



TOWN OF MELBOURNE BEACH

TOWN COMMISSION SPECIAL MEETING

SEPTEMBER 21, 2020

AGENDA PACKET



Town of Melbourne Beach

PUBLIC NOTICE

AGENDA

TOWN COMMISSION SPECIAL MEETING **MONDAY, September 21, 2020 @ 6:00 p.m.** **COMMUNITY CENTER, 509 OCEAN AVENUE**

Commission Members:

Mayor Jim Simmons
Vice Mayor Wyatt Hoover
Commissioner Steve Walters
Commissioner Sherrie Quarrie
Commissioner Corey Runte

Staff Members:

Town Manager Elizabeth Mascaro
Town Clerk Jennifer Torres
Finance Manager Jennifer Kerr

Due to the effects of COVID-19, recognizing the Centers of Disease Control social distancing guidelines, and as authorized and in compliance with Governor Ron DeSantis Executive Order 20-112 (Phase I: Safe. Smart. Step-by-Step. Plan for Florida's Recovery), attendance in the Community Center will be limited. Those in excess of maintaining acceptable social distancing protocol will be accommodated outside the Community Center where the meeting will be broadcast live in an audible format. Should members of the public seated outside wish to be heard, comment cards will be available to fill out and those who do will be invited into the Community Center for the purpose of speaking at the appropriate time. Anyone who wishes to provide public input without personally appearing at the meeting may do so by sending an email to townclerk@melbournebeachfl.org. All emails must be received prior to 4:00 p.m. on Tuesday, September 20, 2020. All emails will be provided to the Mayor and each of the Town Commission Members. Should you wish to have your comment read aloud by Town staff at the meeting, please indicate that in your email. Your full name and address must be included and will be read aloud. The reading of public comments received by email will be limited to three (3) minutes.

Notice: Commission discussion and possible action may occur during any Commissioner Meeting. The following sections of the Agenda are always subject to such discussion and possible action without further motion by the Commission: Changes to the Agenda, Public Hearings, Old Business, and New Business.

The public is advised that members of the Town Commission may be in attendance and participate in proceedings of the board. Attorney General Opinions (AGO) AGO 91-95, AGO 98-14, AGO 2000-68.

PURSUANT TO SECTION 286.0105, FLORIDA STATUTES, THE TOWN HEREBY ADVISES THE PUBLIC THAT: In order to appeal any decision made at this meeting, you will need a verbatim transcript of the proceedings. It will be your responsibility to ensure such a record is made. Such person must provide a method for recording the proceedings verbatim as the Town does not do so.

In accordance with the Americans with Disability Act and Section 286.26, Florida Statutes, persons needing special accommodations for this meeting shall, at least 5 days prior to the meeting, contact the Office of the Town Clerk at (321) 724-5860 or Florida Relay System at 711.

I. Call to Order – Led by Mayor Simmons

II. Roll Call

III. Pledge of Allegiance and Moment of Silence

IV. Public Comment

After being acknowledged by the Mayor, members of the public should state their name and address for the record. The Commission encourages citizens to prepare their comments in advance. Each individual will have three (3) minutes to address the Commission on any topic(s) related to Town business not on the Agenda. Please remember to sign the sign-in sheet provided if you will be speaking at the meeting.

VI. Public Hearings

- A. Public Hearing on the Town's Fiscal Year 2020/2021 (FY21) Millage Rate and Annual Budget – Town Manager Mascaro

VII. New Business

- A. Resolution 2020-09, Adopting the Final Millage Rate for Fiscal Year 2020-2021 – Town Manager Mascaro
- B. Resolution 2020-10, Adopting the Final Budget for Fiscal Year 2020-2021 – Town Manager Mascaro
- C. Resolution 2020-11, certifying the annual Stormwater Utility Assessment Roll for the Town of Melbourne Beach Stormwater Utility budget for fiscal year 2020/2021 - Town Manager Mascaro

