

# **Town of Melbourne Beach**

## **PUBLIC NOTICE**

### **MINUTES**

#### **PARKS BOARD MEETING**

**WEDNESDAY, SEPTEMBER 11, 2019 @ 7:00pm**

**MASNY ROOM – 507 OCEAN AVENUE**

**Board Members:**

Chairman Jason Judge

Member Pat Zabinski

Member Jayne Waters

Member Andrew McKay

Member Ed Struttman

**Staff Members:**

Town Manager Elizabeth Mascaro

Deputy Town Clerk Walton Ray

Notice: Commission discussion and possible action may occur during any Commissioner Meeting. The following sections of the Agenda are always subject to such discussion and possible action without further motion by the Commission: Changes to the Agenda, Public Hearings, Old Business, and New Business.

The public is advised that members of the Town Commission may be in attendance and participate in proceedings of the board. Attorney General Opinions (AGO) AGO 91-95, AGO 98-14, AGO 2000-68.

PURSUANT TO SECTION 286.0105, FLORIDA STATUTES, THE TOWN HEREBY ADVISES THE PUBLIC THAT: In order to appeal any decision made at this meeting, you will need a verbatim transcript of the proceedings. It will be your responsibility to ensure such a record is made. Such person must provide a method for recording the proceedings verbatim as the Town does not do so.

In accordance with the Americans with Disability Act and Section 286.26, Florida Statutes, persons needing special accommodations for this meeting shall, at least 5 days prior to the meeting, contact the Office of the Town Clerk at (321) 724-5860 or Florida Relay System at 711.

## **I. CALL TO ORDER**

## **II. ROLL CALL**

### Members:

Chair Jason Judge – Present  
Member Pat Zabinski – Absent  
Member Andrew McKay – Present  
Member Ed Struttman – Present  
Member Jayne Waters – Absent  
Alternate Member Lally Collins - Present

### Staff Present:

Town Clerk Nancy Wilson

## **III. PUBLIC COMMENTS**

No public in attendance

## **IV. APPROVAL OF MINUTES**

**The Board consented to approving the minutes from August 14, 2019. 4-0.**

## **V. SPECIAL EVENTS**

The Christmas tree lighting event was discussed. The Town Manager agreed to allowing the event to be held on Friday, December 6<sup>th</sup> instead of on a Thursday so that children can stay up later. Member Struttman asked for a budget of \$2,000 for the added festivities at the Christmas Tree lighting event. Activities discussed for the evening of December 6<sup>th</sup>:

- Aaron Simonton will flip the switch for the Christmas tree lighting
- Next the choir from Gemini in conjunction with the choir from a local church (possibly Advent) will play on the Ryckman House porch where free cider or hot chocolate will be served. Recommend amplification so children can be heard
- “Elf” the movie (run time 1:37) will be shown and nearby there will be marshmallow roasting over a fire.

Member Struttman estimates about 500 people attended the Christmas Tree lighting event in 2018. The Board members agreed that entertainment after the tree lighting would keep people in the Park for a longer period of time.

Chairman Judge said the Business of the Year, Catalyst, would like to have Santa on their porch and sell Christmas trees. It was determined that the Town would not get involved in Catalysts’ activities for which they’d have to get a Special Event permit from the Town.

Member Struttman suggested a contest for decorated houses on blocks or streets to which Chairman Judge said there wouldn't be time that night to do it. He suggested a decorated golf cart contest and the winner would be awarded a prize on Friday night. Pastors from the 3 churches could be the judges.

The biggest expense discussed is for the cherry picker rental that would be needed to put up all the added lights in the trees between the Community Center. The events of that evening could be promoted by Gemini and Julian Leek, photographer.

The next Parks Board meetings will be held on October 9<sup>th</sup>, November 13<sup>th</sup> and the December meeting will be held a week early on December 4<sup>th</sup>.

## **VI. OLD BUSINESS**

- Skate Park Updates

No updates from the County regarding the Skate Park

- Boat Ramp at 6<sup>th</sup> Avenue Updates

Chairman Judge provided a schematic for the proposed new dock at the 6<sup>th</sup> Avenue ramp. However, the seawalls were recently reinforced and built up higher so the project may not be feasible.

## **VII. NEW BUSINESS**

No new business

## **VIII. REPORTS**

No reports

## **IX. ADJOURNMENT**