



# Town of Melbourne Beach

**REGULAR TOWN COMMISSION MEETING  
WEDNESDAY, JULY 18, 2018  
6:30 p.m.  
COMMUNITY CENTER – 509 OCEAN AVENUE**

## **AGENDA**

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Mayor Jim Simmons  
Vice Mayor Tom Davis  
Commissioner Wyatt Hoover  
Commissioner Sherri Quarrie  
Commissioner Steve Walters

Town Manager Robert Daniels  
Town Clerk Nancy Wilson  
Town Attorney Clifford Repperger, Jr.

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## **PUBLIC NOTICE**

**The Town Commission will conduct a Regular Town Commission Meeting at 6:30 p.m. on Wednesday, July 18, 2018 at the Community Center located at 509 Ocean Avenue to address the items below.**

Notice: Commission discussion and possible action may occur during any Commissioner Meeting. The following sections of the Agenda are always subject to such discussion and possible action without further motion by the Commission: Changes to the Agenda, Public Hearings, Old Business, and New Business.

The public is advised that members of the Town Commission may be in attendance and participate in proceedings of the board. Attorney General Opinions (AGO) AGO 91-95, AGO 98-14, AGO 2000-68.

PURSUANT TO SECTION 286.0105, FLORIDA STATUTES, THE TOWN HEREBY ADVISES THE PUBLIC THAT: In order to appeal any decision made at this meeting, you will need a verbatim transcript of the proceedings. It will be your responsibility to ensure such a record is made. Such person must provide a method for recording the proceedings verbatim as the Town does not do so.

In accordance with the Americans with Disability Act and Section 286.26, Florida Statutes, persons needing special accommodations for this meeting shall, at least 5 days prior to the meeting, contact the Office of the Town Clerk at (321) 724-5860 or Florida Relay System at 711.

**I. Call to Order – Led by Mayor Simmons**

**II. Roll Call**

**III. Pledge of Allegiance and Moment of Silence**

**IV. Special Presentations**

Formal welcome to Melbourne Beach’s new Police Chief Melanie Griswold and to our new School Resource Officer, Alex Vila

**V. Boards and Committees**

**VI. Public Comments**

After being acknowledged by the Mayor, members of the public should state their name and address for the record. The Commission encourages citizens to prepare their comments in advance. Each individual will have three (3) minutes to address the Commission on any topic(s) related to Town business not on the Agenda. Please remember to sign the sign-in sheet provided if you will be speaking at the meeting.

**VII. Approval of the Agenda**

**VIII. Consent Agenda**

- A. June 20, 2018 Regular Town Commission draft minutes
- B. June 25, 2018 Town Commission Workshop draft minutes
- C. June 27, 2018 Town Commission Workshop draft minutes
- D. Appointment of Carolyn Feltus-Atkinson to the Melbourne Beach Library Advisory Board
- E. Appointment of Robert Baldwin to the Code Enforcement Board
- F. Appointment of Hans Wittelsberger to the Code Enforcement Board
- G. Site Plan Review for 404 Atlantic, Melbourne Beach, FL
- H. Site Plan Review for 506 Riverside, Melbourne Beach, FL

**IX. Public Hearings**

First Reading of the Marijuana Dispensary, Ordinance 2018-03 – Town Attorney Repperger

**X. Old Business**

- A. Consideration of Resolution 2018-01 supporting an initiative to recognize Melbourne Beach businesses that reduce waste and improve environmental practices – Mayor Simmons

**XI. New Business**

- A. Consideration of bid from Automated Logic for A/C Controls in the amount of \$40,931 – Town Manager Daniels
- B. Consideration of request to landscape Riverside Circle Park to mitigate stormwater runoff – Commission Quarrie
- C. Consideration of request to promote the use of golf carts on municipal streets – Commissioner Quarrie
- D. Consideration of Resolution 2018-02 allowing the transfer of funds from Short Term Capital Funds into Long Term Capital Fund 333 to preserve funds until project completions – Finance Manager Mascaro
- E. Consideration of request by Ragnar Relay to hold a competitive running event in February 2019 – Town Manager Daniels

**XII. Staff Reports**

- A. Town Attorney Report
- B. Town Manager / Public Works Report
- C. Town Clerk Report
- D. Departmental Reports:
  - 1. Building Department
  - 2. Code Enforcement
  - 3. Police Department
  - 4. Fire Department
  - 5. Finance Department

**XIII. Town Commission Comments**

- A. General Comments
- B. Review of Commission Action List

**XIV. Adjournment**