



Town of Melbourne Beach

**REGULAR TOWN COMMISSION MEETING
WEDNESDAY, OCTOBER 17, 2018
6:30 pm
COMMUNITY CENTER – 509 OCEAN AVENUE**

AGENDA

Mayor Jim Simmons
Vice Mayor Wyatt Hoover
Commissioner Steve Walters
Commissioner Sherri Quarrie

Town Manager Robert Daniels
Town Clerk Nancy Wilson
Town Attorney Clifford Repperger, Jr.

PUBLIC NOTICE

The Town Commission will conduct a Regular Town Commission Meeting on Wednesday, October 17, 2018 at the Community Center located at 509 Ocean Avenue to address the items below.

Notice: Commission discussion and possible action may occur during any Commissioner Meeting. The following sections of the Agenda are always subject to such discussion and possible action without further motion by the Commission: Changes to the Agenda, Public Hearings, Old Business, and New Business.

The public is advised that members of the Town Commission may be in attendance and participate in proceedings of the board. Attorney General Opinions (AGO) AGO 91-95, AGO 98-14, AGO 2000-68.

PURSUANT TO SECTION 286.0105, FLORIDA STATUTES, THE TOWN HEREBY ADVISES THE PUBLIC THAT: In order to appeal any decision made at this meeting, you will need a verbatim transcript of the proceedings. It will be your responsibility to ensure such a record is made. Such person must provide a method for recording the proceedings verbatim as the Town does not do so.

In accordance with the Americans with Disability Act and Section 286.26, Florida Statutes, persons needing special accommodations for this meeting shall, at least 5 days prior to the meeting, contact the Office of the Town Clerk at (321) 724-5860 or Florida Relay System at 711.

I. Call to Order – Led by Mayor Simmons

II. Roll Call

III. Pledge of Allegiance and Moment of Silence

IV. Special Presentation

- A. On October 1, 2018, Corporal Steve Kino became acting Sergeant Kino; he will be officially sworn-in at this meeting.
- B. Introduction of new Deputy Town Clerk Maddison Mercer
- C. Introduction of new Public Works Supervisor

V. Boards and Committees

VI. Public Comments

After being acknowledged by the Mayor, members of the public should state their name and address for the record. The Commission encourages citizens to prepare their comments in advance. Each individual will have three (3) minutes to address the Commission on any topic(s) related to Town business not on the Agenda. Please remember to sign the sign-in sheet provided if you will be speaking at the meeting.

VII. Approval of the Agenda

VIII. Consent Agenda

- A. September 22, 2018 Special Town Commission Meeting draft minutes
- B. Site Plan Review for 411 Magnolia, Melbourne Beach, FL
- C. Site Plan Review for 901 Riverside, Melbourne Beach, FL
- D. Appointment of Andrew McKay to the Parks Board as an alternate member
- E. Appointment of Kim Adkinson-Cowles to the Code Enforcement Board as an alternate member

IX. Public Hearings

X. Old Business

- A. Consideration of bill submitted by Robin Petersen for destroyed plants on Andrews Drive – Mayor Simmons

- B. Ratification of approval to fund the modification of structures and pipe type for the Andrews Drive stormwater project (if approved at emergency meeting held on October 12, 2018) – Town Manager Daniels

XI. New Business

- A. Consideration of September 19, 2018 Regular Town Commission draft minutes as amended – Town Clerk Wilson
- B. Consideration of October 3, 2018 Town Commission Workshop draft minutes as amended – Town Clerk Wilson
- C. Discussion regarding 311 Ocean Avenue site and structure – Town Manager Daniels
- D. Consideration of an agreement for Comp Plan Updates not covered by the grant already authorized in the amount not to exceed \$35,000 – Town Manager Daniels
- E. Consideration of prohibiting the use of some plastics in Town facilities – Mayor Simmons
- F. Consideration of James Moore contract renewal for audit services– Town Manager Daniels

XII. Staff Reports

- A. Town Attorney Report
- B. Town Manager / Public Works Report
- C. Town Clerk Report
- D. Departmental Reports:
 - 1. Building Department
 - 2. Code Enforcement
 - 3. Police Department
 - 4. Fire Department
 - 5. Finance Department

XIII. Town Commission Comments

- A. General Comments
Legislative Priorities for 2018
- B. Review of Commission Action List

XIV. Adjournment