

After being acknowledged by the Mayor, members of the public should state their name and address for the record. The Commission encourages citizens to prepare their comments in advance. Each individual will have three (3) minutes to address the Commission on any topic(s) related to Town business not on the Agenda.

- 7. Approval of the Agenda**
- 8. Consent Agenda**

- A. Approval of August 25, 2021 RTCM Draft Minutes – Town Clerk Torres
- B. Site Plan Approval for 308 Oak
- C. Site Plan Approval for 312 Oak
- D. Site Plan Approval for 208 3<sup>rd</sup>

- 9. Public Hearings**

- A. Resolution 2021-10 Adopting the August 2019 Evaluation and Appraisal Report for the Town of Melbourne Beach Comprehensive Plan – Town Attorney Repperger
- B. First Reading of Ordinance 2021-04: An Ordinance of the Town of Melbourne Beach, Brevard County, Florida, Relating to the Town Comprehensive Plan – Town Attorney Repperger
- C. First Reading of Ordinance 2021-05: An Ordinance of the Town of Melbourne Beach, Brevard County, Florida amending various sections of the Code of Melbourne Beach Related to the Fire Department, Protection and Prevention – Town Attorney Repperger

- 10. Old Business**

- A. Consideration of Lining for Pickle ball – Public Works Director Davis

- 11. New Business**

**12. Staff Reports**

- A. Town Attorney Report
- B. Town Manager Report
- C. Town Clerk Report
- D. Departmental Reports
  - 1. Building Department
  - 2. Public Works Department
  - 3. Code Enforcement
  - 4. Police Department
  - 5. Fire Department
  - 6. Finance Department

**13. Town Commission Comments**

- A. General Comments
- B. Review of Commission Action List

**14. Adjournment**