

**Town of Melbourne Beach**  
**REGULAR TOWN COMMISSION MEETING**  
**MARCH 17, 2021 at 6:00 p.m.**  
**COMMUNITY CENTER – 509 OCEAN AVENUE**

**AGENDA**

**PUBLIC NOTICE**

**The Town Commission will conduct a Regular Town Commission Meeting  
on Wednesday March 17, 2021 in the Community Center  
to address the items below**

**Commission Members:**

Mayor Wyatt Hoover  
Vice Mayor Joyce D. Barton  
Commissioner Steve Walters  
Commissioner Sherrie Quarrie  
Commissioner Corey Runte

**Staff Members:**

Town Manager Elizabeth Mascaro  
Town Clerk Jennifer Torres  
Town Attorney Clifford Repperger

Notice: Commission discussion and possible action may occur during any Commissioner Meeting. The following sections of the Agenda are always subject to such discussion and possible action without further motion by the Commission: Changes to the Agenda, Public Hearings, Old Business, and New Business.

The public is advised that members of the Town Commission may be in attendance and participate in proceedings of the board. Attorney General Opinions (AGO) AGO 91-95, AGO 98-14, AGO 2000-68.

PURSUANT TO SECTION 286.0105, FLORIDA STATUTES, THE TOWN HEREBY ADVISES THE PUBLIC THAT: In order to appeal any decision made at this meeting, you will need a verbatim transcript of the proceedings. It will be your responsibility to ensure such a record is made. Such person must provide a method for recording the proceedings verbatim as the Town does not do so.

In accordance with the Americans with Disability Act and Section 286.26, Florida Statutes, persons needing special accommodations for this meeting shall, at least 5 days prior to the meeting, contact the Office of the Town Clerk at (321) 724-5860 or Florida Relay System at 711.

**1. Call to Order – Led by Mayor Hoover**

**2. Roll Call**

**3. Pledge of Allegiance and Moment of Silence**

**4. Presentations**

- A. A Representative from the Rotary Club of Melbourne Beach and a Representative from the Melbourne Beach Volunteer Fire Association will each give a short presentation to the Commission related to which group should organize and run the Founder's Day beer tent.

**5. Boards and Committees**

**6. Public Comments**

After being acknowledged by the Mayor, members of the public should state their name and address for the record. The Commission encourages citizens to prepare their comments in advance. Each individual will have three (3) minutes to address the Commission on any topic(s) related to Town business not on the Agenda.

**7. Approval of the Agenda**

**8. Consent Agenda**

- A. Approval of February 3, 2021 STCM Draft Minutes– Town Clerk Torres
- B. Approval of February 3, 2021 TCW Draft Minutes – Town Clerk Torres
- C. Approval of February 17, 2021 RTCM Draft Minutes – Town Clerk Torres
- D. Site Plan Review for 408 Riverview Lane, Melbourne Beach
- E. Site Plan Review for 404 Avenue B, Melbourne Beach
- F. Site Plan Review for 307 Avenue B, Melbourne Beach

**9. Public Hearings**

**10. Old Business**

- A. Request for Reduction of Code Enforcement Lien for 2204 Redwood Ave., Melbourne Beach, FL 32951. Code Enforcement Case No. CEB15-01
- B. Review and Consideration of Orange Street Project Bid Acceptance Recommendation

**11. New Business**

- A. Consideration of Resolution 2021-02 - to authorize outdoor seating as a temporary use at businesses in the Town of Melbourne Beach to aid in mitigating the impacts of COVID-19.

**12. Staff Reports**

- A. Town Attorney Report
- B. Town Manager Report
- C. Town Clerk Report
- D. Departmental Reports
  - 1. Building Department
  - 2. Public Works Department
  - 3. Code Enforcement
  - 4. Police Department
  - 5. Fire Department
  - 6. Finance Department

**13. Town Commission Comments**

- A. General Comments
- B. Review of Commission Action List

**14. Adjournment**