

# Town of Melbourne Beach

## REGULAR TOWN COMMISSION MEETING AUGUST 19, 2020 at 6:30 p.m. COMMUNITY CENTER – 509 OCEAN AVENUE

### AGENDA

### PUBLIC NOTICE

**The Town Commission will conduct a Regular Town Commission Meeting on Wednesday August 19, 2020 in the Community Center to address the items below**

Due to the effects of COVID-19, recognizing the Centers of Disease Control social distancing guidelines, and as authorized and in compliance with Governor Ron DeSantis Executive Orders, attendance in the Community Center will be limited to 28 people. Those in excess of that number will be accommodated outside the community center where the meeting will be broadcast live in an audible format. Should members of the public seated outside wish to be heard, comment cards will be available to fill out and those who do will be invited into the Community Center for the purpose of speaking at the appropriate time. Anyone who wishes to provide public input without personally appearing at the meeting may do so by sending an email to [townclerk@melbournebeachfl.org](mailto:townclerk@melbournebeachfl.org). All emails must be received prior to 4:00 p.m. on Tuesday, August 18, 2020. All emails will be provided to the Mayor and each of the Town Commission Members. Should you wish to have your comment read aloud by Town staff at the meeting, please indicate that in your email. Your full name and address must be included and will be read aloud. The reading of public comments received by email will be limited to three (3) minutes.

**Commission Members:**

Mayor Jim Simmons  
Vice Mayor Wyatt Hoover  
Commissioner Steve Walters  
Commissioner Sherrie Quarrie  
Commissioner Corey Runte

**Staff Members:**

Town Manager Elizabeth Mascaro  
Town Clerk Jennifer Torres  
Town Attorney Clifford Repperger  
Finance Manager Jennifer Kerr

Notice: Commission discussion and possible action may occur during any Commissioner Meeting. The following sections of the Agenda are always subject to such discussion and possible action without further motion by the Commission: Changes to the Agenda, Public Hearings, Old Business, and New Business.

The public is advised that members of the Town Commission may be in attendance and participate in proceedings of the board. Attorney General Opinions (AGO) AGO 91-95, AGO 98-14, AGO 2000-68.

PURSUANT TO SECTION 286.0105, FLORIDA STATUTES, THE TOWN HEREBY ADVISES THE PUBLIC THAT: In order to appeal any decision made at this meeting, you will need a verbatim transcript of the proceedings. It will be your responsibility to ensure such a record is made. Such person must provide a method for recording the proceedings verbatim as the Town does not do so.

In accordance with the Americans with Disability Act and Section 286.26, Florida Statutes, persons needing special accommodations for this meeting shall, at least 5 days prior to the meeting, contact the Office of the Town Clerk at (321) 724-5860 or Florida Relay System at 711.

**I. Call to Order – Led by Mayor Simmons**

**II. Roll Call**

**III. Pledge of Allegiance and Moment of Silence**

**IV. Presentations**

**V. Boards and Committees**

- A. Review of Town Board Volunteer Applications to fill Board vacancies

**VI. Public Comments**

After being acknowledged by the Mayor, members of the public should state their name and address for the record. The Commission encourages citizens to prepare their comments in advance. Each individual will have three (3) minutes to address the Commission on any topic(s) related to Town business not on the Agenda.

**VII. Approval of the Agenda**

**VII. Consent Agenda**

- A. Site Plan Review for 310 Fourth Avenue, Melbourne Beach
- B. Site Plan Review for 222 Surf Road, Melbourne Beach
- C. Reappointment of Charles Cain to the Board of Adjustment for a term of 3 years
- D. Reappointment of John Haig to the Board of Adjustment for a term of 3 years
- E. Reappointment of Kelli Hunsucker to the Environmental Advisory Board for a term of 2 years
- F. Reappointment of Genie Gold to the History Center Board for a term of 2 years

- G. Reappointment of Jo Solley-Hansen to the History Preservation & Awareness Board Center Board for a term of 2 years

## **IX. Public Hearings**

- A. First Reading of Ordinance 2020-04 amending Section 7A-102, Appendix A, Town Code of Melbourne Beach, Florida (Land Development Code) – Town Attorney Repperger

## **X. Old Business**

- A. Review and possible action regarding Ordinance 7A-67 related to Boats & RVs – Commissioner Quarrie
- B. Review Social Media Policy. Provide edits and changes if necessary – Town Manager Mascaro

## **XI. New Business**

- A. Confirm Qualified Candidates and Order Names to be printed on the November 3, 2020 Municipal General Election and Special Election Ballot – Town Clerk Torres
- B. Consideration of extending or ending Emergency Order 2020-06 and 2020-07 – Mayor Simmons
- C. Review Proposal from Florida Solar Energy Council on Performing and Energy Analysis and Solar Feasibility Assessment – Town Manager Mascaro
- D. Consideration of allowing artwork to be painted on the Town's Stormwater drains – Town Manager Mascaro
- E. Consideration and Review of Quote from Computer Experts for new Software Licenses – Town Manager Mascaro
- F. Consideration of moving money from the Reserve Account into a 360 day Certificate of Deposit account with an estimated 0.05%\* annual percentage yield, which translates to \$498.35 at 360 days – Finance Manager Kerr
- G. Consideration of Budget Resolution 2020-05 – Finance Manager Kerr
- H. Consideration of Reallocation of Funds from FY 2019-2020 Fire Control Budget – Fire Chief Gavin Brown
- I. Consideration of request that the Town Commission give the Police Pension Board the authority to adopt required tax compliance changes by policy and then

request the Town Commission to add by Ordinance at a later date - Attorney Bonni Jensen on behalf of Police Pension Board.

- J. Discussion and possible action related to two options that may offer safer bike travel in Town – Public Works Supervisor Davis

## **XII. Staff Reports**

- A. Town Attorney Report
- B. Town Manager Report
- C. Town Clerk Report
- D. Departmental Reports:
  - 1. Building Department
  - 2. Public Works Department
  - 3. Code Enforcement
  - 4. Police Department
  - 5. Fire Department
  - 6. Finance Department

## **XIII. Town Commission Comments**

- A. General Comments
- B. Review of Commission Action List

## **XIV. Adjournment**