

**Town of Melbourne Beach**  
**REGULAR TOWN COMMISSION MEETING**  
**APRIL 21, 2021 at 6:00 p.m.**  
**COMMUNITY CENTER – 509 OCEAN AVENUE**

**AGENDA**

**PUBLIC NOTICE**

**The Town Commission will conduct a Regular Town Commission Meeting  
on Wednesday April 21, 2021 in the Community Center  
to address the items below**

**Commission Members:**

Mayor Wyatt Hoover  
Vice Mayor Joyce D. Barton  
Commissioner Steve Walters  
Commissioner Sherrie Quarrie  
Commissioner Corey Runte

**Staff Members:**

Town Manager Elizabeth Mascaro  
Town Clerk Jennifer Torres  
Town Attorney Clifford Repperger

Notice: Commission discussion and possible action may occur during any Commissioner Meeting. The following sections of the Agenda are always subject to such discussion and possible action without further motion by the Commission: Changes to the Agenda, Public Hearings, Old Business, and New Business.

The public is advised that members of the Town Commission may be in attendance and participate in proceedings of the board. Attorney General Opinions (AGO) AGO 91-95, AGO 98-14, AGO 2000-68.

PURSUANT TO SECTION 286.0105, FLORIDA STATUTES, THE TOWN HEREBY ADVISES THE PUBLIC THAT: In order to appeal any decision made at this meeting, you will need a verbatim transcript of the proceedings. It will be your responsibility to ensure such a record is made. Such person must provide a method for recording the proceedings verbatim as the Town does not do so.

In accordance with the Americans with Disability Act and Section 286.26, Florida Statutes, persons needing special accommodations for this meeting shall, at least 5 days prior to the meeting, contact the Office of the Town Clerk at (321) 724-5860 or Florida Relay System at 711.

**1. Call to Order – Led by Mayor Hoover**

**2. Roll Call**

**3. Pledge of Allegiance and Moment of Silence**

**4. Presentations**

A. Recognition from the International City/County Management Association

**5. Boards and Committees**

**6. Public Comments**

After being acknowledged by the Mayor, members of the public should state their name and address for the record. The Commission encourages citizens to prepare their comments in advance. Each individual will have three (3) minutes to address the Commission on any topic(s) related to Town business not on the Agenda.

**7. Approval of the Agenda**

**8. Consent Agenda**

- A. Approval of March 3, 2021 TCW Draft Minutes – Town Clerk Torres
- B. Approval of March 17, 2021 RTCM Draft Minutes – Town Clerk Torres
- C. Site Plan Review for 204 Dogwood Avenue, Melbourne Beach
- D. Site Plan Review for 405 Riverside Drive, Melbourne Beach
- E. Site Plan Review for 203 Riverside Drive, Melbourne Beach

**9. Public Hearings**

**10. Old Business**

- A. Consideration of FDOT Landscape Grant Submission Allotment Increase – Town Manager Mascaro
- B. Consideration of Mural for Ocean Avenue Bathrooms – Town Manager Mascaro
- C. Review submission of work flow of the building department from permit application through final inspection – Town Manager Mascaro

**11. New Business**

- A. Consideration of Proclamation recognizing National Police Memorial Week as May 9-15, 2021 – Police Chief Griswold

- B. Consideration of creating an Ordinance relating to zoning requirements for Mobile Food Dispensing Vehicles and provide general standards for operating Mobile Food Dispensing Vehicles – Town Manager Mascaro

**12. Staff Reports**

- A. Town Attorney Report
- B. Town Manager Report
- C. Town Clerk Report
- D. Departmental Reports
  - 1. Building Department
  - 2. Public Works Department
  - 3. Code Enforcement
  - 4. Police Department
  - 5. Fire Department
  - 6. Finance Department

**13. Town Commission Comments**

- A. General Comments
- B. Review of Commission Action List

**14. Adjournment**