



TOWN OF MELBOURNE BEACH

SPECIAL TOWN COMMISSION MEETING

FEBRUARY 3, 2021

AGENDA PACKET



Town of Melbourne Beach

AGENDA

SPECIAL TOWN COMMISSION MEETING

**WEDNESDAY, FEBRUARY 3, 2021 @ 6:00 p.m.
MASNY ROOM, 507 OCEAN AVENUE**

PUBLIC NOTICE

The Town Commission will conduct a SPECIAL TOWN COMMISSION MEETING on Wednesday, February 3, 2021 at 6 p.m. in the MASNY ROOM to address the items below.

Commission Members:

Mayor Wyatt Hoover
Vice Mayor Joyce D. Barton
Commissioner Steve Walters
Commissioner Sherrie Quarrie
Commissioner Corey Runte

Staff Members:

Town Manager Elizabeth Mascaro
Town Clerk Jennifer Torres

Notice: Commission discussion and possible action may occur during any Commissioner Meeting. The following sections of the Agenda are always subject to such discussion and possible action without further motion by the Commission: Changes to the Agenda, Public Hearings, Old Business, and New Business.

The public is advised that members of the Town Commission may be in attendance and participate in proceedings of the board. Attorney General Opinions (AGO) AGO 91-95, AGO 98-14, AGO 2000-68.

PURSUANT TO SECTION 286.0105, FLORIDA STATUTES, THE TOWN HEREBY ADVISES THE PUBLIC THAT: In order to appeal any decision made at this meeting, you will need a verbatim transcript of the proceedings. It will be your responsibility to ensure such a record is made. Such person must provide a method for recording the proceedings verbatim as the Town does not do so.

In accordance with the Americans with Disability Act and Section 286.26, Florida Statutes, persons needing special accommodations for this meeting shall, at least 5 days prior to the meeting, contact the Office of the Town Clerk at (321) 724-5860 or Florida Relay System at 711.

I. Call to Order – Led by Mayor Hoover

II. Roll Call

III. Pledge of Allegiance and Moment of Silence

IV. Presentation

V. Public Comment

After being acknowledged by the Mayor, members of the public should state their name and address for the record. The Commission encourages citizens to prepare their comments in advance. Each individual will have three (3) minutes to address the Commission on any topic(s) related to Town business not on the Agenda. Please remember to sign the sign-in sheet provided if you will be speaking at the meeting.

VI. New Business

VII. Old Business

- A. Discussion and review of options and costs to address the lighting needs in Ryckman Park – Town Manager Mascaro

VII. Adjournment

Town Commission Special Agenda Item

Section: Old Business

Meeting Date: February 3, 2021

Subject: Lights for Ryckman Park & Town Hall area

Background Information: Material failure of the 13 pole lights in Ryckman Park and the areas of the Community Center and Town Hall invoked the need to remove them. This failure is attributed to the lights likely having reached their useful life span. Aging in a salt atmosphere contributed to very high corrosion of the pole bases. This weakened the poles to the point that they could be pushed over by 3 teenagers during horseplay. Our concerns over the condition of the poles and the possibility of them falling over and injuring someone lead us to immediately remove them. Replacement of the poles are the only option. Removal of the pole lights causes great concern on our part for safety and security in the park at night. At the direction of the Commission we proceeded to obtain proposals for the replacement of the 13 light poles equipped with LED lamp fixtures. As part of our seeking proposals for the replacement we focused on light fixtures that cast the lighting directly down. Our seeking of such a light fixture is part of our commitment to the dark skies program. In proposal seeking efforts we contacted FPL, Florida Bulb and Ballast, Boys Electric and Eau Gallie Electric. FPL offers a lease program plus cost of construction for installation. We attached it for review but the Commission had indicated earlier that it may not be cost effective. Florida Bulb and Ballast, Boys Electric and Eau Gallie all visited the installation site with the Public Works Director. FPL, Florida bulb and Ballast and Eau Gallie Electric have submitted proposals. FPL has only provided lease prices but not a construction cost. To date Boys Electric has not submitted a proposal. Director Davis has maintained email correspondence with them and they reported that they are working on it. Director Davis reviewed the proposals provided and reviewing the specs as to wind load requirements, warranties and amount of power used and lumens provided by the light fixtures they appear to be comparable equipment. After having exercised due diligence it is the opinion of Director Davis that Eau Gallie Electric has offered the best proposal and request approval of the Commission to award that company the contract. It should be noted that once the contract is awarded it will take 6 to 10 weeks +/- for the materials to arrive.

Bids received:

- FPL: Lease \$78,360 (10 years) plus construction cost TBD
- Eau Gallie: \$31,903
- Florida Bulb & Ballast: \$53,810
- Boyds Electric: Inspected site but has not submitted bid after several requests

Recommended Action: Accept bid from Eau Gallie Electric

Note: The Town of Melbourne Beach is undergoing modifications to provide enhanced access to documents for individuals who are visually impaired and to comply with the requirements of the Americans with Disabilities Act (ADA) to make reasonable accommodations. While these modifications are being made some attachments may not be included as part of the online agenda packet. If you would like to obtain a document not currently provided, please contact our Town Clerk at (321) 724-5860 or townclerk@melbournebeachfl.org