



# Town of Melbourne Beach

**REGULAR TOWN COMMISSION MEETING  
WEDNESDAY, SEPTEMBER 19, 2018  
6:30 pm  
COMMUNITY CENTER – 509 OCEAN AVENUE**

## **AGENDA**

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Mayor Jim Simmons  
Commissioner Steve Walters  
Commissioner Wyatt Hoover  
Commissioner Sherri Quarrie

Town Manager Robert Daniels  
Town Clerk Nancy Wilson  
Town Attorney Clifford Repperger, Jr.

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## **PUBLIC NOTICE**

**The Town Commission will conduct a Regular Town Commission Meeting on Wednesday, September 19, 2018 at the Community Center located at 509 Ocean Avenue to address the items below.**

Notice: Commission discussion and possible action may occur during any Commissioner Meeting. The following sections of the Agenda are always subject to such discussion and possible action without further motion by the Commission: Changes to the Agenda, Public Hearings, Old Business, and New Business.

The public is advised that members of the Town Commission may be in attendance and participate in proceedings of the board. Attorney General Opinions (AGO) AGO 91-95, AGO 98-14, AGO 2000-68.

PURSUANT TO SECTION 286.0105, FLORIDA STATUTES, THE TOWN HEREBY ADVISES THE PUBLIC THAT: In order to appeal any decision made at this meeting, you will need a verbatim transcript of the proceedings. It will be your responsibility to ensure such a record is made. Such person must provide a method for recording the proceedings verbatim as the Town does not do so.

In accordance with the Americans with Disability Act and Section 286.26, Florida Statutes, persons needing special accommodations for this meeting shall, at least 5 days prior to the meeting, contact the Office of the Town Clerk at (321) 724-5860 or Florida Relay System at 711.

**I. Call to Order – Led by Mayor Simmons**

**II. Roll Call**

**III. Pledge of Allegiance and Moment of Silence**

**IV. Special Presentation**

A. Proclamation recognizing Constitution Week – Mayor Simmons

B. Swearing in of new police officer Nate Bramblett – Chief Griswold

**V. Boards and Committees**

**VI. Public Comments**

After being acknowledged by the Mayor, members of the public should state their name and address for the record. The Commission encourages citizens to prepare their comments in advance. Each individual will have three (3) minutes to address the Commission on any topic(s) related to Town business not on the Agenda. Please remember to sign the sign-in sheet provided if you will be speaking at the meeting.

**VII. Approval of the Agenda**

**VIII. Consent Agenda**

A. August 31, 2018 Special Town Commission Meeting draft minutes

B. September 5, 2018 Special Town Commission Meeting draft minutes

C. Site Plan Review for 219 Surf, Melbourne Beach, FL

D. Site Plan Review for 2105 Redwood, Melbourne Beach, FL

E. Armadillo Roofing bid for Ryckman House

F. Public Works job advertised as a full time position

**IX. Public Hearings**

**X. Old Business**

A. Consideration of voting conflict forms – Town Clerk Wilson

**XI. New Business**

- A. Consideration of August 15, 2018 Regular Town Commission draft minutes as amended – Town Clerk Wilson
- B. Consideration of August 22, 2018 Special Town Commission draft minutes – Town Clerk Wilson
- C. Consideration of Resolution 2018-09 recognizing the 50 year anniversary of Home Rule – Town Manager Daniels
- D. Consideration of partnering with Fields to Forks CSA – Town Clerk Wilson
- E. Discussion and possible action regarding the election qualifying period – Mayor Simmons
- F. Discussion and possible action on extending and revising Robert Daniel's employment contract – Commissioner Walters

**XII. Staff Reports**

- A. Town Attorney Report
- B. Town Manager / Public Works Report
- C. Town Clerk Report
- D. Departmental Reports:
  - 1. Building Department
  - 2. Code Enforcement
  - 3. Police Department
  - 4. Fire Department
  - 5. Finance Department

**XIII. Town Commission Comments**

- A. General Comments
- B. Review of Commission Action List

**XIV. Adjournment**