VII. Adjournment

RESOLUTION NO. 2020-09

A RESOLUTION OF THE TOWN OF MELBOURNE BEACH OF BREVARD COUNTY, FLORIDA, ADOPTING THE FINAL LEVYING OF AD VALOREM TAXES FOR FISCAL YEAR 2020/2021; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Town of Melbourne Beach of Brevard County, Florida, held a public hearing on September 21, 2020 as required by Florida Statute 200.065; and

WHEREAS, the Town of Melbourne Beach of Brevard County, Florida, on September 21, 2020, adopted Fiscal Year 2020/2021 tentative Millage Rates following a public hearing as required by Florida Statute 200.065; and

WHEREAS, the gross taxable value for operating purposes not exempt from taxation within Brevard County has been certified by the County Property Appraiser to the Town of Melbourne Beach as \$454,910,218.

NOW, THEREFORE, BE IT RESOLVED by the Town Commission of the Town of Melbourne Beach of Brevard County, Florida, that:

Section 1. The Fiscal Year 2020/2021 operating Millage Rate is 4.5151 mills, which is greater than the rolled-back rate of 4.3414 mills by 4.00%

Section 2. The voted debt service millage is .9999.

Section 3. This Resolution will take effect immediately upon its adoption.

PASSED AND ADOPTED by the Town Commission of the Town of Melbourne Beach, Brevard County, Florida, at its special meeting / public hearing this 21st day of September, 2020.

Time Adopted: _____

TOWN OF MELBOURNE BEACH,
FLORIDA, a Florida Municipal Corporation

ATTEST:

By: _____
James D. Simmons
Mayor

Jennifer Torres
Town Clerk

RESOLUTION NO. 2020-10

A RESOLUTION OF THE TOWN OF MELBOURNE BEACH OF BREVARD COUNTY, FLORIDA, ADOPTING THE FINAL BUDGET FOR FISCAL YEAR 2020/2021; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Town of Melbourne Beach of Brevard County, Florida, on September 21, 2020, held a public hearing as required by Florida Statute 200.065; and

WHEREAS, the Town of Melbourne Beach of Brevard County, Florida, set forth the appropriations and revenue estimate for the Budget for Fiscal Year 2020/2021 in the amount of \$3,376,532.

NOW, THEREFORE, BE IT RESOLVED by the Town Commission of the Town of Melbourne Beach of Brevard County, Florida, that:

Section 1. The Fiscal Year 2020/2021 Final Budget be adopted.

Section 2. This Resolution will take effect immediately upon its adoption.

PASSED AND ADOPTED by the Town Commission of the Town of Melbourne Beach, Brevard County, Florida, at its special meeting / public hearing this 21st day of September, 2020.

Time Adopted: _____.

TOWN OF MELBOURNE BEACH,
FLORIDA, a Florida Municipal Corporation

ATTEST:

By: _____
James D. Simmons
Mayor

Jennifer Torres
Town Clerk

(TOWN SEAL)

RESOLUTION NO. 2020-11**A RESOLUTION OF THE TOWN OF MELBOURNE BEACH OF BREVARD COUNTY, FLORIDA, CERTIFYING THE ANNUAL STORMWATER UTILITY ASSESSMENT ROLL FOR THE TOWN OF MELBOURNE BEACH STORMWATER UTILITY BUDGET FOR FISCAL YEAR 2020/2021; AND PROVIDING FOR AN EFFECTIVE DATE.**

WHEREAS, on September 21, 2020, the Town Commission of the Town of Melbourne Beach, Brevard County, Florida, adopted a budget for the operation and maintenance of the Town's Stormwater Utility for the fiscal year beginning October 1, 2020; and

WHEREAS, an annual Stormwater Utility Assessment Roll has been prepared; and

WHEREAS, a copy of such annual Stormwater Utility Assessment Roll will be forwarded to the Brevard County Tax Collector for collection in the same manner as *ad valorem* taxes are collected; and

WHEREAS, the Town Commission of the Town of Melbourne Beach, Florida, is satisfied that the annual Stormwater Utility Special Assessment Roll has been prepared in conformity with the Schedule of Stormwater Utility Special Assessments adopted by the Town Commission on August 16, 2000 (Resolutions No. 659 and 660).

