

Town of Melbourne Beach

TOWN COMMISSION WORKSHOP JULY 12, 2023 MEETING IMMEDIATELY FOLLOWING THE SPECIAL TOWN COMMISSION MEETING COMMUNITY CENTER – 509 OCEAN AVENUE

MINUTES

Commission Members:

Mayor Wyatt Hoover
Vice Mayor Joyce Barton
Commissioner Sherri Quarrie
Commissioner Corey Runte
Commissioner Marivi Walker

Staff Members:

Town Manager Elizabeth Mascaro
Town Clerk Amber Brown

1. Call to Order

Mayor Wyatt Hoover called the meeting to order at 6:19 p.m.

2. Roll Call

Town Clerk Amber Brown conducted roll call

Commission Members Present

Mayor Wyatt Hoover
Vice Mayor Joyce Barton
Commissioner Sherri Quarrie
Commissioner Corey Runte
Commissioner Marivi Walker

Staff Members Present

Town Manager Elizabeth Mascaro
Finance Manager Jennifer Kerr
Building Official Robert Bitgood
Public Works Director Tom Davis
Town Clerk Amber Brown

3. Pledge of Allegiance and Moment of Silence

Mayor Wyatt Hoover led the Pledge of Allegiance

4. Public Comments

After being acknowledged by the Mayor, members of the public should state their name and address for the record. The Commission encourages citizens to prepare their comments in advance. Each individual will have three (3) minutes to address the Commission on any topic(s) related to Town business, not on the Agenda.

5. New Business

A. Discussion regarding the FY 2023-2024 budget

Town Manager Elizabeth Mascaro spoke about the mileage rate last year being 4.580 and this year it will be 4.570. We are nearing the end of the stormwater bond. The parking from Ryckman Park has allowed for a transfer of \$30,000.00 into beautification, and based on projections another \$60,000.00 will be transferred as well. Since vacation rentals are not homesteaded the added taxes will allow \$600,000.00 to go to the stormwater fund. Town Manager Elizabeth Mascaro spoke about the capital items for the legislative department and public works department. Added the kid's business fair and misting stations.

Commissioner Sherri Quarrie spoke about cutting down on the Commission Chamber expenses by \$10,000.00. Some options would be to cut the live streaming portion, don't do the floor where the dais is, or refurbish the current dais instead of replacing it.

Mayor Wyatt Hoover and Vice Mayor Joyce Barton spoke about residents would like and benefit from having the meetings live-streamed.

Commissioner Corey Runte spoke about decreasing legislative capital items by 10% which is \$9,570.00. All agreed.

The Commission went page by page to discuss items.

Mayor Wyatt Hoover asked for an evaluation for the Town Manager to be done by August 1st. Then have that as an agenda item in August. Is there money budgeted for professional development for everyone? He would like an emphasis on training opportunities.

Commissioner Sherri Quarrie spoke about having a page that summarizes the professional developments for all of the departments.

The Commission reviewed legal expenses and the general fund.

Commissioner Corey Runte spoke about the amount for paving and milling needs to be doubled or at least increased by 30-40%. Proposed \$75,000.00. The curb and sidewalk repair needs to be increased to \$10,000.00 per year and be included in FY24.

Mayor Wyatt Hoover spoke about adding information on when the capital items are expected to be completed, estimated total cost, how long, and the amount that has been saved.

Commissioner Sherri Quarrie asked to have each capital item amount reviewed and all of them put on a spreadsheet and break down all of the details for them.

Commissioner Corey Runte spoke about the County not funding lifeguards next year, so being proactive what would the cost be to bring it in-house and include that in the budget? Asked if Code Enforcement needs more time.

Task List Update on Lifeguards: Create a staffing plan, budget, equipment list, and all other details to bring a lifeguard program in-house. What would Ocean Park parking fees need to increase to in order to cover the cost?

Town Manager Elizabeth Mascaro spoke about 4 hours being added to Code Enforcement, so it is now 20 hours per week.

Commissioner Corey Runte spoke about upgrades he would like to see for Ryckman Park including a skate park, pavilion with picnic tables, and decrease to 1 bocce ball court and move it. Put \$50,000.00 towards the skate park from the \$96,485.78 in ending cash balance in Ryckman Park Parking Revenue. Get a few different layout options for Ryckman Park designs.

Julie Samuels
2320 S River Road

Julie spoke about having a short chain fence between the two tennis courts. Asked if there was a vision for the Winter Fest and Fall Fest. She spoke about possibly doing a Veteran's Day Event the Saturday after to increase attendance.

Town Manager Elizabeth Mascaro spoke about those being placeholders for possible events.

Pick up on page 34 at the next meeting.

6. Adjournment

Commissioner Sherri Quarrie moved to adjourn; Commissioner Marivi Walker seconded; Motion carried 5-0.

Meeting adjourned at 8:24 p.m.



ATTEST:



Wyatt Hoover, Mayor



Amber Brown, Town Clerk