

Town of Melbourne Beach

**CHARTER REVIEW COMMITTEE
MONDAY, MARCH 24, 2025, 6:00 P.M.
COMMUNITY CENTER – 509 OCEAN AVENUE**

PUBLIC NOTICE AGENDA

Board Members:

Chairman James Simmons
Vice Chairman Bruce Larson
Member Kathy Ivers-Osthus
Member Charles Leps Jr
Member Jessica Martinez

Staff Members:

Town Manager Elizabeth Mascaro
Town Clerk Amber Brown
Town Attorney Ryan Knight

1. **Call to Order**
2. **Roll Call with Determination of Quorum**
3. **Approval of minutes**
 - A. February 10, 2025 minutes
 - B. February 18, 2025 minutes
4. **Public Comment**
5. **New Business**
 - A. Charter review starting at Section 3.03 Office of the Town Manager
 - B. Discussion on adding additional meeting dates
6. **Adjournment**

PURSUANT TO SECTION 286.0105, FLORIDA STATUTES, if an individual decides to appeal any decision made by the Board of Adjustment with respect to any matter considered at this meeting, a verbatim transcript of the proceedings may be required and the individual may need to ensure that a verbatim transcript of the proceedings is made.

One or more Commission members may be present at this meeting.

In accordance with the Americans with Disability Act and Section 286.26, Florida Statutes, persons needing special accommodations to participate in this meeting shall, at least 48 hours prior to the meeting, contact the Office of the Town Clerk at (321) 724-5860.