Town of Melbourne Beach

REGULAR TOWN COMMISSION MEETING
Wednesday, November 18, 2026 at 6:00 p.m.
COMMUNITY CENTER – 509 OCEAN AVENUE

PUBLIC NOTICE
AGENDA

Commission Members:
Mayor Alison Dennington
Vice Mayor Terry Cronin
Commissioner Anna Butler
Commissioner Tim Reed
Commissioner Sherri Quarrie

Staff Members:
Town Manager A. Marie Smith
Town Attorney Ryan Knight
Town Clerk Cyd Jones

1. Call to Order

2. Roll Call

3. Pledge of Allegiance, Moment of Silence, and Civility Pledge
The Commission and Staff of The Town of Melbourne Beach pledge to conduct all public discourse in a civil manner. The Mayor and all members of the Commission will treat one another with courtesy and respect and ask the public to do the same toward the Commission, each other, and toward Staff. We will be respectful of one another even when we disagree. We will direct all comments toward the issues. We will avoid personal attacks.

4. Administration of the Oath of Office – Reception to Follow
A. Bruce Pickett – Mayor

5. Meeting Agenda – Additions/Deletions/Changes

6. Proclamations/Awards/Announcements
A. Town announcements and upcoming events – Town Clerk Cyd Jones

7. Presentations by Special Guests (Maximum of 5 Minutes)
A. Presentation by Haley Ward

8. Public Comment (Non-Agenda Items)
After being acknowledged by the Mayor, members of the public should state their name and address for the record. The Commission encourages citizens to prepare their comments in advance. Each individual will have three (3) minutes to address the Commission on any topic(s) related to Town business, not on the Agenda.

9. Town Manager Report

10. Town Attorney Report

11. Consent Agenda
A. Approval of the site plan for 504 Fourth Ave.
B. Approval of the site plan for 410 Second Ave.
C. Approval of the site plan for 411 First Ave.
D. Approval of the May 12, 2026 Town Commission Workshop Minutes

12. Public Hearings/Special Orders

13. Unfinished Business

A. Ordinance 2026-02 Paid Parking and Parking Fund Codification – First Reading
AN ORDINANCE TO CREATE NEW SECTIONS 30-49 – PAID PARKING PROGRAM, AND 30-50 – PAID PARKING FUNDS, TO CODIFY PAID PARKING PROGRAM IN CERTAIN TOWN PARKS AND CODIFY PAID PARKING FUNDS; PROVIDING FOR LEGISLATIVE FINDINGS; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; PROVIDING FOR CODIFICATION; AND PROVIDING AN EFFECTIVE DATE.

B. Approval of Reserve Fund Policy – Town Manager A. Marie Smith & Town Attorney Ryan Knight

14. New Business

A. Appointment of Vice Mayor – Town Clerk Cyd Jones
B. Appointment of the South Beaches Coalition Representative – Town Clerk Cyd Jones
C. Appointment of the Voting Delegate and Alternate for the Space Coast League of Cities – Town Clerk Cyd Jones
D. Resolution 2026-10 – Final Budget Amendment – Finance Manager Jennifer Kerr
A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF MELBOURNE BEACH, FLORIDA, APPROVING THE FINAL BUDGET AMENDMENTS FOR THE FISCAL YEAR 2025/2026 ANNUAL BUDGET; PROVIDING AN EFFECTIVE DATE.
E. Resolution 2026-11 – Carryforward Budget Amendment – Finance Manager Jennifer Kerr
A RESOLUTION OF THE TOWN OF MELBOURNE BEACH, BREVARD COUNTY, FLORIDA, AMENDING THE BUDGET FOR THE FISCAL YEAR (FY) 2026-2027; AMENDING RESOLUTION NO 2026-09 RELATED TO THE USE OF ALL CARRYFORWARDS AND TRANSFERS FOR ALL FUNDS INCLUDING THE GENERAL FUND; ESTABLISHING AUTHORITY FOR THE TOWN MANAGER TO IMPLEMENT THE BUDGET; AND PROVIDING FOR ADOPTION.
F. 287(g) Stipend Purchases – Police Chief Tim Zander
G. Results of 2026 Employee Survey – Town Manager A. Marie Smith

15. Finance/Budget Report

16. Town Staff Reports

A. Building Department
B. Public Works Department
C. Code Enforcement
D. Fire Department
E. Police Department
F. Town Clerk

17. Commission Reports

18. Task List

19. Adjournment

PURSUANT TO SECTION 286.0105, FLORIDA STATUTES, THE TOWN HEREBY ADVISES THE PUBLIC THAT: In order to appeal any decision made at this meeting, you will need a verbatim transcript of the proceedings. It will be your responsibility to ensure such a record is made. Such person must provide a method for recording the proceedings verbatim as the Town does not do so. In accordance with the Americans with Disability Act and Section 286.26, Florida Statutes, persons needing special accommodations for this meeting shall, at least 5 days prior to the meeting, contact the Office of the Town Clerk at (321) 724-5860 or Florida Relay System at 711.