

Town of Melbourne Beach

REGULAR TOWN COMMISSION MEETING SEPTEMBER 16, 2020 at 6:30 p.m. COMMUNITY CENTER – 509 OCEAN AVENUE

AGENDA

PUBLIC NOTICE

The Town Commission will conduct a Regular Town Commission Meeting on Wednesday September 16, 2020 in the Community Center to address the items below

Due to the effects of COVID-19, recognizing the Centers of Disease Control social distancing guidelines, and as authorized and in compliance with Governor Ron DeSantis Executive Orders, attendance in the Community Center will be limited to 28 people. Those in excess of that number will be accommodated outside the community center where the meeting will be broadcast live in an audible format. Should members of the public seated outside wish to be heard, comment cards will be available to fill out and those who do will be invited into the Community Center for the purpose of speaking at the appropriate time. Anyone who wishes to provide public input without personally appearing at the meeting may do so by sending an email to townclerk@melbournebeachfl.org. All emails must be received prior to 4:00 p.m. on Tuesday, September 15, 2020. All emails will be provided to the Mayor and each of the Town Commission Members. Should you wish to have your comment read aloud by Town staff at the meeting, please indicate that in your email. Your full name and address must be included and will be read aloud. The reading of public comments received by email will be limited to three (3) minutes.

Commission Members:

Mayor Jim Simmons
Vice Mayor Wyatt Hoover
Commissioner Steve Walters
Commissioner Sherrie Quarrie
Commissioner Corey Runte

Staff Members:

Town Manager Elizabeth Mascaro
Town Clerk Jennifer Torres
Town Attorney Clifford Repperger
Finance Manager Jennifer Kerr

Notice: Commission discussion and possible action may occur during any Commissioner Meeting. The following sections of the Agenda are always subject to such discussion and possible action without further motion by the Commission: Changes to the Agenda, Public Hearings, Old Business, and New Business.

The public is advised that members of the Town Commission may be in attendance and participate in proceedings of the board. Attorney General Opinions (AGO) AGO 91-95, AGO 98-14, AGO 2000-68.

PURSUANT TO SECTION 286.0105, FLORIDA STATUTES, THE TOWN HEREBY ADVISES THE PUBLIC THAT: In order to appeal any decision made at this meeting, you will need a verbatim transcript of the proceedings. It will be your responsibility to ensure such a record is made. Such person must provide a method for recording the proceedings verbatim as the Town does not do so.

In accordance with the Americans with Disability Act and Section 286.26, Florida Statutes, persons needing special accommodations for this meeting shall, at least 5 days prior to the meeting, contact the Office of the Town Clerk at (321) 724-5860 or Florida Relay System at 711.

- 1. Call to Order – Led by Mayor Simmons**
- 2. Roll Call**
- 3. Pledge of Allegiance and Moment of Silence**
- 4. Presentations**
- 5. Boards and Committees**
- 6. Public Comments**

After being acknowledged by the Mayor, members of the public should state their name and address for the record. The Commission encourages citizens to prepare their comments in advance. Each individual will have three (3) minutes to address the Commission on any topic(s) related to Town business not on the Agenda.

- 7. Approval of the Agenda**
- 8. Consent Agenda**
 - A. Site Plan Review for 304 First Avenue, Melbourne Beach
 - B. Site Plan Review for 309 Hibiscus Trail, Melbourne Beach
 - C. Reappointment of Daniel Gonzalez to the Planning & Zoning Board for a term of 3 years
 - D. Reappointment of Doug Hilmes to the Planning & Zoning Board for a term of 3 years
 - E. Reappointment of Christina Keshishian to the Environmental Advisory Board for a term of 2 years
 - F. Reappointment of Aaron Simonton to the History Preservation & Awareness Board for a term of 2 years

9. Public Hearings

- A. Second Reading of Ordinance 2020-03, related to Boats and Recreational Vehicles, amending Section 7A-67, Appendix A, Town Code of Melbourne Beach, Florida (Land Development Code)
- B. Second Reading of Ordinance 2020-04, related to Binding Development Agreements, amending Section 7A-102, Appendix A, Town Code of Melbourne Beach, Florida (Land Development Code) – Town Attorney Repperger
- C. First Reading of Ordinance 2020-05, amending various sections of the Town Code of Melbourne Beach to establish a Special Magistrate to handle Code Enforcement in the Town of Melbourne Beach
- D. First Reading of Ordinance 2020-06, amending Section 11-54, Town Code of Ordinances, related to Police Officers Retirement System

10. Old Business

11. New Business

- A. Consideration of extending or ending Emergency Order 2020-08 and 2020-09 – Mayor Simmons
- B. Consideration and possible action to approve purchase of the Sollensys Blockchain Server to improve the Town's data security and replace our current cloud storage services – Vice Mayor Hoover
- C. Discussion and possible action related to Civility, Respectful Communication and Accountability for creating hostile environment – Commissioner Quarrie
- D. Discussion and possible action of request to install a swing in Ryckman Park – Public Works Supervisor Davis
- E. Discussion and possible action to renew lawn service contract – Public Works Supervisor Davis
- F. Discussion and possible action to commence a Storm Water Swale Program – Public Works Supervisor Davis
- G. Consideration of the June 24, 2020 and July 1, 2020 Town Commission Workshop draft minutes – Town Clerk Torres
- H. Consideration of Proclaiming September 17-23 as Constitution Week – Janine Jordan, Daughters of the American Revolution.

- I. Consideration of proclaiming August 2020 as Florida Water Professionals Month - Florida Water & Pollution Control Operators Association

12. Staff Reports

- A. Town Attorney Report
- B. Town Manager Report
- C. Town Clerk Report
- D. Departmental Reports:
 1. Building Department
 2. Public Works Department
 3. Code Enforcement
 4. Police Department
 5. Fire Department
 6. Finance Department

13. Town Commission Comments

- A. General Comments
- B. Review of Commission Action List

14. Adjournment