

# **Melbourne Beach Police Department**

507 Ocean Ave  
Melbourne Beach, FL 32951  
321-723-4343

## **REGULAR QUARTERLY MEETING BOARD OF TRUSTEES MELBOURNE BEACH PENSION FUND**

### **AGENDA PUBLIC NOTICE**

**The Melbourne Beach Police Pension Board will conduct a Board of Trustees Meeting on  
Monday, March 3<sup>rd</sup>, 2025 at 5:30 p.m. in the  
Training Room – 507 Ocean Avenue**

#### **Board Members:**

Chairman James Maguire  
Member George Walters  
Member Robin Petersen  
Sergeant Jason Hinchman  
Sergeant Jason Sadler

#### **Staff Members:**

Finance Manager Jennifer Kerr  
Recording Secretary Cristina Bryson

Notice: The public is advised that members of the Town Commission may be in attendance and participate in proceedings of the board. Attorney General Opinions (AGO) AGO 91-95, AGO 98-14, AGO 200-68.

PURSUANT TO SECTION 286.0105, FLORIDA STATUTES, THE POLICE PENSION BOARD HEREBY ADVISES THE PUBLIC THAT: In order to appeal any decision made at this meeting, you will need a verbatim transcript of the proceedings. It will be your responsibility to ensure such a record is made. Such person must provide a method for recording the proceedings verbatim as the Police Pension Board does not do so.

In accordance with the Americans with Disability Act and Section 286.26, Florida Statutes, persons needing special accommodations for this meeting shall, at least 5 days prior to the meeting, contact the Recording Secretary at (321) 723-4343 of Florida Relay System at 711.

**1. Call to Order**

**2. Roll Call**

**3. Pledge of Allegiance and Moment of Silence**

**4. Approval of Minutes**

- A. Approval of the Regular Quarterly Police Pension Fund meeting minutes for December 16, 2024.

**5. Public Comments**

Subjects are limited to 3 minutes on any item not appearing on this agenda. Note: State law & administrative rules prevent The Board from taking any formal action on items discussed at this time. The Board may schedule such items as regular agenda items and act upon them in the future. The chairperson is allowed to limit discussion, as necessary, with each commentary to 3 minutes.

**6. Old Business**

**7. New Business**

- A. Authorization of payment to Mariner for consulting services in the amount of \$3,750.00.
- B. Authorization of payment to Klausner, Kaufman, Jensen & Levinson for legal services in the amount of \$867.50 (Bill #35983) (Tabled from 12-16-24 meeting until SPD received).
- C. Automatic payment to Salem Trust for \$1,500.00 Quarterly Fee.
- D. Authorization of payment to Klausner, Kaufman, Jensen & Levinson of Bill #36673 dated December 31, 2024 for \$1,077.50.
- E. Authorization of payment to Foster & Foster of Invoice #34954 dated February 10, 2025 for \$15,679.00.
- F. Authorization of payment for Administrative Services for the 1st quarter of 2025.
- G. Approval for payment of \$250.00 to Jennifer Kerr for preparing the 4<sup>th</sup> Quarter Annual Report.
- H. 10/01/2024 Valuation Report Presentation by Douglas Lozen, Senior Consulting Actuary, Foster & Foster
- I. Request by Chief Tim Zander for Actuarial Report from Board for MBPD DROP Program.

**8. Reports**

- A. Mariner Investment Performance Review, Period Ending November 30, 2024.
- B. Mariner Investment Performance Review, Period Ending December 31, 2024.
- C. Mariner Investment Performance Review, Period Ending January 31, 2025.

**9. Board Member Comments**

**10. Adjournment**