

Town of Melbourne Beach

PUBLIC NOTICE

MINUTES

PLANNING & ZONING BOARD MEETING

TUESDAY JUNE 2, 2020 @ 7:00pm

COMMUNITY CENTER – 509 OCEAN AVENUE

SOCIAL DISTANCING GUIDELINES WILL BE OBSERVED

Board Members:

Chair David Campbell

Member Kurt Belsten

Member April Evans

Member Douglas Hilmes

Member Daniel Gonzalez

Staff Members:

Town Manager Elizabeth Mascaro

Town Clerk Jennifer Torres

Town Attorney Clifford Repperger

Notice: Commission discussion and possible action may occur during any Commissioner Meeting. The following sections of the Agenda are always subject to such discussion and possible action without further motion by the Commission: Changes to the Agenda, Public Hearings, Old Business, and New Business.

The public is advised that members of the Town Commission may be in attendance and participate in proceedings of the board. Attorney General Opinions (AGO) AGO 91-95, AGO 98-14, AGO 2000-68.

PURSUANT TO SECTION 286.0105, FLORIDA STATUTES, THE TOWN HEREBY ADVISES THE PUBLIC THAT: In order to appeal any decision made at this meeting, you will need a verbatim transcript of the proceedings. It will be your responsibility to ensure such a record is made. Such person must provide a method for recording the proceedings verbatim as the Town does not do so.

In accordance with the Americans with Disability Act and Section 286.26, Florida Statutes, persons needing special accommodations for this meeting shall, at least 5 days prior to the meeting, contact the Office of the Town Clerk at (321) 724-5860 or Florida Relay System at 711.

I. CALL TO ORDER

Chairman Campbell called the meeting to order at 7:00 p.m.

II. ROLL CALL

Town Clerk Torres conducted the roll call:

Present:

Chairman Campbell
Member Belsten
Member Evans
Member Hilmes

Staff Present:

Town Manager Mascaro
Town Clerk Torres
Town Attorney Repperger

Absent:

Member Gonzalez

III. APPROVAL OF MINUTES - March 3, 2020

Member Hilmes requested an addition to the proposed changes listed in the minutes so that it reads: RVs should be stored in a collapsed state.

Member Belsten moved to approve the minutes from the March 3, 2020 meeting with the addition; Member Evans seconded. Motion carried 4-0.

V. NEW BUSINESS

A. Site Plan Review for 422 Sunset Boulevard, Melbourne Beach

This project is an accessory structure to a new single family dwelling approved on 04/03/2018.

Member Belsten moved to approve the site plan for 422 Sunset Boulevard; Member Hilmes seconded; Motion carried 4-0.

B. Site Plan Review for 221 Surf Road, Melbourne Beach

This project is an addition and remodel of a single primary family dwelling.

Member Hilmes moved to approve the site plan for 221 Surf Road; Member Belsten seconded; Motion carried 4-0.

C. Site Plan Review for 451 Riverview Lane, Melbourne Beach

This project is for two additions to a single family dwelling.

Member Evans moved to approve the site plan for 451 Riverview Lane; Member Belsten seconded, Motion carried 4-0.

D. Site Plan Review for 409 Second Avenue, Melbourne Beach

This project is for a new single family dwelling.

Member Hilmes moved to approve the site plan for 409 Second Avenue; Member Belsten seconded; Motion carried 4-0.

VI. OLD BUSINESS

VII. PUBLIC COMMENT

None

VIII. REPORTS: TOWN MANAGER AND TOWN ATTORNEY

Town Manager Mascaro expressed her thanks to the board for attending the meeting despite the COVID-19 pandemic. She also introduced the new Town Clerk, Jennifer Torres.

IX. ITEMS TO BE ADDED TO THE AGENDA FOR FUTURE MEETINGS

X. ADJOURNMENT

Member Belsten moved to adjourn; Member Evans seconded; Motion passed 4-0.

Meeting adjourned at 7:15 p.m.

ATTEST:

David Campbell, Chairman

Jennifer Torres, Town Clerk