

# **Town of Melbourne Beach**

## **REGULAR TOWN COMMISSION MEETING WEDNESDAY NOVEMBER 20, 2019 at 6:30 p.m. COMMUNITY CENTER – 509 OCEAN AVENUE**

### **AGENDA**

#### **PUBLIC NOTICE**

**The Town Commission will conduct a Regular Town Commission Meeting  
on Wednesday November 20, 2019 in the Community Center  
to address the items below.**

#### **Commission Members:**

Mayor Jim Simmons  
Vice Mayor Wyatt Hoover  
Commissioner Steve Walters  
Commissioner Sherrie Quarrie  
Commissioner Corey Runte

#### **Staff Members:**

Town Manager Elizabeth Mascaro  
Town Clerk Nancy Wilson  
Town Attorney Clifford Repperger

Notice: Commission discussion and possible action may occur during any Commissioner Meeting. The following sections of the Agenda are always subject to such discussion and possible action without further motion by the Commission: Changes to the Agenda, Public Hearings, Old Business, and New Business.

The public is advised that members of the Town Commission may be in attendance and participate in proceedings of the board. Attorney General Opinions (AGO) AGO 91-95, AGO 98-14, AGO 2000-68.

PURSUANT TO SECTION 286.0105, FLORIDA STATUTES, THE TOWN HEREBY ADVISES THE PUBLIC THAT: In order to appeal any decision made at this meeting, you will need a verbatim transcript of the proceedings. It will be your responsibility to ensure such a record is made. Such person must provide a method for recording the proceedings verbatim as the Town does not do so.

In accordance with the Americans with Disability Act and Section 286.26, Florida Statutes, persons needing special accommodations for this meeting shall, at least 5 days prior to the meeting, contact the Office of the Town Clerk at (321) 724-5860 or Florida Relay System at 711.

**I. Call to Order – Led by Mayor Simmons**

**II. Roll Call**

**III. Pledge of Allegiance and Moment of Silence**

**IV. Presentations**

- A. Administration of Oath of Office to newly elected members of the Town Commission - Town Clerk Wilson
- B. Public recognition of Zachary Martin as Police Officer of the quarter – Police Chief Griswold
- C. Swearing in of Gavin Brown as new Fire Chief and recognition of Dave Micka as Safety Coordinator – outgoing Fire Chief Dave Micka

**V. Boards and Committees**

Appointment of new member to the Space Coast Transportation Planning Organization

**VI. Public Comments**

**VII. Approval of the Agenda**

**VIII. Consent Agenda**

- A. Special event application from Mrs. Lloyd Johnston
- B. Special event application from Leslie Maloney
- C. Special event application from Taryn Rockwell
- D. Site Plan Review for 321 Banyan
- E. Site Plan Review for 1507 Pine
- F. Site Plan Review for 222 Sixth

**IX. Public Hearings**

First reading of Ordinance 2019-06 amending and restating various provisions of the Land Development Code – Town Attorney Repperger

**X. Old Business**

- A. Consideration of MOU for the Southern Squall event on March 7, 2020 – Town Manager Mascaro
- B. Consideration of updates to the beach parking survey – Town Manager Mascaro
- C. Consideration of proposal by Thijs Stelling to adopt Town right-of-way – PW Supervisor Davis

- D. Consideration of engaging Stewart Capps for Code Enforcement Board legal counsel – Town Attorney Repperger

## **XI. New Business**

- A. Consideration of the amended October 16, 2019 RTCM draft minutes – Town Clerk Wilson
- B. Consideration of the amended November 6, 2019 TCW draft minutes – Town Clerk Wilson
- C. Consideration of hiring fire maintenance 1099 employees to work weekends for an amount not to exceed \$20,000 annually – Town Manager Mascaro
- D. Consideration of bid for new flooring in Town Hall – Town Manager Mascaro
- E. Consideration of speed trailer purchase for the Police Department – Police Chief Griswold
- F. Consideration of Budget Resolution 2019-08 amending the year end budget – Town Manager Mascaro (backup material provided at meeting)
- G. Consideration of Resolution 2019-09 supporting SB182 giving local governments the ability to regulate the use of plastics, polystyrene, et al. – Mayor Simmons
- H. Consideration of public records policy and request form – Town Clerk Wilson
- I. Discussion regarding renewal of Safebuilt's contract – Town Manager Mascaro

## **XII. Staff Reports**

- A. Town Attorney Report
- B. Town Manager Report (to be provided on 11/20)
- C. Town Clerk Report
- D. Departmental Reports:
  - 1. Building Department
  - 2. Public Works Department
  - 3. Code Enforcement
  - 4. Police Department
  - 5. Fire Department
  - 6. Finance Department (to be provided on 11/20)

## **XIII. Town Commission Comments**

- A. General Comments
- B. Review of Commission Action List

## **XIV. Adjournment**