NOW, THEREFORE, BE IT RESOLVED by the Town Commission of the Town of Melbourne Beach of Brevard County, Florida, as follows:

Section 1. That the Town of Melbourne Beach hereby certifies, ratifies and confirms that the annual Stormwater Utility Special Assessment Roll for the fiscal year beginning October 1, 2020, is in conformity with the Schedule of Stormwater Utility Special Assessments adopted by the Town of Melbourne Beach on August 16, 2000 (Resolutions No. 659 and 660).

Section 2. That the Town Commission of the Town of Melbourne Beach hereby certifies, ratifies, and confirms the annual Stormwater Utility Special Assessment Roll as sent to the Brevard County Tax Collector. The Tax Collector will collect such special assessments in the same manner as *ad valorem* taxes are collected.

Section 3. This Resolution shall become effective immediately upon its adoption.

PASSED AND ADOPTED by the Town Commission of the Town of Melbourne Beach, Brevard County, Florida, at its special meeting / public hearing this 21th day of September, 2020.

Time Adopted: _____ a.m.

TOWN OF MELBOURNE BEACH,
FLORIDA, a Florida Municipal Corporation

ATTEST:

By: _____
James D. Simmons
Mayor

Jennifer Torres
Town Clerk

(TOWN SEAL)

Suggested Motions for September 21, 2020

New Business

#1. MAYOR READS THE RESOLUTION BY TITLE.

RESOLUTION NO. 2020-09

A RESOLUTION OF THE TOWN OF MELBOURNE BEACH OF BREVARD COUNTY, FLORIDA, ADOPTING THE FINAL LEVYING OF AD VALOREM TAXES FOR FISCAL YEAR 2020/2021; PROVIDING FOR AN EFFECTIVE DATE.

A Commission member reads the following recommended motion:

- A. I move to adopt Resolution 2020-09 setting the final operating millage rate for Fiscal Year 2020/2021 at 4.5151 mills which is greater than the roll back rate of 4.3414 by 4.00% and setting the voted debt service millage rate for Fiscal Year 2020/2021 at .9999%

ROLL CALL VOTE BY TOWN CLERK

#2. MAYOR READS THE RESOLUTION BY TITLE.

RESOLUTION NO. 2020-10

**A RESOLUTION OF THE TOWN OF MELBOURNE
BEACH OF BREVARD COUNTY, FLORIDA, ADOPTING
THE FINAL BUDGET FOR FISCAL YEAR 2020/2021;
PROVIDING FOR AN EFFECTIVE DATE.**

**A Commissioner member reads the following
recommended motion:**

- B. I move to adopt Resolution 2020-10 setting forth the appropriations and revenue estimate for the final budget for Fiscal Year 2020/2021 in the amount of \$3,376,532.

ROLL CALL VOTE BY TOWN CLERK

FINAL ONLY

#3. MAYOR READS THE RESOLUTION BY TITLE.

RESOLUTION NO. 2020-11

A RESOLUTION OF THE TOWN OF MELBOURNE BEACH OF BREVARD COUNTY, FLORIDA, CERTIFYING THE ANNUAL STORMWATER UTILITY ASSESSMENT ROLL FOR THE TOWN OF MELBOURNE BEACH STORMWATER UTILITY BUDGET FOR FISCAL YEAR 2020/2021; AND PROVIDING FOR AN EFFECTIVE DATE.

A Commissioner member reads the following recommended motion:

A.I move to adopt Resolution 2020-11 certifying the annual Stormwater Utility Assessment Roll for the Town of Melbourne Beach Stormwater Utility budget for fiscal year 2020/2021.

ROLL CALL VOTE BY TOWN CLERK