

Town of Melbourne Beach
REGULAR TOWN COMMISSION MEETING
FEBRUARY 17, 2021 at 6:30 p.m.
COMMUNITY CENTER – 509 OCEAN AVENUE

AGENDA
PUBLIC NOTICE

**The Town Commission will conduct a Regular Town Commission Meeting
on Wednesday February 17, 2021 in the Community Center
to address the items below**

Commission Members:

Mayor Wyatt Hoover
Vice Mayor Joyce D. Barton
Commissioner Steve Walters
Commissioner Sherrie Quarrie
Commissioner Corey Runte

Staff Members:

Town Manager Elizabeth Mascaro
Town Clerk Jennifer Torres
Town Attorney Clifford Repperger

Notice: Commission discussion and possible action may occur during any Commissioner Meeting. The following sections of the Agenda are always subject to such discussion and possible action without further motion by the Commission: Changes to the Agenda, Public Hearings, Old Business, and New Business.

The public is advised that members of the Town Commission may be in attendance and participate in proceedings of the board. Attorney General Opinions (AGO) AGO 91-95, AGO 98-14, AGO 2000-68.

PURSUANT TO SECTION 286.0105, FLORIDA STATUTES, THE TOWN HEREBY ADVISES THE PUBLIC THAT: In order to appeal any decision made at this meeting, you will need a verbatim transcript of the proceedings. It will be your responsibility to ensure such a record is made. Such person must provide a method for recording the proceedings verbatim as the Town does not do so.

In accordance with the Americans with Disability Act and Section 286.26, Florida Statutes, persons needing special accommodations for this meeting shall, at least 5 days prior to the meeting, contact the Office of the Town Clerk at (321) 724-5860 or Florida Relay System at 711.

- 1. Call to Order – Led by Mayor Hoover**
- 2. Roll Call**
- 3. Pledge of Allegiance and Moment of Silence**
- 4. Presentations**
- 5. Boards and Committees**
- 6. Public Comments**

After being acknowledged by the Mayor, members of the public should state their name and address for the record. The Commission encourages citizens to prepare their comments in advance. Each individual will have three (3) minutes to address the Commission on any topic(s) related to Town business not on the Agenda.

- 7. Approval of the Agenda**
- 8. Consent Agenda**

- A. Approval of January 20, 2021 RTCM Minutes – Town Clerk Torres
- B. Site Plan Approval for 511 Magnolia, Melbourne Beach
- C. Site Plan Approval for 508 Hibiscus, Melbourne Beach

- 9. Public Hearings**

- A. First Reading of Application for Land Use Plan Amendment and Rezoning (with Binding Development Agreement) for 500 First Avenue, Melbourne Beach
 - 1) Ordinance 2020-01; Future Land Use Amendment
 - 2) Ordinance 2021-02; Rezoning
 - 3) Binding Development Agreement

- 10. Old Business**

- A. Review of Town holiday schedule and consideration of options for Town observance of Martin Luther King Jr. Day holiday – Town Manager Mascaro
- B. Consideration of paid parking hours at Ocean and Ryckman Park – Town Manager Mascaro
- C. Consideration and Review of comparison of Building Department's workload, staffing, and costs between local Municipalities – Finance Manager Kerr

11. New Business

- A. Consideration of Resolution 2021-01 - Mayor Hoover
- B. Consideration of changing the meeting time to 5:30 p.m. for all Regular Town Commission Meetings and Workshops – Town Manager Mascaro
- C. Review and consideration of proposal to clean HVAC system at Town Hall – Public Works Director Davis

12. Staff Reports

- A. Town Attorney Report
- B. Town Manager Report
- C. Town Clerk Report
- D. Departmental Reports
 - 1. Building Department
 - 2. Public Works Department
 - 3. Code Enforcement
 - 4. Police Department
 - 5. Fire Department
 - 6. Finance Department

13. Town Commission Comments

- A. General Comments
- B. Review of Commission Action List

14. Adjournment