

Town of Melbourne Beach

MINUTES

PLANNING & ZONING BOARD MEETING TUESDAY OCTOBER 6, 2020 @ 7:00pm COMMUNITY CENTER – 509 OCEAN AVENUE

Board Members:

Chair David Campbell

Member Kurt Belsten

Member April Evans

Member Douglas Hilmes

Member Daniel Gonzalez

Alternate Member/School Board Rep Christian Lindbaek

Staff Members:

Town Manager Elizabeth Mascaro

Town Clerk Jennifer Torres

Town Attorney Clifford Repperger

Notice: Commission discussion and possible action may occur during any Commissioner Meeting. The following sections of the Agenda are always subject to such discussion and possible action without further motion by the Commission: Changes to the Agenda, Public Hearings, Old Business, and New Business.

The public is advised that members of the Town Commission may be in attendance and participate in proceedings of the board. Attorney General Opinions (AGO) AGO 91-95, AGO 98-14, AGO 2000-68.

PURSUANT TO SECTION 286.0105, FLORIDA STATUTES, THE TOWN HEREBY ADVISES THE PUBLIC THAT: In order to appeal any decision made at this meeting, you will need a verbatim transcript of the proceedings. It will be your responsibility to ensure such a record is made. Such person must provide a method for recording the proceedings verbatim as the Town does not do so.

In accordance with the Americans with Disability Act and Section 286.26, Florida Statutes, persons needing special accommodations for this meeting shall, at least 5 days prior to the meeting, contact the Office of the Town Clerk at (321) 724-5860 or Florida Relay System at 711.

1. CALL TO ORDER

Chairman Campbell called the meeting to order at 7:00 p.m.

2. ROLL CALL

Town Clerk Torres conducted the Roll Call.

Board Members Present

Chair David Campbell
Member Kurt Belsten
Member April Evans
Member Daniel Gonzalez

Board Members Absent

Member Douglas Hilmes (Excused)

Staff Members Present:

Town Manager Elizabeth Mascaro
Town Clerk Jennifer Torres
Building Assistant Beth Crowell
Building Official John Stone

3. APPROVAL OF MINUTES

A. September 1, 2020

Member Belsten moved to approve the September 1, 2020 Minutes; Member Evans seconded; Motion carried 4-0.

4. NEW BUSINESS

A. Site Plan Review for 316 Avenue A, Melbourne Beach

This site plan was first reviewed during the September Planning & Zoning meeting and sent back to the Building Official with a request for clarification on several issues. Chairman Campbell indicated that a letter from the owner was provided that indicated the owner would not be operating a business from the home. Some discussion took place about the driveway.

Member Evans said it appears all the Board's questions have been clarified/answered.

Building Official Stone said he went back through the minutes of the last meeting and addressed all the concerns they had.

PUBLIC COMMENT

*John Butler
316 Avenue A*

Mr. Butler said his primary interest as the owner of the home in question is to maintain the historic character of it and he has done a great many things to ensure this happens.

Member Gonzalez moved to approve the site plan for 316 Avenue A; Member Evans seconded; Motion carried 4-0.

5. REPORTS: TOWN MANAGER AND TOWN ATTORNEY

Town Manager Mascaro said that the Town Planner will present the update to the Comprehensive plan at the November meeting.

The Town Manager also indicated that she was approached by a resident who asked if the Town would consider requiring vegetative cover for sheds on corner lots. She said the issue would most likely come before them during the November meeting.

She also reminded the Board of the joint meeting scheduled with the Town Commission the following night to discuss the Ordinance related to boats and RVs.

6. ITEMS TO BE ADDED TO THE AGENDA FOR FUTURE MEETINGS

The next Planning & Zoning Board Meeting will take place on November 11 due to the election on November 3.

7. ADJOURNMENT

Member Belsten moved to adjourn; Member Evans seconded; Motion carried 4-0.

The Meeting adjourned at 7:12 p.m.

ATTEST:

David Campbell, Chairman

Jennifer Torres, Town Clerk

