

Town of Melbourne Beach
REGULAR TOWN COMMISSION MEETING
NOVEMBER 18, 2020 at 6:30 p.m.
COMMUNITY CENTER – 509 OCEAN AVENUE

AGENDA

PUBLIC NOTICE

**The Town Commission will conduct a Regular Town Commission Meeting
on Wednesday November 18, 2020 in the Community Center
to address the items below**

Due to the effects of COVID-19, recognizing the Centers of Disease Control social distancing guidelines, and as authorized and in compliance with Governor Ron DeSantis Executive Orders, attendance in the Community Center will be limited to 28 people. Those in excess of that number will be accommodated outside the community center where the meeting will be broadcast live in an audible format. Should members of the public seated outside wish to be heard, comment cards will be available to fill out and those who do will be invited into the Community Center for the purpose of speaking at the appropriate time. Anyone who wishes to provide public input without personally appearing at the meeting may do so by sending an email to townclerk@melbournebeachfl.org. All emails must be received prior to 4:00 p.m. on Tuesday, November 17, 2020. All emails will be provided to the Mayor and each of the Town Commission Members. Should you wish to have your comment read aloud by Town staff at the meeting, please indicate that in your email. Your full name and address must be included and will be read aloud. The reading of public comments received by email will be limited to three (3) minutes.

Commission Members:

Mayor Jim Simmons
Vice Mayor Wyatt Hoover
Commissioner Steve Walters
Commissioner Sherrie Quarrie
Commissioner Corey Runte

Staff Members:

Town Manager Elizabeth Mascaro
Town Clerk Jennifer Torres
Town Attorney Clifford Repperger
Finance Manager Jennifer Kerr

Notice: Commission discussion and possible action may occur during any Commissioner Meeting. The following sections of the Agenda are always subject to such discussion and possible action without further motion by the Commission: Changes to the Agenda, Public Hearings, Old Business, and New Business.

The public is advised that members of the Town Commission may be in attendance and participate in proceedings of the board. Attorney General Opinions (AGO) AGO 91-95, AGO 98-14, AGO 2000-68.

PURSUANT TO SECTION 286.0105, FLORIDA STATUTES, THE TOWN HEREBY ADVISES THE PUBLIC THAT: In order to appeal any decision made at this meeting, you will need a verbatim transcript of the proceedings. It will be your responsibility to ensure such a record is made. Such person must provide a method for recording the proceedings verbatim as the Town does not do so.

In accordance with the Americans with Disability Act and Section 286.26, Florida Statutes, persons needing special accommodations for this meeting shall, at least 5 days prior to the meeting, contact the Office of the Town Clerk at (321) 724-5860 or Florida Relay System at 711.

1. Call to Order – Led by Mayor Simmons

2. Roll Call

3. Pledge of Allegiance and Moment of Silence

4. Presentations

A. Administration of Oath of Office to newly elected members of the Town Commission - Town Clerk Torres

5. Boards and Committees

A. Review of (1) volunteer application to fill Board vacancy – Town Clerk Torres

6. Public Comments

After being acknowledged by the Mayor, members of the public should state their name and address for the record. The Commission encourages citizens to prepare their comments in advance. Each individual will have three (3) minutes to address the Commission on any topic(s) related to Town business not on the Agenda.

7. Approval of the Agenda

8. Consent Agenda

A. Site Plan Review for 447 River View Lane, Melbourne Beach

B. Site Plan Review for 505 Avenue B, Melbourne Beach

C. Approval of August 5, 2020 STCM Minutes – Town Clerk Torres

D. Approval of August 5, 2020 TCW Minutes – Town Clerk Torres

E. Approval of August 19, 2020 RTCM Minutes – Town Clerk Torres

F. Approval of September 2, 2020 TCW Minutes – Town Clerk Torres

G. Approval of September 9, 2020 STCM Minutes – Town Clerk Torres

H. Approval of September 21, 2020 STCM Minutes – Town Clerk Torres

9. Public Hearings

10. Old Business

A. Consideration and possible action related to quotes obtained for electric vehicle charging station – Town Manager Mascaro

11. New Business

A. Review contract to extend the relationship with Town Attorney Repperger for an additional 3 years – Town Manager Mascaro

B. Appoint new Vice-Mayor for the Town of Melbourne Beach – Town Manager Mascaro

C. Consideration of Budget Resolution 2020-14 – Finance Manager Kerr

D. Consideration of budgeting from the General Fund to address shortfall in Building Fund Budget - Finance Manager Kerr

E. Consideration and possible action related to New Dune Crossover designs – Commissioner Quarrie

12. Staff Reports

A. Town Attorney Report

B. Town Manager Report

C. Town Clerk Report

D. Departmental Reports:

1. Building Department

2. Public Works Department

3. Code Enforcement

4. Police Department

5. Fire Department

6. Finance Department

13. Town Commission Comments

A. General Comments

B. Review of Commission Action List

14. Adjournment