



# **TOWN OF MELBOURNE BEACH**

## **TOWN COMMISSION WORKSHOP**

**MARCH 3, 2021**

**AGENDA PACKET**



## **Town of Melbourne Beach**

# **AGENDA**

## **TOWN COMMISSION WORKSHOP**

**WEDNESDAY, MARCH 3, 2021 @ 6:00 p.m.**  
**MASNY ROOM, 507 OCEAN AVENUE**

### **PUBLIC NOTICE**

#### **Commission Members:**

Mayor Wyatt Hoover  
Vice Mayor Joyce D. Barton  
Commissioner Steve Walters  
Commissioner Sherrie Quarrie  
Commissioner Corey Runte

#### **Staff Members:**

Town Manager Elizabeth Mascaro  
Town Clerk Jennifer Torres

Notice: Commission discussion and possible action may occur during any Commissioner Meeting. The following sections of the Agenda are always subject to such discussion and possible action without further motion by the Commission: Changes to the Agenda, Public Hearings, Old Business, and New Business.

The public is advised that members of the Town Commission may be in attendance and participate in proceedings of the board. Attorney General Opinions (AGO) AGO 91-95, AGO 98-14, AGO 2000-68.

PURSUANT TO SECTION 286.0105, FLORIDA STATUTES, THE TOWN HEREBY ADVISES THE PUBLIC THAT: In order to appeal any decision made at this meeting, you will need a verbatim transcript of the proceedings. It will be your responsibility to ensure such a record is made. Such person must provide a method for recording the proceedings verbatim as the Town does not do so.

In accordance with the Americans with Disability Act and Section 286.26, Florida Statutes, persons needing special accommodations for this meeting shall, at least 5 days prior to the meeting, contact the Office of the Town Clerk at (321) 724-5860 or Florida Relay System at 711.

**I. Call to Order – Led by Mayor Hoover**

**II. Roll Call**

**III. Pledge of Allegiance and Moment of Silence**

**IV. Presentation**

**V. Public Comment**

After being acknowledged by the Mayor, members of the public should state their name and address for the record. The Commission encourages citizens to prepare their comments in advance. Each individual will have three (3) minutes to address the Commission on any topic(s) related to Town business not on the Agenda. Please remember to sign the sign-in sheet provided if you will be speaking at the meeting.

**VI. New Business**

- A. Ocean Avenue Beautification – Discuss ideas for landscaping, lighting and pedestrian-friendly projects to enhance the beauty of Ocean Avenue.
- B. Discussion related to setting meeting parameters for the History Preservation and Awareness Board and process for how and where the Town's historical items are stored – Vice Mayor Barton
- C. Consideration of proposed recommendations related to excessive speed on Pine Street South and North of Ocean Avenue – Town Manager Mascaro

**VII. Adjournment**

## **Town Commission Workshop Agenda Item**

**Section:** New Business

**Meeting Date:** March 3, 2021

**Subject:** Ocean Avenue Beautification – Discuss ideas for landscaping, lighting and pedestrian-friendly projects to enhance the beauty of Ocean Avenue.

**Submitted By:** Commission

**Background Information:** Ocean Avenue beautification was added as an “Action Item” during the December 2020 workshop

**Recommendation:**

Discuss ideas for landscaping, lighting and pedestrian-friendly projects to enhance the beauty of Ocean Avenue.

**Attachments:**

- PowerPoint Presentation created by Vice Mayor Barton

# **Town Commission Workshop Agenda Item**

**Section:** New Business

**Meeting Date:** March 3, 2021

**Subject:** Discussion related to setting some meeting parameters for the History Preservation and Awareness Board since it involves how the Ryckman House is maintained and presented to the community.

**Submitted By:** Vice Mayor Barton

## **Background Information:**

The History Preservation and Awareness Board (HPAB) has remained largely inactive during the pandemic. The board has met only twice in 2020 (in January and in June) and has had no meetings so far in 2021.

In addition, a discussion should occur related to the historic records of the Town in general including where they are and how they are kept.

The HPAB serves the Ryckman House and Historic Preservation by the Daughters of the American Revolution

## **Recommendation:**

Establish meeting parameters and expectations for the HPAB and discuss how and where historic Town records are maintained.

## **Attachments:**

- HPAB Meeting Index 2021
- HPAB Meeting Index 2020
- January 14, 2020 HPAB Meeting Minutes
- June 9, 2020 HPAB Meeting Minutes

## Town Commission Workshop Agenda Item

**Section:** New Business

**Meeting Date:** March 3, 2021

**Subject:** Pine Street Traffic

**Submitted By:** Elizabeth Mascaro, Town Manager

**Background Information:** Chief Griswold sent me a memo regarding the high volume of traffic, pedestrians, bikers, and children on Pine Street in the morning and afternoon.

The Police Department counted the number of vehicles and their rate of speed at Sixth and Pine and used foot patrols to issue citations. Based on their findings the Chief would like to recommend the following:

- Placing a 3' fog line on both sides of Pine Street providing a guide for walkers and bikers.
- Reduce the speed limit from 25mph to 20mph from Andrews/Pine to south of Ocean Ave.
- Install Stop signs at First and Fifth Avenues.

**Recommendation:** Approved recommendations from Chief Griswold

**Attachments:** Chief Griswold's Memo to Town Manager, Speed trailer data from 7/2020, 10/2020, 11/2020 and 2/2021.