



# Town of Melbourne Beach

**REGULAR TOWN COMMISSION MEETING  
WEDNESDAY, DECEMBER 20, 2017  
6:30 p.m.  
COMMUNITY CENTER – 509 OCEAN AVENUE**

## **AGENDA**

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Mayor Jim Simmons  
Vice Mayor Tom Davis  
Commissioner Wyatt Hoover  
Commissioner Sherri Quarrie  
Commissioner Steve Walters

Town Manager Robert Daniels  
Town Clerk Nancy Wilson  
Town Attorney Clifford Repperger, Jr.

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## **PUBLIC NOTICE**

**The Town Commission will conduct a Regular Town Commission Meeting at 6:30 p.m. on Wednesday, December 20, 2017 at the Community Center located at 509 Ocean Avenue to address the items below.**

Notice: Commission discussion and possible action may occur during any Commissioner Meeting. The following sections of the Agenda are always subject to such discussion and possible action without further motion by the Commission: Changes to the Agenda, Public Hearings, Old Business, and New Business.

The public is advised that members of the Town Commission may be in attendance and participate in proceedings of the board. Attorney General Opinions (AGO) AGO 91-95, AGO 98-14, AGO 2000-68.

PURSUANT TO SECTION 286.0105, FLORIDA STATUTES, THE TOWN HEREBY ADVISES THE PUBLIC THAT: In order to appeal any decision made at this meeting, you will need a verbatim transcript of the proceedings. It will be your responsibility to ensure such a record is made. Such person must provide a method for recording the proceedings verbatim as the Town does not do so.

In accordance with the Americans with Disability Act and Section 286.26, Florida Statutes, persons needing special accommodations for this meeting shall, at least 5 days prior to the meeting, contact the Office of the Town Clerk at (321) 724-5860 or Florida Relay System at 711.

**I. Call to Order – Led by Mayor Simmons**

**II. Roll Call**

**III. Pledge of Allegiance and Moment of Silence**

**IV. Special Presentations**

- A. Dominick Montanaro, Councilman, City of Satellite Beach and Incoming President, Space Coast League of Cities
- B. Proclamation recognizing Elizabeth Mascaro’s excellence in her role as Interim Town Manager

**V. Boards and Committees**

Frank Thomas, representing the History Center Board, will give a report on that Boards’ activities

**VI. Public Comments**

After being acknowledged by the Mayor, members of the public should state their name and address for the record. The Commission encourages citizens to prepare their comments in advance. Each individual will have three (3) minutes to address the Commission on any topic(s) related to Town business not on the Agenda. Please remember to sign the sign-in sheet provided if you will be speaking at the meeting.

**VII. Approval of the Agenda**

**VIII. Consent Agenda**

- A. November 13, 2017 Town Commission Workshop draft minutes
- B. Site Plan Review for 205 Third Avenue, Melbourne Beach, FL
- C. Site Plan Review for 401 Oak Street, Melbourne Beach, FL
- D. Police Pension Fund report

**IX. Public Hearings**

- A. Second Reading of Land Development Code Ordinance 2017-05 – Town Attorney Repperger

**X. Old Business**

- A. Consideration of removing “planter” on 300 Atlantic Street located in the Town right-of-way – Town Manager Daniels

- B. Consideration of bid for Grounds Maintenance Services from Fertig's Sharper Cuts – Town Manager Daniels

**XI. New Business**

- A. Consideration of November 15, 2017 Regular Town Commission draft minutes as amended – Town Clerk Wilson
- B. Consideration of November 15, 2017 Special Town Commission draft minutes as amended – Town Clerk Wilson
- C. Consideration of December 6, 2017 Town Commission Workshop draft minutes as amended – Town Clerk Wilson
- D. Consideration of City Attorney's contract renewal– Town Attorney Repperger

**XII. Staff Reports**

- A. Town Attorney Report
- B. Town Manager / Public Works Report
- C. Town Clerk Report
- D. Departmental Reports:
  - 1. Building Department
  - 2. Code Enforcement
  - 3. Police Department
  - 4. Fire Department
  - 5. Finance Department

**XII. Town Commission Comments**

- A. General Comments
- B. Review of Commission Action List

**XIII. Adjournment**