



Town of Melbourne Beach

**REGULAR TOWN COMMISSION MEETING
WEDNESDAY, JANUARY 17, 2018
6:30 p.m.
COMMUNITY CENTER – 509 OCEAN AVENUE**

AGENDA

Mayor Jim Simmons
Vice Mayor Tom Davis
Commissioner Wyatt Hoover
Commissioner Sherri Quarrie
Commissioner Steve Walters

Town Manager Robert Daniels
Town Clerk Nancy Wilson
Town Attorney Clifford Repperger, Jr.

PUBLIC NOTICE

The Town Commission will conduct a Regular Town Commission Meeting at 6:30 p.m. on Wednesday, January 17, 2018 at the Community Center located at 509 Ocean Avenue to address the items below.

Notice: Commission discussion and possible action may occur during any Commissioner Meeting. The following sections of the Agenda are always subject to such discussion and possible action without further motion by the Commission: Changes to the Agenda, Public Hearings, Old Business, and New Business.

The public is advised that members of the Town Commission may be in attendance and participate in proceedings of the board. Attorney General Opinions (AGO) AGO 91-95, AGO 98-14, AGO 2000-68.

PURSUANT TO SECTION 286.0105, FLORIDA STATUTES, THE TOWN HEREBY ADVISES THE PUBLIC THAT: In order to appeal any decision made at this meeting, you will need a verbatim transcript of the proceedings. It will be your responsibility to ensure such a record is made. Such person must provide a method for recording the proceedings verbatim as the Town does not do so.

In accordance with the Americans with Disability Act and Section 286.26, Florida Statutes, persons needing special accommodations for this meeting shall, at least 5 days prior to the meeting, contact the Office of the Town Clerk at (321) 724-5860 or Florida Relay System at 711.

- I. Call to Order – Led by Mayor Simmons**
- II. Roll Call**
- III. Pledge of Allegiance and Moment of Silence**
- IV. Special Presentations**
- V. Boards and Committees**
- VI. Public Comments**

After being acknowledged by the Mayor, members of the public should state their name and address for the record. The Commission encourages citizens to prepare their comments in advance. Each individual will have three (3) minutes to address the Commission on any topic(s) related to Town business not on the Agenda. Please remember to sign the sign-in sheet provided if you will be speaking at the meeting.

- VII. Approval of the Agenda**
- VIII. Consent Agenda**

- A. Site Plan Review for 305 Second Avenue, Melbourne Beach, FL
- B. Site Plan Review for 311 Avenue A, Melbourne Beach, FL
- C. Site Plan Review for 514 Avenue A, Melbourne Beach, FL
- D. Appointment of Aaron Simonton to the Historic Preservation and Awareness Board
- E. Reappointment of Robert Martin to the Police Pension Board for a term of four years ending January 17, 2022
- F. Reappointment of Bruce Morgan to the History Center Board for a term of two years, ending January 17, 2020
- G. Resignation of Jill Addison from the Historic Preservation and Awareness Board

- IX. Public Hearings**
- X. Old Business**

- A. Consideration of contract with Marcus Fertig for grounds maintenance Services – Town Manager Daniels
- B. Consideration of bid by Computer Experts to provide IT & Computer Support Services for the Town – Town Manager Daniels

- C. Consideration to engage B.S.E Consulting to provide engineering services to address the 3 critical stormwater issues in town - Town Manager Daniels

XI. New Business

- A. Consideration of December 20, 2017 Regular Town Commission draft minutes as amended – Town Clerk Wilson
- B. Consideration of January 10, 2018 Town Commission Workshop draft minutes as amended – Town Clerk Wilson
- C. Consideration of request by the Planning & Zoning Board to approve drafting an ordinance to address lot coverage – Town Clerk Wilson
- D. Consideration of City Attorney’s contract renewal – Town Attorney Repperger

XII. Staff Reports

- A. Town Attorney Report
- B. Town Manager / Public Works Report
- C. Town Clerk Report
- D. Departmental Reports:
 - 1. Building Department
 - 2. Code Enforcement
 - 3. Police Department
 - 4. Fire Department
 - 5. Finance Department

XII. Town Commission Comments

- A. General Comments
- B. Review of Commission Action List

XIII. Adjournment