



# Town of Melbourne Beach

**REGULAR TOWN COMMISSION MEETING  
WEDNESDAY, DECEMBER 19, 2018  
6:30 pm  
COMMUNITY CENTER – 509 OCEAN AVENUE**

## **AGENDA**

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Mayor Jim Simmons  
Vice Mayor Wyatt Hoover  
Commissioner Steve Walters  
Commissioner Sherri Quarrie  
Commissioner Corey Runte

Town Manager Robert Daniels  
Town Clerk Nancy Wilson  
Town Attorney Clifford Repperger, Jr.

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## **PUBLIC NOTICE**

**The Town Commission will conduct a Regular Town Commission Meeting on Wednesday, December 19, 2018 at the Community Center located at 509 Ocean Avenue to address the items below.**

Notice: Commission discussion and possible action may occur during any Commissioner Meeting. The following sections of the Agenda are always subject to such discussion and possible action without further motion by the Commission: Changes to the Agenda, Public Hearings, Old Business, and New Business.

The public is advised that members of the Town Commission may be in attendance and participate in proceedings of the board. Attorney General Opinions (AGO) AGO 91-95, AGO 98-14, AGO 2000-68.

PURSUANT TO SECTION 286.0105, FLORIDA STATUTES, THE TOWN HEREBY ADVISES THE PUBLIC THAT: In order to appeal any decision made at this meeting, you will need a verbatim transcript of the proceedings. It will be your responsibility to ensure such a record is made. Such person must provide a method for recording the proceedings verbatim as the Town does not do so.

In accordance with the Americans with Disability Act and Section 286.26, Florida Statutes, persons needing special accommodations for this meeting shall, at least 5 days prior to the meeting, contact the Office of the Town Clerk at (321) 724-5860 or Florida Relay System at 711.

**I. Call to Order – Led by Mayor Simmons**

**II. Roll Call**

**III. Pledge of Allegiance and Moment of Silence**

**IV. Special Presentation**

**V. Boards and Committees**

Discussion regarding appointments to the TPO, SCLOC, South Beaches Coalition and the Library Board

**VI. Public Comments**

After being acknowledged by the Mayor, members of the public should state their name and address for the record. The Commission encourages citizens to prepare their comments in advance. Each individual will have three (3) minutes to address the Commission on any topic(s) related to Town business not on the Agenda. Please remember to sign the sign-in sheet provided if you will be speaking at the meeting.

**VII. Approval of the Agenda**

**VIII. Consent Agenda**

- A. Approval of the November 7, 2018 Workshop draft minutes
- B. Resolution 2018-11 Town of Melbourne Beach becoming a member of the *American Flood Coalition*.

**IX. Public Hearings**

**X. Old Business**

- A. Consideration of Town Manager contract – Town Manager Daniels
- B. Consideration of policy to ban plastics and EPS products on Town property – Town Manager Daniels
- C. Discussion and possible action regarding solid surface driveways – Mayor Simmons
- D. Discussion and possible action regarding the possession of backyard chickens in residential areas of Melbourne Beach – Town Manager Daniels
- E. Discussion and possible action regarding LED street lighting – Town Manager Daniels

**XI. New Business**

- A. Consideration of the November 14, 2018 Regular Town Commission draft minutes as amended – Town Clerk Wilson
- B. Consideration of the December 5, 2018 Town Commission Workshop draft minutes – Town Clerk Wilson
- C. Consideration of Vice Mayor appointment – Town Clerk Wilson
- D. Consideration of proposal from GovPilot, a government management software for building and code enforcement applications – Town Manager Daniels
- E. Discussion regarding Florida Retirement System audit – Town Manager Daniels

**XII. Staff Reports**

- A. Town Attorney Report
- B. Town Manager Report
- C. Town Clerk Report
- D. Departmental Reports:
  - 1. Public Works Department
  - 2. Building Department
  - 3. Code Enforcement
  - 4. Police Department
  - 5. Fire Department
  - 6. Finance Department

**XIII. Town Commission Comments**

- A. General Comments – Suggest moving January 2<sup>nd</sup>, 2019 Workshop (discussion about golf cart certification and parking) to January 9<sup>th</sup> so as not to disrupt anybody’s vacation plans.
- B. Review of Commission Action List

**XIV. Adjournment**